

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
December 8, 2016
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Mr. Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore – EXCUSED
James Seagreaves
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police – EXCUSED
Don Sabo, Police Sergeant
Kevin Soberick, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer
John Ashley, Esquire, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public

comments related to non-agenda items will be taken after the agenda has been satisfied. Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announces if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it may impair the Township in administrative follow-ups on a particular issue.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve the list of Bills Payable for the period 11/19/2016-12/2/2016, broken down as follows:

\$211,737.91 = GENERAL
\$1,039.13 = FIRE
\$0 = LIBRARY
\$195,419.22 = WATER
\$84,165.82 = SEWER
\$87,020.03 = REFUSE & RECYCLING
\$100.25 = HIGHWAY AID
\$1,000.00 = SUBDIVISION & ESCROW
\$580,482.36 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – EXCUSED
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

MINUTES

November 22, 2016

Commissioner Brown declared the Minutes of November 22, 2016 accepted as presented.

NEW BUSINESS

ORDINANCES

Public Hearing – Proposed Zoning Ordinance Amendments.

Mr. Soriano stated that pursuant to the Municipal Planning Code, the Board must hold a Public Hearing prior to the enactment of the Ordinance. Mr. Soriano outlined the changes.

No comments were heard. The Public Hearing was closed at 7:15 pm.

Ordinance No. 12-2016-608 – Enactment of the Proposed Ordinance revising the current Zoning Ordinance 03-2015-595.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to accept Ordinance No. 12-2016-608, revising the current Zoning Ordinance No. 03-2015-595.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – EXCUSED
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

RESOLUTIONS

Resolution approving the change of indirect control of the RCN Telecom Services (Lehigh), LLC Franchise Agreement to a new company, Radiate Hold, LLC (Acquirer), a Delaware limited liability company, and an indirect subsidiary of Radiate Holdings, L.P., a Delaware limited partnership, pursuant to the existing Franchise Agreement codified in Chapter 22, of the Code of Ordinance, RCN Franchise Agreement.

Mr. Soriano explained that the only thing changing from the current Agreement in force, is the name. All other terms of the Agreement, including the payment of the 5% fee, remains the same.

Motion by Commissioner Seagreaves, seconded by Commissioner Ackerman, to adopt the Resolution as read.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – EXCUSED
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

MOTIONS

Motion to consider the Payment No. 2 (final) for Phase II of the I/I Sanitary Sewer – Tri-State Grouting, Bear, Delaware, in the amount of \$14,421.80.

Mr. Soriano stated that the payment represents \$9,506 for work associated with the warranty and \$4,915.80 is the release of retainage. He noted that the work continues the Township's efforts to meet the EPA Court Order issued in 2009.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve Payment No. 2 (final) for Phase II of the I/I Sanitary Sewer to Tri-State Grouting, in the amount of \$14,421.80.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – EXCUSED
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

Motion to authorize the Township Manager to complete the survey issued by the LVPC for use in their 2016 update of the Municipal Park, Outdoor Recreation and Open Space Survey.

Mr. Soriano stated that since the survey from LVPC was sent to the Board directly, the Board should authorize the Township Manager to complete it. He noted that he will ensure the appropriate department heads provide answers to the survey prior to the December 31, 2016 deadline.

Motion by Commissioner Brown, seconded by Commissioner Seagreaves, to authorize the Township Manager to complete the survey issued by the LVPC for use in their 2016 update of the Municipal Park, Outdoor Recreation and Open Space Survey.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – EXCUSED
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

Motion to accept a Proposal from Gilmore & Associates, Inc. to develop a Hydrology Study for the Laubach Park Master Site Plan Development in the amount of \$32,000.

Mr. Soriano stated that he obtained an additional proposal from the Township Engineer, KCE. Mr. Soriano noted that based on comments from URDC, he is recommending Gilmore & Associates complete the study.

Mr. Robert Agonis inquired as to when the study will be completed. Commissioner Brown stated that the study probably would not be completed until the spring.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to accept a proposal from Gilmore & Associates, Inc. to develop a Hydrology Study for the Laubach Park Master Site Plan Development for an amount not to exceed \$32,000.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – EXCUSED
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

Ratification of Police Department CBA 2017-2020

Mr. Soriano stated that the Police Association has ratified their Collective Bargaining Agreement for years 2017-2020.

Motion by Commission Brown, seconded by Commissioner Seagreaves, to ratify the CBA for the Police Department for the years 2017-2020.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – EXCUSED
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

PRIVILEGE OF THE FLOOR

Mr. Soriano stated that the TAP project is moving ahead and representatives from Baseline Construction (the contractor who has been awarded the construction contract) will be onsite in

the neighborhood to introduce themselves to residents who will be impacted with the construction.

Mr. Joseph Allen from 218 Mountain Park Road was present to express concerns about leaf collection on Mountain Park Road. Mr. Andreas stated that he expects the area to be addressed in the next few days. Mr. Allen requested road improvements be made in the spring or summer.

Commissioner Martucci thanked the Public Works Department for their leaf collection efforts.

ADJOURNMENT

Commissioner Martucci made a Motion to adjourn the Meeting. Seconded by Commissioner Ackerman. The time was 7:45 p.m.

Respectfully submitted,

Randy Soriano
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on December 8, 2016.

Approved and certified on this date:

Randy Soriano

Date: _____

SEAL