

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
November 10, 2016  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci turned the proceedings over to Mr. Randy Soriano, Township Manager.

**ROLL CALL**

**Board Members Present:**

James Brown, President - EXCUSED  
Robert Martucci, Jr., Vice-President  
Debra Brinton, President Pro-Tempore  
James Seagreaves – EXCUSED  
Joanne Ackerman

**Staff Present:**

Randy Soriano, Township Manager  
Cathy Bonaskiewich, Assistant Township Manager/Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police  
Don Sabo, Police Sergeant  
Cynthia Sopka, Director of Planning & Zoning  
Sandy Nicolo, Code Enforcement Officer  
John Ashley, Esquire, Township Solicitor  
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Mr.

Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announces if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it may impair the Township in administrative follow-ups on a particular issue.

### **APPROVAL OF THE LIST OF BILLS PAYABLE**

**Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the list of Bills Payable for the period 10/22/2016-11/4/2016, broken down as follows:**

\$60,842.87 = GENERAL  
\$2,902.42 = FIRE  
\$0.77 = LIBRARY  
\$12,159.95 = WATER  
\$154,502.16 = SEWER  
\$90,087.28 = REFUSE & RECYCLING  
\$207.12 = HIGHWAY AID  
\$41,710.00 = UTILITY PAYMENT REFUND  
**\$362,412.57** = GRAND TOTAL ALL FUNDS

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – EXCUSED  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – EXCUSED

**The Motion passed by 3-0.**

### **MINUTES**

#### **October 27, 2016**

Mr. Soriano noted a misspelling on page 3. Commissioner Martucci declared the Minutes of October 27, 2016 accepted with the correction.

### **NEW BUSINESS**

### **ORDINANCES**

**Consideration of an Ordinance to erect a handicap sign in front of 3305 Capital Street – Second Reading.**

Mr. Soriano noted that the Ordinance have been properly advertised and is ready to be adopted.

Commissioner Ackerman inquired how the spot is identified. Chief Stiles responded that a handicap sign will be erected; no blue lines or any other distinguishing markings are usually necessary.

**Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to adopt the Ordinance to erect a handicap sign in front of 3305 Capital Street, as presented.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – EXCUSED  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – EXCUSED

**The Motion passed by 3-0.**

**RESOLUTIONS**

None.

**MOTIONS**

**Motion to approve Payment Application No. 5 for work associated with the Lindberg Park Phase 2 - Secondary Pathway – and Change Order No. 4 to Charles Nansteel Landscaping, in the amount of \$56,824.16.**

Mr. Soriano noted that the work completed was the application of the flexi-pave material, seeding, and the installation of signs, a bench and a gate.

Commissioner Brinton inquired as to the why the size of the perimeter trail was changed from the proposed 10-foot wide trail to the final eight-foot wide trail, and who approved the change. Mr. Soriano stated that the on-site conditions warranted the change. Ms. Genny Baillie, Recreation Director, stated she believes DCNR determined the proposed 10-foot trail was too big for that area. Commissioner Brinton opined that when a plan is changed, someone still has to approve those changes.

**Motion by Commissioner Brinton, seconded by Commissioner Ackerman, to approve Payment Application No. 5 and Change Order No. 4 to Charles Nansteel Landscaping in the amount of \$56,824.16.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – EXCUSED  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – EXCUSED

**The Motion passed by 3-0.**

**Motion to approve Payment No. 7 – FINAL – for work associated with the Lindberg Park Phase 1 – Perimeter Trail – to Miller Brothers, in the amount of \$2,300.**

Mr. Soriano stated that this represents the Final Payment in dealing with Phase I. He commented that the amount is \$2,300 due to a credit of \$3,700 given by the contractor to the Township for reimbursement of the seeding.

**Motion by Commissioner Brinton, seconded by Commissioner Ackerman, to approve Payment No. 7 – FINAL – for work associated with the Lindberg Park Phase I – Perimeter Trail – to Miller Brothers, in the amount of \$2,300.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – EXCUSED  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – EXCUSED

**The Motion passed by 3-0.**

**Motion to approve a request from Sasheed Mitchell to hold a Girl's Flag Football Tournament at Laubach Park.**

Mr. Soriano stated that the request has been withdrawn.

**PRIVILEGE OF THE FLOOR**

Mr. Soriano stated that as part of the Laubach Park Master Site Plan, a hydrology study will be needed in the area to provide important information in dealing with the stormwater issue. He noted that the study will be inclusive of the East Susquehanna Street area, not just the Laubach Park area. The plan had allocated \$60,000 for a study, and he recommended moving forward as soon as possible. Mr. Soriano commented that received a proposal from an engineering company for the work in the amount of \$32,000-\$42,000. He requested the Board to authorize him to conduct the study for an amount not to exceed \$42,000.

A discussion ensued about the use of the Township Engineer as opposed to an outside company. Mr. Soriano commented that sometimes an outside perspective is needed, but he would like the Township Engineer to review the study.

It was the consensus of the Board to table the issue until the next meeting on November 22<sup>nd</sup>, 2016.

Mr. Soriano commented that he expects the Township to be included in the quarantine area for the Spotted Lanterfly through the PA Department of Agriculture. He encouraged residents who are sensitive to chemicals to sign-up on the pesticide registry through the state. Mr. Tettemer provided tips on handling the flies.

Mr. Soriano conveyed a message from Mr. and Mrs. D'Agostino of 824 Williams Street that the Township did a great job with paving Williams Street.

Mr. Soriano announced that the stormwater basin at the Municipal Building is on track to be completed before the Grant expires at the end of the year.

Mr. Robert Agonis of 1189 Meadowbrook Circle West provided the Board with an update about the meeting at the City of Allentown regarding the City's sanitary sewer overflows. He stated that the EPA has issued an order for the City to fix the overflow issue at the Klines Island Wastewater Treatment Plan, and the cost will likely be passed to surrounding municipalities. Mr. Agonis explained that at times of high water flow, the plant is overwhelmed with its ability to intake the waste water, so some of it has been discharged into the Little Lehigh. He noted that the City is researching two remedial options, but no decisions have been made.

Mr. Frank Adamcik of 520 E. Lynnwood Street was present on behalf of SYA and the Block and Tackle Car Show Event. He stated that each year, SYA donates part of their profits from the event to a charity or community organization. This year, the designated organization is the Salisbury Township Police Department K-9 Program. He presented Chief Stiles with a check in the amount of \$1,200. He thanked the Police Department for participating in the Car Show as well as all their community efforts.

Mr. Vendel Mukics of 706 Mortimer Street thanked the Public Works Department for their paving efforts on Mortimer Street and Hillcrest Avenue.

Ms. Bonaskiewich announced that the Township and the School District will be hosting a Community Breakfast on Saturday, November 19<sup>th</sup> from 9:00 a.m. – 11:00 a.m. at the High School.

Ms. Baillie thanked Paragon Transit for providing a bus at no charge for the Park Playground Program.

Commissioner Brinton and Commission Ackerman thanked the Police Department for their efforts on Trick-or-Treat Night.

Commissioner Brinton thanked the Township custodian for his help on Election and for opening the building at 6:00 a.m. She also thanked the Police Department for their diligence with traffic on South Pike Avenue and the security of the building at the end of the night.

Commissioner Martucci inquired about leaf collection. Mr. Andreas replied that some areas have had two collections, but they expect a long leaf collecting season since the leaves are dropping late this year.

### **ADJOURNMENT**

Commissioner Brinton made a Motion to adjourn the Meeting. Seconded by Commissioner Ackerman. The time was 8:12 p.m.

Respectfully submitted,

Randy Soriano  
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on November 10, 2016.

Approved and certified on this date:

\_\_\_\_\_  
Randy Soriano

Date: \_\_\_\_\_

SEAL