

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—October 27, 2016
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

4. Financial Report – September 2016 and Bills Payable – period 10/8/2016 – 10/21/2016

5. Approval of the Minutes – October 13, 2016

6. New Business

A. ORDINANCES

1. Consideration of an Ordinance to erect a handicap sign in front of 3305 Capital Street – First Reading

B. RESOLUTIONS

1. Consideration of a Resolution to approve the Preliminary/Final Plan Development – 3311 Lehigh Street, Allentown, PA 18103
2. Consideration of a Resolution to adopt additional Administrative Policies

C. MOTIONS

1. Motion to renew Employment and Lease Agreements for Mr. Charles Durner, Jr.

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

- *Workshop to follow regular meeting
- *Executive Session

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
American Arbitration Assoc	REF#1184431	Initial admin fee	01-406.314	09/15/16	300.00	.00	
Total American Arbitration Assoc:					300.00	.00	
AT&T Mobility	87252716350X	2016-Oct wireless charges for 5 tablets	01-415.320	10/04/16	96.75	.00	
Total AT&T Mobility:					96.75	.00	
Atlantic Tactical	SI-80571709	Airpoint PRO patrol rifle optic	01-410.242	10/10/16	52.56	.00	
Total Atlantic Tactical:					52.56	.00	
Bank of America	10092016	Acct 6484-Police-Air Fill O-ring kit/butt stock/HPA fillcheck, lube & bottles	01-410.241	10/09/16	152.41	.00	
Bank of America	10092016	Contractor trash bags	01-409.240	10/09/16	409.45	.00	
Bank of America	10092016	Sympathy basket-Beck	01-400.240	10/09/16	76.99	.00	
Bank of America	10092016	Government Finance Officers Association Registration Fee	01-401.420	10/09/16	70.00	.00	
Total Bank of America:					708.85	.00	
Beck, Charles	10112016	Planning Commission Mtg-10/11/2016	01-414.220	10/11/16	30.00	.00	
Total Beck, Charles:					30.00	.00	
Berkheimer Associates	09302016	2016-Sept-LST Comm	01-403.453	09/30/16	86.61	.00	
Total Berkheimer Associates:					86.61	.00	
Brown, James P.	10112016	Planning Commission Mtg-10/11/2016	01-414.220	10/11/16	25.00	.00	
Total Brown, James P.:					25.00	.00	
Burkholders Heating & AC	115532	Installation of VAV actuators	01-409.600	09/20/16	2,082.00	.00	
Total Burkholders Heating & AC Inc:					2,082.00	.00	
Carvalho, Maria	10182016	2016 Boot/Clothing Allowance	01-430.192	10/18/16	39.05	.00	
Carvalho, Maria	10182016	2016-HRA reimbursment	01-406.171	10/18/16	150.00	.00	
Total Carvalho, Maria:					189.05	.00	
Casey, Lisa	10112016	Mileage & Tolls to PAPP Reverse trade show	01-401.421	10/11/16	81.58	.00	
Total Casey, Lisa:					81.58	.00	
Charlie Nansteel Tree & Ex	09302016	Pmt#4--Lindberg Pk secondary pathways through 9/30/2016	01-451.601	09/30/16	18,093.55	18,093.55	10/14/16
Total Charlie Nansteel Tree & Excavation LLC:					18,093.55	18,093.55	
Choice Marketing Inc	20161123	2017 Fund Drive-Mailers	01-365.600	09/29/16	2,485.34	.00	
Total Choice Marketing Inc:					2,485.34	.00	
CodeMaster	CDM-014-135	2016-Sept residential inspections	01-413.307	09/30/16	960.00	.00	
CodeMaster	CDM-014-135	2016-Sept-Plan Review	01-413.308	09/30/16	1,577.30	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
CodeMaster	CDM-014-135	2016-Sept-Commercial inspections	01-413.306	09/30/16	65.00	.00	
CodeMaster	CDM-014-135	2016-Sept-Comm Plan Review	01-413.308	09/30/16	3,135.00	.00	
Total CodeMaster:					5,737.30	.00	
Coopersburg Materials	Q15799	9.5MM	01-438.245	09/30/16	12,790.83	.00	
Total Coopersburg Materials:					12,790.83	.00	
Davison & McCarthy	18143	2016-Sept- Parkwood Dr land development/lot consolidation	01-404.318	09/05/16	120.00	.00	
Davison & McCarthy	18145	2016-Aug-2907 Edgemont Drive	01-404.310	09/05/16	60.00	.00	
Davison & McCarthy	18393	2016-Sept-General Matters	01-404.310	10/06/16	850.10	.00	
Davison & McCarthy	18394	2016-Sept-Amendment to zoning ordinance	01-414.310	10/06/16	12.00	.00	
Davison & McCarthy	18395	2016-Sept-Banruptcy of residents	01-404.310	10/06/16	216.00	.00	
Davison & McCarthy	18396	2016-Sept-Sheriff's Sales	01-404.310	10/06/16	24.00	.00	
Davison & McCarthy	18397	2016-Sept-Right to Know request-The Morning Call	01-401.343	10/06/16	12.02	.00	
Davison & McCarthy	18398	2016-Sept-Allentown Public Library	01-404.310	10/06/16	96.00	.00	
Davison & McCarthy	18399	2016-Sept-Board of Commissioners	01-404.310	10/06/16	828.00	.00	
Davison & McCarthy	18403	2016-Sept-2015 Zoning Amendments	01-414.310	10/06/16	168.00	.00	
Davison & McCarthy	18404	2016-Sept -2016 Liens	01-404.310	10/06/16	1,694.45	.00	
Davison & McCarthy	18405	2016-Sept-Satisfactions	01-404.310	10/06/16	72.00	.00	
Davison & McCarthy	18407	2016-Sept- Use of fire dept equip & apparatus	01-404.310	10/06/16	12.00	.00	
Davison & McCarthy	18408	2016-Sept-WSFD Truck purchase	01-404.310	10/06/16	36.00	.00	
Davison & McCarthy	18409	2016-Sept-Burkhardt 1618 Rader Ave	01-404.310	10/06/16	36.00	.00	
Davison & McCarthy	18410	2016-Sept-Fox Run Subdivision	01-436.315	10/06/16	1,763.83	.00	
Davison & McCarthy	18412	2016-Sept-Drainage Issues-MS4	01-436.315	10/06/16	361.13	.00	
Davison & McCarthy	18413	2016-Sept-Brensinger Gaither/Davis minor subdivision	01-414.310	10/06/16	96.00	.00	
Total Davison & McCarthy:					6,457.53	.00	
Eastern Auto Parts Wareho	3IV096466	Anti-freeze	01-451.240	10/11/16	17.97	.00	
Eastern Auto Parts Wareho	3IV099843	Oil Filter for loader	01-437.375	10/20/16	32.32	.00	
Total Eastern Auto Parts Warehouse:					50.29	.00	
Eastern Salisbury Fire Co.	10192016	2016 contribution	01-465.540	10/19/16	1,000.00	.00	
Total Eastern Salisbury Fire Co.:					1,000.00	.00	
Ecco Communications LLC	69056	3-Motorola minitor VI, VHF pagers for inspector's/fire brigade	01-411.240	10/06/16	1,356.00	.00	
Ecco Communications LLC	69190	Repair amplifier for base station	01-410.260	10/05/16	150.00	.00	
Ecco Communications LLC	69206	Car radio antenna	01-410.375	10/06/16	115.00	.00	
Ecco Communications LLC	69238	#204-Replace siren speaker	01-410.251	10/12/16	76.20	.00	
Total Ecco Communications LLC:					1,697.20	.00	
Edge of the Woods	2016-046-LS	Basin Retrofit-Plants	01-409.601	10/07/16	1,670.60	.00	
Total Edge of the Woods:					1,670.60	.00	
Ernst Conservation Seeds I	10072016	Basin Retrofit-Native Detention Arza mix seeds - ERNMX-183	01-409.601	10/07/16	182.50	182.50	10/10/16
Total Ernst Conservation Seeds Inc:					182.50	182.50	
Five star International LLC	05P119037	#6-Mud Flap	01-437.251	10/13/16	24.75	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Five star International LLC:					24.75	.00	
Gimmees.com	92036	Zip-up small traveler portfolios-to distribute at community events	01-410.200	10/03/16	209.41	.00	
Total Gimmees.com:					209.41	.00	
Groundhog Lawn & Landsc	10052016	1660 Cardinal Dr-Mow & Trim	01-413.317	10/05/16	150.00	.00	
Groundhog Lawn & Landsc	10052016	2360 Lehigh parkway-Mow & Trim	01-413.317	10/05/16	400.00	.00	
Groundhog Lawn & Landsc	10172016	821 S. Ott-mow & trim	01-413.317	10/17/16	100.00	.00	
Total Groundhog Lawn & Landscape:					650.00	.00	
Hassick, Richard	10112016	Planning Commission Mtg-10/11/2016	01-414.220	10/11/16	25.00	.00	
Total Hassick, Richard:					25.00	.00	
Home Depot Credit Service	39228	Caution tape	01-430.240	10/12/16	23.97	.00	
Home Depot Credit Service	42834	Police storage shelving	01-409.373	10/13/16	274.48	.00	
Home Depot Credit Service	57407	Powerstep digging shovel	01-430.260	10/13/16	43.94	.00	
Home Depot Credit Service	67450	plywood/paint/duct tape/rollers/paint brushes	01-430.240	10/19/16	273.87	.00	
Total Home Depot Credit Services:					616.26	.00	
Kessler Freedman Inc.	10012016	Sept 2016-Website updates	01-401.312	10/01/16	140.00	.00	
Total Kessler Freedman Inc.:					140.00	.00	
Keystone Consulting Engin	149410	2016-June-Fox run drainage swale restoration	01-436.315	06/23/16	2,747.63	.00	
Keystone Consulting Engin	150426	2016-Sept-Parkwood Office Bldg	01-408.318	09/02/16	245.00	.00	
Keystone Consulting Engin	150883	2016-Sept-Emmaus Ave Grading Plan	01-436.315	10/14/16	539.00	.00	
Keystone Consulting Engin	150885	7/6-9/20/16-Fox Run Drainage Swale Restoration	01-436.315	10/14/16	931.00	.00	
Total Keystone Consulting Engineers:					4,462.63	.00	
Knerr, David G.	2336	Police contract negotiations- 9/12-9/30/16	01-406.314	10/05/16	1,737.50	.00	
Total Knerr, David G.:					1,737.50	.00	
Kutz Inc., E. M.	16393	#4-tarp	01-437.251	10/05/16	217.00	.00	
Kutz Inc., E. M.	16393	#5-Rocker switch	01-437.251	10/05/16	9.02	.00	
Kutz Inc., E. M.	16393	#2-TC1007P plug	01-437.251	10/05/16	6.07	.00	
Total Kutz Inc., E. M.:					232.09	.00	
Lawson Products	9304345926	Spindle lock button	01-430.240	09/02/16	4.90	.00	
Lawson Products	9304389985	washers/nuts/hex cap screw/drill bits/gloves/brake cleaner/hand cleaner/mini fuse holder/brass fitting	01-430.240	09/22/16	317.41	.00	
Lawson Products	9500156363	Return brass fitting	01-430.240	09/26/16	26.10-	.00	
Total Lawson Products:					296.21	.00	
Leauber, Robert J.	10072016	Spackle repair- Police building	01-409.373	10/07/16	1,000.00	1,000.00	10/14/16
Total Leauber, Robert J.:					1,000.00	1,000.00	
Lehigh County Humane So	3Q2016	3Q2016 animal control services	01-410.317	09/28/16	3,125.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Lehigh County Humane Society:					3,125.00	.00	
Lehigh Soils & Wetlands	09302016	Residential inspections & services-7/1/2016-09/30/2016	01-413.307	09/30/16	2,430.00	.00	
Total Lehigh Soils & Wetlands:					2,430.00	.00	
Licht Ph.D., William R.	10112016	Planning Commission Mtg-10/11/2016	01-414.220	10/11/16	25.00	.00	
Total Licht Ph.D., William R.:					25.00	.00	
Macmillian Oil Co of Allent	26782	diesel exhaust fluid	01-430.240	10/13/16	39.80	.00	
Macmillian Oil Co of Allent	26782	10w/30 oil	01-451.240	10/13/16	64.00	.00	
Total Macmillian Oil Co of Allentown:					103.80	.00	
Madle's Hardware	176030/1	Voltage detector vac	01-409.260	08/18/16	18.99	.00	
Madle's Hardware	176457/1	propane tank refill	01-430.240	09/09/16	32.00	.00	
Madle's Hardware	177159/1	propane tank refill	01-430.240	10/17/16	32.00	.00	
Madle's Hardware	41980	basket strainer/plumber's putty for sink at Franko Farm	01-409.240	10/20/16	16.48	.00	
Total Madle's Hardware:					99.47	.00	
McAuliffe Asphalt Paving	26395	Haul R7/R5 stone for Fox Run project	01-436.315	10/06/16	450.00	.00	
Total McAuliffe Asphalt Paving:					450.00	.00	
McKitish Jr, Stephen J.	10112016	Planning Commission Mtg-10/11/2016	01-414.220	10/11/16	30.00	.00	
Total McKitish Jr, Stephen J.:					30.00	.00	
Mid-Atlantic Fire & Air Corp	57793	Calibration QRAE3 Four gas detectors	01-410.375	10/13/16	90.00	.00	
Total Mid-Atlantic Fire & Air Corp.:					90.00	.00	
Miller, Glenn	10112016	Planning Commission Mtg-10/11/2016	01-414.220	10/11/16	25.00	.00	
Total Miller, Glenn:					25.00	.00	
Morning Call, The	002944949	10/2/16-DPW ad online & in print	01-406.341	10/02/16	643.44	.00	
Morning Call, The	09152016	Subscription renewal-acct#20063974 thru 03/30/2017	01-401.420	09/15/16	264.00	.00	
Total Morning Call, The:					907.44	.00	
Motors Plus Inc.	31834	#202-Repair Power steering pump reservoir leak	01-410.251	10/07/16	256.58	.00	
Motors Plus Inc.	32153	#215-Replace Tire Pressure Monitor Sensor	01-410.251	09/29/16	107.20	.00	
Motors Plus Inc.	32156	#51-Animal Control vehicle-Thermostat & Radiator cap	01-401.251	09/30/16	309.56	.00	
Motors Plus Inc.	32159	#220-Plugged left front tire	01-410.251	09/29/16	94.75	.00	
Motors Plus Inc.	32171	#207-Replace rear brakes & rotors/mount & balance snow tires/oil change & top off fluids	01-410.251	10/05/16	774.39	.00	
Motors Plus Inc.	32182	#207-Oil change/top off fluids	01-410.251	10/10/16	112.23	.00	
Total Motors Plus Inc.:					1,654.71	.00	
MP Outfitters	16003-5	shirts- Palansky	01-410.238	10/05/16	97.37	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total MP Outfitters:					97.37	.00	
Mr. John Inc.	5121008	1 unit:Franko farm-9/14-10/11/2016	01-451.315	10/12/16	125.00	.00	
Total Mr. John Inc.:					125.00	.00	
New Enterprise Stone & Li	6441776	9.5MM	01-438.245	09/27/16	4,297.32	.00	
New Enterprise Stone & Li	6442709	#1 & #4-Stone	01-436.315	09/28/16	265.59	.00	
New Enterprise Stone & Li	6443724	Stone R-7 RIP RAP	01-436.315	09/29/16	388.03	.00	
New Enterprise Stone & Li	6447085	#1 & #4-Stone	01-436.315	10/04/16	721.20	.00	
New Enterprise Stone & Li	6448328	#1 & #4-Stone	01-436.315	10/05/16	173.40	.00	
New Enterprise Stone & Li	6448369	Stone R-7 RIP RAP	01-436.315	10/05/16	402.26	.00	
New Enterprise Stone & Li	6449611	Stone R-7 RIP RAP	01-436.315	10/06/16	384.20	.00	
Total New Enterprise Stone & Lime Co Inc:					6,632.00	.00	
NTOA	09302016	2016-Team Membership	01-410.420	09/30/16	150.00	.00	
Total NTOA:					150.00	.00	
ODB Company	0094337-IN	Liner set/Impellar/muffler for leaf machine	01-437.375	09/22/16	1,522.88	.00	
Total ODB Company:					1,522.88	.00	
PA Chiefs of Police Associ	643	Police Physical Performance testing on 9/22/16	01-406.315	09/27/16	2,651.30	.00	
Total PA Chiefs of Police Association:					2,651.30	.00	
PA One Call System Inc.	699139	2016-Oct-Voice/Fax messages	01-401.320	09/30/16	293.19	.00	
Total PA One Call System Inc.:					293.19	.00	
Plasterer Equipment Co In	P54840	PIC for skid steerer/latch hy guard	01-437.375	10/10/16	202.65	.00	
Plasterer Equipment Co In	P54943	Gasket/screws/washer for backhoe	01-437.375	10/13/16	254.40	.00	
Plasterer Equipment Co In	P55023	screw/clamp/universal drive for backhoe	01-437.375	10/17/16	533.83	.00	
Total Plasterer Equipment Co Inc.:					990.88	.00	
PPL Electric Utilities	10122016	54060-05002-Oct 2016	01-451.361	10/12/16	27.66	.00	
PPL Electric Utilities	10122016	62400-52006-Oct 2016	01-451.361	10/12/16	21.66	.00	
Total PPL Electric Utilities:					49.32	.00	
ReadyRefresh by Nestle	06J043648152	2016-Sept-Acct#0436481527-Admin	01-409.366	10/06/16	59.86	.00	
ReadyRefresh by Nestle	06J043648154	2016-Sept-Acct#0436481543-Police	01-409.366	10/06/16	72.82	.00	
ReadyRefresh by Nestle	06J043648157	2016-Sept-Acct#0436481576-DPW	01-409.366	10/06/16	52.88	.00	
ReadyRefresh by Nestle	06J044170439	2016-Sept-Acct#0441704392-Franko	01-409.366	10/06/16	17.16	.00	
Total ReadyRefresh by Nestle:					202.72	.00	
Reliable Sign and Striping	3762	Street signs-Trapps Ln/Juniata St/Tweed Ave/Montgomery St/College Dr/College Ln	01-433.246	10/03/16	302.60	.00	
Total Reliable Sign and Striping:					302.60	.00	
Safety 1	09122016	pop-up cones/lock-out kits/black gear bags	01-410.241	09/12/16	1,050.00	.00	
Safety 1	09122016	Corporal collar insignia/1st aid kit/door chocks/knives					

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
		schrade	01-410.260	09/12/16	744.36	.00	
Total Safety 1:					1,794.36	.00	
Schreiter P.L.S., Richard L.	10112016	Planning Commission Mtg-10/11/2016	01-414.220	10/11/16	25.00	.00	
Total Schreiter P.L.S., Richard L.:					25.00	.00	
SealMaster	142571-IN	Hose for paint machine	01-437.375	06/29/16	38.70	.00	
Total SealMaster:					38.70	.00	
Service Electric Cable TV	10012016	Prolog Express - Oct 2016	01-410.315	10/01/16	74.99	.00	
Total Service Electric Cable TV:					74.99	.00	
Service Electric Telephone	10152016	Acct#-0000044158-Minger phone line-10/2016	01-403.240	10/15/16	20.72	.00	
Service Electric Telephone	10152016	Acct#-0000044158-Township phone line-10/2016	01-401.320	10/15/16	546.52	.00	
Total Service Electric Telephone Co:					567.24	.00	
Service Tire Truck Centers	U13319-01	#3 & #15-Tires	01-437.251	10/13/16	1,265.69	.00	
Service Tire Truck Centers	U13319-01	trailer tire	01-437.375	10/13/16	97.48	.00	
Total Service Tire Truck Centers:					1,363.17	.00	
Servpro of Western Lehigh	4714982	Clean-up & Removal of drywall from sewer back-up at police building	01-409.373	09/01/16	19,104.61	.00	
Total Servpro of Western Lehigh County:					19,104.61	.00	
Shelton Hitch Co Inc	36233	#2 & #5-6-way trailer adapter	01-437.251	10/05/16	98.42	.00	
Total Shelton Hitch Co Inc:					98.42	.00	
Sopka, Cynthia	10112016	2016-HRA Reimbursement	01-406.171	10/11/16	150.00	.00	
Total Sopka, Cynthia:					150.00	.00	
Staples Advantage	3317430740	HP Toner	01-403.240	10/07/16	81.66	.00	
Staples Advantage	33175803129	C-fold towels	01-409.240	10/11/16	98.68	.00	
Total Staples Advantage:					180.34	.00	
Starr Uniform Center	107550	Cuff holder-Patten	01-410.238	07/27/16	50.00	.00	
Starr Uniform Center	107550	belt keeper-Harrison	01-410.238	07/27/16	33.00	.00	
Starr Uniform Center	107719	Credit	01-410.238	09/03/16	10.00	.00	
Total Starr Uniform Center:					73.00	.00	
Stotz/Fatzinger Office Sup	172803	binders/colored paper/dividers for budget	01-402.240	10/07/16	49.52	.00	
Stotz/Fatzinger Office Sup	172932	Expandable file folders/incoming/outgoing calls book	01-414.240	10/10/16	153.70	.00	
Stotz/Fatzinger Office Sup	172932	Sharpies/daily calendar book/monthly planner/legal pads/lined note pads	01-402.240	10/10/16	97.97	.00	
Total Stotz/Fatzinger Office Supply:					301.19	.00	
Suburban Propane-2022	604794	diesel	01-401.231	09/30/16	17.87	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Suburban Propane-2022	604794	diesel	01-410.231	09/30/16	519.57	.00	
Suburban Propane-2022	604794	diesel	01-430.231	09/30/16	537.46	.00	
Suburban Propane-2022	803163	unleaded	01-401.231	09/30/16	22.84	.00	
Suburban Propane-2022	803163	unleaded	01-410.231	09/30/16	664.11	.00	
Suburban Propane-2022	803163	unleaded	01-430.231	09/30/16	686.94	.00	
Total Suburban Propane-2022:					2,448.79	.00	
Taser International	SI1453662	yellow handle tasers/PPM battery packs/black hawk holsters/4 year warranty	01-410.260	09/26/16	4,207.35	.00	
Total Taser International:					4,207.35	.00	
Times News	I00392864-101	Ad:EAC Mtg 10/19/16	01-461.341	10/13/16	32.60	.00	
Total Times News:					32.60	.00	
Traffic Planning & Design I	TPD6353	Lindberg/Flexer Bike Lanes Plan-thru Sept 2016	01-451.312	09/30/16	2,652.08	.00	
Total Traffic Planning & Design Inc:					2,652.08	.00	
U.S. Department of Agricult	3002162077	2016-Goose Mgmnt-thru 8/31/2016	01-451.371	10/04/16	38.81	.00	
Total U.S. Department of Agriculture:					38.81	.00	
Verizon	10032016	610-433-0563-monitor traffic signals CCB-10/2016	01-410.320	10/03/16	39.52	.00	
Total Verizon:					39.52	.00	
Western Salisbury Fire Co	10192016	2016 contribution	01-465.540	10/19/16	1,000.00	.00	
Total Western Salisbury Fire Company:					1,000.00	.00	
Zimmerman, Donald C.	10212016	2016 Health Reimb	01-406.171	10/21/16	150.00	.00	
Total Zimmerman, Donald C.:					150.00	.00	
Total General Fund:					119,509.24	19,276.05	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Fire Fund							
PPL Electric Utilities	10122016	82900-03000-Oct 2016	03-411.320	10/12/16	565.67	.00	
Total PPL Electric Utilities:					565.67	.00	
Service Electric Telephone	10152016	Acct#-0000050426-ESFC-10/2016	03-411.320	10/15/16	83.15	.00	
Total Service Electric Telephone Co:					83.15	.00	
Stengel Brothers Inc.	378616	#31-61-Installation of heavy duty springs	03-412.374	10/10/16	1,391.46	.00	
Total Stengel Brothers Inc.:					1,391.46	.00	
Suburban Propane-2022	604794	diesel	03-413.231	09/30/16	109.97	.00	
Suburban Propane-2022	803163	unleaded	03-413.231	09/30/16	140.55	.00	
Total Suburban Propane-2022:					250.52	.00	
Total Fire Fund:					2,290.80	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Water Fund							
A-B-E Laboratory	10072016	2016-Sept water analysis	06-448.316	10/07/16	230.00	.00	
Total A-B-E Laboratory:					230.00	.00	
Bethlehem, City of	10112016	2016-Sept-4 resale customers	06-448.368	10/11/16	345.00	.00	
Bethlehem, City of	10112016	2016-Sept-Hydrant rental	06-448.363	10/11/16	880.00	.00	
Total Bethlehem, City of:					1,225.00	.00	
Burkholders Heating & AC	115532	Installation of VAV actuators	06-448.600	09/20/16	694.00	.00	
Total Burkholders Heating & AC Inc:					694.00	.00	
Eastern Auto Parts Wareho	3IV097580	#34-Batteries	06-448.251	10/14/16	127.45	.00	
Eastern Auto Parts Wareho	3IV098562	#33-Rear brake pads	06-448.251	10/17/16	26.90	.00	
Eastern Auto Parts Wareho	3IV099055	#33-License plate light	06-448.251	10/18/16	2.60	.00	
Total Eastern Auto Parts Warehouse:					156.95	.00	
Five star International LLC	05P119037	#34-Gasket	06-448.251	10/13/16	4.04	.00	
Total Five star International LLC:					4.04	.00	
PPL Electric Utilities	10122016	30460-06001-Oct 2016	06-448.361	10/12/16	432.06	.00	
PPL Electric Utilities	10122016	59410-04007-Oct 2016	06-448.361	10/12/16	25.12	.00	
Total PPL Electric Utilities:					457.18	.00	
Suburban Propane-2022	604794	diesel	06-448.231	09/30/16	94.85	.00	
Suburban Propane-2022	803163	unleaded	06-448.231	09/30/16	121.22	.00	
Total Suburban Propane-2022:					216.07	.00	
Verizon	10062016	610-435-4231-Fixr Ave wtr pump strn-10/2016	06-448.320	10/06/16	41.47	.00	
Total Verizon:					41.47	.00	
Total Water Fund:					3,024.71	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Sewer Fund							
Burkholders Heating & AC	115532	Installation of VAV actuators	08-429.600	09/20/16	694.00	.00	
Total Burkholders Heating & AC Inc:					694.00	.00	
Davison & McCarthy	18400	2016-Sept-Lindberg Ave sanitary easement	08-429.310	10/06/16	2,007.75	.00	
Davison & McCarthy	18406	2016-Sept- Sewer Overpayments to Allentown	08-429.310	10/06/16	372.00	.00	
Total Davison & McCarthy:					2,379.75	.00	
Eastern Auto Parts Wareho	3IV097580	#34-Batteries	08-429.251	10/14/16	127.45	.00	
Eastern Auto Parts Wareho	3IV098562	#33-Rear brake pads	08-429.251	10/17/16	26.91	.00	
Eastern Auto Parts Wareho	3IV099055	#33-License plate light	08-429.251	10/18/16	2.60	.00	
Total Eastern Auto Parts Warehouse:					156.96	.00	
Five star International LLC	05P119037	#34-Gasket	08-429.251	10/13/16	4.03	.00	
Total Five star International LLC:					4.03	.00	
PPL Electric Utilities	10122016	56060-06003-Oct 2016	08-429.361	10/12/16	23.20	.00	
PPL Electric Utilities	10122016	42850-08008-Oct 2016	08-429.361	10/12/16	22.57	.00	
PPL Electric Utilities	10122016	32650-08001-Oct 2016	08-429.361	10/12/16	24.80	.00	
PPL Electric Utilities	10122016	15450-07002-Oct 2016	08-429.361	10/12/16	27.54	.00	
PPL Electric Utilities	10122016	08450-07007-Oct 2016	08-429.361	10/12/16	23.54	.00	
PPL Electric Utilities	10122016	95425-66011-Oct 2016	08-429.361	10/12/16	23.32	.00	
PPL Electric Utilities	10122016	49200-35001-Oct 2016	08-429.361	10/12/16	22.89	.00	
PPL Electric Utilities	10122016	79200-43006-Oct 2016	08-429.361	10/12/16	13,525.80	.00	
PPL Electric Utilities	10122016	98810-20005-Oct 2016	08-429.361	10/12/16	65.41	.00	
PPL Electric Utilities	10122016	47020-14000-Oct 2016	08-429.361	10/12/16	22.69	.00	
Total PPL Electric Utilities:					13,781.76	.00	
Suburban Propane-2022	604794	diesel	08-429.231	09/30/16	94.85	.00	
Suburban Propane-2022	803163	unleaded	08-429.231	09/30/16	121.22	.00	
Total Suburban Propane-2022:					216.07	.00	
Total Sewer Fund:					17,232.57	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Refuse & Recycling Fund							
Fitzgerald & Assoc, T. M.	14574	101 Recycle containers w/lids	10-427.302	10/11/16	1,267.55	.00	
Total Fitzgerald & Assoc, T. M.:					1,267.55	.00	
Total Refuse & Recycling Fund:					1,267.55	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Highway Aid Fund							
PPL Electric Utilities	10122016	59610-04003-Oct 2016	35-433.362	10/12/16	35.71	.00	
PPL Electric Utilities	10122016	58010-04003-Oct 2016	35-433.362	10/12/16	33.77	.00	
PPL Electric Utilities	10122016	32810-04003-Oct 2016	35-433.362	10/12/16	33.05	.00	
PPL Electric Utilities	10122016	79000-43000-Oct 2016	35-434.361	10/12/16	673.17	.00	
PPL Electric Utilities	10122016	96549-22003-Oct 2016	35-433.362	10/12/16	32.00	.00	
PPL Electric Utilities	10122016	97159-57000-Oct 2016	35-433.362	10/12/16	36.53	.00	
Total PPL Electric Utilities:					844.23	.00	
Total Highway Aid Fund:					844.23	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Subdivision Escrow Fund							
Davison & McCarthy	10192016	Escrow Release- Woodhaven subdivision for Locust Lane Development Corp	91-248000	10/19/16	1,000.00	.00	
Total Davison & McCarthy:					1,000.00	.00	
Sentz, David & Constance	10202016	Release of fire insurance escrow from 5/6/16	91-248000	10/20/16	32,580.13	.00	
Total Sentz, David & Constance:					32,580.13	.00	
Total Subdivision Escrow Fund:					33,580.13	.00	
Grand Totals:					177,749.23	19,276.05	

Date: _____

President: _____
Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
October 13, 2016
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that an Executive Session will be held after the Workshop to discuss the Collective Bargaining Agreement and litigation matters.

Commissioner Brown turned the proceedings over to Mr. Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer
John Ashley, Esquire, Township Solicitor
David Tettemer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announces if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it may impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to accept the list of Bills Payable for the period 9/17/2016-10/7/2016, broken down as follows:

\$263,844.81 = GENERAL
\$4,357.89 = FIRE
\$40,779.50 = LIBRARY
\$92,025.27 = WATER
\$222,487.89 = SEWER
\$89,795.57 = REFUSE & RECYCLING
\$209.54 = HIGHWAY AID
\$713,500.47 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

September 22, 2016

Commissioner Brown declared the Minutes of September 22, 2016 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

To appoint additional person from Hanover Engineering to act as Sewage Enforcement Officer – Gregory C. Gray SEO #03945.

Mr. Soriano noted that Hanover Engineering is requesting to add Gregory C. Gray, SEO #03945 to the list of the firm's SEOs, with a term expiration of January 1, 2018.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to accept the Resolution appointing an additional person from Hanover Engineering to act as Sewage Enforcement Officer – Gregory C. Gray SEO #03945.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MOTIONS

Motion to approve Payment Application No. 4, submitted by Charles Nansteel LLC, in the amount of \$18,093.55, for the Lindberg Park Phase II Development Project.

Mr. Soriano stated that the remaining portion of the project deals with the installation of top soils, bike racks and various signs along the perimeter. The application shows that with the retainage, there is approximately 28% remaining on the balance of the contract.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve Payment Application No. 4, submitted by Charles Nansteel LLC, in the amount of \$18,093.55, for the Lindberg Park Phase II Development Project.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Request from the owner of 3305 Capital Street to erect a handicap parking sign in front of the residence.

Mr. Soriano noted that Chief Stiles provided a Memo to the Board regarding the issue.

Ms. Ackerman inquired if the handicap area is temporary. Chief Stiles replied that the sign will be removed once the handicapped person is no longer living at the residence.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to accept the request from the owner of 3305 Capital Street to erect a handicap parking sign in front of the residence.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Mr. Soriano provided an update on the PennDOT Transportation Alternative Program, which is the connection of Green Acres Park to Lindberg Park. He reminded the Board that the project includes the restoration of streets, sidewalks, handicapped ramps, and the placement of markings on the road indicating bike trails. Mr. Soriano stated that bids were received through PennDOT's electronic system and the lowest bid was approximately \$78,000. He commented that the Township has until November 16, 2016 to award the contract and the work should be completed by the end of the year or early Spring, depending on the weather.

Mr. Soriano announced that the Planning Commission has finalized the Ordinance amendment. He stated that the Board must have a Public Hearing, pursuant to a public notice, and then a final adoption of the amendment will take place. Mr. Soriano commented that the Public Hearing is scheduled for November 10, 2016 at 6:30 p.m., which is the same night as the Regular BOC Meeting. He stated that the Township will proceed with the advertisement of the amendment and posting requirements of the Municipal Planning Code.

Mr. Robert Agonis of 1189 Meadowbrook Circle West provided an update about the Spotted Lantern Fly. He requested the Township provide information about the SLF on its website with links to the PA Department of Agriculture and Penn State Extension Service.

Mr. Joshua Wells, Fire Chief of Western Salisbury Fire Department, was present to provide the Board with an update. He stated that over 300 people attended WSFD Community Day and it was a success.

Chief Wells noted that the Fire Truck Committee traveled to Marion, WI for the preconstruction of the new fire engine. He commented that they are very happy with the builder and the chassis was officially ordered this week with an expected delivery date of early summer.

Chief Wells stated that the week of October 9, 2016 was Fire Prevention Week and the Department gave nine presentations to schools and nursing homes. He provided the Board with the handouts that were given to school students and urged everyone to check the batteries in their smoke detectors.

Commissioner Martucci thanked the Police Department for their presence in his neighborhood and noted that it has helped to curb speeding.

Commissioner Seagreaves thanked Mr. Nicolo for helping with the runoff issue at a property on East Emmaus Avenue.

Commissioner Seagreaves also thanked Mr. Andreas for blacktopping the apron at Eastern Salisbury Fire Department.

Mr. Nicolo stated that he observed the drainage project on Fox Run Drive and commended the Public Works Department for their efforts.

ADJOURNMENT

Commissioner Brinton made a Motion to adjourn the Meeting. Seconded by Commissioner Ackerman. The time was 7:39 p.m.

Respectfully submitted,

Randy Soriano
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on October 13, 2016.

Approved and certified on this date:

Randy Soriano

Date: _____
SEAL

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
October 27, 2016
7:30 p.m.
(approximate time)

Topics of discussion:

1. Proposed Budget – First Discussion – CY 2017