

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—October 13, 2016
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

4. Bills Payable – *Period 9/17/16-10/7/16*

5. Approval of the Minutes –*September 22, 2016*

6. New Business

A. ORDINANCES - *none*

B. RESOLUTIONS

1. Resolution – Appoint additional person from Hanover Engineering to act as Sewage Enforcement Officer-Gregory C. Gray SEO #03945

C. MOTIONS

1. Motion – To approve Payment Application No. 4 submitted by Charles Nansteel LLC in the amount of \$18,093.55 for the Lindberg Park Phase I Development Project
2. Motion - Request from the owner of 3305 Capital Street to erect a handicap parking sign in front of the residence.

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

**Workshop to follow*

**Executive Session*

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
American United Life Insur	10012016	2016-Oct life/disability ins coverage	01-487.158	09/17/16	1,765.28	1,765.28	10/13/16
Total American United Life Insurance Co:					1,765.28	1,765.28	
AT&T Mobility	87252716350	2016-Aug wireless charges for 5 tablets	01-415.320	09/04/16	96.75	96.75	09/21/16
Total AT&T Mobility:					96.75	96.75	
Bank of America	09092016	Acct 9042-Notary Renewal	01-401.420	09/09/16	517.69	517.69	10/04/16
Bank of America	09092016	New business cards- Griffin	01-410.342	09/09/16	97.10	97.10	10/04/16
Bank of America	09092016	Narcan kits for patrol	01-410.241	09/09/16	299.90	299.90	10/04/16
Total Bank of America:					914.69	914.69	
Bergey's	PU81014R	#25-Housing Throttle/gasket/transmission filter	01-437.251	10/03/16	408.77	408.77	10/13/16
Total Bergey's:					408.77	408.77	
Bonaskiewich, Cathy	09212016	mileage to Budgeting seminar in Glenn Mills	01-402.421	09/21/16	68.80	68.80	10/13/16
Total Bonaskiewich, Cathy:					68.80	68.80	
Bummer, Frank	10012016	21 of 60 retirement incentive program	01-406.172	10/01/16	450.00	450.00	10/13/16
Total Bummer, Frank:					450.00	450.00	
Burkholders Heating & AC	113025	Intallation of VAV acutators	01-409.600	08/09/16	4,200.00	4,200.00	10/13/16
Total Burkholders Heating & AC Inc:					4,200.00	4,200.00	
Carvalho, Maria	09292016	2016 Boot/Clothing Allowance	01-430.192	09/29/16	185.95	185.95	10/13/16
Total Carvalho, Maria:					185.95	185.95	
CodeMaster	CDM-014-134	2016-Aug residential inspections	01-413.307	08/31/16	1,015.00	1,015.00	10/13/16
CodeMaster	CDM-014-134	2016-Aug-Plan Review	01-413.308	08/31/16	2,461.00	2,461.00	10/13/16
CodeMaster	CDM-014-134	2016-Aug-Commercial inspections	01-413.306	08/31/16	445.00	445.00	10/13/16
CodeMaster	CDM-014-134	2016-Aug-Comm Plan Review	01-413.308	08/31/16	800.00	800.00	10/13/16
Total CodeMaster:					4,721.00	4,721.00	
CODY Computer Services	7506	Mobile client license-Nothstein	01-407.261	09/13/16	1,250.00	1,250.00	10/13/16
CODY Computer Services	7506	Mobile license support (10/1-11/30/16)	01-407.261	09/13/16	36.46	36.46	10/13/16
CODY Computer Services	7526	Police-annual support (12/1/16-11/30/17)-3 desktop licenses	01-407.261	10/01/16	599.45	599.45	10/13/16
CODY Computer Services	7527	2016-Police-annual renewal (12/1/16-11/30/17)-mapping interface	01-407.261	10/01/16	1,200.00	1,200.00	10/13/16
Total CODY Computer Services Inc:					3,085.91	3,085.91	
Coopersburg Materials	Q15765	9.5MM	01-438.245	09/15/16	12,427.18	12,427.18	10/13/16
Total Coopersburg Materials:					12,427.18	12,427.18	
Dallas Data Systems Inc.	23695	On-Site Training on 8/4/2016	01-407.319	09/19/16	134.56	134.56	10/13/16

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Dallas Data Systems Inc.:					134.56	134.56	
Davison & McCarthy	17714	2016-June - Lot Consolidation/Resubdivision of Myron Haydt	01-404.318	07/05/16	120.00	120.00	10/13/16
Davison & McCarthy	17946	2016 July-Parkwood Drive office bldg	01-404.318	08/03/16	180.00	180.00	10/13/16
Total Davison & McCarthy:					300.00	300.00	
DCED	09302016	3Q2016 Permit Fees	01-414.318	09/30/16	440.00	440.00	10/13/16
Total DCED:					440.00	440.00	
DiMatteo, Francesco	09262016	2016 Health Reimb	01-406.171	09/26/16	150.00	150.00	10/13/16
Total DiMatteo, Francesco:					150.00	150.00	
Dispatch Answering Servic	204B107	610-782-5572-11 of 12 for 2016	01-430.320	09/30/16	15.00	15.00	10/13/16
Dispatch Answering Servic	204B107	Answr Service/Pump Stn Alrm-11 of 12 for 2016	01-401.320	09/30/16	235.25	235.25	10/13/16
Total Dispatch Answering Service:					250.25	250.25	
Eastern Auto Parts Wareho	3IV087573	High note horn for paver	01-437.375	09/19/16	8.69	8.69	10/13/16
Eastern Auto Parts Wareho	3IV087864	Fuses for Gravley mower	01-437.375	09/20/16	3.43	3.43	10/13/16
Eastern Auto Parts Wareho	3IV089299	Oil Filter for leaf machine	01-437.375	09/23/16	19.98	19.98	10/13/16
Eastern Auto Parts Wareho	3IV089305	Air filter/spark plugs for leaf machine	01-437.375	09/23/16	42.75	42.75	10/13/16
Total Eastern Auto Parts Warehouse:					74.85	74.85	
Ecco Communications LLC	68899	Radios for K-9 training	01-410.215	09/15/16	520.00	520.00	10/13/16
Ecco Communications LLC	69121	#14-Microphone for radio & antenna	01-437.251	09/26/16	129.00	129.00	10/13/16
Total Ecco Communications LLC:					649.00	649.00	
ELM	08302016	2016- tub grinding usage	01-431.303	08/30/16	4,925.07	4,925.07	09/30/16
Total ELM:					4,925.07	4,925.07	
Emergency Systems Servi	203271	Cooling system repairs-Police station	01-409.373	09/21/16	2,271.72	2,271.72	10/13/16
Total Emergency Systems Service Co:					2,271.72	2,271.72	
FBI/LEEDA	81510	FBI-Leeda Command Training-Kress-12/5-12/9/16	01-410.421	10/04/16	650.00	650.00	10/13/16
FBI/LEEDA	81511	FBI-Leeda Command Training-Stiles-12/5-12/9/16	01-410.421	10/04/16	650.00	650.00	10/13/16
Total FBI/LEEDA:					1,300.00	1,300.00	
Five star International LLC	05P116393	Credit- Kit	01-437.251	09/07/16	42.82-	42.82-	09/30/16
Five star International LLC	05P116395	#3-Seal kit	01-437.251	09/07/16	172.58	172.58	09/30/16
Total Five star International LLC:					129.76	129.76	
Galls LLC	6015106	Federal rotating belt-Renninger	01-410.238	09/07/16	27.20	27.20	10/13/16
Galls LLC	6015106	3- active shooter bags	01-410.260	09/07/16	95.97	95.97	10/13/16
Galls LLC	6030543	Law pro Garrison Belt-Renninger	01-410.238	09/09/16	20.99	20.99	10/13/16
Total Galls LLC:					144.16	144.16	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Gatti Morrison Construction	360550	Turf reinforcement & Geotex Fabric for Fox Run Project	01-436.315	09/19/16	1,169.00	1,169.00	10/13/16
Total Gatti Morrison Construction Service Inc:					1,169.00	1,169.00	
Great Lakes Power Produc	116264	Bearings/Clutch plates/lock washer/drive & retainer rings	01-437.375	09/21/16	297.47	297.47	10/13/16
Total Great Lakes Power Products:					297.47	297.47	
Hassick, Richard	09132016	Planning Commission Mtg-9/13/2016	01-414.220	09/13/16	25.00	25.00	10/13/16
Total Hassick, Richard:					25.00	25.00	
Hercik Jr, Robert F.	10012016	2016 Boot/Cloth Allowance	01-430.192	10/01/16	211.77	211.77	10/13/16
Total Hercik Jr, Robert F.:					211.77	211.77	
Home Depot Credit Service	07662	Leaf rakes/pitchforks/scrapers	01-451.260	10/05/16	329.37	329.37	10/13/16
Home Depot Credit Service	07662	8 ft 1x6 to fix gate at Franko	01-451.240	10/05/16	5.97	5.97	10/13/16
Home Depot Credit Service	09212016	Air filters for AC/Heat unit at DPW building	01-409.240	09/21/16	173.04	173.04	10/13/16
Home Depot Credit Service	24337	Concrete Mix for Fox Run project	01-436.315	09/16/16	154.98	154.98	10/13/16
Home Depot Credit Service	54438	Dish soap	01-430.240	09/13/16	12.94	12.94	10/13/16
Total Home Depot Credit Services:					676.30	676.30	
Keystone Consulting Engin	150213	2016-July-LVH Berm grading	01-408.318	08/18/16	1,127.00	1,127.00	10/13/16
Keystone Consulting Engin	150422	2016-Aug- Eastern Comfort Assisted Living	01-414.310	09/02/16	1,708.00	1,708.00	10/13/16
Keystone Consulting Engin	150554	2016-Aug - Emmaus Ave grading plan	01-408.313	09/14/16	245.00	245.00	10/13/16
Keystone Consulting Engin	150555	2016-July-Fox run drainage swale restoration	01-436.315	09/14/16	2,254.00	2,254.00	10/13/16
Total Keystone Consulting Engineers:					5,334.00	5,334.00	
King, Gail	10012016	7 of 60 retirement incentive program	01-406.172	10/01/16	450.00	450.00	10/13/16
Total King, Gail:					450.00	450.00	
Klimowicz, Brian G.	10012016	57 of 60 health reimb	01-406.171	10/01/16	250.00	250.00	10/13/16
Total Klimowicz, Brian G.:					250.00	250.00	
Kovatch Ford	10214	#211-Tufloc overhead rifle mount	01-410.260	09/26/16	305.27	305.27	10/13/16
Total Kovatch Ford:					305.27	305.27	
L E Williams Printing	11356	Door hangers for paving	01-430.315	10/04/16	139.00	139.00	10/13/16
Total L E Williams Printing:					139.00	139.00	
Lehigh County Clerk of Co	09262016	Register Signature-Notary Commission	01-401.420	09/26/16	4.00	4.00	09/28/16
Total Lehigh County Clerk of Courts:					4.00	4.00	
Lehigh County Recorder of	09262016	Record Notary Commission & Bond	01-401.420	09/26/16	35.50	35.50	09/28/16
Total Lehigh County Recorder of Deed:					35.50	35.50	
Lehigh Valley Safety Suppl	654421	boots for fire inspector-Kannan	01-411.238	09/14/16	112.95	112.95	10/13/16

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Lehigh Valley Safety Supply Co:					112.95	112.95	
Licht Ph.D., William R.	09132016	Planning Commission Mtg-9/13/2016	01-414.220	09/13/16	25.00	25.00	10/13/16
Total Licht Ph.D., William R.:					25.00	25.00	
Luby, Joseph	10012016	21 of 60 retirement incentive program	01-406.172	10/01/16	450.00	450.00	10/13/16
Total Luby, Joseph:					450.00	450.00	
Macmillian Oil Co of Allent	25650	Case of transmission oil	01-430.240	09/13/16	56.00	56.00	10/13/16
Total Macmillian Oil Co of Allentown:					56.00	56.00	
Madle's Hardware	176876-1	Repair kit for drywall-Police dept	01-409.240	09/29/16	7.99	7.99	10/13/16
Total Madle's Hardware:					7.99	7.99	
McAuliffe Asphalt Paving	26388	Haul R7/R5 stone for Fox Run project	01-436.315	09/24/16	720.00	720.00	10/13/16
McAuliffe Asphalt Paving	26390	Haul R7/R5 stone for Fox Run project	01-436.315	09/29/16	225.00	225.00	10/13/16
Total McAuliffe Asphalt Paving:					945.00	945.00	
McKitish Jr, Stephen J.	09132016	Planning Commission Mtg-9/13/2016	01-414.220	09/13/16	30.00	30.00	10/13/16
Total McKitish Jr, Stephen J.:					30.00	30.00	
Mid-Atlantic Fire & Air Corp	57600	Flow test air paks	01-410.375	09/19/16	291.60	291.60	10/13/16
Total Mid-Atlantic Fire & Air Corp.:					291.60	291.60	
Miller, Glenn	09132016	Planning Commission Mtg-9/13/2016	01-414.220	09/13/16	25.00	25.00	10/13/16
Total Miller, Glenn:					25.00	25.00	
Moyer, Roger J.	10012016	7 of 60 retirement incentive payment	01-406.172	10/01/16	450.00	450.00	10/13/16
Total Moyer, Roger J.:					450.00	450.00	
MP Outfitters	15513-5	Name tag-Whitehead	01-410.238	09/09/16	18.99	18.99	10/13/16
MP Outfitters	15522-5	pants-Rehatchek	01-410.238	09/10/16	79.99	79.99	10/13/16
MP Outfitters	15572-5	pants/alterations-Losagio	01-410.238	09/13/16	179.96	179.96	10/13/16
MP Outfitters	15738-5	shirts-Sabo	01-410.238	09/22/16	138.98	138.98	10/13/16
MP Outfitters	15791-5	Socks-Whitehead	01-410.238	09/24/16	37.49	37.49	10/13/16
MP Outfitters	15795-5	shirts-Griffin	01-411.238	09/26/16	75.99	75.99	10/13/16
MP Outfitters	15898-5	boots-Sabo	01-410.238	09/29/16	50.00	50.00	10/13/16
Total MP Outfitters:					581.40	581.40	
Mr. John Inc.	0005106945	1 unit:Franko farm-8/17-9/13/2016	01-451.315	09/14/16	125.00	125.00	10/13/16
Total Mr. John Inc.:					125.00	125.00	
New Enterprise Stone & Li	6437974	#1 & #4-Stone	01-438.245	09/22/16	393.07	393.07	10/13/16
New Enterprise Stone & Li	6439605	R-5 RIP RAP Stone	01-436.315	09/23/16	1,368.81	1,368.81	10/13/16

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total New Enterprise Stone & Lime Co Inc:					1,761.88	1,761.88	
ODB Company	0093557	#16-Tow bracket/main broom/shock absorber for sweeper	01-437.375	09/06/16	675.88	675.88	10/13/16
Total ODB Company:					675.88	675.88	
Overhead Door Corporatio	304003462	9/1/2016-8/31/2017 preventative maintenance agreement	01-409.373	09/01/16	380.00	380.00	09/30/16
Total Overhead Door Corporation:					380.00	380.00	
PA Municipal Health Ins Co	11012016	2016 Nov coverage	01-487.156	10/01/16	74,976.14	74,976.14	10/13/16
Total PA Municipal Health Ins Coop:					74,976.14	74,976.14	
Park Manor Sales & Servic	031465	test alternator for leaf machine	01-437.375	09/19/16	60.00	60.00	10/13/16
Park Manor Sales & Servic	031468	Repair alternator/regulator for leaf machine	01-437.375	09/23/16	90.00	90.00	10/13/16
Total Park Manor Sales & Service:					150.00	150.00	
PenTeleData	B2813222	Acct#3042745-Cable modem rental -2016-Oct-10 of 12	01-401.320	09/24/16	124.95	124.95	10/13/16
Total PenTeleData:					124.95	124.95	
PPL Electric Utilities	09202016	92051-48008-Sept 2016	01-409.361	09/20/16	1,251.37	1,251.37	10/13/16
PPL Electric Utilities	09202016	70730-17005-Sept 2016	01-409.361	09/20/16	1,429.96	1,429.96	10/13/16
PPL Electric Utilities	09202016	61089-84001-Sept 2016	01-409.361	09/20/16	584.52	584.52	10/13/16
PPL Electric Utilities	09202016	94340-19001-Sept 2016	01-451.361	09/20/16	151.90	151.90	10/13/16
PPL Electric Utilities	09202016	93760-01007-Sept 2016	01-451.361	09/20/16	34.77	34.77	10/13/16
PPL Electric Utilities	09202016	10550-10002-Sept 2016	01-451.361	09/20/16	35.13	35.13	10/13/16
PPL Electric Utilities	09272016	63580-10005-Sept 2016	01-451.361	09/27/16	27.18	27.18	10/13/16
Total PPL Electric Utilities:					3,514.83	3,514.83	
Protect Alarms	7120	Basic monitoring fee/PW bldg-11/7/2016-11/06/2017	01-401.375	09/21/16	264.00	264.00	10/13/16
Total Protect Alarms:					264.00	264.00	
Salisbury Twp Firemens R	09202016	2016 Allocation	01-411.540	09/20/16	102,115.64	102,115.64	10/13/16
Total Salisbury Twp Firemens Relief Assoc:					102,115.64	102,115.64	
Service Electric Cable TV	09012016	Prolog Express - Sept 2016	01-410.315	09/01/16	74.99	74.99	10/13/16
Total Service Electric Cable TV:					74.99	74.99	
Service Electric Telephone	09152016	Acct#-0000044158-Minger phone line-9/2016	01-403.240	09/15/16	20.73	20.73	10/13/16
Service Electric Telephone	09152016	Acct#-0000044158-Township phone line-9/2016	01-401.320	09/15/16	555.82	555.82	10/13/16
Total Service Electric Telephone Co:					576.55	576.55	
Staples Advantage	3314805350	Copies for Code Enforcement	01-414.240	09/15/16	13.12	13.12	10/13/16
Total Staples Advantage:					13.12	13.12	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Staples Credit Plan	09272016	Toner- SRO	01-410.240	09/27/16	144.99	144.99	10/13/16
Staples Credit Plan	09272016	Printer & 2 yr protection plan/Universal rolling cart	01-410.260	09/27/16	358.47	358.47	10/13/16
Staples Credit Plan	09272016	pens/envelopes/CDR's/folders/tissues/color paper/3-ring binders/toner/duster	01-410.240	09/27/16	544.82	544.82	10/13/16
Total Staples Credit Plan:					1,048.28	1,048.28	
Starr Uniform Center	108578	Black leather Garrison Belt-Patten	01-410.238	09/13/16	28.00	28.00	10/13/16
Total Starr Uniform Center:					28.00	28.00	
Staver Hydraulics Co Inc	P-64358	Hose for loader	01-437.375	09/22/16	51.99	51.99	10/13/16
Total Staver Hydraulics Co Inc:					51.99	51.99	
Stotz/Fatzinger Office Sup	171167	Envelopes/copy paper/plastic cups/disinfecting wipes	01-401.240	09/15/16	209.59	209.59	10/13/16
Total Stotz/Fatzinger Office Supply:					209.59	209.59	
Stratix Systems Inc	189578	Mailprotector-Sept 2016	01-407.261	09/19/16	61.88	61.88	10/13/16
Stratix Systems Inc	189650	Maint fee DPW-09/19/2016-12/18/2016	01-401.375	09/19/16	65.13	65.13	10/13/16
Total Stratix Systems Inc:					127.01	127.01	
Suburban Propane-2022	604770	unleaded	01-401.231	09/21/16	26.36	26.36	10/13/16
Suburban Propane-2022	604770	unleaded	01-410.231	09/21/16	766.37	766.37	10/13/16
Suburban Propane-2022	604770	unleaded	01-430.231	09/21/16	792.72	792.72	10/13/16
Suburban Propane-2022	803152	diesel	01-401.231	09/21/16	16.73	16.73	10/13/16
Suburban Propane-2022	803152	diesel	01-410.231	09/21/16	486.48	486.48	10/13/16
Suburban Propane-2022	803152	diesel	01-430.231	09/21/16	503.21	503.21	10/13/16
Total Suburban Propane-2022:					2,591.87	2,591.87	
Takacs Jr., Dennis V.	10012016	EMC Deputy - Oct 2016	01-415.149	10/01/16	83.33	83.33	10/13/16
Total Takacs Jr., Dennis V.:					83.33	83.33	
Tapler, Jeffrey	10012016	EMC stipend-Oct 2016	01-415.139	10/01/16	250.00	250.00	10/13/16
Total Tapler, Jeffrey:					250.00	250.00	
Times News	I00391145-092	Ad:ZHB mtg 10/4/2016	01-414.341	09/29/16	190.40	190.40	10/13/16
Total Times News:					190.40	190.40	
U.S. Postal Service	09202016	Standard Mail permit #1930:12/1/16-11/30/17	01-401.325	09/20/16	215.00	215.00	10/13/16
Total U.S. Postal Service:					215.00	215.00	
UGI Utilities Inc.	09202016	504043172815-Aug 2016	01-409.230	09/20/16	333.83	333.83	10/01/16
UGI Utilities Inc.	09202016	504043200901-Aug-2016	01-409.230	09/20/16	64.94	64.94	10/01/16
UGI Utilities Inc.	09202016	504043200800-Aug 2016	01-409.230	09/20/16	58.87	58.87	10/01/16
Total UGI Utilities Inc.:					457.64	457.64	
Upper Saucon Township	160922	Compost site expenses	01-431.303	09/22/16	464.51	464.51	10/13/16

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Upper Saucon Township:					464.51	464.51	
Urban Research & Develop	2305-15-7CS-3	LindPk MSP Ph1 & Ph2-1/1-7/31/2016-additional costs	01-451.312	08/31/16	4,700.00	4,700.00	10/13/16
Urban Research & Develop	2305-15-18-304	Laubach & Franko Park MSP-June, July & Aug 2016	01-451.313	09/09/16	16,020.00	16,020.00	10/13/16
Total Urban Research & Development:					20,720.00	20,720.00	
Veritext Mid-Atlantic	PA2738637	ZHB-9/06/2016	01-414.316	09/13/16	166.25	166.25	10/13/16
Total Veritext Mid-Atlantic:					166.25	166.25	
Verizon	092520161	2016-Sept- Mgr	01-401.320	09/25/16	109.58	109.58	10/13/16
Verizon	092520161	2016-Sept-Assist Mgr/Finance Dir	01-402.320	09/25/16	54.79	54.79	10/13/16
Verizon	092520161	2016-Sept-Police	01-410.320	09/25/16	388.68	388.68	10/13/16
Verizon	092520161	2016-Sept-Fire Inspectors	01-411.320	09/25/16	19.48	19.48	10/13/16
Verizon	092520161	2016-Sept-Code Enf Ofcr	01-413.320	09/25/16	54.79	54.79	10/13/16
Verizon	092520161	2016-Sept-P/Z Officer	01-414.320	09/25/16	54.79	54.79	10/13/16
Verizon	092520161	2016-Sept-Tapler	01-415.320	09/25/16	78.07	78.07	10/13/16
Verizon	092520161	2016-Sept-DPW	01-430.320	09/25/16	140.30	140.30	10/13/16
Verizon	092520161	2016-Sept-Rec Dir	01-452.320	09/25/16	54.79	54.79	10/13/16
Verizon	092520162	2016-Sept-Mgr tablet/air card charges	01-401.320	09/25/16	34.30	34.30	10/13/16
Verizon	092520162	2016-Sept-Police tablet/air card charges	01-410.320	09/25/16	311.80	311.80	10/13/16
Verizon	092520162	2016-Sept-Fire Inspectors/Tablet	01-411.320	09/25/16	34.30	34.30	10/13/16
Total Verizon:					1,335.67	1,335.67	
Wendy Ciommo	09082016	Return of dumpster deposit	01-380.100	09/08/16	100.00	100.00	10/13/16
Total Wendy Ciommo:					100.00	100.00	
Witmer Public Safety Grou	1705784	Safety vests	01-430.240	07/28/16	71.34	71.34	10/13/16
Total Witmer Public Safety Group:					71.34	71.34	
YIS/Cowden Group Inc	216132	Robic batteries	01-410.375	09/20/16	15.00	15.00	10/13/16
Total YIS/Cowden Group Inc:					15.00	15.00	
Total General Fund:					263,844.81	263,844.81	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Fire Fund							
Knox Company, The	842787	Knox box- 31-61	03-412.260	09/22/16	607.00	607.00	10/13/16
Total Knox Company, The:					607.00	607.00	
NFPA	6796075Y	Fire Prevention materials	03-412.421	09/10/16	1,468.09	1,468.09	10/13/16
NFPA	6796075Y	Fire Prevention materials	03-411.421	09/10/16	617.47	617.47	10/13/16
Total NFPA:					2,085.56	2,085.56	
PenTeleData	B2816611	Cable-Oct 2016 - 10 of 12	03-411.320	09/24/16	59.95	59.95	10/13/16
Total PenTeleData:					59.95	59.95	
PPL Electric Utilities	09132016	82900-03000-Sept 2016	03-411.320	09/13/16	933.13	933.13	10/13/16
Total PPL Electric Utilities:					933.13	933.13	
Salisbury Township	09302016	3Q2016 ESFCo Utility Invoice	03-411.320	09/30/16	87.00	87.00	10/13/16
Total Salisbury Township:					87.00	87.00	
Service Electric Telephone	09152016	Acct#-0000050426-ESFC-9/2016	03-411.320	09/15/16	83.10	83.10	10/13/16
Total Service Electric Telephone Co:					83.10	83.10	
Suburban Propane-2022	604770	unleaded	03-413.231	09/21/16	162.19	162.19	10/13/16
Suburban Propane-2022	803152	diesel	03-413.231	09/21/16	102.96	102.96	10/13/16
Total Suburban Propane-2022:					265.15	265.15	
UGI Utilities Inc.	09202016	502022721012-ESFC-Aug 2016	03-411.320	09/20/16	31.18	31.18	10/01/16
Total UGI Utilities Inc.:					31.18	31.18	
Verizon	092520162	2016-Sept-ESFC/Tablet	03-411.240	09/25/16	68.60	68.60	10/13/16
Verizon	092520162	2016-Sept-WSFC/Tablet	03-412.240	09/25/16	137.22	137.22	10/13/16
Total Verizon:					205.82	205.82	
Total Fire Fund:					4,357.89	4,357.89	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Library Fund							
Allentown Public Library	09162016	Spring 2016/Inst #2	04-456.305	09/16/16	40,779.50	40,779.50	10/13/16
Total Allentown Public Library:					40,779.50	40,779.50	
Total Library Fund:					40,779.50	40,779.50	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Water Fund							
A-B-E Laboratory	09132016	2016-Aug water analysis	06-448.316	09/13/16	630.00	630.00	10/13/16
Total A-B-E Laboratory:					630.00	630.00	
American United Life Insur	10012016	2016-Oct life/disability ins coverage	06-487.158	09/17/16	143.69	143.69	10/13/16
Total American United Life Insurance Co:					143.69	143.69	
Bethlehem, City of	09102016	2016-Aug-4 resale customers	06-448.368	09/10/16	364.85	364.85	10/13/16
Bethlehem, City of	09102016	2016-Aug-Hydrant rental	06-448.363	09/10/16	880.00	880.00	10/13/16
Total Bethlehem, City of:					1,244.85	1,244.85	
Burkholders Heating & AC	113025	Intallation of VAV acutators	06-448.600	08/09/16	1,400.00	1,400.00	10/13/16
Total Burkholders Heating & AC Inc:					1,400.00	1,400.00	
Dispatch Answering Servic	204B107	610-782-5025-11 of 12 for 2016	06-448.320	09/30/16	19.95	19.95	10/13/16
Total Dispatch Answering Service:					19.95	19.95	
Eastern Auto Parts Wareho	3IV091106	#31-Brakes	06-448.251	09/28/16	63.00	63.00	10/13/16
Total Eastern Auto Parts Warehouse:					63.00	63.00	
Ferguson Waterworks	0394008	Hose cap gaskets	06-448.240	09/12/16	99.00	99.00	10/13/16
Total Ferguson Waterworks:					99.00	99.00	
Hale Trailer Brake & Wheel	473633	#32 -Tail light & pig tail	06-448.251	09/27/16	4.37	4.37	10/13/16
Total Hale Trailer Brake & Wheel Inc:					4.37	4.37	
Keystone Consulting Engin	150556	2016-July & Aug-Upgrade existing water service meters	06-448.611	09/14/16	2,453.00	2,453.00	10/13/16
Total Keystone Consulting Engineers:					2,453.00	2,453.00	
L/B Water Service Inc	3004892	Repair clamps	06-448.240	09/14/16	580.41	580.41	10/13/16
Total L/B Water Service Inc:					580.41	580.41	
Lehigh County Authority	3807	2016-Aug water	06-448.367	09/12/16	74,980.85	74,980.85	10/13/16
Total Lehigh County Authority:					74,980.85	74,980.85	
Northeast District AWWA	10032016	Andreas-2016 Fall Joint Conference	06-448.421	10/03/16	50.00	50.00	10/04/16
Total Northeast District AWWA:					50.00	50.00	
PA Municipal Health Ins Co	11012016	2016 Nov coverage	06-487.156	10/01/16	7,140.58	7,140.58	10/13/16
Total PA Municipal Health Ins Coop:					7,140.58	7,140.58	
Sensus USA	ZA17008164	Software Support 11/7/16 - 11/06/17	06-448.319	09/17/16	1,665.98	1,665.98	10/13/16

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Sensus USA:					1,665.98	1,665.98	
Service Tire Truck Centers	T75178-010	#33-4 new tires	06-448.251	09/02/16	432.97	432.97	09/30/16
Total Service Tire Truck Centers:					432.97	432.97	
Stratix Systems Inc	189578	Mailprotector-Sept 2016	06-448.261	09/19/16	8.84	8.84	10/13/16
Total Stratix Systems Inc:					8.84	8.84	
Suburban Propane-2022	604770	unleaded	06-448.231	09/21/16	139.89	139.89	10/13/16
Suburban Propane-2022	803152	diesel	06-448.231	09/21/16	88.80	88.80	10/13/16
Total Suburban Propane-2022:					228.69	228.69	
U.S. Postal Service	09302016	2016-Oct mailing of utility invoices	06-448.325	09/30/16	741.73	741.73	09/30/16
Total U.S. Postal Service:					741.73	741.73	
Verizon	092520161	2016-Sept-Water Dept	06-448.320	09/25/16	66.03	66.03	10/13/16
Total Verizon:					66.03	66.03	
Witmer Public Safety Grou	1705784	Safety vests	06-448.240	07/28/16	71.33	71.33	10/13/16
Total Witmer Public Safety Group:					71.33	71.33	
Total Water Fund:					92,025.27	92,025.27	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Sewer Fund							
American United Life Insur	10012016	2016-Oct life/disability ins coverage	08-487.158	09/17/16	143.69	143.69	10/13/16
Total American United Life Insurance Co:					143.69	143.69	
Burkholders Heating & AC	113025	Intallation of VAV acutators	08-429.600	08/09/16	1,400.00	1,400.00	10/13/16
Total Burkholders Heating & AC Inc:					1,400.00	1,400.00	
Commonwealth of Pennsylv	982383	2016-Opr Cert Swr-FACID:274582/NPDES:48766	08-429.315	07/01/16	65.00	65.00	10/04/16
Total Commonwealth of Pennsylvania:					65.00	65.00	
Eastern Auto Parts Wareho	3IV091106	#31-Brakes	08-429.251	09/28/16	63.00	63.00	10/13/16
Total Eastern Auto Parts Warehouse:					63.00	63.00	
Fountain Hill, Borough of	2016-03	3Q2016 sewer	08-429.531	10/03/16	153.69	153.69	10/13/16
Fountain Hill, Borough of	2016-03	3Q2016 capital payment	08-429.536	10/03/16	600.00	600.00	10/13/16
Total Fountain Hill, Borough of:					753.69	753.69	
Hale Trailer Brake & Wheel	473633	#32 -Tail light & pig tail	08-429.251	09/27/16	4.38	4.38	10/13/16
Total Hale Trailer Brake & Wheel Inc:					4.38	4.38	
Keystone Consulting Engin	150552	2016-Aug-I&I removal program	08-429.372	09/14/16	1,278.13	1,278.13	10/13/16
Keystone Consulting Engin	150553	2016-Aug-sanitary sewer CIPP lining project	08-429.607	09/14/16	989.50	989.50	10/13/16
Total Keystone Consulting Engineers:					2,267.63	2,267.63	
Lehigh County Authority	3791	Final 2015 Sewer	08-429.534	08/29/16	.01	.01	10/13/16
Lehigh County Authority	3791	Final 2015 Sewer	08-429.367	08/29/16	39,675.33	39,675.33	10/13/16
Lehigh County Authority	3791	Final 2015 Sewer	08-429.530	08/29/16	188.81	188.81	10/13/16
Lehigh County Authority	3791	1Q2016 Sewer	08-429.534	08/29/16	12,832.24	12,832.24	10/13/16
Lehigh County Authority	3791	1Q2016 Sewer	08-429.367	08/29/16	153,854.05	153,854.05	10/13/16
Lehigh County Authority	3791	1Q2016 Sewer	08-429.530	08/29/16	1,502.75	1,502.75	10/13/16
Total Lehigh County Authority:					208,053.19	208,053.19	
Monarch Precast Concrete	0373175	Manhole cover	08-429.240	09/27/16	250.00	250.00	10/13/16
Total Monarch Precast Concrete Corp:					250.00	250.00	
PA Municipal Health Ins Co	11012016	2016 Nov coverage	08-487.156	10/01/16	7,140.58	7,140.58	10/13/16
Total PA Municipal Health Ins Coop:					7,140.58	7,140.58	
PPL Electric Utilities	09202016	35530-02004-Sept 2016	08-429.361	09/20/16	22.62	22.62	10/13/16
PPL Electric Utilities	09202016	82960-01000-Sept 2016	08-429.361	09/20/16	23.21	23.21	10/13/16
PPL Electric Utilities	09202016	33760-14008-Sept 2016	08-429.361	09/20/16	22.88	22.88	10/13/16
PPL Electric Utilities	09272016	64170-11008-Sept 2016	08-429.361	09/27/16	23.42	23.42	10/13/16
PPL Electric Utilities	09272016	21780-10003-Sept 2016	08-429.361	09/27/16	24.18	24.18	10/13/16
PPL Electric Utilities	09272016	20380-10009-Sept 2016	08-429.361	09/27/16	23.00	23.00	10/13/16
PPL Electric Utilities	09292016	39790-24008-Sept 2016	08-429.361	09/29/16	100.97	100.97	10/13/16
PPL Electric Utilities	09292016	31590-08002-Sept 2016	08-429.361	09/29/16	23.14	23.14	10/13/16

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total PPL Electric Utilities:					263.42	263.42	
SealMaster	0147405	Manhole kits & MSV service	08-429.240	09/22/16	565.10	565.10	10/13/16
Total SealMaster:					565.10	565.10	
Service Tire Truck Centers	T75178-010	#33-4 new tires	08-429.251	09/02/16	432.97	432.97	09/30/16
Total Service Tire Truck Centers:					432.97	432.97	
Stratix Systems Inc	189578	Mailprotector-Sept 2016	08-429.261	09/19/16	8.84	8.84	10/13/16
Total Stratix Systems Inc:					8.84	8.84	
Suburban Propane-2022	604770	unleaded	08-429.231	09/21/16	139.89	139.89	10/13/16
Suburban Propane-2022	803152	diesel	08-429.231	09/21/16	88.80	88.80	10/13/16
Total Suburban Propane-2022:					228.69	228.69	
U.S. Postal Service	09302016	2016-Oct mailing of utility invoices	08-429.325	09/30/16	741.73	741.73	09/30/16
Total U.S. Postal Service:					741.73	741.73	
Verizon	09252016	2016-Sept- 868-8310-Cardinal Dr Pump Stn	08-429.320	09/25/16	34.65	34.65	10/13/16
Total Verizon:					34.65	34.65	
Witmer Public Safety Grou	1705784	Safety vests	08-429.240	07/28/16	71.33	71.33	10/13/16
Total Witmer Public Safety Group:					71.33	71.33	
Total Sewer Fund:					222,487.89	222,487.89	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Refuse & Recycling Fund							
Middle Smithfld Materials I	25150	Grass Disposal - Aug 2016	10-427.303	09/06/16	700.00	700.00	10/13/16
Total Middle Smithfld Materials Inc:					700.00	700.00	
Republic Services #282	0282-0005934	2016-Sept service	10-427.300	09/15/16	85,429.14	85,429.14	10/13/16
Republic Services #282	0282-0005934	6-recycle rolloff @ drop off centers	10-427.303	09/15/16	1,350.00	1,350.00	10/13/16
Total Republic Services #282:					86,779.14	86,779.14	
Stratix Systems Inc	189578	Mailprotector-Sept 2016	10-407.261	09/19/16	8.84	8.84	10/13/16
Total Stratix Systems Inc:					8.84	8.84	
U.S. Postal Service	09302016	2016-Oct mailing of utility invoices	10-401.325	09/30/16	741.74	741.74	09/30/16
Total U.S. Postal Service:					741.74	741.74	
Waste Management Inc	M124389	Aug 2016 Recycling Costs	10-427.302	09/15/16	1,565.85	1,565.85	10/13/16
Total Waste Management Inc:					1,565.85	1,565.85	
Total Refuse & Recycling Fund:					89,795.57	89,795.57	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Highway Aid Fund							
PPL Electric Utilities	09202016	49130-02001-Sept 2016	35-433.362	09/20/16	39.29	39.29	10/13/16
PPL Electric Utilities	09202016	99940-01007-Sept 2016	35-433.362	09/20/16	31.54	31.54	10/13/16
PPL Electric Utilities	09202016	05340-01002-Sept 2016	35-433.362	09/20/16	31.55	31.55	10/13/16
PPL Electric Utilities	09202016	53875-61001-Sept 2016	35-433.362	09/20/16	31.74	31.74	10/13/16
PPL Electric Utilities	09272016	89989-11003-Sept 2016	35-433.362	09/27/16	30.30	30.30	10/13/16
PPL Electric Utilities	09292016	95790-09009-Sept 2016	35-433.362	09/29/16	22.56	22.56	10/13/16
PPL Electric Utilities	09292016	72390-08002-Sept 2016	35-433.362	09/29/16	22.56	22.56	10/13/16
Total PPL Electric Utilities:					209.54	209.54	
Total Highway Aid Fund:					209.54	209.54	
Grand Totals:					713,500.47	713,500.47	

Date: _____

President: _____
Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
September 22, 2016
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Mr. Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President – EXCUSED
Debra Brinton, President Pro-Tempore
James Seagreaves – EXCUSED
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police – EXCUSED
Kevin Soberick, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer
John Ashley, Esquire, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Mr.

Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announces if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it may impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Mrs. Bonaskiewich noted a last-minute adjustment to the list of Bills Payable. The new total is \$450,857.23.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to accept the Financial Report for the period ending August 31, 2016 and the list of Bills Payable for the period 9/3/2016-9/16/2016, broken down as follows:

\$204,380.13 = GENERAL
\$8,728.84 = FIRE
\$0 = LIBRARY
\$155,450.19 = WATER
\$43,326.90 = SEWER
\$200.00 = REFUSE & RECYCLING
\$13,771.17 = HIGHWAY AID
\$25,000.00 = SUBDIVISION ESCROW FUND
\$450,857.23 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – EXCUSED
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 3-0.

MINUTES

September 8, 2016

Attorney Ashley noted a correction on page three. Commissioner Brown declared the Minutes of September 8, 2016 accepted with the correction.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

PROCLAMATION

Proclaiming the month of September as Pain Awareness Month.

Mr. Soriano stated that the Township is in receipt of a request from Mr. Julian Phillips to designate the month of September as Pain Awareness Month.

Commissioner Brinton inquired if the Board could make the Proclamation infinite or earlier in the month of August. Mr. Soriano stated that going forward, it could be placed on the Agenda for the last week in August.

Motion by Commissioner Brinton, seconded by Commissioner Ackerman, to accept the Proclamation declaring the month of September as Pain Awareness Month.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – EXCUSED
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 3-0.

MOTIONS

Motion to set Trick-or-Treat Night for Friday, October 28, 2016 from 6:00 p.m. – 8:00 p.m.

Mr. Soriano announced that October 28, 2016 from 6:00 pm – 8:00 pm will be the official Trick-or-Treat Night in the Township. He commented that tips and warning will be available on the Township's website.

Motion by Commissioner Brown, seconded by Commissioner Ackerman, to set Trick-or-Treat Night for October 28, 2016 from 6:00 p.m. – 8:00 p.m.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – EXCUSED
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 3-0.

Motion – Certification of the 2017 Minimum Municipal Obligations (MMO's) for both Police and Non-Uniformed Pension Plans.

Mr. Soriano stated that Ms. Bonaskiewich, the Chief Administrative Officer of the Pension Plan, provided a Memo to the Board which detailed the historical trend of the Plan. He noted that the cost has steadily increased from 2008. The total for the non-uniformed Plan is \$487,579 and the Police is \$331,331, which totals \$818,910. Mr. Soriano commented that \$288,727 will be supplemented by State Aid, bringing the net Township cost to \$530,183.

Mr. Soriano stated that the non-uniformed employee contribution rate is 0%. The Police contribution is around 3%. Commissioner Brinton inquired as to why there is no non-uniformed employee contribution. Mr. Soriano stated that it is based on the negotiated Collective Bargaining Agreement. Commissioner Brinton requested to explore the issue in the next round of contract negotiations.

Motion by Commissioner Brown, seconded by Commissioner Brinton, to accept the Certification of the 2017 Minimum Municipal Obligations (MMO's) for both Police and Non-Uniformed Pension Plans.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – EXCUSED
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 3-0.

Motion to acknowledge Receipt of Petition from Yankee Cable and PSG Partnership to transfer RCN Cable Franchise Agreement.

Mr. Soriano stated that the Petition is a change of ownership and transfer of agreement. He noted that the Township has 120 days to disapprove, but if the Board does not take action, the matter moves forth with the FCC.

A discussion ensued whether or not action is needed by the Board at this point.

Mr. Soriano withdrew the Motion.

PRIVILEGE OF THE FLOOR

Mr. Soriano stated that he has been in contact with Mr. Edward Boscola from the City of Bethlehem regarding a cost and feasibility study for the installation of a pump station in the area of the First Ward where there is inadequate fire hydrant pressure. It was the consensus of the Board to move forward with the research.

Mr. Ronald Ressler of 1021 Debbie Lane expressed concerns about the visibility of a handicapped ramp at Lindberg Park due to an overgrown tree. He also complained about trash overflowing the dumpster and requested the dumpster be moved to a different parking lot. Mr. Ressler also commented that the perimeter trail is too small for bicycles. Commissioner Brown stated that the Township would look into the matters, but also noted that while bicycles are not permitted on the trail, it is difficult to enforce.

Mr. Vendel Mukics of 706 Mortimer Street expressed gratitude to a Police Officer for helping his granddaughter who ran out of gas along the off ramp of I-78. He stated that the officer pushed her car off the road and set up a flare to warn the other motorists.

Commissioner Brinton thanked Officer Losagio for helping to install her car seat in the correct position. She noted that Officer Frankenfield, who is certified in car seat installations, will be at the South Mall on Saturday, September 24th, for a safety event promoting proper use of child safety seats.

Commissioner Brown announced that Eastern Salisbury Fire Department will be holding a Community Day on October 8th, 2016 from 11:00 am – 3:00 pm.

Mr. Nicolo stated that DEP inspected the Township in regards to recordkeeping with MS4, and the Township received a very good review. He commented that it was a group effort across all the Departments and DEP was very happy with the results. The Board thanked everyone for their efforts.

Mr. Andreas also noted that the DEP inspection went very well with positive discussions occurring outside the technical aspects of the inspection. He stated that the inspector was impressed with Mr. Nicolo's work and felt his efforts could be modeled throughout the surrounding municipalities. Mr. Andreas stated that the inspector had some suggestions as far as a general approach to Best Management Practices (BMPs) in the future, as well as discussing needs with budgeting.

ADJOURNMENT

Commissioner Ackerman a Motion to adjourn the Meeting. Seconded by Commissioner Brinton. The time was 7:49 p.m.

Respectfully submitted,

Randy Soriano
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on September 22, 2016.

Approved and certified on this date:

Randy Soriano

Date: _____

SEAL

DRAFT

RESOLUTION NO. 10-2016-____

**BY THE BOARD OF COMMISSIONERS OF THE
TOWNSHIP OF SALISBURY, LEHIGH COUNTY,
PENNSYLVANIA, APPOINTING AN ADDITIONAL
ALTERNATE SEWAGE ENFORCEMENT OFFICER FOR
THE TOWNSHIP**

WHEREAS, the Board of Commissioners desires to appoint as an additional Alternate Sewage Enforcement Officer(s) Gregory C. Gray (03945) of Hanover Engineering Associates, 252 Brodhead Road, Suite 100, Bethlehem, PA 18017-8944 for the Township of Salisbury.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by the same to appoint as an additional Alternate Sewage Enforcement Officer Gregory C. Gray (03945) of Hanover Engineering Associates; term to expire on January 1, 2018 or until a successor has been appointed.

AND BE IT FURTHER RESOLVED that the aforesaid Sewage Enforcement Officer shall be paid compensation on an hourly basis as outlined in the Fee Schedules attached hereto or upon such other basis as may be mutually agreed upon between the Township Sewage Enforcement Officer and the Board of Commissioners for all work performed, as assigned by the Township.

APPROVED AND ADOPTED this 13th day of October, 2016 at a regular public meeting.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

President, Board of Commissioners

ATTESTED:

Township Secretary

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
October 13, 2016
7:30 p.m.
(approximate time)

Topics of discussion:

- Discussion on what type of uses will be permitted at the newly constructed Lindberg Park Perimeter Trail
- Revisions to the Township Administrative Policy Manual-Status
- FSLA Review of Job Descriptions and Classification of Exempt vs Non-Exempt Status
- Proposed Budget - CY 2017