

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
October 13, 2016
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that an Executive Session will be held after the Workshop to discuss the Collective Bargaining Agreement and litigation matters.

Commissioner Brown turned the proceedings over to Mr. Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer
John Ashley, Esquire, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announces if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it may impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to accept the list of Bills Payable for the period 9/17/2016-10/7/2016, broken down as follows:

\$263,844.81 = GENERAL
\$4,357.89 = FIRE
\$40,779.50 = LIBRARY
\$92,025.27 = WATER
\$222,487.89 = SEWER
\$89,795.57 = REFUSE & RECYCLING
\$209.54 = HIGHWAY AID
\$713,500.47 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

September 22, 2016

Commissioner Brown declared the Minutes of September 22, 2016 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

To appoint additional person from Hanover Engineering to act as Sewage Enforcement Officer – Gregory C. Gray SEO #03945.

Mr. Soriano noted that Hanover Engineering is requesting to add Gregory C. Gray, SEO #03945 to the list of the firm's SEOs, with a term expiration of January 1, 2018.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to accept the Resolution appointing an additional person from Hanover Engineering to act as Sewage Enforcement Officer – Gregory C. Gray SEO #03945.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MOTIONS

Motion to approve Payment Application No. 4, submitted by Charles Nansteel LLC, in the amount of \$18,093.55, for the Lindberg Park Phase II Development Project.

Mr. Soriano stated that the remaining portion of the project deals with the installation of top soils, bike racks and various signs along the perimeter. The application shows that with the retainage, there is approximately 28% remaining on the balance of the contract.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve Payment Application No. 4, submitted by Charles Nansteel LLC, in the amount of \$18,093.55, for the Lindberg Park Phase II Development Project.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Request from the owner of 3305 Capital Street to erect a handicap parking sign in front of the residence.

Mr. Soriano noted that Chief Stiles provided a Memo to the Board regarding the issue.

Ms. Ackerman inquired if the handicap area is temporary. Chief Stiles replied that the sign will be removed once the handicapped person is no longer living at the residence.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to accept the request from the owner of 3305 Capital Street to erect a handicap parking sign in front of the residence.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Mr. Soriano provided an update on the PennDOT Transportation Alternative Program, which is the connection of Green Acres Park to Lindberg Park. He reminded the Board that the project includes the restoration of streets, sidewalks, handicapped ramps, and the placement of markings on the road indicating bike trails. Mr. Soriano stated that bids were received through PennDOT's electronic system and the lowest bid was approximately \$78,000. He commented that the Township has until November 16, 2016 to award the contract and the work should be completed by the end of the year or early Spring, depending on the weather.

Mr. Soriano announced that the Planning Commission has finalized the Ordinance amendment. He stated that the Board must have a Public Hearing, pursuant to a public notice, and then a final adoption of the amendment will take place. Mr. Soriano commented that the Public Hearing is scheduled for November 10, 2016 at 6:30 p.m., which is the same night as the Regular BOC Meeting. He stated that the Township will proceed with the advertisement of the amendment and posting requirements of the Municipal Planning Code.

Mr. Robert Agonis of 1189 Meadowbrook Circle West provided an update about the Spotted Lantern Fly. He requested the Township provide information about the SLF on its website with links to the PA Department of Agriculture and Penn State Extension Service.

Mr. Joshua Wells, Fire Chief of Western Salisbury Fire Department, was present to provide the Board with an update. He stated that over 300 people attended WSFD Community Day and it was a success.

Chief Wells noted that the Fire Truck Committee traveled to Marion, WI for the preconstruction of the new fire engine. He commented that they are very happy with the builder and the chassis was officially ordered this week with an expected delivery date of early summer.

Chief Wells stated that the week of October 9, 2016 was Fire Prevention Week and the Department gave nine presentations to schools and nursing homes. He provided the Board with the handouts that were given to school students and urged everyone to check the batteries in their smoke detectors.

Commissioner Martucci thanked the Police Department for their presence in his neighborhood and noted that it has helped to curb speeding.

Commissioner Seagreaves thanked Mr. Nicolo for helping with the runoff issue at a property on East Emmaus Avenue.

Commissioner Seagreaves also thanked Mr. Andreas for blacktopping the apron at Eastern Salisbury Fire Department.

Mr. Nicolo stated that he observed the drainage project on Fox Run Drive and commended the Public Works Department for their efforts.

ADJOURNMENT

Commissioner Brinton made a Motion to adjourn the Meeting. Seconded by Commissioner Ackerman. The time was 7:39 p.m.

Respectfully submitted,

Randy Soriano
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on October 13, 2016.

Approved and certified on this date:

Randy Soriano

Date: _____
SEAL