

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—September 8, 2016
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

4. Bills Payable – *Period 8/20/16-9/2/16*

5. Approval of the Minutes –*August 25, 2016*

6. New Business

A. ORDINANCES - *none*

B. RESOLUTIONS - *none*

C. MOTIONS

1. Motion - Request from Kenrick Smith K17 to utilize Walking Purchase Park and Dodson Park for racing event on April 1, 2017
2. Motion - Request to Adopt K-9 Fonzie
3. Payment Application #3 – Charlie Nansteel Tree & Excavation (\$73,277.91) for Lindberg Park Secondary Pathways Project

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

**Workshop to follow*

**Executive Session*

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
AG Industrial	IT19915	Walco mower blades	01-451.375	08/22/16	126.97	.00	
Total AG Industrial:					126.97	.00	
American United Life Insur	09012016	2016-Sept life/disability ins coverage	01-487.158	09/01/16	1,765.28	.00	
Total American United Life Insurance Co:					1,765.28	.00	
Bank of America	08092016	Acct 6484-Police-Chief lodging/fuel/parking for 21st Century Police Briefing Conference	01-410.460	08/09/16	487.80	.00	
Bank of America	08092016	Adapters & wires for station video equipment	01-410.240	08/09/16	43.16	.00	
Total Bank of America:					530.96	.00	
Bennett, Robert J	08242016	R.E. Tax refund-Reassessment-Razed building	01-301.100	08/24/16	401.93	.00	
Total Bennett, Robert J:					401.93	.00	
Breneman LP, E. J.	128179	Signs- "No Outlet"/ "No Turn Around" / "No Truck" / "Truck Weight"	01-433.246	08/18/16	370.40	.00	
Breneman LP, E. J.	128180	Barricade light tool	01-433.246	08/18/16	25.50	.00	
Total Breneman LP, E. J.:					395.90	.00	
Broadway Service Center	08192016	Disposed of 30 tires	01-451.315	08/19/16	90.00	.00	
Total Broadway Service Center:					90.00	.00	
Bummer, Frank	09012016	20 of 60 retirement incentive program	01-406.172	09/01/16	450.00	.00	
Total Bummer, Frank:					450.00	.00	
Burkholders Heating & AC	113117	Annex bldg:replaced condensate pump	01-409.373	08/11/16	660.00	.00	
Total Burkholders Heating & AC Inc:					660.00	.00	
Casey, Christopher	09012016	2016-health reimbursement	01-406.171	09/01/16	150.00	.00	
Total Casey, Christopher:					150.00	.00	
Commonwealth of Pennsylv	08242016	9/14/16 MS4 Workshop-Levernier	01-430.421	08/24/16	50.00	50.00	08/24/16
Total Commonwealth of Pennsylvania:					50.00	50.00	
Coopersburg Materials	Q15688	9.5MM	01-438.245	08/15/16	422.23	.00	
Total Coopersburg Materials:					422.23	.00	
DeFiore Jr, Richard	09012016	2016 Clothing Allowance	01-430.192	09/01/16	185.10	.00	
Total DeFiore Jr, Richard:					185.10	.00	
Dispatch Answering Servic	204B106	610-782-5572-10 of 12 for 2016	01-430.320	08/31/16	15.00	.00	
Dispatch Answering Servic	204B106	Answr Service/Pump Stn Alrm-10 of 12 for 2016	01-401.320	08/31/16	233.75	.00	
Total Dispatch Answering Service:					248.75	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
DKG Media LP	09012016	Webinar & CD- Exempt & Non-exempt worker Classification	01-402.421	09/01/16	454.95	.00	
Total DKG Media LP:					454.95	.00	
Eastern Auto Parts Wareho	3IV078783	#25-Brakes	01-437.251	08/26/16	139.30	.00	
Eastern Auto Parts Wareho	3IV080630	#13-Studs & wheel nut	01-437.251	08/31/16	31.65	.00	
Total Eastern Auto Parts Warehouse:					170.95	.00	
Ecco Communications LLC	68928	Leather case with strap for portable radio	01-411.240	08/29/16	46.00	.00	
Total Ecco Communications LLC:					46.00	.00	
Five star International LLC	05P104795	returned clamp	01-437.251	03/29/16	29.92-	.00	
Five star International LLC	05P104798	#2-clamp exhaust pipe shield	01-437.251	03/29/16	30.66	.00	
Five star International LLC	05P108520	#7-Housing	01-437.251	05/18/16	209.17	.00	
Five star International LLC	05S533328	#4-Repair fly wheel & bell housings on transmission/ABS light	01-437.251	08/17/16	4,667.62	.00	
Total Five star International LLC:					4,877.53	.00	
Frankenfield III, Budd	08222016	Reimburse for registration for Child Seat Tech course - Sept 15, 16, 19 & 20 2016	01-410.421	08/22/16	85.00	.00	
Total Frankenfield III, Budd:					85.00	.00	
Groundhog Lawn & Landsc	08242016	1660 Cardinal Dr-Mow & Trim	01-413.317	08/24/16	150.00	.00	
Groundhog Lawn & Landsc	08312016	2818 Hampton Ct- Mow & Trim	01-413.317	08/31/16	175.00	.00	
Groundhog Lawn & Landsc	08312016	821 S. Ott-mow & trim	01-413.317	08/31/16	100.00	.00	
Groundhog Lawn & Landsc	08312016	3319 Capital St - Mow & Trim	01-413.317	08/31/16	75.00	.00	
Total Groundhog Lawn & Landscape:					500.00	.00	
Hamilton Park Athletic Ass	08242016	2016 Contribution	01-465.540	08/24/16	1,000.00	.00	
Total Hamilton Park Athletic Assoc:					1,000.00	.00	
Hercik Jr, Robert F.	08262016	2016 Health Reimb	01-406.171	08/26/16	150.00	.00	
Total Hercik Jr, Robert F.:					150.00	.00	
Home Depot Credit Service	22099	Returned pallet	01-430.240	08/16/16	15.00-	.00	
Home Depot Credit Service	47536	Resin siding brush/concrete mix/pallet fee	01-430.240	08/16/16	203.14	.00	
Home Depot Credit Service	INV#33770	1 gal sprayer/staple gun/staples	01-430.240	08/23/16	37.90	.00	
Total Home Depot Credit Services:					226.04	.00	
Keystone Consulting Engin	148526	2016-March & April- Maple ave grading plan	01-408.318	04/23/16	1,176.00	.00	
Keystone Consulting Engin	150207	2016-July-Drainage issue- Public Road	01-436.601	08/18/16	1,218.50	.00	
Keystone Consulting Engin	150208	2016-July -Black River Rd Drainage Investigation	01-408.313	08/18/16	196.00	.00	
Total Keystone Consulting Engineers:					2,590.50	.00	
King, Gail	09012016	6 of 60 retirement incentive program	01-406.172	09/01/16	450.00	.00	
Total King, Gail:					450.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Klimowicz, Brian G.	09012016	56 of 60 health reimb	01-406.171	09/01/16	250.00	.00	
Total Klimowicz, Brian G.:					250.00	.00	
Kubat, Gary	08302016	2016 Clothing Allowance	01-430.192	08/30/16	205.05	.00	
Total Kubat, Gary:					205.05	.00	
L V Coalition on Affordable	08242016	2016 contribution	01-465.540	08/24/16	5,000.00	.00	
Total L V Coalition on Affordable Housing:					5,000.00	.00	
Lawson Products	9304311115	Spring & spindle lock tube for grinder	01-430.240	08/18/16	9.79	.00	
Lawson Products	93604297384	Silicone/cable ties/band saw blade/tire guage & hose/drill bits/light bulb	01-430.240	08/12/16	248.97	.00	
Total Lawson Products:					258.76	.00	
Lehigh County District Attor	08242016	2016 Contribution-Support of Child Abuse Investigator	01-465.540	08/24/16	1,000.00	.00	
Total Lehigh County District Attorney:					1,000.00	.00	
Lehigh County Senior Citiz	08242016	2016 contribution	01-465.540	08/24/16	3,000.00	.00	
Total Lehigh County Senior Citizens:					3,000.00	.00	
LORCO Petroleum Co	1181348-IN	antifreeze	01-430.315	07/29/16	50.00	.00	
Total LORCO Petroleum Co:					50.00	.00	
Luby, Joseph	09012016	20 of 60 retirement incentive program	01-406.172	09/01/16	450.00	.00	
Total Luby, Joseph:					450.00	.00	
Metzler Scholarship, Richa	08242016	Donation:scholarship fund-2016	01-465.540	08/24/16	100.00	.00	
Total Metzler Scholarship, Richard C:					100.00	.00	
Morning Call, The	002802051	06/20/16-CSC mtg	01-401.341	07/11/16	87.50	.00	
Morning Call, The	002845244	Ad: Salisbury Civil service Police exams 8/14/16	01-406.341	08/14/16	443.29	.00	
Total Morning Call, The:					530.79	.00	
Moyer, Roger J.	09012016	6 of 60 retirement incentive payment	01-406.172	09/01/16	450.00	.00	
Total Moyer, Roger J.:					450.00	.00	
Mr. John Inc.	5079177	1 unit:Franko farm-6/22-7/19/2016	01-451.315	07/20/16	125.00	.00	
Mr. John Inc.	5093201	1 unit:Franko farm-7/20-8/16/2016	01-451.315	08/16/16	125.00	.00	
Total Mr. John Inc.:					250.00	.00	
New Enterprise Stone & Li	6399835	9.5MM	01-438.245	08/09/16	54.29	.00	
New Enterprise Stone & Li	6403788	2A Stone	01-438.245	08/12/16	826.65	.00	
Total New Enterprise Stone & Lime Co Inc:					880.94	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Nothstein, Richard B.	08262016	Reimburse for meals & parking at the National School Resource Officer Conference	01-410.421	08/26/16	383.46	.00	
Total Nothstein, Richard B.:					383.46	.00	
Overhead Door Company,	C16.820	Replace door #5 Operator	01-409.373	08/12/16	2,290.00	.00	
Total Overhead Door Company, The:					2,290.00	.00	
PA One Call System Inc.	692887	2016-Aug-Voice/Fax messages	01-401.320	07/31/16	252.65	.00	
Total PA One Call System Inc.:					252.65	.00	
PA State Assoc of Borough	20833	Basic Budgeting- tools & techniques-Bonaskiewich	01-402.421	08/16/16	100.00	.00	
PA State Assoc of Borough	20834	Basic Budgeting- tools & techniques-Olsson	01-402.421	08/16/16	100.00	.00	
Total PA State Assoc of Boroughs:					200.00	.00	
PenTeleData	B2791025	Acct#3042745-Cable modem rental -2016-Sept-9 of 12	01-401.320	08/24/16	124.95	.00	
Total PenTeleData:					124.95	.00	
Petty Cash	09012016	postage due on utility invoices	01-401.315	09/01/16	2.28	.00	
Petty Cash	09012016	Refreshments for MS4 meeting-8/30/16	01-436.315	09/01/16	118.74	.00	
Petty Cash	09012016	Supply hose	01-410.240	09/01/16	4.49	.00	
Total Petty Cash:					125.51	.00	
PNC Bank	09012016	Police-2016 MMO	01-487.160	09/01/16	322,198.00	.00	
Total PNC Bank:					322,198.00	.00	
PPL Electric Utilities	08192016	94340-19001-August 2016	01-451.361	08/19/16	134.14	.00	
PPL Electric Utilities	08222016	92051-48008-Aug 2016	01-409.361	08/22/16	1,404.82	.00	
PPL Electric Utilities	08222016	61089-84001-Aug 2016	01-409.361	08/22/16	635.28	.00	
PPL Electric Utilities	08222016	70730-17005-Aug 2016	01-409.361	08/22/16	1,437.56	.00	
PPL Electric Utilities	08222016	10550-10002-Aug 2016	01-451.361	08/22/16	33.94	.00	
PPL Electric Utilities	08252016	93760-01007-Sept 2016	01-451.361	08/25/16	26.18	.00	
PPL Electric Utilities	08292016	63580-10005-Aug 2016	01-451.361	08/29/16	36.55	.00	
Total PPL Electric Utilities:					3,708.47	.00	
Presstek Inc	T836325	Repair Formax folder/sealer	01-401.375	08/15/16	270.00	.00	
Total Presstek Inc:					270.00	.00	
Reliable Sign and Striping	3479	street signs-Salisbury Hill Dr/Stafford St	01-433.246	06/17/16	109.45	.00	
Reliable Sign and Striping	3671	street signs- Maumee Ave/Salisbury Rd/Rader St	01-433.246	08/17/16	117.95	.00	
Total Reliable Sign and Striping:					227.40	.00	
Salisbury Youth Associatio	08242016	2016 Contribution	01-465.540	08/24/16	1,000.00	.00	
Total Salisbury Youth Association:					1,000.00	.00	
Sander Power Equipment	00579045	discharge hose for pump	01-451.260	08/04/16	83.05	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Sander Power Equipment Company:					83.05	.00	
SealMaster	145768-IN	Asphalt binder	01-438.245	08/26/16	1,572.86	.00	
Total SealMaster:					1,572.86	.00	
Service Tire Truck Centers	T58963-01	#21-2 tires	01-437.251	08/19/16	201.48	.00	
Total Service Tire Truck Centers:					201.48	.00	
Shoemaker, Ricky R & Cyn	08242016	R.E. Tax refund-reassessment	01-301.100	08/24/16	44.65	.00	
Total Shoemaker, Ricky R & Cynthia G:					44.65	.00	
Staples Advantage	3312069809	color toner/file folders/trash liners/toilet paper	01-401.240	08/20/16	573.20	.00	
Total Staples Advantage:					573.20	.00	
Stengel Brothers Inc.	376690	#13-Replace front top ball joints	01-437.251	08/26/16	574.27	.00	
Total Stengel Brothers Inc.:					574.27	.00	
Stotz/Fatzinger Office Sup	169241	file folders/pens	01-402.240	08/18/16	26.84	.00	
Stotz/Fatzinger Office Sup	169241	Pens/post-it notes/correction tape	01-401.240	08/18/16	26.26	.00	
Stotz/Fatzinger Office Sup	169372	binder clips/copy paper/envelopes/labels/file folders/protector sheets/pens/legal pads	01-410.240	08/19/16	441.38	.00	
Total Stotz/Fatzinger Office Supply:					494.48	.00	
Stratix Systems Inc	185689	Mailprotector-Aug 2016	01-407.261	08/22/16	22.10	.00	
Total Stratix Systems Inc:					22.10	.00	
Suburban Propane-2022	08242016	diesel	01-401.231	08/24/16	19.89	.00	
Suburban Propane-2022	08242016	diesel	01-410.231	08/24/16	578.25	.00	
Suburban Propane-2022	08242016	diesel	01-430.231	08/24/16	598.14	.00	
Suburban Propane-2022	08242016	unleaded	01-401.231	08/24/16	29.02	.00	
Suburban Propane-2022	08242016	unleaded	01-410.231	08/24/16	843.80	.00	
Suburban Propane-2022	08242016	unleaded	01-430.231	08/24/16	872.82	.00	
Total Suburban Propane-2022:					2,941.92	.00	
Sugarbush Nursery	09012016	Basin retrofit project plantings	01-409.601	09/01/16	493.58	493.58	09/02/16
Total Sugarbush Nursery:					493.58	493.58	
Takacs Jr., Dennis V.	09012016	EMC Deputy - Sept 2016	01-415.149	09/01/16	83.33	.00	
Total Takacs Jr., Dennis V.:					83.33	.00	
Tapler, Jeffrey	09012016	EMC stipend-Sept 2016	01-415.139	09/01/16	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
UGI Utilities Inc.	08192016	504043172815-July 2016	01-409.230	08/19/16	293.93	293.93	09/02/16
UGI Utilities Inc.	08192016	504043200901-July-2016	01-409.230	08/19/16	62.40	62.40	09/02/16
UGI Utilities Inc.	08192016	504043200800-July 2016	01-409.230	08/19/16	59.95	59.95	09/02/16

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total UGI Utilities Inc.:					416.28	416.28	
Upper Saucon Township	160719	Compost site expenses	01-431.303	07/19/16	97.70	.00	
Upper Saucon Township	160824	Compost site expenses	01-431.303	08/24/16	47.25	.00	
Total Upper Saucon Township:					144.95	.00	
Urban Research & Develop	2305-14-7CS-3	LindPk MSP Ph1 & Ph2-1/1-7/31/2016-additional costs	01-451.312	08/21/16	6,800.00	.00	
Total Urban Research & Development:					6,800.00	.00	
Verizon	08252016	2016-Aug-Mgr tablet/air card charges	01-401.320	08/25/16	34.31	.00	
Verizon	08252016	2016-Aug-Police tablet/air card charges	01-410.320	08/25/16	311.77	.00	
Verizon	08252016	2016-Aug-Fire Inspectors/Tablet	01-411.320	08/25/16	34.31	.00	
Verizon	08252016	2016-Aug - Mgr	01-401.320	08/25/16	109.58	.00	
Verizon	08252016	2016-Aug-Assist Mgr/Finance Dir	01-402.320	08/25/16	54.79	.00	
Verizon	08252016	2016-Aug-Police	01-410.320	08/25/16	387.18	.00	
Verizon	08252016	2016-Aug-Fire Inspectors	01-411.320	08/25/16	19.48	.00	
Verizon	08252016	2016-Aug-Code Enf Ofcr	01-413.320	08/25/16	54.79	.00	
Verizon	08252016	2016-Aug-P/Z Officer	01-414.320	08/25/16	54.79	.00	
Verizon	08252016	2016-Aug-Tapler	01-415.320	08/25/16	78.07	.00	
Verizon	08252016	2016-Aug-DPW	01-430.320	08/25/16	140.30	.00	
Verizon	08252016	2016-Aug-Rec Dir	01-452.320	08/25/16	54.79	.00	
Total Verizon:					1,334.16	.00	
Whitehall Turf Equipment	344222	Spool trimmer line/8 in tooth blade-trimmer/trimmer heads/primer bulb/scag blade & bolts for mower/fuel cap for push mower/bar oil/chainsaw chains	01-451.240	08/04/16	270.21	.00	
Whitehall Turf Equipment	344953	Echo string trimmers/Echo blower/throttle cable scag	01-451.260	08/15/16	738.20	.00	
Whitehall Turf Equipment	345311	Snapper blade/primer bulb for trimmer/mower blade/chain for pole prunner/gas mix	01-451.240	08/18/16	201.97	.00	
Total Whitehall Turf Equipment:					1,210.38	.00	
Whitehead Jr, Charles	08262016	Reimburse for water and food for DUI checkpoint	01-410.315	08/26/16	33.92	.00	
Total Whitehead Jr, Charles:					33.92	.00	
Total General Fund:					376,508.68	959.86	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Fire Fund							
Bennett, Robert J	08242016	R.E. Tax refund-Reassessment-Razed building	03-301.100	08/24/16	49.16	.00	
Total Bennett, Robert J:					49.16	.00	
Hunter Keystone Peterbilt	2-262300165	#31-12- Preventative Maintenance & Repairs	03-412.374	08/17/16	526.06	.00	
Total Hunter Keystone Peterbilt LP:					526.06	.00	
PenTeleData	B2794310	Cable-Sept 2016 - 9 of 12	03-411.320	08/24/16	59.95	.00	
Total PenTeleData:					59.95	.00	
Shoemaker, Ricky R & Cyn	08242016	R.E. Tax refund-reassessment	03-301.100	08/24/16	5.44	.00	
Total Shoemaker, Ricky R & Cynthia G:					5.44	.00	
Suburban Propane-2022	08242016	diesel	03-413.231	08/24/16	122.38	.00	
Suburban Propane-2022	08242016	unleaded	03-413.231	08/24/16	178.58	.00	
Total Suburban Propane-2022:					300.96	.00	
UGI Utilities Inc.	08192016	502022721012-ESFC-July 2016	03-411.320	08/19/16	30.12	30.12	09/02/16
Total UGI Utilities Inc.:					30.12	30.12	
Verizon	08252016	2016-Aug-ESFC/Tablet	03-411.240	08/25/16	68.61	.00	
Verizon	08252016	2016-Aug-WSFC/Tablet	03-412.240	08/25/16	137.22	.00	
Total Verizon:					205.83	.00	
Western Salisbury Fire Co	08262016	EMT training - Basta	03-412.421	08/26/16	820.00	.00	
Total Western Salisbury Fire Company:					820.00	.00	
Total Fire Fund:					1,997.52	30.12	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Library Fund							
Bennett, Robert J	08242016	R.E. Tax refund-Reassessment-Razed building	04-301.100	08/24/16	14.34	.00	
Total Bennett, Robert J:					14.34	.00	
Shoemaker, Ricky R & Cyn	08242016	R.E. Tax refund-reassessment	04-301.100	08/24/16	1.59	.00	
Total Shoemaker, Ricky R & Cynthia G:					1.59	.00	
Total Library Fund:					15.93	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Water Fund							
A-B-E Laboratory	08192016	2016-July water analysis & Copper & lead analysis	06-448.316	08/19/16	1,030.00	.00	
Total A-B-E Laboratory:					1,030.00	.00	
American United Life Insur	09012016	2016-Sept life/disability ins coverage	06-487.158	09/01/16	143.69	.00	
Total American United Life Insurance Co:					143.69	.00	
Bethlehem, City of	08262016	Fountain-5/20-8/19/16	06-448.368	08/26/16	24.75	.00	
Total Bethlehem, City of:					24.75	.00	
Dispatch Answering Servic	204B106	610-782-5025-10 of 12 for 2016	06-448.320	08/31/16	19.95	.00	
Total Dispatch Answering Service:					19.95	.00	
Keystone Consulting Engin	150206	2016-July-Potomac St waterline replacement	06-448.610	08/18/16	1,339.00	.00	
Keystone Consulting Engin	150210	2016-July-water matters	06-448.313	08/18/16	343.00	.00	
Total Keystone Consulting Engineers:					1,682.00	.00	
L/B Water Service Inc	3700162	Full circle repair clamps	06-448.240	08/25/16	1,224.71	.00	
Total L/B Water Service Inc:					1,224.71	.00	
Print-O-Stat Inc.	S0002302	Blue marking paint	06-448.240	08/09/16	450.00	.00	
Total Print-O-Stat Inc.:					450.00	.00	
Stratix Systems Inc	185689	Mailprotector-Aug 2016	06-448.261	08/22/16	22.10	.00	
Total Stratix Systems Inc:					22.10	.00	
Suburban Propane-2022	08242016	diesel	06-448.231	08/24/16	105.55	.00	
Suburban Propane-2022	08242016	unleaded	06-448.231	08/24/16	154.03	.00	
Total Suburban Propane-2022:					259.58	.00	
Verizon	08252016	2016-Aug-Water Dept	06-448.320	08/25/16	66.03	.00	
Total Verizon:					66.03	.00	
Total Water Fund:					4,922.81	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Sewer Fund							
American United Life Insur	09012016	2016-Sept life/disability ins coverage	08-487.158	09/01/16	143.69	.00	
Total American United Life Insurance Co:					143.69	.00	
Bethlehem, City of	08132016	2Q2016 Sewer	08-429.368	08/13/16	33,074.70	.00	
Total Bethlehem, City of:					33,074.70	.00	
Davison & McCarthy	17937	2016-July-Lindberg Ave sanitary easement	08-429.310	08/03/16	1,134.83	.00	
Davison & McCarthy	17945	2016-July - Sewer Overpayments to Allentown	08-429.310	08/03/16	360.00	.00	
Total Davison & McCarthy:					1,494.83	.00	
Home Depot Credit Service	30763	pallet of mortor mix	08-429.240	08/26/16	262.50	.00	
Total Home Depot Credit Services:					262.50	.00	
Keystone Consulting Engin	150209	2016-July-sewer matters	08-429.313	08/18/16	643.00	.00	
Keystone Consulting Engin	150211	2016-June-I&I removal program	08-429.372	08/18/16	6,006.50	.00	
Keystone Consulting Engin	150219	2016-June & July-sanitary sewer CIPP lining project	08-429.313	08/23/16	1,204.15	.00	
Total Keystone Consulting Engineers:					7,853.65	.00	
Lawson Products	9304306763	Double & Single dipped rubber gloves	08-429.240	08/17/16	92.63	.00	
Total Lawson Products:					92.63	.00	
PPL Electric Utilities	08222016	35530-02004-Aug 2016	08-429.361	08/22/16	22.61	.00	
PPL Electric Utilities	08252016	82960-01000-Sept 2016	08-429.361	08/25/16	22.68	.00	
PPL Electric Utilities	08252016	64170-11008-Sept 2016	08-429.361	08/25/16	22.88	.00	
PPL Electric Utilities	08252016	33760-14008-Sept 2016	08-429.361	08/25/16	22.62	.00	
PPL Electric Utilities	08292016	21780-10003-Aug 2016	08-429.361	08/29/16	23.19	.00	
PPL Electric Utilities	08292016	20380-10009-Aug 2016	08-429.361	08/29/16	22.94	.00	
Total PPL Electric Utilities:					136.92	.00	
Stratix Systems Inc	185689	Mailprotector-Aug 2016	08-429.261	08/22/16	22.10	.00	
Total Stratix Systems Inc:					22.10	.00	
Suburban Propane-2022	08242016	diesel	08-429.231	08/24/16	105.55	.00	
Suburban Propane-2022	08242016	unleaded	08-429.231	08/24/16	154.03	.00	
Total Suburban Propane-2022:					259.58	.00	
Total Sewer Fund:					43,340.60	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Refuse & Recycling Fund							
Republic Services #282	0282-0005886	2016-Aug service	10-427.300	08/15/16	85,429.14	.00	
Republic Services #282	0282-0005886	5-recycle rolloff @ drop off centers	10-427.303	08/15/16	1,125.00	.00	
Total Republic Services #282:					86,554.14	.00	
Stratix Systems Inc	185689	Mailprotector-Aug 2016	10-407.261	08/22/16	22.10	.00	
Total Stratix Systems Inc:					22.10	.00	
Waste Management Inc	M123122	July 2016 Recycling Costs	10-427.302	08/22/16	1,654.44	.00	
Total Waste Management Inc:					1,654.44	.00	
Total Refuse & Recycling Fund:					88,230.68	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Highway Aid Fund							
PPL Electric Utilities	08222016	53875-61001-Aug 2016	35-433.362	08/22/16	31.14	.00	
PPL Electric Utilities	08222016	99940-01007-Aug 2016	35-433.362	08/22/16	30.75	.00	
PPL Electric Utilities	08222016	49130-02001-Aug 2016	35-433.362	08/22/16	38.81	.00	
PPL Electric Utilities	08222016	05340-01002-Aug 2016	35-433.362	08/22/16	30.76	.00	
PPL Electric Utilities	08252016	89989-11003-Sept 2016	35-433.362	08/25/16	30.03	.00	
Total PPL Electric Utilities:					161.49	.00	
Total Highway Aid Fund:					161.49	.00	
Grand Totals:					515,177.71	989.98	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
August 25, 2016
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that an Executive Session will take place after the Workshop to discuss personnel matters without the Township Manager as requested by Commissioner Brinton.

Commissioner Brown turned the proceedings over to Mr. Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director - EXCUSED
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer
John Ashley, Esquire, Township Solicitor
David Tettemer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announces if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it may impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Martucci, seconded by Commissioner Seagreaves, to approve the Financial Report for the period ending July 31st, 2016 and the list of Bills Payable for the period 8/6/2016-8/19/2016, broken down as follows:

\$538,852.28 = GENERAL
\$7,880.61 = FIRE
\$0 = LIBRARY
\$49,154.18 = WATER
\$47,770.15 = SEWER
\$280.79 = REFUSE & RECYCLING
\$13,579.96 = HIGHWAY AID
\$6,490.00 = SUBDIVISION ESCROW FUND
\$664,007.97 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

August 11, 2016

Commissioner Seagreaves noted that Ms. Bonaskiewich was excused. Commissioner Brown commented that the date of WSFD's Community Day should read September 10th, 2016. Commissioner Brown accepted the Minutes of August 11th, 2016 with corrections.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Motion to consider the Bid received on August 10, 2016 for the Sanitary Sewer Rehabilitation Cured-In-Place Pipe Lining (CIPPL).

Mr. Soriano noted that this is a cooperative project with surrounding municipalities and is part of the Infiltration and Inflow Program that was imposed by the EPA. Mr. Soriano explained that the Bid Specs were prepared to include four separate Contracts for each of the participating municipalities: Contracts A, B, C, D, with Salisbury assigned Contract C. The award of the bid work was based on the cumulative costs for each Contract. Mr. Soriano stated that from the tabulation, it appears that Fast Pipe Lining East, Inc., has submitted the total lowest Bid in the amount of \$548,525.50. He commented that this low bid makes sense for all of the three (3) other municipalities, except for the Township's Contract C. Fast Lining Piping East's cost for the Township of \$121,752.50 was not the lowest bid because Allstate Power Vac submitted a bid in the amount of \$104,950.65. Mr. Soriano stated that the Engineer explained that Salisbury was the only municipality that required/requested a unit price for a 12" Main Line CIPPL in both bids, while the other municipalities only required an 8" Main Line CIPPL.

Mr. Soriano discussed the options the Township has with the contract; however, the contract with Fast Lining Pipe East is still within the budgetary means so he is recommending the Board accept the bid. Mr. Tettemer noted that even though the process was unorthodox, the bottom line price of \$121,752.50 is a very good price for the work that is being requested.

Motion by Commissioner Martucci, seconded by Commissioner Seagreaves, to accept the bid from Fast Pipe Lining East in the amount of \$121,752.50 for work associated with the Sanitary Sewer Rehabilitation Cured-In-Place Pipe Lining (CIPPL) project.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Motion to consider the acceptance of the Bid for the Kline Avenue Storm Sewer Project.

Mr. Soriano stated that the lowest bid was submitted by Joao & Bradley in the amount of \$168,940.00. He noted that the 2016 Budget appropriated \$200,000 towards this work so the bid is within the budgeted amount.

Mr. Tettermer explained that two inlets will be installed at the top of Kline Avenue to capture the water, then an 18-inch pipe will take the water down to the bottom of the hill. He stated that the project will be taking at least two-thirds of the water out of the area. Mr. Tettermer commented that the Township does have an easement through one of the downstream properties, but for the most part, the work stays within the right of way of Kline Avenue.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to award the Bid for the Kline Avenue Storm Sewer Project to Joao & Bradley Construction in the amount of \$168,940.00.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

St. Thomas More Church – Request for Use of Police for Traffic Safety.

Mr. Ken Lupole from St. Thomas More Church stated that on August 27th, they will be celebrating their 50th Anniversary with an expected attendance of 1500 people. He commented that he met with Chief Stiles and two sergeants to discuss emergency plans and operations. Mr. Lupole stated that Chief Stiles recommended having a Salisbury command post on site as well as a uniformed officer. Mr. Lupole detailed the parking plans.

Commissioner Martucci inquired if the requested officer will be paid overtime wages. Chief Stiles replied yes, and noted that it would be a good opportunity for the Police Department to get involved with community events.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to accept the request from St. Thomas More Church to use a Police Officer for Traffic Safety at the 50th Anniversary Celebration on August 27th, 2016.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Mr. Soriano announced that the Labor Attorney will be arriving at 8:00 p.m. to discuss the contract negotiations in an Executive Session.

Ms. Dorothy Kratzer of 1501 Lehigh Avenue expressed concerns about landscaping and a parking area on the proposed Laubach Park Master Site Plan. Commissioner Martucci commented that they need more parking because they are anticipating more activity at the park.

Ms. Janet Keim of 11 West Pine Street expressed concerns about the about the wet areas at Laubach Park and the cutting of trees that is shown on the Laubach Park Master Site Plan.

Commissioner Brinton explained that the tree cutting has been done by PPL in their right-of-way. She noted that everything has been done to protect the environment, to remove nonindigenous plants, and to bring back natural things. Commissioner Brinton commented that the relocation of the pavilion closer to the road is to help curb the vandalism. She stated that she will look into the residents' concerns.

Commissioner Martucci commented that it appears what Ms. Keim is looking at on the plan is the removing of underbrush. He also noted that one of the first steps is to get an engineering study done on the water that comes down from E. Susquehanna and across the park.

Ms. Keim stated that she attended a Public Hearing at Lehigh County Authority regarding how LCA is addressing the sewer overflows along the western interceptor. She urged the Board to invite LCA to make a presentation on the plan they are proposing. Mr. Tettemer noted that Township's part is a little different because what Ms. Keim is referring to is the Western-Lehigh Partnership issue and the Township is a separate signatory to that agreement. He stated that there are ongoing meetings where LCA is updating the signatories as to what is going on, but the costs have not been worked out yet, and there are certain expenses that the Western-Lehigh Partnership is going to be paying that are separate from what the Township pays.

Commissioner Martucci requested an update regarding water pressure for fire hydrants in the Public Road area of the Township. Mr. Tettemer stated that generally, it is Bethlehem's system, but if the Township wanted to spend additional money to help alleviate the issue, Bethlehem would need to approve it.

Sergeant Sabo, the Township's Fire Marshall, stated that the box alarms have been changed for any response in the first ward. He explained that whenever there is a fire in the area affected by

the Bethlehem hydrants, there are two tankers on call – one from Lower Milford and one from Lower Saucon – bringing an extra 3,000 gallons of water on initial dispatch.

Mr. Soriano suggested meeting with the city of Bethlehem to work together to achieve a long-term solution because the system needs to be upgraded. He noted that he will reach out to the City.

Chief Stiles stated that the VIA Marathon will take place on Sunday, September 11th, 2016. He noted that officers will provide traffic control, beginning at 5:30 a.m. He stated that the route goes from Salisbury to Easton, with over 2,000 runners.

Chief Stiles announced that SYA is holding a car show on September 11th, 2016 at the Salisbury Township Middle school. The Police Department will have K9 demonstrations and have equipment and vehicles on display.

Chief Stiles stated that the Police Department experienced a sewer backup and the ground floor sustained significant damage. He stated that they are working out of a portion of the first floor and the second floor until the repairs are completed. Chief Stiles thanked Mr. Andreas and the Public Works Department for their help.

Commissioner Brown noted that the Board will adjourn into an Executive Session, reconvene for the Workshop and then adjourn into the second Executive Session.

ADJOURNMENT

Commissioner Martucci made a Motion to adjourn the Meeting. Seconded by Commissioner Brinton. The time was 8:15 p.m.

Respectfully submitted,

Randy Soriano
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on August 25, 2016.

Approved and certified on this date:

Randy Soriano

Date: _____

SEAL

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
September 8, 2016
7:30 p.m.
(approximate time)

Topics of discussion:

- Funding Request by Allentown Public Library
- Budget 2017