

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
September 22, 2016
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Mr. Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President – EXCUSED
Debra Brinton, President Pro-Tempore
James Seagreaves – EXCUSED
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police – EXCUSED
Kevin Soberick, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer
John Ashley, Esquire, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Mr.

Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announces if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it may impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Mrs. Bonaskiewich noted a last-minute adjustment to the list of Bills Payable. The new total is \$450,857.23.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to accept the Financial Report for the period ending August 31, 2016 and the list of Bills Payable for the period 9/3/2016-9/16/2016, broken down as follows:

\$204,380.13 = GENERAL
\$8,728.84 = FIRE
\$0 = LIBRARY
\$155,450.19 = WATER
\$43,326.90 = SEWER
\$200.00 = REFUSE & RECYCLING
\$13,771.17 = HIGHWAY AID
\$25,000.00 = SUBDIVISION ESCROW FUND
\$450,857.23 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – EXCUSED
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 3-0.

MINUTES

September 8, 2016

Attorney Ashley noted a correction on page three. Commissioner Brown declared the Minutes of September 8, 2016 accepted with the correction.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

PROCLAMATION

Proclaiming the month of September as Pain Awareness Month.

Mr. Soriano stated that the Township is in receipt of a request from Mr. Julian Phillips to designate the month of September as Pain Awareness Month.

Commissioner Brinton inquired if the Board could make the Proclamation infinite or earlier in the month of August. Mr. Soriano stated that going forward, it could be placed on the Agenda for the last week in August.

Motion by Commissioner Brinton, seconded by Commissioner Ackerman, to accept the Proclamation declaring the month of September as Pain Awareness Month.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – EXCUSED
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 3-0.

MOTIONS

Motion to set Trick-or-Treat Night for Friday, October 28, 2016 from 6:00 p.m. – 8:00 p.m.

Mr. Soriano announced that October 28, 2016 from 6:00 pm – 8:00 pm will be the official Trick-or-Treat Night in the Township. He commented that tips and warning will be available on the Township's website.

Motion by Commissioner Brown, seconded by Commissioner Ackerman, to set Trick-or-Treat Night for October 28, 2016 from 6:00 p.m. – 8:00 p.m.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – EXCUSED
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 3-0.

Motion – Certification of the 2017 Minimum Municipal Obligations (MMO’s) for both Police and Non-Uniformed Pension Plans.

Mr. Soriano stated that Ms. Bonaskiewich, the Chief Administrative Officer of the Pension Plan, provided a Memo to the Board which detailed the historical trend of the Plan. He noted that the cost has steadily increased from 2008. The total for the non-uniformed Plan is \$487,579 and the Police is \$331,331, which totals \$818,910. Mr. Soriano commented that \$288,727 will be supplemented by State Aid, bringing the net Township cost to \$530,183.

Mr. Soriano stated that the non-uniformed employee contribution rate is 0%. The Police contribution is around 3%. Commissioner Brinton inquired as to why there is no non-uniformed employee contribution. Mr. Soriano stated that it is based on the negotiated Collective Bargaining Agreement. Commissioner Brinton requested to explore the issue in the next round of contract negotiations.

Motion by Commissioner Brown, seconded by Commissioner Brinton, to accept the Certification of the 2017 Minimum Municipal Obligations (MMO’s) for both Police and Non-Uniformed Pension Plans.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – EXCUSED
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 3-0.

Motion to acknowledge Receipt of Petition from Yankee Cable and PSG Partnership to transfer RCN Cable Franchise Agreement.

Mr. Soriano stated that the Petition is a change of ownership and transfer of agreement. He noted that the Township has 120 days to disapprove, but if the Board does not take action, the matter moves forth with the FCC.

A discussion ensued whether or not action is needed by the Board at this point.

Mr. Soriano withdrew the Motion.

PRIVILEGE OF THE FLOOR

Mr. Soriano stated that he has been in contact with Mr. Edward Boscola from the City of Bethlehem regarding a cost and feasibility study for the installation of a pump station in the area of the First Ward where there is inadequate fire hydrant pressure. It was the consensus of the Board to move forward with the research.

Mr. Ronald Ressler of 1021 Debbie Lane expressed concerns about the visibility of a handicapped ramp at Lindberg Park due to an overgrown tree. He also complained about trash overflowing the dumpster and requested the dumpster be moved to a different parking lot. Mr. Ressler also commented that the perimeter trail is too small for bicycles. Commissioner Brown stated that the Township would look into the matters, but also noted that while bicycles are not permitted on the trail, it is difficult to enforce.

Mr. Vendel Mukics of 706 Mortimer Street expressed gratitude to a Police Officer for helping his granddaughter who ran out of gas along the off ramp of I-78. He stated that the officer pushed her car off the road and set up a flare to warn the other motorists.

Commissioner Brinton thanked Officer Losagio for helping to install her car seat in the correct position. She noted that Officer Frankenfield, who is certified in car seat installations, will be at the South Mall on Saturday, September 24th, for a safety event promoting proper use of child safety seats.

Commissioner Brown announced that Eastern Salisbury Fire Department will be holding a Community Day on October 8th, 2016 from 11:00 am – 3:00 pm.

Mr. Nicolo stated that DEP inspected the Township in regards to recordkeeping with MS4, and the Township received a very good review. He commented that it was a group effort across all the Departments and DEP was very happy with the results. The Board thanked everyone for their efforts.

Mr. Andreas also noted that the DEP inspection went very well with positive discussions occurring outside the technical aspects of the inspection. He stated that the inspector was impressed with Mr. Nicolo's work and felt his efforts could be modeled throughout the surrounding municipalities. Mr. Andreas stated that the inspector had some suggestions as far as a general approach to Best Management Practices (BMPs) in the future, as well as discussing needs with budgeting.

ADJOURNMENT

Commissioner Ackerman a Motion to adjourn the Meeting. Seconded by Commissioner Brinton. The time was 7:49 p.m.

Respectfully submitted,

Randy Soriano
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on September 22, 2016.

Approved and certified on this date:

Randy Soriano

Date: _____

SEAL