

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
September 8, 2016
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that an Executive Session will take place before the Workshop to discuss possible litigation matters.

Commissioner Brown turned the proceedings over to Mr. Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning - EXCUSED
Sandy Nicolo, Code Enforcement Officer
John Ashley, Esquire, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the

Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announces if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it may impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to approve the list of Bills Payable for the period 8/20/2016-9/2/2016, broken down as follows:

\$376,508.68 = GENERAL
\$1,997.52 = FIRE
\$15.93 = LIBRARY
\$4,922.81 = WATER
\$43,340.60 = SEWER
\$88,230.68 = REFUSE & RECYCLING
\$161.49 = HIGHWAY AID
\$515,177.71 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

August 25, 2016

Commissioner Brown declared the Minutes of August 25th, 2016 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Request from Kenrick Smith of K17 Sport Fitness to utilize Walking Purchase Park and Dodson Park for a racing event on April 1st, 2017.

Mr. Soriano introduced Mr. Smith from K17 Sport Fitness. Mr. Smith stated that he is requesting the use of Walking Purchase Park for a running race on April 1st, 2017 and the use of Dodson Park for parking. He provided the Board with a packet of information including a map of the trail system and he noted that they are expecting about 100 runners. Mr. Smith commented that they would like to use the entire trail system with volunteers acting as crossing guards at road/trail intersections.

Commissioner Brown inquired if Mr. Smith has been in touch with the other municipalities for permission. Mr. Soriano explained that the Township can take the administrative lead in facilitating the paperwork. He noted that he will notify Lehigh County and the City of Allentown and does not foresee any issues since similar events have been approved in the past.

Chief Stiles stated that his main concern is accessibility to the trails if someone is injured.

Commissioner Martucci inquired if K17 will be providing emergency services. Mr. Smith stated that they had looked into having cyclist EMT's on site, which is very costly, but he would be willing to provide them if the Township would require it. Mr. Smith noted that he will provide the extraction plan to emergency personnel.

Mr. Andreas commented that events in the past have been successful when they have been staged out of St. Luke's as far as access and parking. He noted that parking at Dodson would not facilitate 100 cars.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to accept the request by Kenrick Smith of K17 Sport Fitness to utilize Walking Purchase Park for a racing event on April 1st, 2017, contingent on administrative follow-up with regards to staging and other issues concerning parking, coordination with safety personnel, Police, and EMS, and contingent on the signing of a Hold Harmless Agreement and providing a certificate of insurance adding the Township of Salisbury, City of Allentown and County of Lehigh as additional insured.

Roll Call:

COMMISSIONER ACKERMAN – YES

COMMISSIONER SEAGREAVES – YES

COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Request to adopt K-9 Fonzie.

Mr. Soriano commented that K-9 Officer Jason Laky is formally requesting to adopt retired K-9, Fonzie.

Attorney Ashley stated that he has reviewed the agreement and suggested that Officer Laky contact his homeowner's insurance to make sure there are no conflicts.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to accept the request from Officer Jason Laky to adopt K-9 Fonzie, contingent on the signing of an agreement and Officer Laky verifying coverage of the dog through his homeowner's insurance.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

On behalf of Officer Laky, Chief Stiles thanked the Board for granting the adoption request.

Payment Application #3 – Charlie Nansteel Tree & Excavation (\$73,277.91) for Lindberg Park Secondary Pathways Project.

Commissioner Brinton inquired about the progression of the project. Mr. Soriano replied that there have been some requests with regards to changing the location of the fence. He noted that it was discussed with the contractor and the advice was not to create an additional entrance.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve Payment Application #3 for Charlie Nansteel Tree & Excavation in the amount of \$73,277.91 for work associated with the Lindberg Park Secondary Pathways Project.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES

COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Mr. Richard D'Agostino of 824 Williams Street expressed concerns about the condition of Williams, Jennie and Wenner Streets. Mr. Andreas stated that the Public Works Department is in the process of trying to accommodate the total resurfacing of the entire area.

Mr. Malverne Moyer of 1224 Maumee Avenue inquired about obtaining Verizon Fios service. Mr. Andreas explained that there is a Franchise Agreement regarding cable service and Service Electric and RCN do have private agreements to operate within the Township. Mr. Soriano stated that the Township has not been approached by Verizon as far as offering the service and requesting permission to occupy the right-of-way, and they must initiate the communication.

Commissioner Martucci expressed concerns about traffic flow on Hausman Avenue, New York Avenue and Park Avenue. Chief Stiles stated that Officers can continue to observe the location along with Senior Patrol Officer Bryan Losagio, the Department's Traffic Safety Coordinator.

Commissioner Seagreaves commented that the street sign is down at the dead end of Maumee Avenue at Salisbury Road.

Commissioner Brown announced that WSFD Community Day will take place on Saturday September 10th from 11:00 a.m. – 2:00 p.m. at Green Acres Park.

Chief Stiles stated that the VIA Marathon will take place on Sunday, September 11th. He noted that traffic will be congested in the area as about 2,000 plus runners are expected.

Chief Stiles stated that Salisbury Middle School will be hosting the SYA Car Show also on September 11th. Officers will have equipment and cars on display and K-9 Rocket will be there as well.

ADJOURNMENT

Commissioner Seagreaves made a Motion to adjourn the Meeting. Seconded by Commissioner Ackerman. The time was 7:53 p.m.

Respectfully submitted,

Randy Soriano
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on September 8, 2016.

Approved and certified on this date:

Randy Soriano

Date: _____

SEAL