

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—August 11, 2016
7:00 PM

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Notifications:**

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

- 4. Bills Payable – Period 7/23/16–8/5/16**
- 5. Approval of the Minutes –July 28, 2016**

6. New Business

A. ORDINANCES

1. Consideration of an Ordinance Amending Sections 402, 404, And 405 Of Chapter 2, Part 4 Of The Salisbury Township Code Of Ordinances To Include Owners Of Real Estate To Be Held Responsible In Connection With Animal Noise Regulations
2. Consideration of an Ordinance Amending Chapter 10, Part 1 Entitled “Weeds” And Part 2 Entitled “Private Property Maintenance” Of the Salisbury Township Code of Ordinances to Include Additional Regulations Concerning Height of Weeds, Unregistered Vehicles, Fences and Swimming Pools

B. RESOLUTIONS - none

C. MOTIONS

1. Motion to approve Payment No. 2 in the amount of \$76,194.71 to Charles Nansteel Co. for work associated with the Phase 2 Development of the Lindberg Park Master Site Plan
2. Motion to award the Bid for the Potomac Waterline Replacement (Contract A) and for the Trout Creek Stormwater line installation (Contract B)
3. Funding/Bids for New Fire Apparatus for Western Salisbury Fire Dept.

- 7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)
- 8. Adjournment**

**Workshop to follow*
**Executive Session*

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Alloy5 LLC	1260	Architectural services for Lindberg Park -Phase 3 work	01-451.601	07/15/16	1,998.75	.00	
Total Alloy5 LLC:					1,998.75	.00	
Altemos/Atlantic Fuels	82116	ACCT# 3644657 Oil-Black River Rd-7/21/2016	01-409.230	07/21/16	159.86	.00	
Total Altemos/Atlantic Fuels:					159.86	.00	
American United Life Insur	07192016	2016-Aug life/disability ins coverage	01-487.158	07/19/16	1,727.30	.00	
Total American United Life Insurance Co:					1,727.30	.00	
Anda Car Wash	07282016	2016-June-Police car washes	01-410.315	07/28/16	78.75	.00	
Total Anda Car Wash:					78.75	.00	
Atlas Business Solutions In	IVC094425	Police:1-yr online scheduling software subscription	01-407.261	07/12/16	313.20	.00	
Total Atlas Business Solutions Inc:					313.20	.00	
Baillie, Genevieve	07272016	playground program mileage: 7/15-7/27/16	01-452.240	07/27/16	135.54	.00	
Baillie, Genevieve	07292016	playground program mileage: 7/28-7/29/16	01-452.240	07/29/16	18.36	.00	
Total Baillie, Genevieve:					153.90	.00	
Bummer, Frank	08012016	20 of 60 retirement incentive program	01-406.172	08/01/16	450.00	.00	
Total Bummer, Frank:					450.00	.00	
Burkholders Heating & AC	111997	Annex Maint Agrmt: Aug 2016-July 2017	01-409.373	07/22/16	3,357.16	.00	
Total Burkholders Heating & AC Inc:					3,357.16	.00	
CMI Inc	824938	Portable Breath tester	01-410.260	07/18/16	349.00	.00	
Total CMI Inc:					349.00	.00	
Coopersburg Materials	Q15515	9.5MM	01-438.245	06/30/16	69.75	.00	
Coopersburg Materials	Q15538	19MM	01-438.245	07/13/16	25,987.97	.00	
Coopersburg Materials	Q15565	19MM	01-438.245	07/13/16	10,445.13	.00	
Total Coopersburg Materials:					36,502.85	.00	
Cramsey's T & B Wholesal	389662	candy for playground program	01-452.240	07/22/16	124.05	.00	
Total Cramsey's T & B Wholesale:					124.05	.00	
Davison & McCarthy	17708	2016-June-Sheriff's Sales	01-404.310	07/05/16	60.00	.00	
Davison & McCarthy	17713	2016-June-2015 Liens	01-404.310	07/05/16	84.00	.00	
Davison & McCarthy	17722	2016-June-2016 Liens	01-404.310	07/05/16	216.87	.00	
Total Davison & McCarthy:					360.87	.00	
Dispatch Answering Servic	204B105	610-782-5572-9 of 12 for 2016	01-430.320	07/31/16	15.00	.00	
Dispatch Answering Servic	204B105	Answr Service/Pump Stn Alrm-9 of 12 for 2016	01-401.320	07/31/16	230.75	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Dispatch Answering Service:					245.75	.00	
Eastern Auto Parts Wareho	3IV064009	#32-brake & core	01-437.251	07/22/16	130.17	.00	
Eastern Auto Parts Wareho	3IV064702	#23-Oil filter	01-437.251	07/25/16	32.32	.00	
Eastern Auto Parts Wareho	3IV064893	#12-750 CCA Battery	01-437.251	07/25/16	107.95	.00	
Eastern Auto Parts Wareho	3IV065854	#22-Brake pads	01-437.251	07/27/16	73.06	.00	
Total Eastern Auto Parts Warehouse:					343.50	.00	
Ecco Communications LLC	68768	Reprogrammed portables to add new frequency	01-410.251	08/01/16	85.00	.00	
Total Ecco Communications LLC:					85.00	.00	
Giant Food Stores Inc.	307378	Food for playground program	01-452.240	07/26/16	287.46	.00	
Giant Food Stores Inc.	307380	Food for playground program	01-452.240	07/27/16	48.39	.00	
Giant Food Stores Inc.	307384	Food for playground program	01-452.240	07/27/16	52.39	.00	
Total Giant Food Stores Inc.:					388.24	.00	
Groundhog Lawn & Landsc	07222016	1837 Box Elder-Mow & Trim	01-413.317	07/22/16	125.00	.00	
Groundhog Lawn & Landsc	07222016	1837 Box Elder-cut & remove fallen tree on property	01-413.317	07/22/16	600.00	.00	
Total Groundhog Lawn & Landscape:					725.00	.00	
Home Depot Credit Service	19923	Returned-heavy duty silver/brown tarp	01-430.240	07/13/16	79.68-	79.68-	07/28/16
Home Depot Credit Service	48459-2	Heavy duty silver/brown tarp	01-430.240	07/12/16	79.68	79.68	07/28/16
Home Depot Credit Service	64537	Tax refund-applied twice	01-430.240	04/20/16	23.09	23.09	07/28/16
Total Home Depot Credit Services:					23.09	23.09	
Jacoby, Patrick	07222016	mileage-playground program 7/8-7/22/16	01-452.240	07/22/16	49.14	.00	
Jacoby, Patrick	07292016	mileage-playground program 7/25-7/29/16	01-452.240	07/29/16	23.22	.00	
Total Jacoby, Patrick:					72.36	.00	
Kessler Freedman Inc.	08012016	July 2016-Website updates	01-401.312	08/01/16	140.00	.00	
Total Kessler Freedman Inc.:					140.00	.00	
Keystone Consulting Engin	149639	2016-May -Eastern Comfort Assisted Living	01-414.310	07/13/16	219.50	.00	
Total Keystone Consulting Engineers:					219.50	.00	
King, Gail	08012016	5 of 60 retirement incentive program	01-406.172	08/01/16	450.00	.00	
Total King, Gail:					450.00	.00	
Klimowicz, Brian G.	08012016	55 of 60 health reimb	01-406.171	08/01/16	250.00	.00	
Total Klimowicz, Brian G.:					250.00	.00	
Kutz Inc., E. M.	15919	#5-Tarp	01-437.251	07/11/16	124.00	.00	
Total Kutz Inc., E. M.:					124.00	.00	
Lawson Products	9304233445	spray nut/bolt loosener/cable ties/silicone sealant/graffiti remover/anti friction coolant/cut-off					

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
		wheel/hex cap screws/hex nuts	01-430.240	07/15/16	282.75	.00	
Total Lawson Products:					282.75	.00	
Lehigh Soils & Wetlands	07182016	Residential inspections & services-1/1/2016-06/30/2016	01-413.307	07/18/16	3,260.00	.00	
Total Lehigh Soils & Wetlands:					3,260.00	.00	
Luby, Joseph	08012016	20 of 60 retirement incentive program	01-406.172	08/01/16	450.00	.00	
Total Luby, Joseph:					450.00	.00	
Master Supply Line	8-110947	All natural orange citrus cleaner	01-430.240	07/14/16	50.99	.00	
Total Master Supply Line:					50.99	.00	
Monarch Precast Concrete	372464	Penn DOT 4 ft Bike Grate	01-436.370	07/18/16	360.00	.00	
Total Monarch Precast Concrete Corp:					360.00	.00	
Motors Plus Inc.	31715	#214-Inspection/change oil/replace front & rear brake pads & rotors/mount & balance 4 new tires	01-410.251	06/27/16	1,102.51	.00	
Motors Plus Inc.	31763	#205-A/c relay/washer nozzle/front lower rearward ball joints	01-410.251	07/28/16	297.39	.00	
Motors Plus Inc.	31862	#210-Inspection/oil change/front & rear brake pads & rotors/replace front lower control arms and rearward tension struts	01-410.251	07/08/16	1,797.67	.00	
Motors Plus Inc.	31866	#217-Inspection/wiperblades/oil change/light bulb	01-410.251	07/08/16	247.79	.00	
Motors Plus Inc.	31893	#220-Inspection/replace front right tie rod end/Alignment	01-410.251	07/15/16	506.05	.00	
Motors Plus Inc.	31917	#205-Change oil/top off fluids	01-410.251	07/21/16	112.43	.00	
Motors Plus Inc.	31942	#206-oil change/top off fluids	01-410.251	08/02/16	121.83	.00	
Motors Plus Inc.	31964	#204-oil change/top off fluids	01-410.251	08/03/16	112.23	.00	
Total Motors Plus Inc.:					4,297.90	.00	
Moyer, Mark	07252016	Withdrawal of building permit for 2 story addition	01-362.410	07/25/16	454.00	.00	
Moyer, Mark	07252016	Withdrawal of electrical permit for 2 story addition	01-362.420	07/25/16	154.00	.00	
Moyer, Mark	07252016	Withdrawal of plumbing permit for 2 story addition	01-362.430	07/25/16	154.00	.00	
Moyer, Mark	07252016	Withdrawal of mechanical permit for 2 story addition	01-362.415	07/25/16	154.00	.00	
Moyer, Mark	07252016	Plan review fee	01-362.450	07/25/16	250.00-	.00	
Total Moyer, Mark:					666.00	.00	
Moyer, Roger J.	08012016	5 of 60 retirement incentive payment	01-406.172	08/01/16	450.00	.00	
Total Moyer, Roger J.:					450.00	.00	
MP Outfitters	14613-5	embroidered polo shirts-stiles	01-410.238	07/18/16	88.98	.00	
Total MP Outfitters:					88.98	.00	
Municipal Capital Corp	3275250716	12 of 12 lease pmt for copiers-Prin	01-471.350	07/25/16	1,526.09	.00	
Municipal Capital Corp	3275250716	12 of 12 lease pmt for copiers-Int	01-472.350	07/25/16	18.99	.00	
Total Municipal Capital Corp:					1,545.08	.00	
New Enterprise Stone & Li	6376628	9.5MM	01-438.245	07/12/16	107.50	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total New Enterprise Stone & Lime Co Inc:					107.50	.00	
PenTeleData	B2769181	Acct#3042745-Cable modem rental -2016-Aug-8 of 12	01-401.320	07/24/16	124.95	.00	
Total PenTeleData:					124.95	.00	
PPL Electric Utilities	07222016	92051-48008-July 2016	01-409.361	07/22/16	1,351.77	.00	
PPL Electric Utilities	07222016	61089-84001-July 2016	01-409.361	07/22/16	629.99	.00	
PPL Electric Utilities	07222016	70730-17005-July 2016	01-409.361	07/22/16	1,560.86	.00	
PPL Electric Utilities	07222016	94340-19001-July 2016	01-451.361	07/22/16	103.71	.00	
PPL Electric Utilities	07262016	93760-01007-July 2016	01-451.361	07/26/16	29.94	.00	
PPL Electric Utilities	07262016	10550-10002-July 2016	01-451.361	07/26/16	34.51	.00	
PPL Electric Utilities	07282016	63580-10005-July 2016	01-451.361	07/28/16	28.94	.00	
Total PPL Electric Utilities:					3,739.72	.00	
Ringhoffer, Kimberly	07292016	Mileage-Playground program	01-452.240	07/29/16	9.72	.00	
Total Ringhoffer, Kimberly:					9.72	.00	
Ringo Hill Farms Eqpmnt C	23073	Drop leg top wind jack for parks trailer	01-451.375	07/28/16	90.00	.00	
Total Ringo Hill Farms Eqpmnt Co Inc:					90.00	.00	
Service Tire Truck Centers	T12525-01	Credit for casing after retreading	01-437.251	07/01/16	15.00-	.00	
Total Service Tire Truck Centers:					15.00-	.00	
Staples Credit Plan	07312016	Index tabs/tablets for MS4	01-436.240	07/31/16	116.92	.00	
Staples Credit Plan	07312016	Black toner	01-414.240	07/31/16	22.71	.00	
Staples Credit Plan	07312016	Black & color toner/file folders	01-410.240	07/31/16	155.53	.00	
Staples Credit Plan	07312016	Returned toner cartridge for recycling	01-410.240	07/31/16	49.48-	.00	
Total Staples Credit Plan:					245.68	.00	
Starr Uniform Center	106957	Armor express concealable carrier- Whitehead	01-410.238	06/28/16	95.00	.00	
Total Starr Uniform Center:					95.00	.00	
Stiles, Allen	07252016	Reimb Chief for meals for 21st Century Police Briefing in Washington, D.C.	01-410.460	07/25/16	85.82	.00	
Total Stiles, Allen:					85.82	.00	
Stotz/Fatzinger Office Sup	167246	Steel, mobile filing cabinet/file folders/ labels	01-414.240	07/19/16	398.58	.00	
Stotz/Fatzinger Office Sup	167333	Paper towels for bathrooms	01-409.240	07/20/16	60.98	.00	
Stotz/Fatzinger Office Sup	167937	Rubberbands/metal stapler	01-402.240	07/29/16	13.70	.00	
Total Stotz/Fatzinger Office Supply:					473.26	.00	
Stratix Systems Inc	181914	Toner for finance printer	01-402.240	07/22/16	91.99	.00	
Total Stratix Systems Inc:					91.99	.00	
Suburban Propane-2022	604602	unleaded	01-401.231	07/28/16	26.05	.00	
Suburban Propane-2022	604602	unleaded	01-410.231	07/28/16	757.44	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Suburban Propane-2022	604602	unleaded	01-430.231	07/28/16	783.51	.00	
Suburban Propane-2022	903232	diesel	01-401.231	07/28/16	19.86	.00	
Suburban Propane-2022	903232	diesel	01-410.231	07/28/16	577.43	.00	
Suburban Propane-2022	903232	diesel	01-430.231	07/28/16	597.29	.00	
Total Suburban Propane-2022:					2,761.58	.00	
Swank Motion Pictures Inc.	2201866	Movie for park program	01-452.240	07/05/16	528.00	.00	
Total Swank Motion Pictures Inc.:					528.00	.00	
Takacs Jr., Dennis V.	08012016	EMC Deputy - Aug 2016	01-415.149	08/01/16	83.33	.00	
Total Takacs Jr., Dennis V.:					83.33	.00	
Tapler, Jeffrey	08012016	EMC stipend-Aug 2016	01-415.139	08/01/16	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
Times News	I00386283-071	Ad: Public Notice Bid: Potomac Street water main & Trout Creek interceptor sewer replacement projects	01-401.341	07/21/16	365.60	.00	
Times News	I00386938-072	Ad: 2016 Invitation to bid- Stormwater line- Kline Ave & Public Rd	01-401.341	07/28/16	276.80	.00	
Total Times News:					642.40	.00	
UGI Utilities Inc.	07192016	504043200901-June-2016	01-409.230	07/19/16	62.40	62.40	08/02/16
UGI Utilities Inc.	07192016	504043172815-June 2016	01-409.230	07/19/16	386.79	386.79	08/02/16
UGI Utilities Inc.	07292016	504043200901-July-2016	01-409.230	07/29/16	80.67	.00	
Total UGI Utilities Inc.:					529.86	449.19	
Verizon	072520161	2016-July-Mgr tablet/air card charges	01-401.320	07/25/16	34.31	.00	
Verizon	072520161	2016-July-Police tablet/air card charges	01-410.320	07/25/16	311.77	.00	
Verizon	072520161	2016-July-Fire Inspectors/Tablet	01-411.320	07/25/16	34.31	.00	
Verizon	072520161	2016-July - Mgr	01-401.320	07/25/16	109.58	.00	
Verizon	072520161	2016-July-Assist Mgr/Finance Dir	01-402.320	07/25/16	54.79	.00	
Verizon	072520161	2016-July-Police	01-410.320	07/25/16	387.18	.00	
Verizon	072520161	2016-July-Fire Inspectors	01-411.320	07/25/16	19.48	.00	
Verizon	072520161	2016-July-Code Enf Ofcr	01-413.320	07/25/16	54.79	.00	
Verizon	072520161	2016-July-P/Z Officer	01-414.320	07/25/16	54.79	.00	
Verizon	072520161	2016-July-Tapler	01-415.320	07/25/16	78.07	.00	
Verizon	072520161	2016-July-DPW	01-430.320	07/25/16	140.30	.00	
Verizon	072520161	2016-July-Rec Dir	01-452.320	07/25/16	54.79	.00	
Total Verizon:					1,334.16	.00	
Western Salisbury Fire Co	07012016	2016-1st half-volunteer reimb	01-465.500	07/01/16	7,500.00	.00	
Total Western Salisbury Fire Company:					7,500.00	.00	
Whitehall Township	07202016	2016 LVD&A Consortium	01-406.315	07/20/16	1,211.00	.00	
Total Whitehall Township:					1,211.00	.00	
Yocum Inc, Geo. M.	347598	#22-Sway bar link	01-437.251	07/27/16	103.16	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Yocum Inc, Geo. M.:					103.16	.00	
Total General Fund:					80,085.96	472.28	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Fire Fund							
Eastern Salisbury Fire Co.	06162016	Reimb for Univest computer maintainence April-July 2016	03-411.240	06/16/16	1,204.12	.00	
Eastern Salisbury Fire Co.	07182016	Reimb for postage for fundraiser	03-411.240	07/18/16	317.01	.00	
Total Eastern Salisbury Fire Co.:					1,521.13	.00	
Heintzelman, Seth	725	Programming of portable radios in #'s 31-11, 12, 31, 61, 91 & 01	03-412.374	07/25/16	150.00	.00	
Total Heintzelman, Seth:					150.00	.00	
Hunter Keystone Peterbilt	2-262050012	#20-12-Inspection	03-411.374	07/23/16	781.37	.00	
Hunter Keystone Peterbilt	2-262100096	#31-31- Preventative Maintenance & Repairs	03-412.374	07/28/16	1,444.21	.00	
Total Hunter Keystone Peterbilt LP:					2,225.58	.00	
Miller Brothers Garage LL	36808	#20-01-Brakes & rotors for Expedition	03-411.374	07/27/16	894.96	.00	
Total Miller Brothers Garage LLC, J. K.:					894.96	.00	
PenTeleData	B2771635	Cable-Aug 2016 - 8 of 12	03-411.320	07/24/16	59.95	.00	
Total PenTeleData:					59.95	.00	
Schmick Inc., Richard R.	10931	Clean out oil separator	03-411.374	06/20/16	225.00	.00	
Total Schmick Inc., Richard R.:					225.00	.00	
Suburban Propane-2022	604602	unleaded	03-413.231	07/28/16	160.31	.00	
Suburban Propane-2022	903232	diesel	03-413.231	07/28/16	122.21	.00	
Total Suburban Propane-2022:					282.52	.00	
Task Force Tips Inc	9007834	Flow testing & repair of nozzles on #31-11, 12 & 31	03-412.374	07/13/16	685.43	.00	
Total Task Force Tips Inc:					685.43	.00	
UGI Utilities Inc.	07192016	502022721012-ESFC-June 2016	03-411.320	07/19/16	30.12	30.12	08/02/16
Total UGI Utilities Inc.:					30.12	30.12	
Verizon	072520161	2016-July-ESFC/Tablet	03-411.240	07/25/16	68.61	.00	
Verizon	072520161	2016-July-WSFC/Tablet	03-412.240	07/25/16	102.89	.00	
Total Verizon:					171.50	.00	
Total Fire Fund:					6,246.19	30.12	

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Water Fund							
American United Life Insur	07192016	2016-Aug life/disability ins coverage	06-487.158	07/19/16	140.59	.00	
Total American United Life Insurance Co:					140.59	.00	
Commonwealth of Pennsylv	07012016	2016-Opr Cert Wtr-Inv 978832/PWSID:3390062	06-448.315	07/01/16	65.00	65.00	07/29/16
Total Commonwealth of Pennsylvania:					65.00	65.00	
DEP	986283	Zimmerman-3-year renewal of Certificate to Operate Wastewater System-Acct ID#530689; Certificate#S12562	06-448.315	07/17/16	60.00	60.00	07/27/16
Total DEP:					60.00	60.00	
Dispatch Answering Servic	204B105	610-782-5025-9 of 12 for 2016	06-448.320	07/31/16	19.95	.00	
Total Dispatch Answering Service:					19.95	.00	
Lehigh County Authority	3746	2Q16 hydrant rentals	06-448.363	07/20/16	915.19	.00	
Total Lehigh County Authority:					915.19	.00	
Master Supply Line	8-110947	All natural orange citrus cleaner	06-448.240	07/14/16	51.00	.00	
Total Master Supply Line:					51.00	.00	
Pollard Water	49440	Metrotech control & volume knobs	06-448.375	07/20/16	38.14	.00	
Pollard Water	S031524	credit for sales tax charged on inv# 31524	06-448.375	02/15/16	14.71-	.00	
Total Pollard Water:					23.43	.00	
Service Tire Truck Centers	T31220-01	#32-tires	06-448.251	07/22/16	197.99	.00	
Total Service Tire Truck Centers:					197.99	.00	
South Whitehall Township	7841	2Q2016 water/Acct#289	06-448.369	07/22/16	1,920.00	.00	
Total South Whitehall Township Authority:					1,920.00	.00	
Suburban Propane-2022	604602	unleaded	06-448.231	07/28/16	138.27	.00	
Suburban Propane-2022	903232	diesel	06-448.231	07/28/16	105.40	.00	
Total Suburban Propane-2022:					243.67	.00	
Verizon	072520161	2016-July-Water Dept	06-448.320	07/25/16	66.03	.00	
Total Verizon:					66.03	.00	
Warehouse Battery Outlet I	328189	48-"D" Batteries	06-448.240	07/14/16	19.68	.00	
Total Warehouse Battery Outlet Inc:					19.68	.00	
Total Water Fund:					3,722.53	125.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Sewer Fund							
American United Life Insur	07192016	2016-Aug life/disability ins coverage	08-487.158	07/19/16	140.59	.00	
Total American United Life Insurance Co:					140.59	.00	
Master Supply Line	8-110947	All natural orange citrus cleaner	08-429.240	07/14/16	51.00	.00	
Total Master Supply Line:					51.00	.00	
Pollard Water	45229	Confined space signs	08-429.240	06/09/16	35.10	.00	
Total Pollard Water:					35.10	.00	
PPL Electric Utilities	07222016	35530-02004-July 2016	08-429.361	07/22/16	22.61	.00	
PPL Electric Utilities	07262016	82960-01000-July 2016	08-429.361	07/26/16	22.93	.00	
PPL Electric Utilities	07262016	33760-14008-July 2016	08-429.361	07/26/16	22.72	.00	
PPL Electric Utilities	07282016	64170-11008-July 2016	08-429.361	07/28/16	23.37	.00	
PPL Electric Utilities	07282016	21780-10003-July 2016	08-429.361	07/28/16	23.48	.00	
PPL Electric Utilities	07282016	20380-10009-July 2016	08-429.361	07/28/16	22.95	.00	
PPL Electric Utilities	08012016	31590-08002-July 2016	08-429.361	08/01/16	22.82	.00	
PPL Electric Utilities	08012016	39790-24008-July 2016	08-429.361	08/01/16	245.71	.00	
Total PPL Electric Utilities:					406.59	.00	
Service Tire Truck Centers	T31220-01	#32-tires	08-429.251	07/22/16	197.99	.00	
Total Service Tire Truck Centers:					197.99	.00	
Suburban Propane-2022	604602	unleaded	08-429.231	07/28/16	138.27	.00	
Suburban Propane-2022	903232	diesel	08-429.231	07/28/16	105.40	.00	
Total Suburban Propane-2022:					243.67	.00	
Verizon	07252016	2016-July- 868-8310-Cardinal Dr Pump Stn	08-429.320	07/25/16	34.68	.00	
Total Verizon:					34.68	.00	
Warehouse Battery Outlet I	328189	48-"D" Batteries	08-429.240	07/14/16	19.68	.00	
Total Warehouse Battery Outlet Inc:					19.68	.00	
Total Sewer Fund:					1,129.30	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Refuse & Recycling Fund							
Beck, Alan	07252016	Refund- Returned freon sticker	10-364.400	07/25/16	20.00	.00	
Total Beck, Alan:					20.00	.00	
Middle Smithfld Materials I	25032	Grass Disposal - June 2016	10-427.303	07/01/16	500.00	.00	
Total Middle Smithfld Materials Inc:					500.00	.00	
Republic Services #282	0282-0005842	2016-July service	10-427.300	07/15/16	85,429.14	.00	
Republic Services #282	0282-0005842	2-recycle rolloff @ drop off centers	10-427.303	07/15/16	450.00	.00	
Total Republic Services #282:					85,879.14	.00	
Waste Management Inc	M121796	June 2016 Recycling Costs	10-427.302	07/18/16	2,538.90	.00	
Total Waste Management Inc:					2,538.90	.00	
Total Refuse & Recycling Fund:					88,938.04	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Highway Aid Fund							
PPL Electric Utilities	07222016	49130-02001-July 2016	35-433.362	07/22/16	40.23	.00	
PPL Electric Utilities	07252016	53875-61001-July 2016	35-433.362	07/25/16	31.19	.00	
PPL Electric Utilities	07252016	05340-01002-July 2016	35-433.362	07/25/16	30.95	.00	
PPL Electric Utilities	07252016	99940-01007-July 2016	35-433.362	07/25/16	30.94	.00	
PPL Electric Utilities	07282016	89989-11003-July 2016	35-433.362	07/28/16	30.82	.00	
PPL Electric Utilities	08012016	72390-08002-July 2016	35-433.362	08/01/16	22.50	.00	
PPL Electric Utilities	08012016	95790-09009-July 2016	35-433.362	08/01/16	22.50	.00	
Total PPL Electric Utilities:					209.13	.00	
Total Highway Aid Fund:					209.13	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Eschbach, Ernest & Kellie	08022016	Return credit balance on utility account	99-107000	08/02/16	951.44	.00	
Total Eschbach, Ernest & Kellie:					951.44	.00	
Total :					951.44	.00	
Grand Totals:					181,282.59	627.40	

Date: _____

President: _____
Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
July 28, 2016
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci turned the proceedings over to Mr. Randy Soriano, Township Manager.

Mr. Soriano announced that an Executive Session was held prior to the meeting to discuss a Collective Bargaining issue with the Township's Labor Attorney.

ROLL CALL

Board Members Present:

James Brown, President - EXCUSED
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore - EXCUSED
James Seagreaves
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer
John Ashley, Esquire, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the

Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announces if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it may impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner, seconded by Commissioner, to approve the Financial Report for the period ending June 30, 2016 and the list of Bills Payable for the period 7/9/2016-7/22/2016, broken down as follows:

\$251,352.53 = GENERAL
\$2,399.94 = FIRE
\$0 = LIBRARY
\$13,333.85 = WATER
\$19,060.84 = SEWER
\$22.10 = REFUSE & RECYCLING
\$13,489.38 = HIGHWAY AID
\$299,658.64 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – EXCUSED
COMMISSIONER BROWN – EXCUSED

The Motion passed by 3-0.

MINUTES

July 14, 2016

Commissioner Martucci declared the Minutes of July 14, 2016 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Motion to accept cash in lieu of PPL contracting for the planting of trees at Laubach Park in order to utilize said funds as a match for DCNR Development Grant application for 2017.

Mr. Soriano stated that this matter was discussed with the Recreation Advisory Committee and URDC. It is their recommendation that the Township take the money in lieu of PPL planting for several reasons: the proposed plants are not native, they do not serve as riparian/floodplain plants that DEP or DCNR would approve of, and they would be disturbed by development phases post Laubach Master Site Development Plan. Mr. Soriano noted that the Township could save the money to use as a small match for the first phase of Laubach, which should be a 2017 grant application.

Mr. Soriano commented that PPL cleared approximately five acres on Franko Farm Park, so the Township may want to pursue PPL to give some money to restore that area as well.

Commissioner Ackerman inquired if the proposed planting included native plants. Mr. Soriano noted that some of the proposed plants would not be ideal and that is the reason the Township would want monetary reimbursement for the proposed work. The Township can purchase plants that would comply with the Laubach Master Site Plan.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to accept cash (\$6,993) in lieu of PPL contracting for the planting of trees at Laubach Park in order to utilize said funds as a match for DCNR Development Grant application for 2017.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – EXCUSED
COMMISSIONER BROWN – EXCUSED

The Motion passed by 3-0.

Motion to amend the current 2016 Budget to appropriate additional funds for the MS4 Coordinator position.

Mr. Soriano commented that he has researched similar positions of other municipalities that compensate the mandated EPA MS4 Program. He noted that the salary depends on the technical knowledge of the person involved, which ranges from people with specialized degrees (Bachelor Degree in Environmental Science), to others without specialized degrees, but with experience in stormwater management and trained in certified MS4 practices, which the Township's current MS4 Coordinator, Mr. Nicolo, has already started to attain.

Mr. Soriano stated that he has calculated the additional funds to \$15,000 per year. He noted that if the Township would not invest in the program, the non-compliance penalties imposed by the EPA would overshadow the \$15,000 investment. Mr. Soriano commented that the position will be an administrative position in the Administration Organizational Chart under the direct control of the Township Manager or Assistant Township Manager.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to amend the current 2016 Budget to appropriate additional Funds for the MS4 Coordinator position.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – EXCUSED
COMMISSIONER BROWN – EXCUSED

The Motion passed by 3-0.

Motion to accept the Audited Financial Statements for the period January 1, 2015 through December 31, 2015.

Mr. Soriano noted that the Independent Auditor reviewed the DCED report with the Board earlier in the year. He explained that the bottom line has not changed, but the reporting has, which was necessary in order to meet new GASB 98 rules on how the Township shows Assets and Liabilities of Pension Funds. Despite the excess of expenses over revenues of approximately \$259,657, the Fund Balances remain sound, hovering at 36% of expenses for the General Fund.

Mr. Soriano stated that there are some management recommendations that will be discussed during the preparation of the 2017 Budget. He commented that the Management Letter contains several recommendations that would further strengthen the current internal control that if followed will create allocating additional funds to comply.

Motion by Commissioner, seconded by Commissioner, to accept the Township Audited Financial Statements for the period January 1, 2015 through December 31, 2015.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES

COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – EXCUSED
COMMISSIONER BROWN – EXCUSED

The Motion passed by 3-0.

PRIVILEGE OF THE FLOOR

Mr. Soriano announced the progress of several PWD projects that are out to bid:

- Rebid – Potomac Street Water Main/Trout Creek Interceptor Sewer Replacement Project – due August 3, 2016 by 2:30 pm
- Stormwater – Kline Avenue Project – due August 18, 2016 by 2:30 pm
- Rehab of Sanitary Sewer at various locations – due August 10, 2016 by 2:00 pm

Chief Stiles reported that he had the opportunity to be the one of many Police Chiefs around the country to be invited to visit the White House. He stated that President Obama spoke to the gather about Community Policing and he was given a small tour of the grounds.

ADJOURNMENT

Commissioner Ackerman made a Motion to adjourn the Meeting. Seconded by Commissioner Seagreaves. The time was 7:47 p.m.

Respectfully submitted,

Randy Soriano
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on July 28, 2016.

Approved and certified on this date:

Randy Soriano

Date: _____

SEAL

ORDINANCE NO. 08-2016-605

AN ORDINANCE AMENDING SECTIONS 402, 404, AND 405 OF CHAPTER 2, PART 4 OF THE SALISBURY TOWNSHIP CODE OF ORDINANCES TO INCLUDE OWNERS OF REAL ESTATE TO BE HELD RESPONSIBLE IN CONNECTION WITH ANIMAL NOISE REGULATIONS.

BE IT ORDAINED AND ENACTED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby ordained and enacted by the same that Sections 402, 404, and 405 of Chapter 2, Part 4 of the Salisbury Township Code of Ordinances, be and the same hereby is amended as follows:

Article 1.

Section 402 shall be amended to read as follows:

§402. Noise Disturbance.

It shall be illegal within the Township of Salisbury for any person or persons to own, possess, harbor, or control any animal or bird which makes any noise continuously and/or incessantly for a period of 10 minutes or makes such noise intermittently for 1/2 hour or more to the disturbance of any person any time of the day or night, regardless of whether the animal or bird is physically situated in or upon private property, said noise being a nuisance; provided that, at the time the animal or bird is making such noise, no person is trespassing or threatening to trespass upon private property in or upon which the animal or bird is situated nor is there any other legitimate cause which justifiably provoked the animal or bird.

Article 2.

Section 404 shall be amended to read as follows:

§404. Written Notice.

Before any person, including the owner of real estate, tenants, occupier, may be prosecuted for violation of §202 of this Part 2, he or she shall first be given written notice by the Township of Salisbury that an animal or bird in his or her possession or control, including his or her Tenant, occupant has committed acts rendering it a public nuisance under the provisions of this Part 2 and demanding that the subject animal or bird be restrained and prevented from such conduct in the future. If the person having possession or control of said animal or bird fails to restrain and prevent such conduct on the part of said animal or bird after having received said notice, then, upon signed complaint received from two citizens of the Township not members of the same household who have observed such conduct on the part of the

animal or bird after such notice was given, the Township shall prosecute the person, owner, tenant in whose possession or control the offending animal or bird is in violation of this Part .

Article 3.

Section 405 shall be amended to read as follows:

§405. Penalties.

Any owner, tenant, person, firm or corporation who shall violate any provision of this Part shall, upon conviction thereof, be sentenced to pay a fine of not more than \$300 and/or to imprisonment for a term not to exceed 90 days.

Article 4.

This Ordinance shall be effective immediately.

ENACTED AND ORDAINED into an Ordinance this 11th day of August, 2016.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
President, Board of Commissioners

Attest:

Secretary

ORDINANCE NO. 08-2016-606

AN ORDINANCE AMENDING CHAPTER 10, PART 1 ENTITLED "WEEDS" AND PART 2 ENTITLED "PRIVATE PROPERTY MAINTENANCE" OF THE SALISBURY TOWNSHIP CODE OF ORDINANCES TO INCLUDE ADDITIONAL REGULATIONS CONCERNING HEIGHT OF WEEDS, UNREGISTERED VEHICLES, FENCES AND SWIMMING POOLS

BE IT ORDAINED AND ENACTED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby ordained and enacted by the same that Chapter 10, Part 1 and Part 2 of the Salisbury Township Code of Ordinances, shall be and the same hereby is amended as follows:

ARTICLE 1.

Chapter 10, Part 1 shall be amended to read as follows:

Part 1

Weeds

§101. Certain Height Unlawful.

It shall be unlawful for any owner and/or tenant, person, partnership or corporation owning, occupying or having a present interest in any real estate in the Township of Salisbury, County of Lehigh, Pennsylvania, to maintain or allow to exist thereon any growth of weeds, grass, plants, other than trees, bushes, flowers, or other ornamental plants to grow to a height of Six (6) inches or more or to the stage in growth thereof when they go to seed is hereby declared to be a nuisance, injurious and detrimental to the health, safety, comfort and welfare of the inhabitants of said Township.

§102. Exceptions.

Parcels of land which are greater than one (1) acre in size, or have slopes of greater than fifteen (15) percent shall not be required to fully comply with the weed ordinance by mowing or cutting the weeds over the entire lot.

A. *A lot which does not abut an existing principal residential structure within one hundred (100) feet of its lot lines, or which exceeds fifteen (15) percent slopes, is not required to mow or cut any weeds upon the lot or comply with §101, above, except that a setback of ten (10) feet must be kept clear of weeds from any public cartway.*

B. A lot which abuts an existing principal residential structure within one hundred (100) feet of its lot lines and which does not exceed fifteen (15) percent slopes, is required to mow or cut the weeds to comply with §101, above, for a minimum distance of one hundred (100) feet from such property lines into the interior of the property. The weeds must be cut at least one hundred (100) feet from any lot line which abuts a residential principal structure within one hundred (100) feet. In addition, a setback of ten (10) feet must be kept clear of weeds from any public cartway.

C. All other lots must fully comply with all provisions of this part.

§103. Definitions.

GROWTH OF WEEDS – close and concentrated growth of weeds in and over a general area as opposed to individual or isolated sprouts or stalks of weeds.

WEEDS – all vegetable growth which exhales unpleasant and noxious odors or is not edible or planted for some useful or ornamental purpose.

§104. Notice to be Given.

If any growth of weeds and Grass prohibited by this Part is permitted to continue or exist after **Three (3) days** written notice from the Salisbury Township Code Enforcement Officer to the owner, **tenant**, occupier or person having a present interest in the real estate on which said growth of weeds and grass exists to remove the same, the Code Enforcement Officer may cause the same to be cut and may assess the cost thereof against the person or persons to whom said notice was given, said cost to be recovered by an action in assumpsit or the filing of a lien or liens against the said real estate, or in any other manner as may be provided by law. The Township shall not be required to send a notice of violation to repeat offenders of this Part when the violation pertains to the same property owner who was the subject of a previous notice of violation within the preceding six (6) month time period. The Township shall be permitted to file a **complaint** directly with the District Magistrate's office when this situation occurs and may proceed to cut the weeds and assess the property owner without additional prior notice.

§105. Penalties.

Any **Owner and/or Occupier, Tenant**, person, partnership or corporation violating the provisions of this Part shall be subject to a fine of one thousand dollars (\$1,000.00) nor less than one hundred dollars (\$100.00) for each offense, in addition to the Court costs and reasonable attorney's fees incurred by the Township. Each day a violation occurs shall constitute a separate and distinct violation of this Part.

§106. Abatement

If the owner and/or occupier, tenant, person so served does not abate the nuisance within the time period established in Section 104, the Township may proceed to abate such a nuisance, keeping an account of the expense of the

abatement and such expense shall be charged and paid by such owner, tenant and/or occupant.

§107. Charges

Charges for such removal shall be a lien upon the premises and whenever a bill for such charges remains unpaid for 60 days after it has been rendered, the said sum shall be collected by lien, by action in assumpsit or by any other manner which may be provided by law.

ARTICLE 2

Chapter 10, Part 2 shall be amended to read as follows:

Part 2

Private Property Maintenance

§201. Prohibiting Certain Conditions.

From and after the effective date of this Part, it shall be unlawful for any owner, tenant or occupier of private property in the Township of Salisbury to place, erect, or permit to remain on such private property any of the following items or conditions:

1. Any vehicle located on a residential property that has been modified in a manner that either allows access or may present a danger, such as the removal or alteration of windows, doors, hoods, and fenders and any other body parts, as well as the accumulation of automotive parts, unless the same is (are) housed inside a closed building.
2. Any cesspool, well or cistern unless the same is covered by a lid, cap or other covering which is securely fastened and which is sufficiently strong to support the weight of unsuspecting children or adults who might walk over or upon the same.
3. Any excavation made for a cellar or foundation for any building which has been permitted to remain open for more than thirty (30) days.
4. Any house, trailer, mobilehome, garage, barn or other structure or building of any kind which has been damaged by fire and presents a danger to the public health, safety, and welfare by collapsing or otherwise, or the remains of or debris from any house, trailer, mobilehome, garage, barn or other structure or building of any kind damaged by fire, within one hundred (120) days of the fire, if no evidence of repairing said damage has been instituted. [Ord. 2-91-334]
5. Any unoccupied house, barn, garage or other structure or building which does not have a roof on it or which does not have all of its openings covered and sealed by unbroken doors or windows which are locked or adequately secured so as to prevent children or other persons from entering therein.

6. Any operation of an automobile repair or paint shop in a residential zone without a zoning permit.
7. Any other building, structure, thing or condition that constitutes a public nuisance or danger to the health, safety or welfare of citizens of the Township or persons traveling on the public streets of the Township, or constitutes a danger to the property of others.

8. One (1) uninspected/unregistered vehicle shall be permitted on a residential lot, the uninspected / unregistered vehicle must have a fitted car cover on it and tires must be inflated at all times. No motor vehicle may be parked on the lawn of a dwelling in any residential district.

9. Fences in all districts must be maintained. Missing fence sections and patched areas must be replaced with fence material resembling the existing fence.

Leaning or fallen fences must be replaced or repaired.

10. Swimming pools must be maintained and kept in sanitary condition or removed. When not in use and void of water, swimming pool covers must be used to permit entry into the pool.

§202. Notice.

Any owner, occupier or tenant of any private property on which any of the foregoing items or conditions exist shall, within five (5) days after receipt of notice from the Township to do so, repair, remove, correct or abate such condition. Each day during which any such condition is permitted to exist after said five (5) day notice period has expired shall constitute a separate offense under this Part. The Township shall not be required to send a notice of violation to repeat offenders of §201(8) of this Part when the violation pertains to the same property owner who was the subject of a previous notice of violation of §201(8) within a six (6) month period of time or less. The Township shall be permitted to file a citation directly with the District Magistrate's office when this situation occurs.

§203. Right of Entry.

The Township shall have the right, after five (5) days' notice, to go upon any private property to repair, remove, correct or abate any condition which constitutes a violation of this Part and may assess the cost thereof, plus an additional ten (10%) percent of such cost, against the owner, occupier or tenant of such property who was given such five (5) day notice. In the event of an emergency where there is imminent peril to the lives or property of others, the Township may go upon private property without prior notice to repair, remove, correct or abate any such con-

dition and shall in such case assess the cost of such work, plus an additional ten (10%) percent, against the owner of such property or any other person who created or permitted such condition to exist. Such cost plus ten (10%) percent shall be collectible by the Township in the manner provided by law for the collection of municipal claims or by an action in assumpsit.

§204. Exceptions.

Nothing contained in this Part shall be construed to prohibit the conduct of any business which complies with the provisions of the Salisbury Township Zoning Ordinance [Chapter 27]. Provided, however, that any such business shall be conducted in such manner as not to cause or constitute a public nuisance or a nuisance to properties or property owners in the neighborhood.

§205. Penalties.

Any person violating any of the provisions of this Part shall be subject to a fine of up to one thousand dollars (\$1,000.00) plus court costs and reasonable attorney's fees incurred by the Township. Each day such a violation occurs shall constitute a separate and distinct violation of this Part.

§206. Proceedings.

In addition to the penalties herein provided for the violation of this Part, and notwithstanding any prosecutions instituted or convictions for any such violation, the Township shall have the right by appropriate proceedings at law or in equity to prevent the violation of this Part or to require the abatement or correction of any conditions which constitute a violation of this Part.

Article 3.

This Ordinance shall be effective immediately.

ENACTED AND ORDAINED into an Ordinance this 11th day of August, 2016.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
President, Board of Commissioners

Attest:

Secretary

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
August 11, 2016
7:30 p.m.
(approximate time)

Topics of discussion:

- MPC Zoning Amendment
- Township Policies Updates