

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
August 11, 2016
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that an Executive Session will take place after the Workshop to discuss legal matters.

Commissioner Brown turned the proceedings over to Mr. Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director - EXCUSED
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer
John Ashley, Esquire, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the

Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announces if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it may impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Brinton, seconded by Commissioner Martucci, to approve the list of Bills Payable for the period 7/23/2016-8/5/2016, broken down as follows:

\$80,085.96 = GENERAL
\$6,246.19 = FIRE
\$0 = LIBRARY
\$3,722.53 = WATER
\$1,129.30 = SEWER
\$88,938.04 = REFUSE & RECYCLING
\$209.13 = HIGHWAY AID
\$951.44 = REFUND
\$181,282.59 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

July 28, 2016

Commissioner Seagreaves noted errors on pages two and four. Commissioner Brown accepted the Minutes of July 28, 2016 with the changes.

NEW BUSINESS

ORDINANCES

Consideration of an Ordinance Amending Sections 402, 404 and 405 of Chapter 2, Part 4 of the Salisbury Township Code of Ordinances to include owners of real estate to be held responsible in connection with Animal and Noise Regulations.

Mr. Soriano detailed the changes within the Ordinance, which includes: no bird or animal will be allowed to bark or squawk for ten minutes continuously or for 30 minutes intermittently, day or night. Mr. Soriano stated that the penalty section has been strengthened to include the owner as a responsible party. Any offenders upon conviction face a fine of not more than \$300 and/or not more than 90 days in jail.

Motion by Commissioner Martucci, seconded by Commissioner Seagreaves, to adopt Ordinance No. 08-2016-605, amending Sections 402, 404 and 405 of Chapter 2, Part 4 of the Salisbury Township Code of Ordinances to include owners of real estate to be held responsible in connection with Animal and Noise Regulations.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Consideration of an Ordinance Amending Chapter 10, Part 1 entitled, “Weeds”, and Part 2 entitled, “Private Property Maintenance”, of the Salisbury Township Code of Ordinances to include additional regulations concerning Height of weeds, Unregistered Vehicles, Fences and Swimming Pools.

Mr. Soriano explained that the property maintenance will now stipulate that weeds on private property cannot be allowed to grow higher than six inches, reduced from the previous one-foot height requirement. In addition, the Ordinance requires fences and swimming pools remain in proper condition and only one unregistered /uninspected vehicle be allowed to sit on private property at one time.

Mr. Soriano stated that the parties will have three days to comply after receiving official written notice from the Township, and he reviewed other penalties. Mr. Soriano noted that compliance will be the responsibility of both the tenant and the landlord.

Commissioner Brinton inquired how long it takes to send a written violation notice to a resident. Mr. Nicolo explained that he posts red stickers with the Ordinance directly on them directly to the window or door of a property in order to save time with waiting for the mail. He then takes a picture, dates it, and that is when the clock starts. Mr. Nicolo stated that if the resident does not

comply and if the Township can safely enter the property, a third party will come out to cut the grass.

Commissioner Brinton inquired about the procedure for in-ground pools with stagnant water. Mr. Nicolo stated that all pools are subject to the Ordinance and must be covered with no water on top of the cover.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to adopt Ordinance No. 08-2016-606, amending Chapter 10, Part 1 entitled, “Weeds”, and Part 2 entitled, “Private Property Maintenance”, of the Salisbury Township Code of Ordinances as described.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

RESOLUTIONS

None.

MOTIONS

Motion to approve Payment No. 2 in the amount of \$76,194.71 to Charles Nansteel Co. for work associated with the Phase 2 Development of Lindberg Park Master Site Plan.

Mr. Soriano stated that URDC has reviewed the request and recommended payment. The contractor has completed the installation of all pressure-treated wood fences along the designated pathways and has installed the prep base for the pathways.

Motion by Commissioner Brown, seconded by Commissioner Seagreaves, to approve Payment No. 2 in the amount of \$76,194.71 to Charles Nansteel Co. for work associated with Phase 2 Development of Lindberg Park Master Site Plan.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Motion to award the Bid for the Potomac Waterline Replacement (Contract A) and for the Trout Creek Stormwater Line Installation (Contract B).

Mr. Soriano reminded the Board that the first round of bids were rejected because of several objections over the extension of the bid due date; however, the rebidding actually netted a cost savings. Mr. Soriano stated that the low-bidder was JOAO & Bradley Construction Co. Mr. Tettemer commented that the contractor has done work for the Township in the past and they are capable of completing the project.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to award the bid to JOAO & Bradley Construction Co. in the amount of \$714,989.50.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Funding/Bids for new Fire Apparatus for Western Salisbury Fire Department.

Mr. Soriano stated that the process was undertaken by WSFD who utilized a state contract, which saved the Township money in terms of advertising, etc. He noted that two bids were received. Mr. Soriano explained that the lowest bid received was only a \$785 difference and the company took many exceptions that would cause significant differences in the truck.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to appropriate the necessary Township funds in the 2017 Budget towards the acquisition of a new Fire Apparatus for Western Salisbury Fire Department with the Company agreeing to adopt or have in place SOP/SOG concerning the appropriate use of the apparatus in accordance with standards that are enumerated in the Township Use of Vehicles and Equipment Policy. A Letter of Agreement shall be in place prior to the release of these funds between the Township Manager and Western Salisbury Volunteer Fire Company delineating the appropriate and proper use of the Fire Apparatus once in service.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES

COMMISSIONER BROWN – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Ms. Kathleen Baugher of 1618 Rader Avenue was present to address complaints made against her property. A discussion ensued. Mr. Soriano noted that a Board of Commissioners' meeting is not the correct forum to discuss private issues.

Commissioner Ackerman commended the Recreation Committee for the Summer Park Playground Program.

Western Salisbury Fire Department Chief, Joshua Wells, announced that Community Day will take place on September 10th, 2016 from 11:00 am – 2:00 pm at the Swain Station and Green Acres Park.

Commissioner Brinton thanked Mr. Andreas for contacting PennDOT for new stop signs and yield sign at the intersection of East Emmaus Avenue, East Susquehanna Street and Seidersville Road.

Chief Stiles stated that the Police Department held a DUI checkpoint on Broadway with 800 cars passing through the area in a period of four hours. He noted that officers tested 21 drivers and made 15 arrests.

ADJOURNMENT

Commissioner Martucci made a Motion to adjourn the Meeting. Seconded by Commissioner Ackerman. The time was 8:05 p.m.

Respectfully submitted,

Randy Soriano
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on August 11, 2016.

Approved and certified on this date:

Randy Soriano

Date: _____

SEAL