

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—July 14, 2016
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

4. Bills Payable – *Period 6/18/16–7/8/16*

5. Approval of the Minutes –*June 23, 2016*

6. New Business

A. ORDINANCES - *none*

B. RESOLUTIONS - *none*

C. MOTIONS

1. Motion to Accept the Independent Audit performed by the PA Auditor General Report for the Liquid Fuels Tax Fund for the period January 1, 2015 to December 31, 2015
2. Recommendation to approve a Request for Payment submitted by Charles Nansteel Tree & Excavation in the amount of \$124,961.45 for Lindberg Park Phase II Secondary Pathway

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

**Workshop to follow*

**Executive Session*

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
A & H Sporting Goods	06072016	Tee shirts for playground program counselors	01-452.240	06/07/16	382.00	.00	
Total A & H Sporting Goods:					382.00	.00	
Accountancy Firm of Busht	2015-2	2015 Audit	01-402.311	04/29/16	9,600.00	.00	
Total Accountancy Firm of Bushta & Co:					9,600.00	.00	
Adams, Zachary	06282016	Reimburse for Clearances	01-406.315	06/28/16	45.75	.00	
Total Adams, Zachary:					45.75	.00	
AlphaGraphics	58409	signs for inside Munic. bldg	01-409.373	04/29/16	605.48	.00	
Total AlphaGraphics:					605.48	.00	
American United Life Insur	06172016	2016-July life/disability ins coverage	01-487.158	06/17/16	1,811.07	.00	
Total American United Life Insurance Co:					1,811.07	.00	
Anda Car Wash	05072016	2016-May-Police car washes	01-410.315	05/07/16	89.50	.00	
Total Anda Car Wash:					89.50	.00	
Budget Instant Print	13930	Removable Code Enforcement Stickers	01-414.342	06/09/16	138.00	.00	
Total Budget Instant Print:					138.00	.00	
Bummer, Frank	07012016	19 of 60 retirement incentive program	01-406.172	07/01/16	450.00	.00	
Total Bummer, Frank:					450.00	.00	
Burkholders Heating & AC	109279	Annex bldg:ignition failure on heating/cooling unit	01-409.373	05/31/16	147.00	.00	
Total Burkholders Heating & AC Inc:					147.00	.00	
CodeMaster	CDM-014-131	2016-May residential inspections	01-413.307	05/31/16	630.00	.00	
CodeMaster	CDM-014-131	2016-May-Plan Review	01-413.308	05/31/16	3,353.35	.00	
CodeMaster	CDM-014-131	2016-May-Commercial inspections	01-413.306	05/31/16	65.00	.00	
CodeMaster	CDM-014-131	2016-May-Comm Plan Review	01-413.308	05/31/16	7,695.28	.00	
Total CodeMaster:					11,743.63	.00	
Coopersburg Materials	Q15418	SP19/9.5	01-438.245	06/13/16	447.00	.00	
Total Coopersburg Materials:					447.00	.00	
Davison & McCarthy	17718	2016-Jun-2015 Zoning amendments	01-414.310	07/05/16	132.00	.00	
Davison & McCarthy	17719	2016-June-Manager Disability Issues	01-404.310	07/05/16	144.00	.00	
Davison & McCarthy	17729	2016-June-WSFC Truck Purchase	01-404.310	07/05/16	108.00	.00	
Total Davison & McCarthy:					384.00	.00	
Debus, Letitia	06242016	2016 Health Reimb	01-406.171	06/24/16	40.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Debus, Letitia:					40.00	.00	
Disneyland Resort	06282016	2016-SRO Conference	01-410.421	06/28/16	1,041.30	1,041.30	06/28/16
Total Disneyland Resort:					1,041.30	1,041.30	
Dispatch Answering Servic	000204B104	610-782-5572-8 of 12 for 2016	01-430.320	06/30/16	15.00	.00	
Dispatch Answering Servic	000204B104	Answr Service/Pump Stn Alrm-8 of 12 for 2016	01-401.320	06/30/16	233.00	.00	
Total Dispatch Answering Service:					248.00	.00	
Eastern Salisbury Fire Co.	06222016	2016 Incentive Program-1st pymt-PO#23628	01-465.500	06/22/16	7,500.00	.00	
Total Eastern Salisbury Fire Co.:					7,500.00	.00	
Ecco Communications LLC	68537	#210-Replace LED light	01-410.375	06/16/16	218.80	.00	
Total Ecco Communications LLC:					218.80	.00	
Emblem Enterprises Inc	653030	Patches	01-410.238	06/22/16	532.87	.00	
Emblem Enterprises Inc	653030	Patches	01-411.238	06/22/16	415.87	.00	
Total Emblem Enterprises Inc:					948.74	.00	
Fackler, Nicole	06282016	Reimburse for Clearances	01-406.315	06/28/16	45.75	.00	
Total Fackler, Nicole:					45.75	.00	
Four Winds Concrete Inc	55810	Concrete blocks to build mulch & compost bins @ Franko & Devonshire Drop-offs	01-431.303	06/09/16	720.00	.00	
Four Winds Concrete Inc	55863	Concrete blocks to build mulch & compost bins @ Franko & Devonshire Drop-offs	01-431.303	06/14/16	255.00	.00	
Four Winds Concrete Inc	55877	Concrete blocks to build mulch & compost bins @ Franko & Devonshire Drop-offs	01-431.303	06/15/16	860.00	.00	
Four Winds Concrete Inc	55878	Concrete blocks to build mulch & compost bins @ Franko & Devonshire Drop-offs	01-431.303	06/10/16	340.00	.00	
Four Winds Concrete Inc	55894	Concrete blocks to build mulch & compost bins @ Franko & Devonshire Drop-offs	01-431.303	06/16/16	240.00	.00	
Four Winds Concrete Inc	55919	Concrete blocks to build mulch & compost bins @ Franko & Devonshire Drop-offs	01-431.303	06/17/16	630.00	.00	
Total Four Winds Concrete Inc:					3,045.00	.00	
G & S Fastening Systems I	1036761-1	Hardware for street signs	01-433.246	06/09/16	304.62	.00	
Total G & S Fastening Systems Inc.:					304.62	.00	
Garrigan, Abigail	06282016	Reimburse for Clearances	01-406.315	06/28/16	45.75	.00	
Total Garrigan, Abigail:					45.75	.00	
Gebhardts	692862	Clock/Plaque-Judd	01-406.240	06/27/16	138.33	.00	
Total Gebhardts:					138.33	.00	
Giant Food Stores Inc.	362763	Supplies for playground program	01-452.240	06/13/16	182.70	.00	
Total Giant Food Stores Inc.:					182.70	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Groundhog Lawn & Landsc	07012016	2818 Hampton Ct- Mow & Trim	01-413.317	07/01/16	175.00	.00	
Groundhog Lawn & Landsc	07012016	910 Barnsdale-mow & trim	01-413.317	07/01/16	175.00	.00	
Groundhog Lawn & Landsc	07052016	821 S. Ott-mow & trim	01-413.317	07/05/16	100.00	.00	
Groundhog Lawn & Landsc	07052016	Dodson cemetary- Mow & trim	01-413.317	07/05/16	75.00	.00	
Groundhog Lawn & Landsc	07052016	727 Juniata-Mow & Trim	01-413.317	07/05/16	50.00	.00	
Groundhog Lawn & Landsc	07052016	1762 broadway-Mow & Trim	01-413.317	07/05/16	50.00	.00	
Groundhog Lawn & Landsc	07052016	1660 Cardinal Dr-Mow & Trim	01-413.317	07/05/16	150.00	.00	
Total Groundhog Lawn & Landscape:					775.00	.00	
Hoeing, Caitlin	06282016	Reimburse for Clearances	01-406.315	06/28/16	45.75	.00	
Total Hoeing, Caitlin:					45.75	.00	
Hoffman, Taylor	06282016	Reimburse for Clearances	01-406.315	06/28/16	45.75	.00	
Total Hoffman, Taylor:					45.75	.00	
Home Depot Credit Service	26488	door wedge/roll tape/key tag lock/light stick/Spring link 6" /lnkzall markers/military paracord/ear plugs	01-410.240	06/14/16	212.34	.00	
Home Depot Credit Service	33213	Shelving for parks	01-451.373	06/17/16	311.00	.00	
Home Depot Credit Service	55372	Brace, screen, & nails to repair screen door at Franko	01-409.240	06/22/16	24.22	.00	
Total Home Depot Credit Services:					547.56	.00	
Kessler Freedman Inc.	07062016	Website contract 4/1/16-3/31/17	01-401.312	07/06/16	1,100.00	.00	
Total Kessler Freedman Inc.:					1,100.00	.00	
Keystone Consulting Engin	149408	2016-May-Salisbury School District Paving Review	01-408.318	06/23/16	588.00	.00	
Keystone Consulting Engin	149409	2016-May-LVH Berm grading	01-408.318	06/04/16	1,078.00	.00	
Total Keystone Consulting Engineers:					1,666.00	.00	
King, Gail	07012016	4 of 60 retirement incentive program	01-406.172	07/01/16	450.00	.00	
Total King, Gail:					450.00	.00	
Klimowicz, Brian G.	07012016	54 of 60 health reimb	01-406.171	07/01/16	250.00	.00	
Total Klimowicz, Brian G.:					250.00	.00	
Kovatch Ford	80901	#204-Battery	01-410.251	05/26/16	253.49	.00	
Total Kovatch Ford:					253.49	.00	
Lacey, Sean & Stacy	2781	Refund-2016 Twp RE Tax- Assess reduced	01-301.100	06/22/16	347.85	.00	
Total Lacey, Sean & Stacy:					347.85	.00	
Luby, Joseph	07012016	19 of 60 retirement incentive program	01-406.172	07/01/16	450.00	.00	
Total Luby, Joseph:					450.00	.00	
Madle's Hardware	174971	Hose/Hose holder/Duct tape	01-452.240	06/23/16	52.46	.00	
Madle's Hardware	174992	Supplies for Admin Office Signs	01-409.240	06/24/16	13.98	.00	
Madle's Hardware	175201	paint for office signs	01-409.240	07/06/16	7.49	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Madle's Hardware:					73.93	.00	
Miller, Richard	2509	Refund-2016 Twp RE Tax-Parcel Combined	01-301.100	06/23/16	93.90	.00	
Total Miller, Richard:					93.90	.00	
Miller, Michael	06282016	Reimburse for FBI clearance	01-406.315	06/28/16	25.75	.00	
Total Miller, Michael:					25.75	.00	
Minger Treasurer, Linda J	07012016	Inv#4326-2016 school tx-1301 Blk Rvr Rd	01-474.430	07/01/16	1,254.82	.00	
Total Minger Treasurer, Linda J:					1,254.82	.00	
Moyer, Roger J.	07012016	4 of 60 retirement incentive payment	01-406.172	07/01/16	450.00	.00	
Total Moyer, Roger J.:					450.00	.00	
MP Outfitters	14062-5	pants-Merl	01-411.238	06/15/16	99.98	.00	
MP Outfitters	14067-5	patch-Price	01-411.238	06/15/16	63.98	.00	
MP Outfitters	14149-5	shirt/pants-Griffin	01-411.238	06/20/16	190.96	.00	
Total MP Outfitters:					354.92	.00	
Mr. John Inc.	5065017	1 unit:Franko farm-5/25-6/21/2016	01-451.315	06/22/16	125.00	.00	
Total Mr. John Inc.:					125.00	.00	
New Enterprise Stone & Li	6350992	2A Stone	01-438.245	06/13/16	799.53	.00	
New Enterprise Stone & Li	6352683	2A Stone	01-438.245	06/14/16	279.34	.00	
New Enterprise Stone & Li	6354242	2A Stone	01-438.245	06/15/16	71.15	.00	
New Enterprise Stone & Li	6355134	2A Stone	01-438.245	06/16/16	293.66	.00	
New Enterprise Stone & Li	6357456	2A Stone	01-438.245	06/20/16	88.62	.00	
Total New Enterprise Stone & Lime Co Inc:					1,532.30	.00	
Nothstein, Richard B.	06022016	2016-SRO Conference	01-410.421	06/02/16	227.96	.00	
Total Nothstein, Richard B.:					227.96	.00	
PenTeleData	B2750368	Acct#3042745-Cable modem rental -2016-July-7 of 12	01-401.320	06/24/16	124.95	.00	
Total PenTeleData:					124.95	.00	
Petty Cash	06222016	mileage/moving permit/postage/paper plates & plastic cutlery	01-401.315	06/22/16	82.48	.00	
Petty Cash	06222016	mileage to FEMA mtg/Prevailing Wage presentation/DDS mini-conference	01-402.421	06/22/16	46.09	.00	
Petty Cash	06222016	Wipers	01-410.251	06/22/16	18.01	.00	
Total Petty Cash:					146.58	.00	
PPL Electric Utilities	06142016	54060-05002-June 2016	01-451.361	06/14/16	29.64	.00	
PPL Electric Utilities	06212016	94340-19001-June2016	01-451.361	06/21/16	114.66	.00	
PPL Electric Utilities	06212016	70730-17005-June 2016	01-409.361	06/21/16	1,354.77	.00	
PPL Electric Utilities	06212016	61089-84001-June 2016	01-409.361	06/21/16	526.97	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
PPL Electric Utilities	06212016	92051-48008-June 2016	01-409.361	06/21/16	1,156.37	.00	
PPL Electric Utilities	06212016	10550-10002-June 2016	01-451.361	06/21/16	35.39	.00	
PPL Electric Utilities	06272016	93760-01007-June 2016	01-451.361	06/27/16	30.63	.00	
PPL Electric Utilities	06282016	63580-10005-June 2016	01-451.361	06/28/16	27.35	.00	
Total PPL Electric Utilities:					3,275.78	.00	
Protect Alarms	5345	2016-Fire service inspection-munic bldg	01-401.375	07/01/16	350.00	.00	
Protect Alarms	5346	2016-Fire service inspection-Annex bldg	01-401.375	05/23/16	435.00	.00	
Total Protect Alarms:					785.00	.00	
PRWA	07072016	#7180-Stormwater Management Conference- Nicolo	01-413.421	07/07/16	120.00	.00	
Total PRWA:					120.00	.00	
Reyes, Johander	06242016	Refund of pavillion deposit	01-367.500	06/24/16	25.00	.00	
Total Reyes, Johander:					25.00	.00	
RR Donnelley	379389702	traffic & non-traffic citations	01-410.342	06/17/16	143.00	.00	
Total RR Donnelley:					143.00	.00	
S&S Worldwide	9123869	Supplies for playground program	01-452.240	06/09/16	74.74	.00	
S&S Worldwide	9143049	Wiffle ball & connect 4 for playground program	01-452.240	06/17/16	97.46	.00	
S&S Worldwide	9143791	Parachutes & Flower magnets for playground program	01-452.240	06/17/16	397.19	.00	
S&S Worldwide	9151257	Cornhole Toss for playground program	01-452.240	06/22/16	224.22	.00	
Total S&S Worldwide:					793.61	.00	
Sentz, David C	06222016	Refund-2016 Twp RE Tax-Fire Damage	01-301.100	06/22/16	135.19	.00	
Total Sentz, David C:					135.19	.00	
Service Electric Telephone	06152016	Acct#-0000044158-Minger phone line-6/2016	01-403.240	06/15/16	20.73	.00	
Service Electric Telephone	06152016	Acct#-0000044158-Township phone line-6/2016	01-401.320	06/15/16	553.20	.00	
Total Service Electric Telephone Co:					573.93	.00	
Signal Service Inc.	20080	Lehigh & Regent-signals on flash	01-433.362	06/01/16	1,198.00	.00	
Signal Service Inc.	20106	South Pike & Rock Rd-Traffic light out	01-433.362	06/14/16	261.00	.00	
Total Signal Service Inc.:					1,459.00	.00	
Soberick, Kevin J.	06272016	2016-reimb meals for Active shooter training	01-410.421	06/27/16	33.90	.00	
Total Soberick, Kevin J.:					33.90	.00	
Staples Advantage	3305032343	Small filing cabinet	01-414.260	06/10/16	357.50	.00	
Staples Advantage	3306041439	C-fold towels & trash bags	01-409.240	06/22/16	153.78	.00	
Staples Advantage	3306122837	return-7ft USB cable	01-409.240	06/23/16	26.99-	.00	
Staples Advantage	3306122839	Return Vertical file cabinet	01-414.260	06/23/16	357.50-	.00	
Total Staples Advantage:					126.79	.00	
Staples Credit Plan	06272016	Flyers/printing for summer playground program	01-452.240	06/27/16	198.76	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Staples Credit Plan:					198.76	.00	
Stauffer Insurance, C. M.	103872	Add 2015 Dodge Charger	01-486.352	03/22/16	913.50	.00	
Stauffer Insurance, C. M.	104500	Add 2016 Dodge Ram 1500	01-486.352	06/13/16	697.50	.00	
Stauffer Insurance, C. M.	104502	Add 2016 Int'l 7400 truck	01-486.352	06/13/16	776.70	.00	
Stauffer Insurance, C. M.	104504	Add 2015 Incident Response Trailer	01-486.352	06/13/16	114.30	.00	
Total Stauffer Insurance, C. M.:					2,502.00	.00	
Staver Hydraulics Co Inc	P-57537-0	#14-Transmission cooler hose	01-437.251	06/20/16	111.54	.00	
Total Staver Hydraulics Co Inc:					111.54	.00	
Stotz/Fatzinger Office Sup	165541	toilet paper	01-409.240	06/21/16	90.00	.00	
Total Stotz/Fatzinger Office Supply:					90.00	.00	
Stratix Systems Inc	177429	Mailprotector-June 2016	01-407.261	06/20/16	35.36	.00	
Stratix Systems Inc	177505	Maint fee DPW-06/19/2016-09/18/2016	01-401.375	06/20/16	56.84	.00	
Total Stratix Systems Inc:					92.20	.00	
Suburban Propane-2022	604470	unleaded	01-401.231	06/17/16	26.25	.00	
Suburban Propane-2022	604470	unleaded	01-410.231	06/17/16	763.23	.00	
Suburban Propane-2022	604470	unleaded	01-430.231	06/17/16	789.48	.00	
Suburban Propane-2022	803001	diesel	01-401.231	06/17/16	16.45	.00	
Suburban Propane-2022	803001	diesel	01-410.231	06/17/16	477.99	.00	
Suburban Propane-2022	803001	diesel	01-430.231	06/17/16	494.43	.00	
Total Suburban Propane-2022:					2,567.83	.00	
Takacs Jr., Dennis V.	07012016	EMC Deputy - July 2016	01-415.149	07/01/16	83.33	.00	
Total Takacs Jr., Dennis V.:					83.33	.00	
Tapler, Jeffrey	07012016	EMC stipend-July 2016	01-415.139	07/01/16	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
Tom's Auto Tag/Notary Ser	062016SALIS	New plates for #9 & #25	01-437.251	06/20/16	34.00	.00	
Total Tom's Auto Tag/Notary Service:					34.00	.00	
Traffic Planning & Design I	TPD5442	Lindberg/Flexer Bike Lanes Plan-thru May 2016	01-451.312	06/09/16	9,992.00	.00	
Total Traffic Planning & Design Inc:					9,992.00	.00	
U.S. Postal Service	06212016	Refill Postage Meter	01-401.325	06/21/16	1,000.00	.00	
Total U.S. Postal Service:					1,000.00	.00	
UGI Utilities Inc.	062220161	504043200800-May 2016	01-409.230	06/22/16	285.33	285.33	07/01/16
UGI Utilities Inc.	062220161	504043172815-May 2016	01-409.230	06/22/16	439.85	439.85	07/01/16
UGI Utilities Inc.	062220161	504043200901-May-2016	01-409.230	06/22/16	62.40	62.40	07/01/16

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total UGI Utilities Inc.:					787.58	787.58	
Upper Saucon Township	160624	Compost site expenses	01-431.303	06/24/16	82.92	.00	
Total Upper Saucon Township:					82.92	.00	
Urban Research & Develop	2305-14-16-301	LindPk MSP Ph2-April & May 2016	01-451.312	06/01/16	4,980.00	.00	
Urban Research & Develop	2305-15-16-301	Laubach & Franko Park MSP-April & May 2016	01-451.313	06/01/16	13,200.00	.00	
Total Urban Research & Development:					18,180.00	.00	
Verizon	062520162	2016-June - Mgr	01-401.320	06/25/16	40.48-	.00	
Verizon	062520162	2016-June-Assist Mgr/Finance Dir	01-402.320	06/25/16	54.76	.00	
Verizon	062520162	2016-June-Police	01-410.320	06/25/16	386.94	.00	
Verizon	062520162	2016-June-Fire Inspectors	01-411.320	06/25/16	19.46	.00	
Verizon	062520162	2016-June-Code Enf Ofcr	01-413.320	06/25/16	54.76	.00	
Verizon	062520162	2016-June-P/Z Officer	01-414.320	06/25/16	54.76	.00	
Verizon	062520162	2016-June-DPW	01-430.320	06/25/16	140.22	.00	
Verizon	062520162	2016-May-Tapler	01-415.320	06/25/16	78.07	.00	
Verizon	062520162	2016-June-Rec Dir	01-452.320	06/25/16	54.76	.00	
Verizon	062520162	2016-June-Mgr tablet/air card charges	01-401.320	06/25/16	32.57	.00	
Verizon	062520162	2016-June-Police tablet/air card charges	01-410.320	06/25/16	303.08	.00	
Verizon	062520162	2016-June-Fire Inspectors/Tablet	01-411.320	06/25/16	32.57	.00	
Total Verizon:					1,171.47	.00	
Wegman's Food Market Inc	187212016070	Food for LVCPC meeting	01-400.240	06/30/16	60.32	.00	
Total Wegman's Food Market Inc.:					60.32	.00	
Total General Fund:					94,619.08	1,828.88	

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Fire Fund							
Eastern Salisbury Fire Co.	06222016	Admin officer reimb-Jan-June 2016	03-411.240	06/22/16	1,550.00	.00	
Total Eastern Salisbury Fire Co.:					1,550.00	.00	
Ecco Communications LLC	68223	#20-01-Install extendobed & flashlights	03-411.374	04/21/16	350.00	.00	
Total Ecco Communications LLC:					350.00	.00	
Hunter Keystone Peterbilt	2-260900153	#31-91-Turn signal lights	03-412.374	03/30/16	82.68	.00	
Hunter Keystone Peterbilt	2-261790152	#20-21-Inspection	03-411.374	06/27/16	547.72	.00	
Hunter Keystone Peterbilt	2-2691820125	#31-11-Coolant leak repair	03-412.374	06/30/16	397.44	.00	
Total Hunter Keystone Peterbilt LP:					1,027.84	.00	
Lacey, Sean & Stacy	2781	Refund-2016 Twp RE Tax- Assess reduced	03-301.100	06/22/16	42.55	.00	
Total Lacey, Sean & Stacy:					42.55	.00	
Miller, Richard	2509	Refund-2016 Twp RE Tax-Parcel Combined	03-301.100	06/23/16	11.49	.00	
Total Miller, Richard:					11.49	.00	
PBL fire Apparatus Service	5040	#31-12-pump repair	03-412.374	06/07/16	356.25	.00	
PBL fire Apparatus Service	5047	#31-12-Fix condensation motor & pump for A/C	03-412.374	06/15/16	805.65	.00	
PBL fire Apparatus Service	5055	#31-12-A/C panels & float switch repair	03-412.374	06/22/16	394.25	.00	
Total PBL fire Apparatus Services LLC:					1,556.15	.00	
PenTeleData	B2752157	Cable-July 2016 - 7 of 12	03-411.320	06/24/16	59.95	.00	
Total PenTeleData:					59.95	.00	
PPL Electric Utilities	06142016	82900-03000-June 2016	03-411.320	06/14/16	552.97	.00	
Total PPL Electric Utilities:					552.97	.00	
Salisbury Township	07102016	2Q2016 ESFCo Utility Invoice	03-411.320	07/10/16	92.90	.00	
Total Salisbury Township:					92.90	.00	
Sentz, David C	06222016	Refund-2016 Twp RE Tax-Fire Damage	03-301.100	06/22/16	16.53	.00	
Total Sentz, David C:					16.53	.00	
Service Electric Telephone	06152016	Acct#-0000050426-ESFC-6/2016	03-411.320	06/15/16	82.95	.00	
Total Service Electric Telephone Co:					82.95	.00	
Suburban Propane-2022	604470	unleaded	03-413.231	06/17/16	161.54	.00	
Suburban Propane-2022	803001	diesel	03-413.231	06/17/16	101.16	.00	
Total Suburban Propane-2022:					262.70	.00	
UGI Utilities Inc.	062220161	502022721012-ESFC-May 2016	03-411.320	06/22/16	30.12	30.12	07/01/16

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total UGI Utilities Inc.:					30.12	30.12	
Verizon	062520162	2016-June-ESFC/Tablet	03-411.240	06/25/16	65.15	.00	
Verizon	062520162	2016-June-WSFC/Tablet	03-412.240	06/25/16	162.87	.00	
Total Verizon:					228.02	.00	
Western Salisbury Fire Co	337735	#31-12- Part Repair	03-412.374	05/11/16	17.98	.00	
Total Western Salisbury Fire Company:					17.98	.00	
Total Fire Fund:					5,882.15	30.12	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Library Fund							
Lacey, Sean & Stacy	2781	Refund-2016 Twp RE Tax- Assess reduced	04-301.100	06/22/16	12.41	.00	
Total Lacey, Sean & Stacy:					12.41	.00	
Miller, Richard	2509	Refund-2016 Twp RE Tax-Parcel Combined	04-301.100	06/23/16	3.35	.00	
Total Miller, Richard:					3.35	.00	
Sentz, David C	06222016	Refund-2016 Twp RE Tax-Fire Damage	04-301.100	06/22/16	4.83	.00	
Total Sentz, David C:					4.83	.00	
Total Library Fund:					20.59	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Water Fund							
Accountancy Firm of Busht	2015-2	2015 Audit	06-448.311	04/29/16	1,200.00	.00	
Total Accountancy Firm of Bushta & Co:					1,200.00	.00	
American United Life Insur	06172016	2016-July life/disability ins coverage	06-487.158	06/17/16	147.41	.00	
Total American United Life Insurance Co:					147.41	.00	
Bethlehem, City of	06102016	2016-May-Hydrant rental	06-448.363	06/10/16	880.00	.00	
Bethlehem, City of	06102016	2016-May-4 resale customers	06-448.368	06/10/16	360.88	.00	
Total Bethlehem, City of:					1,240.88	.00	
Dispatch Answering Servic	000204B104	610-782-5025-8 of 12 for 2016	06-448.320	06/30/16	19.95	.00	
Total Dispatch Answering Service:					19.95	.00	
Gillespie Printing	46087	2015 drinking water report	06-448.342	06/16/16	742.55	.00	
Total Gillespie Printing:					742.55	.00	
Keystone Consulting Engin	149138	2016-May-Potomac St waterline replacement	06-448.610	06/10/16	6,602.00	.00	
Keystone Consulting Engin	149403	2016-May-water matters	06-448.313	06/23/16	313.50	.00	
Total Keystone Consulting Engineers:					6,915.50	.00	
Lehigh County Authority	3672	2016-May water	06-448.367	06/14/16	71,413.04	.00	
Total Lehigh County Authority:					71,413.04	.00	
Stauffer Insurance, C. M.	103872	Add 2015 Dodge Charger	06-486.352	03/22/16	50.75	.00	
Stauffer Insurance, C. M.	104500	Add 2016 Dodge Ram 1500	06-486.352	06/13/16	38.75	.00	
Stauffer Insurance, C. M.	104502	Add 2016 Int'l 7400 truck	06-486.352	06/13/16	43.15	.00	
Stauffer Insurance, C. M.	104504	Add 2015 Incident Response Trailer	06-486.352	06/13/16	6.35	.00	
Total Stauffer Insurance, C. M.:					139.00	.00	
Stratix Systems Inc	177429	Mailprotector-June 2016	06-448.261	06/20/16	17.68	.00	
Total Stratix Systems Inc:					17.68	.00	
Suburban Propane-2022	604470	unleaded	06-448.231	06/17/16	139.32	.00	
Suburban Propane-2022	803001	diesel	06-448.231	06/17/16	87.25	.00	
Total Suburban Propane-2022:					226.57	.00	
Tom's Auto Tag/Notary Ser	062016SALIS	New plate for#34	06-448.251	06/20/16	8.50	.00	
Total Tom's Auto Tag/Notary Service:					8.50	.00	
U.S. Postal Service	07052016	2016-July mailing of utility invoices	06-448.325	07/05/16	743.54	743.54	07/05/16
Total U.S. Postal Service:					743.54	743.54	
Verizon	062520162	2016-June-Water Dept	06-448.320	06/25/16	66.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Verizon:					66.00	.00	
Total Water Fund:					82,880.62	743.54	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Sewer Fund							
Accountancy Firm of Busht	2015-2	2015 Audit	08-429.311	04/29/16	1,200.00	.00	
Total Accountancy Firm of Bushta & Co:					1,200.00	.00	
American United Life Insur	06172016	2016-July life/disability ins coverage	08-487.158	06/17/16	147.41	.00	
Total American United Life Insurance Co:					147.41	.00	
Keystone Consulting Engin	149139	2016-May-Trout Creek Sewer Interceptor Replacement	08-429.606	06/10/16	3,807.50	.00	
Keystone Consulting Engin	149402	2016-May-sewer matters	08-429.313	06/23/16	1,345.50	.00	
Keystone Consulting Engin	149404	2016-May-I&I removal program	08-429.372	06/23/16	6,998.64	.00	
Keystone Consulting Engin	149405	2016-May-sanitary sewer CIPP lining project	08-429.313	06/23/16	2,339.50	.00	
Total Keystone Consulting Engineers:					14,491.14	.00	
PPL Electric Utilities	06212016	35530-02004-June 2016	08-429.361	06/21/16	22.71	.00	
PPL Electric Utilities	06272016	33760-14008-June 2016	08-429.361	06/27/16	22.93	.00	
PPL Electric Utilities	06272016	82960-01000-June 2016	08-429.361	06/27/16	23.19	.00	
PPL Electric Utilities	06282016	20380-10009-June 2016	08-429.361	06/28/16	23.06	.00	
PPL Electric Utilities	06282016	21780-10003-June 2016	08-429.361	06/28/16	23.91	.00	
PPL Electric Utilities	06282016	64170-11008-June 2016	08-429.361	06/28/16	23.57	.00	
PPL Electric Utilities	07012016	49200-35001-June 2016	08-429.361	07/01/16	22.84	.00	
PPL Electric Utilities	07012016	39790-24008-June 2016	08-429.361	07/01/16	55.34	.00	
PPL Electric Utilities	07012016	31590-08002-June 2016	08-429.361	07/01/16	25.24	.00	
PPL Electric Utilities	07012016	95425-66011-June 2016	08-429.361	07/01/16	23.16	.00	
Total PPL Electric Utilities:					265.95	.00	
Stauffer Insurance, C. M.	103872	Add 2015 Dodge Charger	08-486.352	03/22/16	50.75	.00	
Stauffer Insurance, C. M.	104500	Add 2016 Dodge Ram 1500	08-486.352	06/13/16	38.75	.00	
Stauffer Insurance, C. M.	104502	Add 2016 Int'l 7400 truck	08-486.352	06/13/16	43.15	.00	
Stauffer Insurance, C. M.	104504	Add 2015 Incident Response Trailer	08-486.352	06/13/16	6.35	.00	
Total Stauffer Insurance, C. M.:					139.00	.00	
Stratix Systems Inc	177429	Mailprotector-June 2016	08-429.261	06/20/16	17.68	.00	
Total Stratix Systems Inc:					17.68	.00	
Suburban Propane-2022	604470	unleaded	08-429.231	06/17/16	139.32	.00	
Suburban Propane-2022	803001	diesel	08-429.231	06/17/16	87.25	.00	
Total Suburban Propane-2022:					226.57	.00	
Tom's Auto Tag/Notary Ser	062016SALIS	New plate for#34	08-429.251	06/20/16	8.50	.00	
Total Tom's Auto Tag/Notary Service:					8.50	.00	
U.S. Postal Service	07052016	2016-July mailing of utility invoices	08-429.325	07/05/16	743.54	743.54	07/05/16
Total U.S. Postal Service:					743.54	743.54	
Verizon	06252016	2016-May- 868-8310-Cardinal Dr Pump Stn	08-429.320	06/25/16	34.62	.00	
Total Verizon:					34.62	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Sewer Fund:					17,274.41	743.54	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Refuse & Recycling Fund							
Republic Services #282	0282-0005769	2016-May extra yardage	10-427.300	06/15/16	15.00	.00	
Republic Services #282	0282-9282011	2016-June service	10-427.300	06/15/16	85,429.14	.00	
Republic Services #282	0282-9282011	9-recycle rolloff @ drop off centers	10-427.303	06/15/16	2,025.00	.00	
Total Republic Services #282:					87,469.14	.00	
Schwoyer, Kim	07062016	Refund-Returned 2 Freon stickers	10-364.400	07/06/16	40.00	.00	
Total Schwoyer, Kim:					40.00	.00	
Stratix Systems Inc	177429	Mailprotector-June 2016	10-407.261	06/20/16	17.68	.00	
Total Stratix Systems Inc:					17.68	.00	
U.S. Postal Service	07052016	2016-July mailing of utility invoices	10-401.325	07/05/16	743.54	743.54	07/05/16
Total U.S. Postal Service:					743.54	743.54	
Waste Management Inc	M120390	May 2016 Recycling Costs	10-427.302	06/15/16	2,114.91	.00	
Total Waste Management Inc:					2,114.91	.00	
Total Refuse & Recycling Fund:					90,385.27	743.54	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Highway Aid Fund							
PPL Electric Utilities	06212016	53875-61001-June 2016	35-433.362	06/21/16	31.53	.00	
PPL Electric Utilities	06212016	49130-02001-June 2016	35-433.362	06/21/16	38.56	.00	
PPL Electric Utilities	06212016	99940-01007-June 2016	35-433.362	06/21/16	31.53	.00	
PPL Electric Utilities	06212016	05340-01002-June 2016	35-433.362	06/21/16	31.41	.00	
PPL Electric Utilities	06282016	89989-11003-June 2016	35-433.362	06/28/16	30.22	.00	
PPL Electric Utilities	07012016	72390-08002-June 2016	35-433.362	07/01/16	22.72	.00	
PPL Electric Utilities	07012016	95790-09009-June 2016	35-433.362	07/01/16	22.72	.00	
Total PPL Electric Utilities:					208.69	.00	
Total Highway Aid Fund:					208.69	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Subdivision Escrow Fund							
Baker Development Group	06292016	Escrow Release-1030 Buckingham Dr	91-248000	06/29/16	1,000.00	.00	
Total Baker Development Group LLC:					1,000.00	.00	
Polaris Properties LP	06292016	Escrow Release- 1142 S. Cedar Crest Blvd	91-248000	06/29/16	2,500.00	.00	
Total Polaris Properties LP:					2,500.00	.00	
Total Subdivision Escrow Fund:					3,500.00	.00	
Grand Totals:					294,770.81	4,089.62	

Date: _____

President: _____
Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
June 23, 2016
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that an Executive Session will be held after the Workshop to discuss personnel matters.

Commissioner Brown turned the proceedings over to Mr. Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves – EXCUSED
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, Township Solicitor
David Tettemer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public

comments related to non-agenda items will be taken after the agenda has been satisfied. Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it may impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve the unaudited Financial Report for the period ending 5/31/2016 and the list of Bills Payable for the periods 5/21/2016-6/3/2016 and 6/4/2016-6/17/2016, broken down as follows:

5/21/2016-6/3/2016:

\$113,851.56 = GENERAL
\$53,230.12 = FIRE
\$0 = LIBRARY
\$3,595.02 = WATER
\$62,130.95 = SEWER
\$88,421.84 = REFUSE & RECYCLING
\$90,158.04 = HIGHWAY AID
\$411,387.53 = GRAND TOTAL ALL FUNDS

6/4/2016-6/17/2016:

\$161,289.09 = GENERAL
\$1,563.11 = FIRE
\$22.31 = LIBRARY
\$160,536.55 = WATER
\$1,607.88 = SEWER
\$895.96 = REFUSE & RECYCLING
\$13,152.71 = HIGHWAY AID
\$339,067.61 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

MINUTES

May 26, 2016

Commissioner Brown declared the Minutes of May 26, 2016 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Accepting the retirement of Mr. William Judd.

Mr. Soriano stated that Mr. Judd, a Crew Leader for the Public Works Department, will be retiring from the Township after more than 37 years of service.

Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to approve Resolution No. 06-2016-1546, accepting the retirement of Mr. William Judd.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

Recognizing the Years of Service of Mr. William Judd.

The Board thanked Mr. Judd for his many years of service to the Township.

Motion by Commissioner, seconded by Commissioner, to approve Resolution No. 06-2016-4545, expressing appreciation to Mr. William Judd for 37 years of service to the Township.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED

COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

To Approve 2451 Parkwood Drive – Preliminary/Final Land Development Plan.

Mr. Scott Pidcock from Pidcock Engineering was present to explain the project as a two-story office building, totaling 34,000 square feet, on Parkwood Drive.

Mr. Tettermer stated that the Planning Commission recommended approval of the Land Development Plan and noted the waivers and deferrals involved.

Motion by Commissioner Brown, seconded by Commissioner Brinton, to approve the Preliminary/Final Land Development for 2451 Parkwood Drive, contingent on waivers and deferrals referred in the letter from the Zoning Officer dated May 25, 2016 and meeting recommendations in the Township Engineer's letter dated June 16, 2016, and any other municipal requirements, as necessary.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

MOTIONS

Appointment to Building Code Board of Appeals – Jessica Klocek, R.A.

Ms. Klocek stated that she has been a Registered Architect for four years, working in the industry for 12 years, and has lived in the Township for eight years.

The Board commented that Ms. Klocek seemed like a good fit for the position.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the appointment of Ms. Jessica Klocek to the Building Code Board of Appeals for a term of five years.

Roll Call:

COMMISSIONER ACKERMAN – YES

COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

Bid Award – Potomac Street Water/Trout Creek Sewer Project.

Mr. Soriano recommended that the Board adjourn into an Executive Session to discuss legal matters associated with the Bid Award. The time was 7:27 pm.

The Board reconvened from Executive Session at 7:44 pm.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to reject the all of the received bids.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

PRIVILEGE OF THE FLOOR

Mr. Ron Evans from 1615 Beech Street and Ms. Ann Bryk, also from Beech Street, were present to express concerns about their neighbor's property at 1618 Rader Avenue. Their concerns included the number of dogs, odor from feces and trash, and high weeds/grass. Mr. Soriano stated that he will follow up with the Township's Animal Control Officer in regards to the number of dogs. Ms. Sopka noted that the property owners have been cited twice by Mr. Sandy Nicolo, the Township's Code Enforcement Officer, and they are waiting for the Magisterial District Court to hear the case. Mr. Soriano stated that they will look at the current Ordinance to possibly include more stringent language. Ms. Sopka commented that the Township is working towards developing an Ordinance regarding rental properties.

Mr. Robert Agonis from 1189 Meadowbrook Circle West brought forth a pest alert about the Spotted Lanternfly.

Commissioner Ackerman inquired if a curb on Kingsbridge Lane could be repaired, along with a piece of a pavement near a resident's mailbox. Mr. Andreas stated that he would look into it.

ADJOURNMENT

Commissioner Martucci made a Motion to adjourn the Meeting. Seconded by Commissioner Brinton. The time was 8:33 p.m.

Respectfully submitted,

Randy Soriano
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on June 23, 2016.

Approved and certified on this date:

Randy Soriano

Date: _____

SEAL

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
July 14, 2016
7:30 p.m.
(approximate time)

Topics of discussion:

- MS4 Coordinator Position
- Federal Standards Labor Act Overtime Amendments
- Recommendation to revise current Animal Ordinance with regard to Notice to add the property owner in the list of Penalties
- Recommendation to revise Health & Safety Ordinances relating to Weeds Control and abatement of nuisance, to include new requirements and standards that would trigger a Nuisance and add a Section that may require the Township to abate such nuisance in cases of noncompliance
- Township Policies Update
- Departmental Coordination of Reporting Incidents