

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
July 14, 2016  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that an Executive Session will be held after the Workshop to discuss litigation matters.

Commissioner Brown turned the proceedings over to Mr. Randy Soriano, Township Manager.

**ROLL CALL**

**Board Members Present:**

James Brown, President  
Robert Martucci, Jr., Vice-President  
Debra Brinton, President Pro-Tempore  
James Seagreaves  
Joanne Ackerman

**Staff Present:**

Randy Soriano, Township Manager  
Cathy Bonaskiewich, Assistant Township Manager/Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police  
Cynthia Sopka, Director of Planning & Zoning  
Sandy Nicolo, Code Enforcement Officer  
John Ashley, Esquire, Township Solicitor  
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the

Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it may impair the Township administrative follow-ups on a particular issue.

### **APPROVAL OF THE LIST OF BILLS PAYABLE**

Commissioner Martucci inquired about the division of payments into different funds for the Accountancy Firm of Bushta & Co., Township Auditor. Ms. Bonaskiewich stated that the payments are divided through the General, Water and Sewer Funds because Mr. Bushta works across all funds.

**Motion by Commissioner Brinton, seconded by Commissioner Seagreaves, to approve the list of Bills Payable for the periods 6/18/2016-7/8/2016, broken down as follows:**

\$94,619.08 = GENERAL  
\$5,882.15 = FIRE  
\$20.59 = LIBRARY  
\$82,880.62 = WATER  
\$17,274.41 = SEWER  
\$90,385.27 = REFUSE & RECYCLING  
\$208.69 = HIGHWAY AID  
\$3,500.00 = SUBDIVISION & ESCROW  
**\$294,770.81 = GRAND TOTAL ALL FUNDS**

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

### **MINUTES**

**June 23, 2016**

Commissioner Brown declared the Minutes of June 23, 2016 accepted as presented.

**NEW BUSINESS**

**ORDINANCES**

None.

**RESOLUTIONS**

None.

**MOTIONS**

**Motion to accept the Independent Audit performed by the PA Auditor General Report for the Liquid Fuels Tax Fund for the Period January 1, 2015 to December 31, 2015.**

Mr. Soriano noted that the audit is done yearly by the PA Auditor General for the Liquid Fuels Tax Fund. He commented that since the Board has reviewed the Audit, they should formerly accept the Report.

**Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to accept the Independent Audit, as presented.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**Recommendation to approve a Request for Payment submitted by Charles Nansteel Tree & Excavation, in the amount of \$124,961.45, for Lindberg Park Phase II Secondary Pathway.**

Mr. Soriano stated that the Payment Application #1, in the amount of \$124,961.45, includes the 10% withheld for retainage. He noted that the current contract amount is \$408,143.33, a deduction of \$92,105.20 from the original amount, due to a Change Order from the Township.

**Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve Payment Application #1, in the amount of \$124,961.45, to Charles Nansteel Tree & Excavation for the Lindberg Park Phase II Secondary Pathway.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**PRIVILEGE OF THE FLOOR**

Mr. Ron Evans of 1615 Beech Street was present to express concerns about animal control procedures for dogs located at 1618 Beech Street. He alleged that there are more dogs living in the home than the Township Ordinance permits, that they are aggressive and continually bark. Mr. Soriano stated that the owner and the tenant of the property have been cited. He noted that there is a vicious dog section under State Law, which could be looked into, but operates under different standards.

Mr. Evans expressed concerns about the timeliness of the court system. Mr. Nicolo explained that when the court sends out the citation to the property owner or tenant, the holdup usually occurs because the court system is waiting for a response. He noted that he has a court date with the property owner on July 25<sup>th</sup>, 2016 to address the zoning issues and has requested the neighbors come as witnesses. Commissioner Brown commented that the next step is to see what happens at the hearing.

Mr. Vendel Mukics of 706 Mortimer Street asked the Public Works Department to observe the condition of Mortimer Street. Mr. Andreas commented that he will look at the area.

Mr. Mukics inquired about extra signage along East Susquehanna Street to warn of the curve going into Broadway in an effort to prevent accidents. Chief Stiles commented that it is a PennDOT road, but most of the accidents occur in that area because motorists are driving too fast.

Mr. Mukics presented the Police Department with a \$500 donation for the Township's K-9 program. The Board thanked Mr. Mukics for his generous contribution.

Mr. Joshua Wells, Chief of Western Salisbury Fire Department, invited the Board to the Fire House on August 1<sup>st</sup> or August 8<sup>th</sup> in order to provide an overview of the Department and discuss future plans.

Commissioner Ackerman inquired about the basin at the Municipal Building. Mr. Andreas stated that a meeting was held to discuss the coordination of additional work, consisting of establishing a low-flow channel and constructing a damn along the outfall of the pond. Ms. Sopka noted that the deadline for the Grant is December, but the work should be completed by that time.

### **ADJOURNMENT**

Commissioner Seagreaves made a Motion to adjourn the Meeting. Seconded by Commissioner Brinton. The time was 8:00 p.m.

Respectfully submitted,

Randy Soriano  
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on July 14, 2016.

Approved and certified on this date:

\_\_\_\_\_  
Randy Soriano

Date: \_\_\_\_\_

SEAL