

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
June 23, 2016  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that an Executive Session will be held after the Workshop to discuss personnel matters.

Commissioner Brown turned the proceedings over to Mr. Randy Soriano, Township Manager.

**ROLL CALL**

**Board Members Present:**

James Brown, President  
Robert Martucci, Jr., Vice-President  
Debra Brinton, President Pro-Tempore  
James Seagreaves – EXCUSED  
Joanne Ackerman

**Staff Present:**

Randy Soriano, Township Manager  
Cathy Bonaskiewich, Assistant Township Manager/Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police  
Cynthia Sopka, Director of Planning & Zoning  
John Ashley, Esquire, Township Solicitor  
David Tettemer, rep of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public

comments related to non-agenda items will be taken after the agenda has been satisfied. Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it may impair the Township administrative follow-ups on a particular issue.

### **APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE**

**Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve the unaudited Financial Report for the period ending 5/31/2016 and the list of Bills Payable for the periods 5/21/2016-6/3/2016 and 6/4/2016-6/17/2016, broken down as follows:**

#### **5/21/2016-6/3/2016:**

\$113,851.56 = GENERAL  
\$53,230.12 = FIRE  
\$0 = LIBRARY  
\$3,595.02 = WATER  
\$62,130.95 = SEWER  
\$88,421.84 = REFUSE & RECYCLING  
\$90,158.04 = HIGHWAY AID  
**\$411,387.53** = GRAND TOTAL ALL FUNDS

#### **6/4/2016-6/17/2016:**

\$161,289.09 = GENERAL  
\$1,563.11 = FIRE  
\$22.31 = LIBRARY  
\$160,536.55 = WATER  
\$1,607.88 = SEWER  
\$895.96 = REFUSE & RECYCLING  
\$13,152.71 = HIGHWAY AID  
**\$339,067.61** = GRAND TOTAL ALL FUNDS

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – EXCUSED  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 4-0.**

## **MINUTES**

**May 26, 2016**

Commissioner Brown declared the Minutes of May 26, 2016 accepted as presented.

## **NEW BUSINESS**

## **ORDINANCES**

None.

## **RESOLUTIONS**

### **Accepting the retirement of Mr. William Judd.**

Mr. Soriano stated that Mr. Judd, a Crew Leader for the Public Works Department, will be retiring from the Township after more than 37 years of service.

**Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to approve Resolution No. 06-2016-1546, accepting the retirement of Mr. William Judd.**

### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – EXCUSED  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 4-0.**

### **Recognizing the Years of Service of Mr. William Judd.**

The Board thanked Mr. Judd for his many years of service to the Township.

**Motion by Commissioner, seconded by Commissioner, to approve Resolution No. 06-2016-4545, expressing appreciation to Mr. William Judd for 37 years of service to the Township.**

### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – EXCUSED

COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 4-0.**

**To Approve 2451 Parkwood Drive – Preliminary/Final Land Development Plan.**

Mr. Scott Pidcock from Pidcock Engineering was present to explain the project as a two-story office building, totaling 34,000 square feet, on Parkwood Drive.

Mr. Tettermer stated that the Planning Commission recommended approval of the Land Development Plan and noted the waivers and deferrals involved.

**Motion by Commissioner Brown, seconded by Commissioner Brinton, to approve the Preliminary/Final Land Development for 2451 Parkwood Drive, contingent on waivers and deferrals referred in the letter from the Zoning Officer dated May 25, 2016 and meeting recommendations in the Township Engineer's letter dated June 16, 2016, and any other municipal requirements, as necessary.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – EXCUSED  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 4-0.**

**MOTIONS**

**Appointment to Building Code Board of Appeals – Jessica Klocek, R.A.**

Ms. Klocek stated that she has been a Registered Architect for four years, working in the industry for 12 years, and has lived in the Township for eight years.

The Board commented that Ms. Klocek seemed like a good fit for the position.

**Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the appointment of Ms. Jessica Klocek to the Building Code Board of Appeals for a term of five years.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES

COMMISSIONER SEAGREAVES – EXCUSED  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 4-0.**

**Bid Award – Potomac Street Water/Trout Creek Sewer Project.**

Mr. Soriano recommended that the Board adjourn into an Executive Session to discuss legal matters associated with the Bid Award. The time was 7:27 pm.

The Board reconvened from Executive Session at 7:44 pm.

**Motion by Commissioner Martucci, seconded by Commissioner Brinton, to reject the all of the received bids.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – EXCUSED  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 4-0.**

**PRIVILEGE OF THE FLOOR**

Mr. Ron Evans from 1615 Beech Street and Ms. Ann Bryk, also from Beech Street, were present to express concerns about their neighbor's property at 1618 Rader Avenue. Their concerns included the number of dogs, odor from feces and trash, and high weeds/grass. Mr. Soriano stated that he will follow up with the Township's Animal Control Officer in regards to the number of dogs. Ms. Sopka noted that the property owners have been cited twice by Mr. Sandy Nicolo, the Township's Code Enforcement Officer, and they are waiting for the Magisterial District Court to hear the case. Mr. Soriano stated that they will look at the current Ordinance to possibly include more stringent language. Ms. Sopka commented that the Township is working towards developing an Ordinance regarding rental properties.

Mr. Robert Agonis from 1189 Meadowbrook Circle West brought forth a pest alert about the Spotted Lanternfly.

Commissioner Ackerman inquired if a curb on Kingsbridge Lane could be repaired, along with a piece of a pavement near a resident's mailbox. Mr. Andreas stated that he would look into it.

**ADJOURNMENT**

Commissioner Martucci made a Motion to adjourn the Meeting. Seconded by Commissioner Brinton. The time was 8:33 p.m.

Respectfully submitted,

Randy Soriano  
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on June 23, 2016.

Approved and certified on this date:

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Randy Soriano

Date: \_\_\_\_\_

SEAL