

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
May 26, 2016
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that an Executive Session will be held after the Workshop to discuss personnel matters.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Acting Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager – EXCUSED
Cathy Bonaskiewich, Acting Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, Township Solicitor
David Tettemer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the

Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Ms. Bonaskiewich added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. She noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve the unaudited Financial Report for the period ending April 30th, 2016 and the list of Bills Payable for the period 5/7/2016-5/20/2016, broken down as follows:

\$187,556.26 = GENERAL
\$2,326.46 = FIRE
\$175.61 = LIBRARY
\$40,484.79 = WATER
\$19,714.47 = SEWER
\$2,888.61 = REFUSE & RECYCLING
\$12,810.51 = HIGHWAY AID
\$265,956.71 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

May 12, 2016

Commissioner Brown declared the Minutes of May 12, 2016 accepted as presented.

NEW BUSINESS

Conditional Use Hearing – Keystone Novelties Distributor, LLC, for temporary fireworks sales at the South Mall, 3300 Lehigh Street.

Ms. Bonaskiewich turned the proceedings over to Attorney Ashley.

Mr. John May, owner of Keystone Novelties Distributors, LLC, testified that he is requesting permission to operate a temporary sales tent for fireworks novelties in the parking lot of the South Mall, located at 3300 Lehigh Street. He stated that the hours of operation are as follows: June 23rd through July 1st from 9:00 am – 9:00 pm, July 2nd from 9:00 am – 10:00 pm, and July 3rd and 4th from 9:00 am – 11:00 pm.

Mr. May commented that there were requests from the Planning Commission related to training and fire concerns and noted that the employees must watch an instructional video on how to operate fire extinguishers. He stated that they have met the requirements with the fire inspector. Mr. May provided a list of PA approved novelty items that will be for sale.

Mr. May requested a two-year approval with the dates of operation as roughly the same as 2016.

Attorney Ashley noted that the Planning Commission recommended approval with conditions.

Motion by Commissioner Brown, seconded by Commissioner Brinton, to approve the request by Keystone Novelties Distributors, LLC to operate a tent for temporary fireworks sales at the South Mall (3300 Lehigh Street) with conditions recommended by the Planning Commission and for the days and hours as testified for a period of two years.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

ORDINANCES

None.

RESOLUTIONS

To approve the revised Final Plan of Southbury Park dated 3/18/16 and waivers requested.

Ms. Bonaskiewich stated that Mr. Myron Haydt (Southbury Park Developer) has requested two waivers relative to the approved Final Plan for Southbury Park. She noted that the Planning Commission has reviewed the request and has made recommendation to the Board to approve the

revised Final Plan incorporating the requested waivers. Ms. Bonaskiewich commented that the waivers are relative to the number of street lights required and the landscaping required around the storm water management basins 1 and 2.

Attorney Ashley explained that the Board had approved the Final Plan, but Mr. Haydt is requesting changes so a new plan must now be recorded.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve the revised Final Plan of Southbury Park dated 3/18/16 and waivers requested.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MOTIONS

None.

PRIVILEGE OF THE FLOOR

Ms. Bertie Musselman of 3780 Fox Run Drive and Mary Clare Kibelstis of 3775 Fox Run Drive were present to express concerns about water run-off on their properties, which they allege is caused by a detention pond constructed by Lehigh Valley Hospital. They provided the Board with pictures of the excess water and damage to their properties. Ms. Musselman inquired if the Township performed a downstream stormwater analysis. Mr. Tettemer explained that when the hospital presented their development plan, the Township required that the hospital obtain approval from the Lehigh Valley Planning Commission for compliance with Act 167. LVPC reviewed the development and determined that the discharge from the basin would meet their requirements. Mr. Tettemer stated that the Township generally defers to the County to make sure that the Act 167 requirements are met, and the County determined that their basin discharge was less than pre-development rates. He commented that development plan for that area shows a drainage swale easement and offered to meet with the residents to review the plan.

Ms. Musselman requested that the township initiate whatever it deems necessary to correct the situation and restore the properties to their original state. Mr. Tettemer stated that the Township will be meeting with the Conservation District and DEP within the next couple of weeks to discuss the situation. He noted that he will update the Board and the property owners.

ADJOURNMENT

Commissioner Martucci made a Motion to adjourn the Meeting. Seconded by Commissioner Brinton. The time was 7:40 p.m.

Respectfully submitted,

Randy Soriano
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on May 26, 2016.

Approved and certified on this date:

Randy Soriano

Date: _____

SEAL