

**SALISBURY TOWNSHIP**  
**Lehigh County, Pennsylvania**  
**Board of Commissioners Meeting**  
**Regular Meeting Agenda—April 28, 2016**  
**7:00 PM**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Notifications:**

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

**4. Financial Report – March 2016 and Bills Payable – Period 4/9/16 – 4/22/16**

**5. Approval of the Minutes –April 14, 2016**

**6. New Business**

**A. ORDINANCES - none**

**B. RESOLUTIONS - none**

**C. MOTIONS**

1. Zoning-Hearing Board Appointment
2. Accept Architectural Services Proposal
3. Lindberg Park Phase 2 Bid Award

**D. PROCLAMATION**

1. Commemorating Jerusalem Western Salisbury Church's 275th Anniversary

**7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)

**8. Adjournment**

*\*Workshop to follow regular meeting*

*\*Executive Session*

Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
<b>General Fund</b>							
<b>Property Taxes</b>							
01-301.100	Real Estate Tax - Current	2,210,500	.00	.00	1,723,000	.00	.00
01-301.400	Real Estate Tax - Claims	30,000	8,666	28.89%	18,000	3,301	18.34%
01-301.600	Real Estate Tax - Interim	3,000	.00	.00	500	.00	.00
Total Property Taxes:		2,243,500	8,666	0.39%	1,741,500	3,301	0.19%
<b>Local Enabling Taxes</b>							
01-310.100	Realty Transfer Tax	400,000	61,964	15.49%	340,000	55,550	16.34%
01-310.200	Earned Income Tax	2,200,000	566,647	25.76%	2,200,000	541,879	24.63%
01-310.400	Local Services Tax	450,000	130,961	29.10%	430,000	125,016	29.07%
Total Local Enabling Taxes:		3,050,000	759,572	24.90%	2,970,000	722,446	24.32%
<b>Business Licenses &amp; Permits</b>							
01-321.600	Sign Permits	1,000	620	62.00%	500	314	62.80%
01-321.800	Cable Franchise Fees	240,000	60,142	25.06%	220,000	58,993	26.82%
Total Business Licenses & Permits:		241,000	60,762	25.21%	220,500	59,307	26.90%
<b>Non-Business Licenses &amp; Permit</b>							
01-322.810	Pole Permits	.00	.00	.00	.00	.00	.00
01-322.820	Street-Opening Permits	2,000	265	13.25%	2,000	185	9.25%
01-322.830	Curbing Permits	100	.00	.00	100	.00	.00
01-322.840	Moving Permits	200	25	12.50%	200	27	13.50%
01-322.850	Solicitation Permit	100	150	150.00%	100	.00	.00
Total Non-Business Licenses & Permit:		2,400	440	18.33%	2,400	212	8.83%
<b>Fines</b>							
01-331.110	Vehicle Code Violations	60,000	17,240	28.73%	50,000	12,959	25.92%
01-331.120	Violation of Ordinances	25,000	3,620	14.48%	23,000	12,523	54.45%
01-331.130	State Police Fines	8,000	.00	.00	9,000	.00	.00
Total Fines:		93,000	20,860	22.43%	82,000	25,482	31.08%
<b>Interest</b>							
01-341.000	Interest Income	1,000	1,273	127.29%	1,000	197	19.75%
01-341.100	Lien Interest Income	8,000	683	8.54%	8,000	197	2.46%
Total Interest:		9,000	1,956	21.74%	9,000	394	4.38%
<b>Rents &amp; Royalties</b>							
01-342.100	Verizon Lease Payments	26,500	8,529	32.18%	25,950	6,796	26.19%
01-342.200	Magistrate Office Rent	29,800	9,949	33.39%	29,600	7,358	24.86%
Total Rents & Royalties:		56,300	18,478	32.82%	55,550	14,154	25.48%
<b>Federal Grants</b>							
01-351.025	Bulletproof Vest Grant	1,800	.00	.00	3,000	.00	.00
01-351.120	FEMA Grant Monies	.00	.00	.00	.00	.00	.00
Total Federal Grants:		1,800	.00	.00	3,000	.00	.00

Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
<b>State Grants</b>							
01-354.020	Safe Streets Grant	.00	.00	.00	.00	.00	.00
01-354.025	Seatbelt Program Grant	2,000	.00	.00	2,000	.00	.00
01-354.030	SO/Aggressive Driver Grant	4,000	.00	.00	4,000	.00	.00
01-354.040	Recycling Grant	40,000	.00	.00	40,000	.00	.00
01-354.050	Keystone Grant	.00	.00	.00	.00	.00	.00
01-354.100	Main Street Initiatives Grant	.00	.00	.00	.00	.00	.00
01-354.110	CDBG: Storm Sewer Improv Proj	.00	.00	.00	.00	.00	.00
01-354.120	Gaming Grant: Casino Corr Traf	29,500	.00	.00	10,900	47,450	435.32%
01-354.130	Regional Init Grant: SALDO Upd	.00	.00	.00	.00	.00	.00
01-354.140	Park Development Grant(s)	470,900	25,000	5.31%	248,900	.00	.00
01-354.150	PA DEP Grant(s)	15,000	.00	.00	.00	.00	.00
Total State Grants:		561,400	25,000	4.45%	305,800	47,450	15.52%
<b>State-Shared Revenue</b>							
01-355.010	Public Utility Tax	6,400	.00	.00	6,000	.00	.00
01-355.040	Beverage License & Tavern Tax	3,500	3,182	90.90%	1,800	1,788	99.31%
01-355.050	Foreign Casualty Insurance Tax	258,800	.00	.00	260,000	.00	.00
01-355.070	Foreign Fire Insurance Tax	103,000	.00	.00	110,000	.00	.00
Total State-Shared Revenue:		371,700	3,182	0.86%	377,800	1,788	0.47%
<b>In Lieu Of Taxes</b>							
01-359.100	Payments in Lieu of Taxes	28,200	.00	.00	28,200	28,200	100.00%
Total In Lieu Of Taxes:		28,200	.00	.00	28,200	28,200	100.00%
<b>Service Fees</b>							
01-360.100	Fees for Svcs--DPW	.00	.00	.00	.00	.00	.00
01-360.200	Fees for Svcs--Police Security	12,000	3,741	31.18%	15,000	4,129	27.53%
01-360.250	Fees for Svcs--Police SRO	52,200	.00	.00	50,400	.00	.00
01-360.300	Fees for Svcs--Finance	1,500	241	16.09%	1,500	527	35.11%
Total Service Fees:		65,700	3,983	6.06%	66,900	4,656	6.96%
<b>Review Fees</b>							
01-361.310	Planning & SALDO Fees	3,000	1,425	47.50%	3,000	1,500	50.00%
01-361.330	Zoning Appeals & Fees	10,000	2,124	21.24%	5,000	2,860	57.20%
01-361.340	Building Code Appeal	1,500	.00	.00	1,000	750	75.00%
01-361.350	Legal Review Fees	10,000	1,586	15.86%	10,000	3,221	32.21%
01-361.360	Engineering Review Fees	40,000	4,327	10.82%	40,000	11,057	27.64%
01-361.500	Sale - Maps/Copies/Publication	1,000	36	3.62%	2,000	110	5.51%
Total Review Fees:		65,500	9,497	14.50%	61,000	19,498	31.96%
<b>Public Safety Fees</b>							
01-362.130	Security Alarm Monitoring	1,500	.00	.00	1,500	325	21.67%
01-362.410	Building Permits	90,000	25,120	27.91%	75,000	25,750	34.33%
01-362.415	Mechanical Permits	25,000	3,668	14.67%	25,000	8,554	34.22%
01-362.420	Electrical Permits	35,000	8,906	25.45%	40,000	8,460	21.15%
01-362.430	Plumbing Permits	20,000	4,252	21.26%	23,000	5,816	25.29%
01-362.440	On-Site Sewage Permits	2,500	240	9.60%	3,500	630	18.00%
01-362.450	Re-Inspection Fee	5,000	3,455	69.10%	2,000	480	24.00%
01-362.460	PA State Fee - Permits	.00	.00	.00	.00	.00	.00
01-362.470	Fire Inspection Fee	35,000	3,620	10.34%	.00	2,325	.00

Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
Total Public Safety Fees:		214,000	49,261	23.02%	170,000	52,340	30.79%
<b>Snow Removal</b>							
01-363.510	PennDOT/Snow Removal	1,700	.00	.00	1,700	.00	.00
Total Snow Removal:		1,700	.00	.00	1,700	.00	.00
<b>Sanitation Fees</b>							
01-364.300	Solid Waste Collection	.00	.00	.00	.00	.00	.00
01-364.400	Freon Decal Sales	.00	.00	.00	.00	.00	.00
01-364.500	Recycling Container Sales	.00	.00	.00	.00	.00	.00
01-364.600	Recycling Proceeds	.00	.00	.00	.00	.00	.00
01-364.700	PA Refuse Surcharge	.00	.00	.00	.00	.00	.00
01-364.900	Scrap Metal Recycling	400	91	22.80%	1,000	73	7.26%
Total Sanitation Fees:		400	91	22.80%	1,000	73	7.26%
<b>Membership Fees</b>							
01-365.600	Ambulance Subscriptions	28,000	5,090	18.18%	28,000	2,370	8.46%
Total Membership Fees:		28,000	5,090	18.18%	28,000	2,370	8.46%
<b>Recreational User Fees</b>							
01-367.200	Fundraising Proceeds	3,000	.00	.00	5,000	.00	.00
01-367.500	Pavilion Reservation Fee	3,000	500	16.67%	3,000	300	10.00%
Total Recreational User Fees:		6,000	500	8.33%	8,000	300	3.75%
<b>Miscellaneous</b>							
01-380.000	Miscellaneous Revenue	400	115	28.75%	400	75	18.75%
01-380.001	Misc Utility Revenue	10,000	3,170	31.70%	10,000	6,165	61.65%
01-380.100	Forfeited/Returned Deposits	.00	100	.00	.00	25	.00
Total Miscellaneous:		10,400	3,385	32.55%	10,400	6,265	60.24%
<b>Special Assessments</b>							
01-383.100	Curbing Assessments	.00	.00	.00	.00	.00	.00
Total Special Assessments:		.00	.00	.00	.00	.00	.00
<b>Contributions</b>							
01-387.000	Contributions	89,800	.00	.00	89,800	26,300	29.29%
01-387.215	Contributions--K-9 Program	.00	1,500	.00	.00	.00	.00
Total Contributions:		89,800	1,500	.00	89,800	26,300	29.29%
<b>Asset Disposal</b>							
01-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
01-391.200	Loss of Fixed Assets	.00	.00	.00	.00	.00	.00
Total Asset Disposal:		.00	.00	.00	.00	.00	.00
<b>Interfund Transfers</b>							
01-392.030	Transfer From Fire Fund	.00	.00	.00	.00	.00	.00
01-392.060	Transfer From Water Fund	152,500	.00	.00	218,900	.00	.00

Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
01-392.080	Transfer From Sewer Fund	152,500	.00	.00	218,900	.00	.00
01-392.100	Tr fr Refuse & Recycling Fund	194,600	.00	.00	62,500	.00	.00
01-392.910	Transfer From Developers Fund	.00	156	.00	.00	53	.00
Total Interfund Transfers:		499,600	156	.00	500,300	53	.00
<b>Prior Year Proceeds</b>							
01-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
01-393.121	Bond Proceeds	.00	.00	.00	.00	.00	.00
Total Prior Year Proceeds:		.00	.00	.00	.00	.00	.00
<b>Prior Year Exp</b>							
01-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
01-395.100	Refund of Unused Premiums	80,000	.00	.00	50,000	.00	.00
Total Prior Year Exp:		80,000	.00	.00	50,000	.00	.00
<b>Prior Year Reserves</b>							
01-396.000	Prior Year Reserves	468,200	.00	.00	799,970	.00	.00
Total Prior Year Reserves:		468,200	.00	.00	799,970	.00	.00
<b>Legislative</b>							
01-400.113	Commissioners	13,000	3,500	26.92%	13,000	3,500	26.92%
01-400.200	Volunteer & Public Events	2,000	.00	.00	2,000	.00	.00
01-400.240	Supplies	100	100	100.00%	100	40	40.00%
01-400.420	Dues/Subscriptions/Memberships	3,200	3,189	99.64%	3,000	3,077	102.57%
01-400.460	Conferences & Training	100	.00	.00	1,200	.00	.00
Total Legislative:		18,400	6,789	36.89%	19,300	6,617	34.29%
<b>Executive</b>							
01-401.121	Manager	104,100	.00	.00	101,300	24,168	23.86%
01-401.122	Assistant Manger	.00	.00	.00	.00	.00	.00
01-401.139	Caretaker	19,000	3,606	18.98%	19,300	3,324	17.22%
01-401.141	Clerical--Full Time	102,300	22,204	21.71%	99,500	23,491	23.61%
01-401.149	Clerical--Part Time	43,000	9,142	21.26%	40,200	9,357	23.28%
01-401.212	Newsletter	500	.00	.00	500	.00	.00
01-401.231	Vehicle Fuel	2,000	556	27.82%	2,600	355	13.66%
01-401.240	Office Supplies	2,500	798	31.92%	3,000	501	16.69%
01-401.251	Vehicle Maintenance	1,500	.00	.00	1,500	.00	.00
01-401.260	Minor Equipment & Small Tools	600	87	14.58%	500	300	60.00%
01-401.312	Consulting Services	4,000	520	13.00%	4,000	.00	.00
01-401.315	General Services	5,000	1,568	31.37%	4,000	1,701	42.51%
01-401.320	Telephone	16,000	4,489	28.06%	16,000	3,908	24.42%
01-401.325	Postage	5,200	2,279	43.83%	5,000	1,254	25.08%
01-401.341	Advertising	3,500	2,198	62.81%	2,000	332	16.62%
01-401.342	Printing	2,000	548	27.38%	2,000	260	12.99%
01-401.343	Right-to-Know Request Fees	100	15	14.94%	100	.00	.00
01-401.375	Equip Maint & Lease Agreements	10,000	2,681	26.81%	9,200	3,154	34.29%
01-401.420	Dues/Subscriptions/Memberships	2,300	1,602	69.65%	2,100	1,705	81.18%
01-401.421	Training	1,000	213	21.30%	1,000	292	29.22%
01-401.460	Conferences	1,800	.00	.00	.00	.00	.00
01-401.700	Capital Equipment	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
Total Executive:		326,400	52,507	16.09%	313,800	74,100	23.61%
<b>Finance</b>							
01-402.122	Asst Twp Mgr/Finance Director	93,700	24,432	26.07%	91,200	20,874	22.89%
01-402.123	Accounting Supervisor	55,300	29,485	53.32%	67,000	15,983	23.86%
01-402.240	Supplies	1,000	102	10.25%	1,000	451	45.08%
01-402.260	Minor Equipment & Small Tools	500	773	154.55%	500	427	85.49%
01-402.311	Auditing & Accounting Services	9,600	.00	.00	9,600	.00	.00
01-402.320	Telephone	600	164	27.39%	500	193	38.59%
01-402.420	Dues/Subscriptions/Memberships	1,000	75	7.50%	1,000	612	61.20%
01-402.421	Training	500	.00	.00	500	.00	.00
01-402.460	Conferences	.00	.00	.00	.00	.00	.00
Total Finance:		162,200	55,031	33.93%	171,300	38,540	22.50%
<b>Tax Collection</b>							
01-403.114	Tax Collector	10,000	2,692	26.92%	10,000	2,692	26.92%
01-403.240	Supplies	400	59	14.79%	400	76	19.11%
01-403.260	Minor Equipment & Small Tools	.00	.00	.00	.00	.00	.00
01-403.325	Postage	4,000	844	21.09%	4,000	776	19.41%
01-403.353	Tax Collector's Bond	550	398	72.36%	550	398	72.36%
01-403.420	Dues/Subscriptions/Memberships	300	.00	.00	100	.00	.00
01-403.452	EIT Collection Fee	30,000	7,603	25.34%	29,700	7,308	24.61%
01-403.453	LST Collection Fee	10,100	2,947	29.17%	9,700	2,380	24.54%
01-403.454	Real Estate Tax Collections	3,100	75	2.42%	3,100	68	2.20%
Total Tax Collection:		58,450	14,618	25.01%	57,550	13,700	23.80%
<b>Legal</b>							
01-404.310	Township Solicitor	60,000	17,549	29.25%	60,000	13,826	23.04%
01-404.314	Special Legal & Consulting Svc	2,000	2,256	112.80%	1,000	1,200	120.00%
01-404.318	Reimbursable Legal Services	10,000	275	2.75%	10,000	3,017	30.17%
01-404.410	Judgements & Settlements	.00	.00	.00	.00	.00	.00
Total Legal:		72,000	20,080	27.89%	71,000	18,043	25.41%
<b>Personnel Admin</b>							
01-406.171	HRA Employee Reimbs	5,000	2,448	48.95%	2,500	6,775	270.98%
01-406.172	Retirement Incentive Pmts	27,300	3,600	13.19%	19,200	.00	.00
01-406.240	Supplies & Minor Equipment	500	471	94.15%	500	286	57.19%
01-406.314	Special Legal & Consult'g Svcs	10,000	350	3.50%	5,000	1,163	23.25%
01-406.315	General Services	7,000	876	12.51%	10,800	380	3.51%
01-406.341	Advertising	2,000	1,468	73.39%	1,000	.00	.00
Total Personnel Admin:		51,800	9,212	17.78%	39,000	8,602	22.06%
<b>Data Processing</b>							
01-407.261	Computer Equip & Software	17,000	11,908	70.04%	13,300	4,559	34.28%
01-407.319	Computer Maint & Support	17,500	10,141	57.95%	13,400	11,639	86.86%
Total Data Processing:		34,500	22,049	63.91%	26,700	16,198	60.67%
<b>Engineering</b>							
01-408.313	Township Engineer	50,000	1,795	3.59%	50,000	7,247	14.49%
01-408.314	Special Engineering Services	500	.00	.00	1,000	.00	.00

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01-408.318	Reimbursable Engineering Svcs	40,000	2,474	6.18%	40,000	13,680	34.20%
Total Engineering:		90,500	4,269	4.72%	91,000	20,927	23.00%
<b>Buildings &amp; Plant</b>							
01-409.144	Maintenance Custodian	43,300	10,531	24.32%	40,000	4,000	10.00%
01-409.230	Heating Fuel	40,000	11,412	28.53%	40,000	21,680	54.20%
01-409.232	Generator Fuel	500	.00	.00	1,000	.00	.00
01-409.240	Supplies	2,000	803	40.17%	1,000	1,195	119.48%
01-409.260	Minor Equipment & Small Tools	2,000	.00	.00	1,000	65	6.50%
01-409.361	Electric	33,000	7,887	23.90%	34,000	8,007	23.55%
01-409.366	Water	900	207	23.03%	800	196	24.49%
01-409.373	Facilities Maintenance	35,000	8,277	23.65%	35,000	9,736	27.82%
01-409.600	Capital Construction	30,000	.00	.00	30,000	.00	.00
01-409.601	Stormwater Basin Retrofit	15,000	.00	.00	.00	.00	.00
01-409.699	Capital Reserve	.00	.00	.00	.00	.00	.00
Total Buildings & Plant:		201,700	39,118	19.39%	182,800	44,879	24.55%
<b>Police</b>							
01-410.122	Police Chief	96,800	22,706	23.46%	94,200	21,697	23.03%
01-410.130	Sergeants	251,300	58,762	23.38%	242,800	.00	.00
01-410.131	Detective & Corporals	395,000	18,230	4.62%	76,300	74,229	97.29%
01-410.132	Police Officers	682,800	187,942	27.53%	857,200	200,877	23.43%
01-410.139	Police Officers - Part Time	40,000	7,888	19.72%	40,000	6,884	17.21%
01-410.141	Clerical--Full Time	101,200	23,747	23.47%	98,500	23,490	23.85%
01-410.148	Crossing Guards	22,900	6,413	28.00%	22,300	5,280	23.68%
01-410.182	Longevity	15,300	.00	.00	14,000	.00	.00
01-410.183	Overtime	70,000	30,758	43.94%	70,000	17,255	24.65%
01-410.184	Reimbursable Overtime	20,000	.00	.00	20,000	.00	.00
01-410.185	Holiday Pay	34,100	8,707	25.53%	33,000	8,508	25.78%
01-410.186	Shift Differential	12,400	604	4.87%	12,400	632	5.10%
01-410.187	College Credit Compensation	2,500	.00	.00	2,400	432	18.00%
01-410.188	Court Time	7,200	1,208	16.78%	7,200	1,524	21.17%
01-410.189	K-9 Care Compensation	3,000	.00	.00	3,000	.00	.00
01-410.191	Uniform Maintenance Allowance	4,600	3,840	83.48%	4,100	4,080	99.51%
01-410.200	Community Programs & Events	3,500	.00	.00	3,500	.00	.00
01-410.205	Bike Patrol	.00	.00	.00	.00	.00	.00
01-410.210	QRS Supplies	15,700	600	3.82%	15,700	1,493	9.51%
01-410.215	K-9 Program	21,600	13,384	61.96%	7,600	1,911	25.14%
01-410.220	MERT Program	7,000	1,397	19.96%	7,000	.00	.00
01-410.231	Vehicle Fuel	55,000	7,184	13.06%	66,400	10,351	15.59%
01-410.238	Uniforms	20,100	1,439	7.16%	8,550	1,819	21.27%
01-410.240	Office Supplies	3,500	576	16.46%	3,500	877	25.06%
01-410.241	Patrol Supplies	3,100	157	5.05%	3,100	1,700	54.84%
01-410.242	Firearms Supplies	10,850	4,157	38.31%	10,850	.00	.00
01-410.243	Animal Control Supplies	500	.00	.00	500	.00	.00
01-410.250	Police Vehicles	72,000	5,944	8.26%	36,000	.00	.00
01-410.251	Vehicle Maintenance	27,000	3,964	14.68%	25,000	5,972	23.89%
01-410.260	Minor Equipment & Small Tools	25,000	831	3.32%	34,100	896	2.63%
01-410.315	General Services	3,100	666	21.49%	1,900	554	29.16%
01-410.317	Contracted Svcs--Animal Contrl	13,000	3,125	24.04%	13,000	.00	.00
01-410.320	Telephone	12,000	2,648	22.07%	13,000	2,881	22.16%
01-410.342	Printing	2,250	409	18.18%	1,250	.00	.00
01-410.375	Equipment Maintenance	5,000	983	19.66%	6,000	3,315	55.25%
01-410.420	Dues/Subscriptions/Memberships	2,500	1,090	43.60%	2,500	1,110	44.40%

Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
01-410.421	Training	15,000	2,257	15.05%	15,000	7,220	48.13%
01-410.460	Conferences	1,800	.00	.00	1,800	.00	.00
01-410.700	Capital Equipment	3,600	18,150	504.17%	14,500	51,211	353.18%
Total Police:		2,082,200	439,766	21.12%	1,888,150	456,198	24.16%
<b>Fire</b>							
01-411.139	Fire Inspector--Part Time	35,000	8,622	24.63%	17,700	9,997	56.48%
01-411.238	Fire Inspector Uniforms	6,000	.00	.00	11,000	12,045	109.50%
01-411.240	Supplies & Minor Equipment	11,000	297	2.70%	2,000	104	5.20%
01-411.320	Telephone	1,000	781	78.10%	.00	.00	.00
01-411.421	Fire Inspector Training	1,000	600	60.00%	1,000	.00	.00
01-411.540	Firemen's Relief Contribution	103,000	.00	.00	110,000	.00	.00
Total Fire:		157,000	10,300	6.56%	141,700	22,146	15.63%
<b>Code Enforcement</b>							
01-413.131	Code Enforcement Officer/BCO	63,100	14,797	23.45%	61,400	14,637	23.84%
01-413.306	Commercial Inspection Service	10,000	1,640	16.40%	30,000	960	3.20%
01-413.307	Residential Inspection Service	25,000	635	2.54%	30,000	5,082	16.94%
01-413.308	Plan & Drawing Review	95,000	14,498	15.26%	90,000	7,304	8.12%
01-413.317	C/S--Weed & Code Violations	100	.00	.00	100	.00	.00
01-413.320	Telephone	600	164	27.39%	600	297	49.55%
01-413.420	Dues/Subscriptions/Memberships	300	50	16.67%	300	.00	.00
01-413.421	Training	1,000	11	1.11%	500	.00	.00
01-413.460	Conferences	.00	.00	.00	.00	.00	.00
Total Code Enforcement:		195,100	31,795	16.30%	212,900	28,279	13.28%
<b>Planning &amp; Zoning</b>							
01-414.113	Zoning Hearing Board	2,000	.00	.00	2,000	130	6.50%
01-414.122	Planning & Zoning Officer	81,100	19,036	23.47%	79,000	18,831	23.84%
01-414.141	Clerical--Full Time	48,400	11,362	23.48%	47,100	11,239	23.86%
01-414.220	Planning Commission	2,300	185	8.04%	2,300	345	15.00%
01-414.240	Supplies	1,500	167	11.11%	1,500	262	17.45%
01-414.260	Minor Equipment & Small Tools	1,500	.00	.00	1,500	278	18.51%
01-414.310	Planning Solicitor	1,500	84	5.60%	1,500	144	9.60%
01-414.314	Zoning Solicitor	5,000	.00	.00	5,000	375	7.50%
01-414.315	General Services	100	.00	.00	100	84	83.79%
01-414.316	Stenographer	1,500	.00	.00	1,250	388	31.06%
01-414.317	Contracted Services	.00	.00	.00	.00	.00	.00
01-414.318	DCED/UCC Fees	1,800	.00	.00	1,800	.00	.00
01-414.320	Telephone	600	164	27.39%	600	207	34.51%
01-414.341	Advertising	1,500	219	14.61%	1,500	580	38.64%
01-414.342	Printing	2,500	.00	.00	2,500	37	1.50%
01-414.420	Dues/Subscriptions/Memberships	200	102	51.00%	200	102	51.00%
01-414.421	Training	300	375	125.00%	300	.00	.00
01-414.460	Conferences	.00	.00	.00	.00	.00	.00
Total Planning & Zoning:		151,800	31,695	20.88%	148,150	33,002	22.28%
<b>Emergency Management</b>							
01-415.139	Emergency Mgmt Coordinator	3,000	750	25.00%	3,000	750	25.00%
01-415.149	Emergency Mgmt Deputy	1,000	250	25.00%	1,000	.00	.00
01-415.240	Supplies	500	25	5.01%	500	.00	.00
01-415.260	Minor Equipment & Small Tools	5,000	2,757	55.15%	15,800	1,830	11.58%



Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
01-415.320	Telephone	2,100	522	24.85%	2,100	635	30.23%
01-415.421	Training	1,000	.00	.00	1,000	.00	.00
01-415.700	Cap Equip--Emergency Mgmt	20,400	19,970	97.89%	20,400	.00	.00
Total Emergency Management:		33,000	24,275	73.56%	43,800	3,215	7.34%
<b>Sanitation</b>							
01-427.147	Recycling Center - Part Time	.00	.00	.00	.00	.00	.00
01-427.300	Refuse Collection Services	.00	.00	.00	.00	.00	.00
01-427.301	PA Refuse Collection Surcharge	.00	.00	.00	.00	.00	.00
01-427.302	Recycling Costs	.00	.00	.00	.00	.00	.00
01-427.303	Grass Collection Fees	.00	.00	.00	.00	.00	.00
01-427.317	Collection Agency Services	.00	.00	.00	.00	.00	.00
Total Sanitation:		.00	.00	.00	.00	.00	.00
<b>DPW - Wages</b>							
01-430.122	Public Works Director	92,600	21,724	23.46%	90,100	21,489	23.85%
01-430.130	DPW--Highway Supervisor	63,100	18,439	29.22%	76,500	16,769	21.92%
01-430.141	Clerical--Full Time	50,600	12,726	25.15%	49,300	11,745	23.82%
01-430.143	DPW - Full Time	877,500	169,229	19.29%	710,100	163,106	22.97%
01-430.149	DPW - Part Time	15,000	.00	.00	20,000	.00	.00
01-430.181	Double Time	4,100	7,799	190.22%	4,000	16,653	416.33%
01-430.183	Overtime	25,700	14,325	55.74%	25,000	29,478	117.91%
01-430.189	On-Call	11,000	7,370	67.00%	9,300	7,734	83.16%
01-430.192	Work Boot & Clothing Allowance	4,500	675	15.00%	4,000	599	14.96%
01-430.231	Vehicle Fuel	55,000	7,431	13.51%	66,200	10,737	16.22%
01-430.240	Supplies	6,000	1,645	27.42%	6,000	1,189	19.82%
01-430.260	Minor Equipment & Small Tools	3,000	1,617	53.90%	3,100	1,901	61.33%
01-430.315	General Services	3,000	.00	.00	3,000	34	1.12%
01-430.320	Telephone	1,200	413	34.39%	1,200	310	25.86%
01-430.420	Dues/Subscriptions/Memberships	500	.00	.00	500	.00	.00
01-430.421	Training	500	50	10.00%	500	50	10.00%
01-430.460	Conferences	.00	.00	.00	.00	.00	.00
Total DPW - Wages:		1,213,300	263,442	21.71%	1,068,800	281,794	26.37%
<b>Composting</b>							
01-431.303	Composting Costs	12,000	153	1.27%	12,000	1,997	16.64%
Total Composting:		12,000	153	1.27%	12,000	1,997	16.64%
<b>Traffic Control</b>							
01-433.246	Signs & Street Markings	5,000	652	13.05%	5,000	1,595	31.90%
01-433.317	Contracted Services	.00	.00	.00	.00	.00	.00
01-433.362	Traffic Signals	5,000	1,359	27.19%	5,000	3,895	77.90%
01-433.450	Street Line Painting	5,000	.00	.00	5,000	.00	.00
Total Traffic Control:		15,000	2,012	13.41%	15,000	5,490	36.60%
<b>Storm Sewers</b>							
01-436.240	MS4 Supplies	2,500	.00	.00	.00	.00	.00
01-436.315	MS4 General Services	10,000	62	0.62%	25,000	.00	.00
01-436.370	Repairs & Maint - Storm Sewers	3,000	.00	.00	3,000	265	8.83%
01-436.600	Capital Construction--Storm Sw	.00	.00	.00	.00	.00	.00
01-436.601	Public/Kline Drainage Proj	.00	21,560	.00	.00	.00	.00

Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
Total Storm Sewers:		15,500	21,622	139.49%	28,000	265	0.95%
<b>Tools &amp; Machinery</b>							
01-437.251	Vehicle Maintenance	27,500	16,683	60.67%	27,500	13,436	48.86%
01-437.375	Equipment Maintenance	13,000	7,952	61.17%	13,000	5,499	42.30%
Total Tools & Machinery:		40,500	24,635	60.83%	40,500	18,935	46.75%
<b>Streets &amp; Bridges</b>							
01-438.245	Road Materials	150,000	5,719	3.81%	120,000	7,253	6.04%
01-438.450	Road Program	.00	.00	.00	.00	.00	.00
Total Streets & Bridges:		150,000	5,719	3.81%	120,000	7,253	6.04%
<b>Capital</b>							
01-439.600	Capital Construction	.00	.00	.00	.00	.00	.00
01-439.601	Dauphin Street Traffic Light	.00	.00	.00	.00	.00	.00
01-439.700	Capital Equipment	89,500	.00	.00	53,000	27,300	51.51%
Total Capital:		89,500	.00	.00	53,000	27,300	51.51%
<b>Storm Water Mgmt</b>							
01-446.370	Storm Water Management	.00	.00	.00	.00	.00	.00
01-446.603	Gilmore Street Drainage	.00	.00	.00	.00	.00	.00
01-446.604	Filbert St Stormwater Project	.00	.00	.00	.00	.00	.00
01-446.605	Maumee Ave Stormwater Project	.00	.00	.00	.00	450	.00
01-446.606	Barnsdale Rd Stormswr Project	.00	.00	.00	.00	.00	.00
Total Storm Water Mgmt:		.00	.00	.00	.00	450	.00
<b>Recreation Admin</b>							
01-451.240	Supplies	3,000	.00	.00	3,000	.00	.00
01-451.260	Minor Equipment & Small Tools	2,700	.00	.00	2,700	.00	.00
01-451.312	Consulting Svcs--Lindberg MSP	76,800	24,295	31.63%	115,000	14,455	12.57%
01-451.313	Consulting Svcs--Laubach MSP	19,700	16,850	85.53%	.00	.00	.00
01-451.315	General Services	2,000	1,089	54.43%	500	830	166.00%
01-451.361	Electric	2,800	902	32.20%	2,800	779	27.82%
01-451.371	Property Maint (Grounds)	8,000	.00	.00	12,000	.00	.00
01-451.373	Facilities Maint (Structures)	5,000	.00	.00	7,000	893	12.76%
01-451.375	Equipment Maintenance	3,000	792	26.40%	3,000	.00	.00
01-451.600	Capital Construction-Parks	.00	.00	.00	.00	.00	.00
01-451.601	Lindberg Pk MSP: Park Improvmt	380,000	1,721	0.45%	470,800	189,782	40.31%
01-451.602	Lindberg Pk MSP: Bike Ln Proj	215,900	.00	.00	.00	.00	.00
01-451.603	Laubach Pk MSP: Park Improvmt	.00	.00	.00	.00	.00	.00
01-451.700	Capital Equipment	.00	.00	.00	24,000	.00	.00
Total Recreation Admin:		718,900	45,648	6.35%	640,800	206,739	32.26%
<b>Participant Recreation</b>							
01-452.129	Recreation Director	8,700	2,346	26.97%	8,500	2,283	26.86%
01-452.149	Seasonal Employees	18,000	.00	.00	17,000	.00	.00
01-452.200	Community Events	1,000	121	12.14%	2,000	.00	.00
01-452.240	Supplies & Minor Equipment	5,000	.00	.00	5,500	.00	.00
01-452.315	Fundraising Services	3,000	350	11.67%	.00	.00	.00
01-452.320	Telephone	500	164	32.86%	500	355	71.08%

Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
Total Participant Recreation:		36,200	2,982	8.24%	33,500	2,639	7.88%
<b>Environmental Advisory</b>							
01-461.240	Supplies	1,000	.00	.00	5,400	.00	.00
01-461.317	Contracted Svc	.00	.00	.00	.00	.00	.00
01-461.341	Advertising	400	98	24.45%	400	87	21.83%
01-461.342	Printing	500	.00	.00	1,000	.00	.00
01-461.420	Dues/Subscriptions/Memberships	500	.00	.00	500	450	90.00%
01-461.421	Training	250	.00	.00	500	.00	.00
Total Environmental Advisory:		2,650	98	3.69%	7,800	537	6.89%
<b>Contributions</b>							
01-465.309	Custodial Services	15,000	1,297	8.64%	15,000	.00	.00
01-465.500	Volunteer Fire Co Incentives	30,000	.00	.00	30,000	.00	.00
01-465.540	Contributions	13,300	200	1.50%	13,300	.00	.00
Total Contributions:		58,300	1,497	2.57%	58,300	.00	.00
<b>Debt Service - Principal</b>							
01-471.350	Principal - Lease Pmt	4,500	1,489	33.08%	11,600	7,290	62.85%
Total Debt Service - Principal:		4,500	1,489	33.08%	11,600	7,290	62.85%
<b>Debt Service - Interest</b>							
01-472.350	Interest - Lease Pmt	100	56	56.30%	500	181	36.12%
Total Debt Service - Interest:		100	56	56.30%	500	181	36.12%
<b>Other Expenditures</b>							
01-474.430	Real Estate Taxes	2,400	.00	.00	270	.00	.00
Total Other Expenditures:		2,400	.00	.00	270	.00	.00
<b>Miscellaneous</b>							
01-480.000	Miscellaneous Expense	300	100	33.33%	300	100	33.33%
01-480.001	Disability Pay Expense	.00	.00	.00	.00	.00	.00
01-480.005	Financial Service Fees	200	.00	.00	500	367	73.41%
01-480.010	Credit Card Service Fees	.00	.00	.00	.00	.00	.00
Total Miscellaneous:		500	100	20.00%	800	467	58.38%
<b>Insurance</b>							
01-486.351	Insurance - Commercial	43,100	47,289	109.72%	42,800	43,131	100.77%
01-486.352	Insur - Business Auto	48,600	53,069	109.19%	46,400	44,676	96.28%
01-486.353	Insur - Professional	41,700	45,855	109.96%	41,200	41,748	101.33%
01-486.354	Insur - Workers Comp	90,000	89,454	99.39%	79,400	85,415	107.58%
01-486.355	Insur - Twp Official's Bond	4,400	4,425	100.57%	4,400	4,425	100.57%
Total Insurance:		227,800	240,091	105.40%	214,200	219,395	102.43%
<b>Employee Benefits</b>							
01-487.156	Insurance - Health	875,600	278,555	31.81%	829,500	272,710	32.88%
01-487.158	Insurance - Life & Disability	22,800	6,888	30.21%	20,200	4,942	24.47%
01-487.160	Pension	657,300	.00	.00	622,200	.00	.00

Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
01-487.161	Social Security Tax	170,600	44,650	26.17%	160,000	44,898	28.06%
01-487.162	Unemployment Compensation	100	.00	.00	1,000	.00	.00
Total Employee Benefits:		1,726,400	330,092	19.12%	1,632,900	322,551	19.75%
<b>Department: 490</b>							
01-490.740	Transfer to Capital Reserves	.00	.00	.00	.00	.00	.00
Total Department: 490:		.00	.00	.00	.00	.00	.00
<b>Prior Year</b>							
01-491.000	Refunds of Prior Year Revenue	.00	137	.00	.00	41	.00
Total Prior Year:		.00	137	.00	.00	41	.00
<b>Interfund Transfers</b>							
01-492.030	Transfer to Fire Fund	61,600	38,600	62.66%	71,600	38,600	53.91%
01-492.060	Transfer to Water Fund	.00	.00	.00	.00	.00	.00
01-492.080	Transfer to Sewer Fund	.00	.00	.00	.00	.00	.00
01-492.200	Transfer to Debt Service Fund	177,400	.00	.00	166,100	.00	.00
01-492.910	Transfer to SubDiv Escrow Fund	.00	.00	.00	.00	.00	.00
Total Interfund Transfers:		239,000	38,600	16.15%	237,700	38,600	16.24%
General Fund Revenue Total:		8,187,600	972,378	11.88%	7,582,820	1,014,589	13.38%
General Fund Expenditure Total:		8,187,600	1,739,874	21.25%	7,582,820	1,926,369	25.40%
Net Total General Fund:		.00	767,496-	.00	.00	911,780-	.00

Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
<b>Fire Fund</b>							
<b>Property Taxes</b>							
03-301.100	Real Estate Tax - Current	265,000	.00	.00	265,000	.00	.00
03-301.400	Real Estate Tax - Claims	3,200	1,353	42.28%	2,500	592	23.69%
03-301.600	Real Estate Tax - Interim	500	.00	.00	50	.00	.00
Total Property Taxes:		268,700	1,353	0.50%	267,550	592	0.22%
<b>Interest</b>							
03-341.000	Interest Income	80	103	128.51%	50	6	12.22%
Total Interest:		80	103	128.51%	50	6	12.22%
<b>Miscellaneous</b>							
03-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
Total Miscellaneous:		.00	.00	.00	.00	.00	.00
<b>Contributions</b>							
03-387.000	Contributions	9,000	.00	.00	9,000	9,000	100.00%
Total Contributions:		9,000	.00	.00	9,000	9,000	100.00%
<b>Asset Disposal</b>							
03-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
Total Asset Disposal:		.00	.00	.00	.00	.00	.00
<b>Interfund Transfers</b>							
03-392.010	Transfer from General Fund	61,600	38,600	62.66%	71,600	38,600	53.91%
Total Interfund Transfers:		61,600	38,600	62.66%	71,600	38,600	53.91%
<b>Prior Year</b>							
03-393.122	Loan Proceeds	.00	.00	.00	.00	.00	.00
Total Prior Year:		.00	.00	.00	.00	.00	.00
<b>Prior Year Resv</b>							
03-396.000	Prior Year Reserves	50,800	.00	.00	.00	.00	.00
Total Prior Year Resv:		50,800	.00	.00	.00	.00	.00
<b>Eastern Salisbury Fire</b>							
03-411.240	Operating Supplies	13,000	3,046	23.43%	10,400	3,419	32.87%
03-411.260	Minor Equip & Small Tools	9,900	.00	.00	.00	.00	.00
03-411.320	Utilities	18,000	4,118	22.88%	18,000	6,987	38.82%
03-411.350	Insurances	14,000	13,271	94.79%	13,000	12,897	99.21%
03-411.374	Repairs--Machinery/Equip	20,000	10,109	50.54%	14,000	1,551	11.08%
03-411.421	Training	5,600	2,950	52.68%	6,000	2,770	46.17%
03-411.600	Capital Construction	10,000	.00	.00	.00	.00	.00
03-411.700	Capital Equipment	.00	.00	.00	15,000	.00	.00
Total Eastern Salisbury Fire:		90,500	33,494	37.01%	76,400	27,624	36.16%

Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
<b>Western Salisbury Fire</b>							
03-412.240	Operating Supplies	7,900	2,863	36.24%	4,950	2,794	56.44%
03-412.260	Minor Equip & Small Tools	4,600	725	15.76%	8,350	.00	.00
03-412.350	Insurances	23,400	22,762	97.27%	21,500	22,749	105.81%
03-412.374	Repairs--Machinery/Equip	36,000	11,691	32.47%	29,000	3,573	12.32%
03-412.421	Training	4,700	1,505	32.02%	4,900	1,400	28.57%
03-412.600	Capital Construction	.00	.00	.00	.00	.00	.00
03-412.700	Capital Equipment	50,800	.00	.00	.00	.00	.00
Total Western Salisbury Fire:		127,400	39,546	31.04%	68,700	30,516	44.42%
<b>Fuel</b>							
03-413.231	Vehicle Fuel	12,500	1,520	12.16%	14,700	2,329	15.84%
Total Fuel:		12,500	1,520	12.16%	14,700	2,329	15.84%
<b>Debt Service - Principal</b>							
03-471.212	Principal - 1999 Fire Truck	.00	.00	.00	.00	.00	.00
03-471.213	Principal - 2005 Fire Truck	10,630	10,631	100.01%	10,400	10,421	100.20%
03-471.214	Principal - 2007 Fire Truck	6,710	6,709	99.98%	6,600	6,576	99.63%
03-471.215	Principal - 2009 Fire Truck	9,810	9,815	100.05%	9,600	9,620	100.21%
03-471.216	Principal - 2013 Fire Truck	6,080	6,081	100.01%	6,000	5,960	99.34%
Total Debt Service - Principal:		33,230	33,235	100.02%	32,600	32,578	99.93%
<b>Debt Service - Interest</b>							
03-472.212	Interest - 1999 Fire Truck	.00	.00	.00	.00	.00	.00
03-472.213	Interest - 2005 Fire Truck	950	952	100.19%	1,200	1,162	96.85%
03-472.214	Interest - 2007 Fire Truck	1,010	1,014	100.35%	1,100	1,146	104.21%
03-472.215	Interest - 2009 Fire Truck	1,770	1,769	99.92%	2,000	1,963	98.14%
03-472.216	Interest - 2013 Fire Truck	1,640	1,641	100.08%	1,700	1,762	103.63%
Total Debt Service - Interest:		5,370	5,375	100.10%	6,000	6,033	100.55%
<b>Other Expense</b>							
03-480.005	Financial Service Fees	.00	.00	.00	.00	.00	.00
03-480.454	Real Estate Tax Collections	500	.00	.00	500	11	2.12%
Total Other Expense:		500	.00	.00	500	11	2.12%
<b>Reserves</b>							
03-490.740	Transfer to Capital Reserves	120,680	.00	.00	149,300	.00	.00
Total Reserves:		120,680	.00	.00	149,300	.00	.00
<b>Prior Year</b>							
03-491.000	Refunds of Prior Year Revenue	.00	21	.00	.00	.00	.00
Total Prior Year:		.00	21	.00	.00	.00	.00
<b>Interfund Transfers</b>							
03-492.010	Transfer to General Fund	.00	.00	.00	.00	.00	.00
Total Interfund Transfers:		.00	.00	.00	.00	.00	.00
Fire Fund Revenue Total:		390,180	40,056	10.27%	348,200	48,198	13.84%

Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
	Fire Fund Expenditure Total:	390,180	113,191	29.01%	348,200	99,091	28.46%
	Net Total Fire Fund:	.00	73,136-	.00	.00	50,892-	.00

Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
<b>Library Fund</b>							
<b>Property Taxes</b>							
04-301.100	Real Estate Tax - Current	77,000	.00	.00	77,000	.00	.00
04-301.400	Real Estate Tax - Claims	1,300	395	30.37%	1,000	178	17.83%
04-301.600	Real Estate Tax - Interim	500	.00	.00	50	.00	.00
	Total Property Taxes:	78,800	395	0.50%	78,050	178	0.23%
<b>Interest</b>							
04-341.000	Interest Income	80	42	52.49%	50	7	14.96%
	Total Interest:	80	42	52.49%	50	7	14.96%
<b>Miscellaneous</b>							
04-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
	Total Miscellaneous:	.00	.00	.00	.00	.00	.00
<b>Prior Year Resv</b>							
04-396.000	Prior Year Reserves	2,870	.00	.00	3,650	.00	.00
	Total Prior Year Resv:	2,870	.00	.00	3,650	.00	.00
<b>Library Services</b>							
04-456.305	Allentown Library Services	81,600	.00	.00	81,600	.00	.00
	Total Library Services:	81,600	.00	.00	81,600	.00	.00
<b>Miscellaneous Expense</b>							
04-480.005	Financial Service Fees	.00	.00	.00	.00	.00	.00
04-480.454	Real Estate Tax Collections	150	.00	.00	150	3	2.06%
	Total Miscellaneous Expense:	150	.00	.00	150	3	2.06%
<b>Prior Year</b>							
04-491.000	Refunds of Prior Year Revenue	.00	6	.00	.00	.00	.00
	Total Prior Year:	.00	6	.00	.00	.00	.00
	Library Fund Revenue Total:	81,750	437	0.53%	81,750	186	0.23%
	Library Fund Expenditure Total:	81,750	6	0.01%	81,750	3	.00
	Net Total Library Fund:	.00	431	.00	.00	183	.00



Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
<b>Water Fund</b>							
<b>Interest</b>							
06-341.000	Interest Income	700	537	76.75%	1,000	82	8.23%
	Total Interest:	700	537	76.75%	1,000	82	8.23%
<b>System Revenue</b>							
06-378.100	Metered Sales	1,617,000	405,267	25.06%	1,340,000	353,974	26.42%
06-378.910	Tapping Fees	2,000	704	35.20%	1,000	804	80.40%
	Total System Revenue:	1,619,000	405,971	25.08%	1,341,000	354,778	26.46%
<b>Miscellaneous</b>							
06-380.000	Miscellaneous Revenue	.00	160	.00	.00	140	.00
	Total Miscellaneous:	.00	160	.00	.00	140	.00
<b>Asset Disposal</b>							
06-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
	Total Asset Disposal:	.00	.00	.00	.00	.00	.00
<b>Prior Year</b>							
06-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
06-393.121	Bond Proceeds	.00	.00	.00	.00	.00	.00
	Total Prior Year:	.00	.00	.00	.00	.00	.00
<b>Prior Year Exp</b>							
06-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
	Total Prior Year Exp:	.00	.00	.00	.00	.00	.00
<b>Prior Year Resv</b>							
06-396.000	Prior Year Reserves	10,000	.00	.00	257,100	.00	.00
	Total Prior Year Resv:	10,000	.00	.00	257,100	.00	.00
<b>Wages</b>							
06-448.130	DPW--Utility Supervisor	39,300	9,220	23.46%	38,200	9,120	23.87%
06-448.141	Clerical--Full Time	16,900	3,918	23.18%	16,400	3,876	23.63%
06-448.142	Aide to Public Works Director	30,200	7,080	23.44%	29,400	7,003	23.82%
06-448.143	DPW - Full Time	130,900	31,288	23.90%	129,400	25,594	19.78%
06-448.149	DPW--Part Time	.00	.00	.00	.00	.00	.00
06-448.181	Double Time	1,600	1,523	95.16%	1,500	1,804	120.25%
06-448.183	Overtime	5,200	2,766	53.20%	5,000	4,464	89.29%
06-448.189	On - Call	12,300	3,267	26.56%	12,000	3,039	25.33%
06-448.231	Vehicle Fuel	10,000	1,311	13.11%	12,500	1,993	15.94%
06-448.232	Generator Fuel	100	.00	.00	100	.00	.00
06-448.240	Supplies	17,150	5,232	30.51%	19,000	109	0.57%
06-448.251	Vehicle Maintenance	5,000	642	12.84%	5,000	490	9.81%
06-448.260	Minor Equipment & Small Tools	5,000	.00	.00	6,000	1,440	24.00%
06-448.261	Computer Equip & Software	3,700	3,790	102.43%	5,600	1,306	23.32%
06-448.310	Legal Services	.00	.00	.00	.00	.00	.00
06-448.311	Auditing & Accounting Services	1,200	.00	.00	1,200	.00	.00

Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
06-448.312	Consulting Services	.00	.00	.00	.00	.00	.00
06-448.313	Engineering Services	10,000	823	8.23%	10,000	3,226	32.26%
06-448.315	General Services	600	500	83.33%	600	535	89.17%
06-448.316	Testing & Calibration Services	5,000	460	9.20%	5,000	460	9.20%
06-448.317	Contracted Services	3,000	1,575	52.50%	3,000	.00	.00
06-448.319	Computer Maint & Support	10,400	5,003	48.11%	8,300	5,819	70.11%
06-448.320	Telephone	1,200	367	30.56%	1,200	272	22.64%
06-448.325	Postage	3,900	1,550	39.74%	3,900	770	19.74%
06-448.342	Printing	1,800	.00	.00	1,800	.00	.00
06-448.361	Electric	8,000	1,917	23.97%	8,000	2,094	26.18%
06-448.363	Hydrant Rental	14,200	1,760	12.39%	14,200	1,760	12.39%
06-448.367	Water Purchases - LCA/Altn	810,000	118,239	14.60%	800,000	112,882	14.11%
06-448.368	Water Purchases - Bethlehem	4,300	727	16.90%	4,300	742	17.25%
06-448.369	Water Purchase-South Whitehall	8,500	.00	.00	8,500	.00	.00
06-448.373	Facilities Maintenance	4,000	173	4.31%	4,000	.00	.00
06-448.375	Equipment Maintenance	3,500	264	7.54%	3,500	494	14.11%
06-448.421	Training	1,000	50	5.00%	1,000	.00	.00
06-448.600	Capital Construction	10,000	.00	.00	10,000	.00	.00
06-448.605	Flexer Avenue Waterline	.00	.00	.00	.00	.00	.00
06-448.606	Clearwood Dr Waterline	.00	.00	.00	.00	.00	.00
06-448.607	Ellsworth Water Main	.00	.00	.00	.00	.00	.00
06-448.608	Edgemont Drive Water Main	.00	.00	.00	.00	97,817	.00
06-448.609	Flexer Pump Stn Generator Repl	.00	.00	.00	.00	2,995	.00
06-448.610	Potomac Waterline Replcmt	.00	21,750	.00	.00	.00	.00
06-448.699	Capital Reserve	.00	.00	.00	.00	.00	.00
06-448.700	Capital Equipment	27,500	.00	.00	33,000	27,300	82.73%
06-448.740	Maintenance Reserve	.00	.00	.00	.00	.00	.00
06-448.800	Depreciation	.00	.00	.00	.00	.00	.00
Total Wages:		1,205,450	225,194	18.68%	1,201,600	317,404	26.42%
<b>Debt Service - Principal</b>							
06-471.202	Principal - 2010 Bond	16,700	.00	.00	16,700	.00	.00
06-471.350	Principal - Lease Pmt	.00	.00	.00	.00	.00	.00
Total Debt Service - Principal:		16,700	.00	.00	16,700	.00	.00
<b>Debt Service - Interest</b>							
06-472.202	Interest - 2010 Bonds	92,700	.00	.00	10,100	.00	.00
06-472.350	Interest - Lease Pmt	.00	.00	.00	.00	.00	.00
Total Debt Service - Interest:		92,700	.00	.00	10,100	.00	.00
<b>Miscellaneous</b>							
06-480.000	Miscellaneous Expense	100	.00	.00	100	.00	.00
06-480.005	Financial Service Fees	500	.00	.00	500	111	22.11%
06-480.010	Credit Card Service Fees	5,000	1,224	24.48%	3,800	1,107	29.13%
Total Miscellaneous:		5,600	1,224	21.85%	4,400	1,217	27.67%
<b>Insurance</b>							
06-486.351	Insurance - Commercial	2,400	2,578	107.41%	2,300	2,347	102.05%
06-486.352	Insurance - Business Auto	2,700	2,948	109.19%	2,600	2,482	95.46%
06-486.354	Insurance - Workers Comp	9,400	9,818	104.45%	8,700	9,375	107.76%

Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
Total Insurance:		14,500	15,344	105.82%	13,600	14,204	104.44%
<b>Employee Benefits</b>							
06-487.156	Insurance - Health	85,700	27,835	32.48%	79,000	27,528	34.85%
06-487.158	Insurance - Life & Disability	1,750	561	32.04%	1,700	402	23.66%
06-487.160	Pension	36,800	.00	.00	35,400	.00	.00
06-487.161	Social Security Tax	18,000	5,160	28.67%	17,700	4,943	27.93%
Total Employee Benefits:		142,250	33,555	23.59%	133,800	32,874	24.57%
<b>Prior Year</b>							
06-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Prior Year:		.00	.00	.00	.00	.00	.00
<b>Interfund Transfers</b>							
06-492.010	Transfer to General Fund	152,500	.00	.00	218,900	.00	.00
Total Interfund Transfers:		152,500	.00	.00	218,900	.00	.00
Water Fund Revenue Total:		1,629,700	406,668	24.95%	1,599,100	355,000	22.20%
Water Fund Expenditure Total:		1,629,700	275,317	16.89%	1,599,100	365,699	22.87%
Net Total Water Fund:		.00	131,351	.00	.00	10,700-	.00

Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
<b>Sewer Fund</b>							
<b>Interest</b>							
08-341.000	Interest Income	600	459	76.51%	1,000	57	5.73%
	Total Interest:	600	459	76.51%	1,000	57	5.73%
<b>Source: 354</b>							
08-354.110	CDBG:Sanitary Swr System Rehab	.00	.00	.00	.00	.00	.00
	Total Source: 354:	.00	.00	.00	.00	.00	.00
<b>Sanitation Fees</b>							
08-364.110	Tapping Fees	3,000	3,108	103.60%	1,000	1,554	155.40%
08-364.120	Sewer Rent	1,778,000	434,100	24.42%	1,350,000	323,261	23.95%
08-364.301	Sewer Assessments	.00	.00	.00	.00	.00	.00
08-364.310	Sale of Capacity	.00	.00	.00	.00	.00	.00
	Total Sanitation Fees:	1,781,000	437,208	24.55%	1,351,000	324,815	24.04%
<b>Miscellaneous</b>							
08-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
	Total Miscellaneous:	.00	.00	.00	.00	.00	.00
<b>Asset Disposal</b>							
08-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
	Total Asset Disposal:	.00	.00	.00	.00	.00	.00
<b>Prior Year</b>							
08-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
08-393.121	Bond Proceeds	.00	.00	.00	.00	.00	.00
	Total Prior Year:	.00	.00	.00	.00	.00	.00
<b>Prior Year Exp</b>							
08-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
	Total Prior Year Exp:	.00	.00	.00	.00	.00	.00
<b>Prior Year Resv</b>							
08-396.000	Prior Year Reserves	.00	.00	.00	484,000	.00	.00
	Total Prior Year Resv:	.00	.00	.00	484,000	.00	.00
<b>Wages</b>							
08-429.130	DPW--Utility Supervisor	39,300	9,220	23.46%	38,200	9,120	23.87%
08-429.141	Clerical--Full Time	16,900	3,918	23.18%	16,400	3,876	23.63%
08-429.142	Aide to Public Works Director	30,200	7,080	23.44%	29,400	7,003	23.82%
08-429.143	DPW - Full Time	130,900	31,288	23.90%	129,400	25,594	19.78%
08-429.149	DPW--Part Time	.00	.00	.00	.00	.00	.00
08-429.181	Double Time	1,600	1,523	95.16%	1,500	1,804	120.25%
08-429.183	Overtime	5,200	2,766	53.20%	5,000	4,464	89.29%
08-429.189	On - Call	12,300	3,267	26.56%	12,000	3,039	25.33%
08-429.231	Vehicle Fuel	11,000	1,311	11.92%	12,500	1,993	15.94%

Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
08-429.232	Generator Fuel	200	.00	.00	200	.00	.00
08-429.240	Supplies	9,000	1,115	12.39%	6,700	109	1.63%
08-429.251	Vehicle Maintenance	5,000	642	12.84%	5,000	10,936	218.72%
08-429.260	Minor Equipment & Small Tools	5,000	.00	.00	6,000	110	1.83%
08-429.261	Computer Equip & Software	3,700	3,790	102.43%	5,600	1,306	23.32%
08-429.310	Legal Services	500	.00	.00	500	.00	.00
08-429.311	Auditing & Accounting Services	1,200	.00	.00	1,200	.00	.00
08-429.313	Engineering Services	20,000	4,794	23.97%	15,000	7,917	52.78%
08-429.315	General Services	600	.00	.00	600	.00	.00
08-429.317	Contracted Services	20,000	.00	.00	20,000	.00	.00
08-429.319	Computer Maint & Support	8,800	5,003	56.85%	6,700	5,819	86.85%
08-429.320	Telephone	500	104	20.84%	500	65	12.99%
08-429.325	Postage	3,000	1,550	51.66%	3,000	770	25.67%
08-429.342	Printing	1,000	.00	.00	1,000	.00	.00
08-429.361	Electric	9,000	4,334	48.15%	9,000	3,230	35.89%
08-429.367	Disposal Cost - LCA/Altn	601,000	.00	.00	600,000	.00	.00
08-429.368	Disposal Cost - Bethlehem	200,000	.00	.00	230,000	.00	.00
08-429.372	I&I--Repairs & Maintenance	150,000	27,496	18.33%	150,000	81,366	54.24%
08-429.373	Facilities Maintenance	6,000	.00	.00	11,000	.00	.00
08-429.375	Equipment Maintenance	2,500	754	30.16%	2,500	1,168	46.71%
08-429.421	Training	300	.00	.00	300	.00	.00
08-429.530	Transmission - LCA/Altn	6,550	.00	.00	6,600	.00	.00
08-429.531	Transmission - Fountain Hill	1,400	309	22.09%	1,400	.00	.00
08-429.532	Transmission - Emmaus	10,000	.00	.00	10,000	.00	.00
08-429.533	Transmission - LCA	15,700	.00	.00	15,700	.00	.00
08-429.534	Debt Service - LCA/Altn	50,000	.00	.00	50,000	.00	.00
08-429.535	Debt Service - Bethlehem	19,600	9,794	49.97%	17,000	8,494	49.96%
08-429.536	Debt Service - Fountain Hill	2,400	600	25.00%	2,400	.00	.00
08-429.600	Capital Construction	10,000	.00	.00	10,000	.00	.00
08-429.601	Patricia Drive Pump Station	.00	.00	.00	.00	.00	.00
08-429.604	Riverside Dr Pump Stn Rehab	.00	.00	.00	.00	.00	.00
08-429.605	Montgomery St Sewer Replcmnt	.00	.00	.00	.00	.00	.00
08-429.606	Trout Creek Int'ceptor Replcmnt	.00	9,882	.00	.00	.00	.00
08-429.699	Capital Reserve	.00	.00	.00	.00	.00	.00
08-429.700	Capital Equipment	27,500	.00	.00	33,000	27,300	82.73%
08-429.740	Maintenance Reserve	.00	.00	.00	.00	.00	.00
08-429.800	Depreciation	.00	.00	.00	.00	.00	.00
Total Wages:		1,437,850	130,539	9.08%	1,465,300	205,482	14.02%
<b>Debt Service - Principal</b>							
08-471.202	Principal - 2010 Bonds	.00	.00	.00	.00	.00	.00
08-471.350	Principal - Lease Pmt	.00	.00	.00	.00	.00	.00
Total Debt Service - Principal:		.00	.00	.00	.00	.00	.00
<b>Debt Service - Interest</b>							
08-472.202	Interest - 2010 Bonds	28,800	.00	.00	.00	.00	.00
08-472.350	Interest - Lease Pmt	.00	.00	.00	.00	.00	.00
Total Debt Service - Interest:		28,800	.00	.00	.00	.00	.00
<b>Miscellaneous</b>							
08-480.000	Miscellaneous Expense	100	.00	.00	100	.00	.00
08-480.005	Financial Service Fees	600	.00	.00	500	74	14.76%
08-480.010	Credit Card Service Fees	5,000	1,224	24.48%	3,800	1,107	29.13%

Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
Total Miscellaneous:		5,700	1,224	21.47%	4,400	1,181	26.83%
<b>Insurance</b>							
08-486.351	Insurance - Commercial	2,400	2,578	107.41%	2,300	2,347	102.05%
08-486.352	Insurance - Business Auto	2,700	2,948	109.19%	2,600	2,482	95.46%
08-486.354	Insurance - Workers Comp	9,400	9,818	104.45%	8,700	9,375	107.76%
Total Insurance:		14,500	15,344	105.82%	13,600	14,204	104.44%
<b>Employee Benefits</b>							
08-487.156	Insurance - Health	85,700	27,835	32.48%	79,000	27,528	34.85%
08-487.158	Insurance - Life & Disability	1,750	561	32.04%	1,700	402	23.66%
08-487.160	Pension	36,800	.00	.00	35,400	.00	.00
08-487.161	Social Security Tax	18,000	5,160	28.66%	17,700	4,943	27.93%
Total Employee Benefits:		142,250	33,555	23.59%	133,800	32,874	24.57%
<b>Prior Year</b>							
08-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Prior Year:		.00	.00	.00	.00	.00	.00
<b>Interfund Transfers</b>							
08-492.010	Transfer to General Fund	152,500	.00	.00	218,900	.00	.00
Total Interfund Transfers:		152,500	.00	.00	218,900	.00	.00
Sewer Fund Revenue Total:		1,781,600	437,667	24.57%	1,836,000	324,872	17.69%
Sewer Fund Expenditure Total:		1,781,600	180,662	10.14%	1,836,000	253,740	13.82%
Net Total Sewer Fund:		.00	257,006	.00	.00	71,132	.00

Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
<b>Refuse &amp; Recycling Fund</b>							
<b>Interest</b>							
10-341.000	Interest Income	60	167	277.77%	100	4	4.16%
	Total Interest:	60	167	277.77%	100	4	4.16%
<b>Sanitation Fees</b>							
10-364.300	Solid Waste Collection	1,400,000	663,056	47.36%	1,180,000	723,686	61.33%
10-364.400	Freon Decal Sales	1,000	60	6.00%	900	160	17.78%
10-364.500	Recycling Container Sales	1,100	280	25.45%	1,100	270	24.55%
10-364.600	Recycling Proceeds	1,500	.00	.00	1,500	61	4.10%
10-364.700	PA Refuse Surcharge	.00	.00	.00	.00	6,272	.00
	Total Sanitation Fees:	1,403,600	663,396	47.26%	1,183,500	730,450	61.72%
<b>Prior Year Reserves</b>							
10-396.000	Prior Year Reserves	.00	.00	.00	41,800	.00	.00
	Total Prior Year Reserves:	.00	.00	.00	41,800	.00	.00
<b>Administration</b>							
10-401.325	Postage	3,000	1,550	51.66%	3,000	770	25.67%
10-401.342	Printing	1,000	.00	.00	1,000	.00	.00
	Total Administration:	4,000	1,550	38.74%	4,000	770	19.25%
<b>Data Processing</b>							
10-407.261	Computer Equip & Software	3,700	3,790	102.43%	5,600	1,306	23.32%
10-407.319	Computer Maint & Support	8,800	5,003	56.85%	6,700	5,819	86.85%
	Total Data Processing:	12,500	8,793	70.35%	12,300	7,125	57.93%
<b>Buildings &amp; Plant</b>							
10-409.240	Supplies	100	.00	.00	100	.00	.00
	Total Buildings & Plant:	100	.00	.00	100	.00	.00
<b>Wages</b>							
10-426.141	Clerical--Full Time	16,900	4,037	23.89%	16,400	3,993	24.35%
10-426.147	Recycling Center - Part Time	8,800	330	3.75%	8,800	220	2.50%
	Total Wages:	25,700	4,367	16.99%	25,200	4,213	16.72%
<b>Sanitation</b>							
10-427.300	Refuse Collection Services	1,013,700	256,287	25.28%	1,100,000	336,147	30.56%
10-427.301	PA Refuse Collection Surcharge	.00	.00	.00	.00	.00	.00
10-427.302	Recycling Costs	1,500	.00	.00	1,500	.00	.00
10-427.303	Grass Collection Services	13,500	385	2.85%	14,000	.00	.00
	Total Sanitation:	1,028,700	256,672	24.95%	1,115,500	336,147	30.13%
<b>Department: 471</b>							
10-471.350	Principal - Least Pmt	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
Total Department: 471:		.00	.00	.00	.00	.00	.00
<b>Department: 472</b>							
10-472.350	Interest - Lease Pmt	.00	.00	.00	.00	.00	.00
Total Department: 472:		.00	.00	.00	.00	.00	.00
<b>Fees &amp; Misc</b>							
10-480.005	Financial Services Fee	500	.00	.00	100	74	74.33%
10-480.010	Credit Card Service Fees	5,000	1,224	24.48%	3,800	1,107	29.13%
Total Fees & Misc:		5,500	1,224	22.25%	3,900	1,181	30.28%
<b>Employee Benefits</b>							
10-487.161	Social Security Tax	1,900	378	19.92%	1,900	361	18.98%
Total Employee Benefits:		1,900	378	19.92%	1,900	361	18.98%
<b>Collections</b>							
10-489.317	Collection Agency Services	.00	.00	.00	.00	.00	.00
Total Collections:		.00	.00	.00	.00	.00	.00
<b>Department: 490</b>							
10-490.740	Tr to Reserves	130,660	.00	.00	.00	.00	.00
Total Department: 490:		130,660	.00	.00	.00	.00	.00
<b>Prior Year</b>							
10-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Prior Year:		.00	.00	.00	.00	.00	.00
<b>Department: 492</b>							
10-492.010	Transfer to General Fund	194,600	.00	.00	62,500	.00	.00
Total Department: 492:		194,600	.00	.00	62,500	.00	.00
Refuse & Recycling Fund Revenue Total:		1,403,660	663,563	47.27%	1,225,400	730,454	59.61%
Refuse & Recycling Fund Expenditure Total:		1,403,660	272,985	19.45%	1,225,400	349,797	28.55%
Net Total Refuse & Recycling Fund:		.00	390,578	.00	.00	380,657	.00



Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
<b>Debt Service Fund</b>							
<b>Interfund Transfers</b>							
20-392.010	Transfer from General Fund	177,400	.00	.00	166,100	.00	.00
	Total Interfund Transfers:	177,400	.00	.00	166,100	.00	.00
<b>Debt Service - Principal</b>							
20-471.202	Principal - 2010 Bonds	103,300	.00	.00	103,300	.00	.00
	Total Debt Service - Principal:	103,300	.00	.00	103,300	.00	.00
<b>Debt Service - Interest</b>							
20-472.202	Interest - 2010 Bonds	73,100	.00	.00	62,200	.00	.00
	Total Debt Service - Interest:	73,100	.00	.00	62,200	.00	.00
<b>Department: 480</b>							
20-480.005	Financial Service Fees	1,000	.00	.00	600	.00	.00
	Total Department: 480:	1,000	.00	.00	600	.00	.00
	Debt Service Fund Revenue Total:	177,400	.00	.00	166,100	.00	.00
	Debt Service Fund Expenditure Total:	177,400	.00	.00	166,100	.00	.00
	Net Total Debt Service Fund:	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
<b>Highway Aid Fund</b>							
<b>Interest</b>							
35-341.000	Interest Income	100	64	64.44%	50	3	6.40%
	Total Interest:	100	64	64.44%	50	3	6.40%
<b>State-Shared Revenue</b>							
35-355.020	Motor Vehicle Fuels Tax	423,700	434,910	102.65%	330,000	.00	.00
35-355.030	Road Turnback	1,100	1,080	98.18%	1,100	1,080	98.18%
	Total State-Shared Revenue:	424,800	435,990	102.63%	331,100	1,080	0.33%
<b>Prior Year Exp</b>							
35-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
	Total Prior Year Exp:	.00	.00	.00	.00	.00	.00
<b>Prior Year Resv</b>							
35-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
	Total Prior Year Resv:	.00	.00	.00	.00	.00	.00
<b>Snow Removal</b>							
35-432.245	Snow Removal Salt	65,000	31,069	47.80%	65,000	55,117	84.80%
	Total Snow Removal:	65,000	31,069	47.80%	65,000	55,117	84.80%
<b>Traffic Control</b>							
35-433.246	Signs & Street Markings	.00	.00	.00	.00	.00	.00
35-433.362	Traffic Signals	4,000	4,198	104.96%	4,000	906	22.64%
	Total Traffic Control:	4,000	4,198	104.96%	4,000	906	22.64%
<b>Street Lighting</b>							
35-434.361	Electric	153,000	38,048	24.87%	152,200	38,075	25.02%
	Total Street Lighting:	153,000	38,048	24.87%	152,200	38,075	25.02%
<b>Streets &amp; Bridges</b>							
35-438.450	Road Program	.00	.00	.00	.00	.00	.00
35-438.700	Capital Equipment	90,000	.00	.00	50,000	.00	.00
35-438.740	Equipment Reserve	.00	.00	.00	.00	.00	.00
	Total Streets & Bridges:	90,000	.00	.00	50,000	.00	.00
<b>Department: 471</b>							
35-471.350	Principal - Lease Pmt	.00	.00	.00	5,600	5,619	100.35%
	Total Department: 471:	.00	.00	.00	5,600	5,619	100.35%
<b>Department: 472</b>							
35-472.350	Interest - Lease Pmt	.00	.00	.00	100	50	49.91%
	Total Department: 472:	.00	.00	.00	100	50	49.91%

Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
Department: 490							
35-490.740	Transfer to Capital Reserves	112,900	.00	.00	54,250	.00	.00
Total Department: 490:		112,900	.00	.00	54,250	.00	.00
Highway Aid Fund Revenue Total:		424,900	436,055	102.63%	331,150	1,083	0.33%
Highway Aid Fund Expenditure Total:		424,900	73,315	17.25%	331,150	99,767	30.13%
Net Total Highway Aid Fund:		.00	362,740	.00	.00	98,684-	.00

Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
<b>Payroll Fund</b>							
<b>Interest Income</b>							
90-341.000	Interest Income	.00	20	.00	.00	.00	.00
	Total Interest Income:	.00	20	.00	.00	.00	.00
	Payroll Fund Revenue Total:	.00	20	.00	.00	.00	.00
	Payroll Fund Expenditure Total:	.00	.00	.00	.00	.00	.00
	Net Total Payroll Fund:	.00	20	.00	.00	.00	.00

Account Number	Account Title	2016-16 Current Year Budget	03/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	03/15 Prior YTD Actual	% of Budget
<b>Subdivision Escrow Fund</b>							
<b>Interfund Transfers</b>							
91-492.060	Transfer to Water Fund	.00	.00	.00	.00	.00	.00
	Total Interfund Transfers:	.00	.00	.00	.00	.00	.00
	Subdivision Escrow Fund Revenue Total:	.00	.00	.00	.00	.00	.00
	Subdivision Escrow Fund Expenditure Total:	.00	.00	.00	.00	.00	.00
	Net Total Subdivision Escrow Fund:	.00	.00	.00	.00	.00	.00
	Total Asset:	.00	.00	.00	.00	.00	.00
	Total Liability:	.00	.00	.00	.00	.00	.00
	Total Equity:	.00	.00	.00	.00	.00	.00
	Total Revenue:	14,076,790	2,956,843	21.01%	13,170,520	2,474,382	18.79%
	Total Expenditure:	14,076,790	2,655,350	18.86%	13,170,520	3,094,466	23.50%
	Net Grand Totals:	.00	301,494	.00	.00	620,084-	.00

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>General Fund</b>							
AG Industrial	IT15505	Holley carb kit, spark plug wire & rotor for Ford tractor	01-451.375	04/15/16	228.52	.00	
AG Industrial	IT15612	Credit -for carb kit	01-451.375	04/18/16	64.17-	.00	
Total AG Industrial:					164.35	.00	
Arbor Fence Co Inc	04152016	Repair baseball backstop & repair & add to chain link fence @ Lindberg Park	01-451.600	04/15/16	10,296.00	10,296.00	04/21/16
Total Arbor Fence Co Inc:					10,296.00	10,296.00	
AT&T Mobility	03052016	2016-Apr wireless charges for 5 tablets	01-415.320	03/05/16	95.85	95.85	04/19/16
Total AT&T Mobility:					95.85	95.85	
Bank of America	04092016	Items for Easter egg hunt on 3/19/2016	01-452.200	04/09/16	228.23	.00	
Total Bank of America:					228.23	.00	
Bonaskiewich, David	04122016	2016 Health Reimbursement	01-406.171	04/12/16	150.00	.00	
Total Bonaskiewich, David:					150.00	.00	
CodeMaster	02292016	2016-Mar residential inspections	01-413.307	02/29/16	1,318.00	.00	
CodeMaster	02292016	2016-Mar-Plan Review	01-413.308	02/29/16	660.00	.00	
CodeMaster	02292016	2016-Mar-Commercial inspections	01-413.306	02/29/16	6,132.96	.00	
CodeMaster	02292016	2016-Mar-Comm Plan Review	01-413.308	02/29/16	3,670.00	.00	
Total CodeMaster:					11,780.96	.00	
Davison & McCarthy	16959	2016 Feb-Lehigh street DD Land development	01-404.318	03/02/16	60.00	.00	
Davison & McCarthy	17211	2016-Mar-MS4 Compliance	01-404.310	04/05/16	12.00	.00	
Total Davison & McCarthy:					72.00	.00	
DCED	04182016	1Q2016 Permit Fees	01-414.318	04/18/16	328.00	.00	
Total DCED:					328.00	.00	
District Court 31-1-08	04082016	File Civil Complaint-1700 Riverside Drive	01-404.314	04/08/16	130.00	130.00	04/12/16
Total District Court 31-1-08:					130.00	130.00	
Eastern Auto Parts Wareho	3IV023917	10 sets of wiper blades	01-430.240	04/12/16	64.90	.00	
Eastern Auto Parts Wareho	3IV025298	Copper core plug for Ford tractor	01-437.375	04/15/16	4.35	.00	
Eastern Auto Parts Wareho	3IV026251	Carburater cleaner	01-430.240	04/18/16	4.15	.00	
Total Eastern Auto Parts Warehouse:					73.40	.00	
Ecco Communications LLC	68070	Leather case with strap for portable radio	01-410.240	04/05/16	156.00	.00	
Total Ecco Communications LLC:					156.00	.00	
ELM	04142016	2016- tub grinding usage	01-431.303	04/14/16	1,990.63	.00	
Total ELM:					1,990.63	.00	
FBI/LEEDA	72454	June 2016 seminar-executive leadership-Kress	01-410.421	04/07/16	650.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
FBI/LEEDA	72455	Sept 2016 seminar-executive leadership-Stiles	01-410.421	04/07/16	650.00	.00	
FBI/LEEDA	72456	Sept 2016 seminar-executive leadership-Kress	01-410.421	04/07/16	650.00	.00	
Total FBI/LEEDA:					1,950.00	.00	
Fromm Electric Supply Cor	51107562	Security lights-Police bldg	01-409.240	04/14/16	63.36	.00	
Total Fromm Electric Supply Corp:					63.36	.00	
Groundhog Lawn & Landsc	04162016	764 Harrison Ave clean-up/trash removal	01-413.317	04/16/16	450.00	.00	
Total Groundhog Lawn & Landscape:					450.00	.00	
Healthworks	133358	PW-new hire physicals	01-406.315	04/01/16	179.00	.00	
Healthworks	133358	New hire Police Officer Physical/Evaluation	01-406.315	04/01/16	138.00	.00	
Healthworks	133800	PW-new hire physicals	01-406.315	04/01/16	179.00	.00	
Total Healthworks:					496.00	.00	
Home Depot Credit Service	8180870	42 bags of concrete mix and mortar mix	01-430.240	04/20/16	384.72	.00	
Total Home Depot Credit Services:					384.72	.00	
Keystone Consulting Engin	147869	2016-Jan/Feb-Lehigh st land development	01-408.318	03/04/16	584.50	.00	
Total Keystone Consulting Engineers:					584.50	.00	
Kutz Inc., E. M.	15413	#5 & #14- Replacement tarps w/bungee	01-437.251	04/12/16	382.00	.00	
Total Kutz Inc., E. M.:					382.00	.00	
Layton, James	04182016	Refund-Paid ambulance subscription twice	01-365.600	04/18/16	45.00	.00	
Total Layton, James:					45.00	.00	
Morning Call, The	002605550	Ad: Classified listing for PT receptionist	01-406.341	03/31/16	781.23	.00	
Total Morning Call, The:					781.23	.00	
MP Outfitters	12696-5	Flashlight holder for police belt	01-410.238	04/04/16	22.00	.00	
MP Outfitters	12850-5	shirt	01-410.238	04/12/16	109.98	.00	
Total MP Outfitters:					131.98	.00	
New Enterprise Stone & Li	6293520	Binder	01-438.245	03/31/16	171.93	.00	
New Enterprise Stone & Li	6299043	coldpatch	01-438.245	04/11/16	236.04	.00	
Total New Enterprise Stone & Lime Co Inc:					407.97	.00	
PA Dept of Labor/Industry-	0537198	2016-Mar - Elevator inspection	01-409.373	03/29/16	94.00	.00	
Total PA Dept of Labor/Industry-E:					94.00	.00	
PA Municipal Health Ins Co	05012016	2016 May coverage	01-487.156	04/01/16	67,443.12	.00	
Total PA Municipal Health Ins Coop:					67,443.12	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
PA One Call System Inc.	678558	2016-Apr-Voice/Fax messages	01-401.320	03/31/16	294.48	.00	
Total PA One Call System Inc.:					294.48	.00	
PPL Electric Utilities	04062016	62400-52006-Apr 2016	01-451.361	04/06/16	18.24	.00	
PPL Electric Utilities	04062016	54060-05002-Apr 2016	01-451.361	04/06/16	22.48	.00	
Total PPL Electric Utilities:					40.72	.00	
ReadyRefresh by Nestle	06D043648152	2016-Mar-Acct#0436481527-Admin	01-409.366	04/04/16	26.85	.00	
ReadyRefresh by Nestle	06D043648154	2016-Mar-Acct#0436481543-Police	01-409.366	04/04/16	26.85	.00	
ReadyRefresh by Nestle	06D043648157	2016-Mar-Acct#0436481576-DPW	01-409.366	04/04/16	29.34	.00	
ReadyRefresh by Nestle	06D044170439	2016-Mar-Acct#0441704392-Franko	01-409.366	04/04/16	2.52-	.00	
Total ReadyRefresh by Nestle:					80.52	.00	
Sands Auto Group	41508	2 wheels for 2014 charger	01-410.251	04/19/16	247.50	.00	
Total Sands Auto Group:					247.50	.00	
Service Electric Cable TV	04012016	Prolog Express - Apr 2016	01-410.315	04/01/16	74.99	.00	
Total Service Electric Cable TV:					74.99	.00	
Service Electric Telephone	04152016	Acct#-0000044158-Minger phone line-4/2016	01-403.240	04/15/16	20.73	.00	
Service Electric Telephone	04152016	Acct#-0000044158-Township phone line-4/2016	01-401.320	04/15/16	543.45	.00	
Total Service Electric Telephone Co:					564.18	.00	
Sodexo Inc & Affiliates	353493	Emergency Meals 1/24/2016	01-406.315	01/29/16	300.00	.00	
Total Sodexo Inc & Affiliates:					300.00	.00	
Stotz/Fatzinger Office Sup	160562	Pen refills	01-401.240	04/08/16	5.00	.00	
Stotz/Fatzinger Office Sup	160562	Legal & standard file folders/legal pad/rubberbands	01-414.240	04/08/16	36.30	.00	
Stotz/Fatzinger Office Sup	160562	adding machine tape/AA, AAA, & 9V batteries	01-402.240	04/08/16	78.02	.00	
Stotz/Fatzinger Office Sup	161348	Tape refills/plastic cups/batteries	01-401.240	04/19/16	99.74	.00	
Total Stotz/Fatzinger Office Supply:					219.06	.00	
Suburban Propane-2022	604208	unleaded	01-401.231	04/12/16	29.18	.00	
Suburban Propane-2022	604208	unleaded	01-410.231	04/12/16	848.34	.00	
Suburban Propane-2022	604208	unleaded	01-430.231	04/12/16	877.53	.00	
Suburban Propane-2022	802836	diesel	01-401.231	04/12/16	17.28	.00	
Suburban Propane-2022	802836	diesel	01-410.231	04/12/16	502.51	.00	
Suburban Propane-2022	802836	diesel	01-430.231	04/12/16	519.79	.00	
Total Suburban Propane-2022:					2,794.63	.00	
Thompson Information Ser	I 68779041	Fair Labor Standard Handbk-2016-Acct # 1296498	01-402.420	03/21/16	536.99	.00	
Total Thompson Information Services:					536.99	.00	
Times News	I000379419-04	Ad:EAC Mtg 4/20/16	01-461.341	04/14/16	32.60	.00	
Times News	I00379174-040	Ad: 2016 CLS-Employment PT receptionist	01-406.341	04/07/16	26.08	.00	



Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Times News:					58.68	.00	
Urban Research & Develop	2305-14-I5-299	LindPk MSP Ph2-March 2016	01-451.312	04/21/16	11,080.00	.00	
Urban Research & Develop	2305-15-I5-299	Laubach & Franko Park MSP-March 2016	01-451.313	04/21/16	9,780.00	.00	
Total Urban Research & Development:					20,860.00	.00	
USDA- APHIS	3001946918	2015-Goose Mgmnt-thru 3/31/2016	01-451.371	04/01/16	183.87	.00	
Total USDA- APHIS:					183.87	.00	
Verizon	04032016	610-433-0563-monitor traffic signals CCB-4/2016	01-410.320	04/03/16	39.53	.00	
Total Verizon:					39.53	.00	
Whitehall Turf Equipment	335279	Toro walk behind mower	01-451.375	04/13/16	43.33	.00	
Whitehall Turf Equipment	335279	1 gal mix & 2 gals oil	01-451.240	04/13/16	96.65	.00	
Total Whitehall Turf Equipment:					139.98	.00	
Total General Fund:					125,114.43	10,521.85	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Fire Fund</b>							
Mid-Atlantic Fire & Air Corp	56561	QRAE III-Gas meter with pump	03-411.240	04/14/16	925.00	.00	
Total Mid-Atlantic Fire & Air Corp.:					925.00	.00	
PBL fire Apparatus Service	4974	#31-12-repair front suction actuator	03-412.374	03/19/16	363.64	.00	
Total PBL fire Apparatus Services LLC:					363.64	.00	
PPL Electric Utilities	04062016	82900-03000-Apr 2016	03-411.320	04/06/16	1,236.91	.00	
Total PPL Electric Utilities:					1,236.91	.00	
Service Electric Telephone	04152016	Acct#-0000050426-ESFC-4/2016	03-411.320	04/15/16	83.13	.00	
Total Service Electric Telephone Co:					83.13	.00	
Suburban Propane-2022	604208	unleaded	03-413.231	04/12/16	179.55	.00	
Suburban Propane-2022	802836	diesel	03-413.231	04/12/16	106.35	.00	
Total Suburban Propane-2022:					285.90	.00	
Western Salisbury Fire Co	04112016	4-18V - Ni-Cd batteries	03-412.240	04/11/16	276.00	.00	
Western Salisbury Fire Co	616439	Basta-EMT class books & equipment	03-412.421	04/20/16	250.00	.00	
Total Western Salisbury Fire Company:					526.00	.00	
Total Fire Fund:					3,420.58	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Water Fund</b>							
PA Municipal Health Ins Co	05012016	2016 May coverage	06-487.156	04/01/16	6,423.16	.00	
Total PA Municipal Health Ins Coop:					6,423.16	.00	
PA Section AWWA	04202016	DiMatteo- Op Cert exams	06-448.421	04/20/16	20.00	.00	
Total PA Section AWWA:					20.00	.00	
PPL Electric Utilities	04062016	59410-04007-Apr 2016	06-448.361	04/06/16	25.86	.00	
PPL Electric Utilities	04062016	30460-06001-Apr 2016	06-448.361	04/06/16	503.55	.00	
Total PPL Electric Utilities:					529.41	.00	
Suburban Propane-2022	604208	unleaded	06-448.231	04/12/16	154.86	.00	
Suburban Propane-2022	802836	diesel	06-448.231	04/12/16	91.73	.00	
Total Suburban Propane-2022:					246.59	.00	
Verizon	04062016	610-435-4231-Fixr Ave wtr pump strn-4/2016	06-448.320	04/06/16	41.47	.00	
Total Verizon:					41.47	.00	
Total Water Fund:					7,260.63	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Sewer Fund</b>							
Ossie & Sons Electric Inc.	3868	Remove, replace & upgrade three phase disconnect	08-429.373	04/11/16	568.00	.00	
Total Ossie & Sons Electric Inc.:					568.00	.00	
PA Municipal Health Ins Co	05012016	2016 May coverage	08-487.156	04/01/16	6,423.16	.00	
Total PA Municipal Health Ins Coop:					6,423.16	.00	
PPL Electric Utilities	04062016	49200-35001-Apr 2016	08-429.361	04/06/16	29.39	.00	
PPL Electric Utilities	04062016	47020-14000-Apr 2016	08-429.361	04/06/16	23.66	.00	
PPL Electric Utilities	04062016	98810-20005-Apr 2016	08-429.361	04/06/16	110.36	.00	
PPL Electric Utilities	04062016	95425-66011-Apr 2016	08-429.361	04/06/16	26.79	.00	
PPL Electric Utilities	04062016	56060-06003-Apr 2016	08-429.361	04/06/16	28.17	.00	
PPL Electric Utilities	04062016	42850-08008-Apr 2016	08-429.361	04/06/16	22.48	.00	
PPL Electric Utilities	04062016	32650-08001-Apr 2016	08-429.361	04/06/16	28.23	.00	
PPL Electric Utilities	04062016	15450-07002-Apr 2016	08-429.361	04/06/16	24.24	.00	
PPL Electric Utilities	04062016	08450-07007-Apr 2016	08-429.361	04/06/16	25.28	.00	
Total PPL Electric Utilities:					318.60	.00	
Suburban Propane-2022	604208	unleaded	08-429.231	04/12/16	154.86	.00	
Suburban Propane-2022	802836	diesel	08-429.231	04/12/16	91.73	.00	
Total Suburban Propane-2022:					246.59	.00	
Total Sewer Fund:					7,556.35	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Refuse &amp; Recycling Fund</b>							
Waste Management Inc	M113028	Dec 2015 Recycling Costs	10-427.302	01/15/16	3,388.00	.00	
Total Waste Management Inc:					3,388.00	.00	
Total Refuse & Recycling Fund:					3,388.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Highway Aid Fund</b>							
PPL Electric Utilities	04062016	79200-43006-Apr 2016	35-434.361	04/06/16	12,403.44	.00	
PPL Electric Utilities	04062016	79000-43000-Apr 2016	35-434.361	04/06/16	606.92	.00	
PPL Electric Utilities	04062016	59610-04003-Apr 2016	35-433.362	04/06/16	34.95	.00	
PPL Electric Utilities	04062016	58010-04003-Apr 2016	35-433.362	04/06/16	32.92	.00	
PPL Electric Utilities	04062016	32810-04003-Apr 2016	35-433.362	04/06/16	32.65	.00	
PPL Electric Utilities	04062016	96549-22003-Apr 2016	35-433.362	04/06/16	31.09	.00	
PPL Electric Utilities	04062016	97159-57000-Apr 2016	35-433.362	04/06/16	36.05	.00	
Total PPL Electric Utilities:					13,178.02	.00	
Total Highway Aid Fund:					13,178.02	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Subdivision Escrow Fund</b>							
Kean, Leroy	04142016	Escrow Release-Devonshire grading escrow	91-248000	04/14/16	1,000.00	.00	
Total Kean, Leroy:					1,000.00	.00	
Total Subdivision Escrow Fund:					1,000.00	.00	
Grand Totals:					160,918.01	10,521.85	

Date: \_\_\_\_\_

President: \_\_\_\_\_  
Board of Commissioners

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
April 14, 2016  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Acting Township Manager.

**ROLL CALL**

**Board Members Present:**

James Brown, President - EXCUSED  
Robert Martucci, Jr., Vice-President  
Debra Brinton, President Pro-Tempore  
James Seagreaves  
Joanne Ackerman

**Staff Present:**

Randy Soriano, Township Manager – EXCUSED  
Cathy Bonaskiewich, Acting Township Manager/Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police  
Don Sabo, Police Sergeant  
Cynthia Sopka, Director of Planning & Zoning  
John Ashley, Esquire, Township Solicitor  
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer – EXCUSED

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms.



Bonaskiewich announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Ms. Bonaskiewich added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. She noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

### **APPROVAL OF THE LIST OF BILLS PAYABLE**

Commissioner Ackerman inquired about invoices entitled “General Matters” from Davison & McCarthy. Attorney Ashley explained that items in this category do not have specific criteria (i.e. research, conferences with staff, preparing policies, writing resolutions, etc.). Commissioner Ackerman also inquired about invoices labeled as “Satisfactions”. Attorney Ashley stated that when liens are filed, his firm must file satisfactions when they are paid.

**Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the list of Bills Payable for the period 3/19/2016-4/8/2016, broken down as follows:**

\$85,771.62 = GENERAL  
\$5,835.17 = FIRE  
\$.93 = LIBRARY  
\$3,140.51 = WATER  
\$13,508.66 = SEWER  
\$86,261.04 = REFUSE & RECYCLING  
\$203.91 = HIGHWAY AID  
\$3,000.00 = SUBDIVISION & ESCROW  
**\$197,721.84 = GRAND TOTAL ALL FUNDS**

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – EXCUSED

**The Motion passed by 4-0.**

### **MINUTES**

#### **March 24, 2016**

Commissioner Martucci declared the Minutes of March 24, 2016 accepted as presented.

## **NEW BUSINESS**

### **ORDINANCES**

None.

### **RESOLUTIONS**

#### **Approving filing the grant application for 2016 Sanitary Sewer Rehabilitation Project.**

Ms. Bonaskiewich stated that the project will take place in the area of East Federal, East Lynnwood and East Paoli Streets, but it is in the same Meter Station 10 area where the Township had worked in for the previous grant in 2015. Mr. Andreas commented that the project is for additional work to help reduce inflow and infiltration into the system.

**Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve Resolution No. 04-2016-1542, authorizing the Acting Township Manager to execute a grant application for the 2016 Sanitary Sewer Rehabilitation Project.**

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – EXCUSED

**The Motion passed by 4-0.**

### **MOTIONS**

None.

### **PRIVILEGE OF THE FLOOR**

Ms. Sandra Yodzio from 1221 Byfield Street expressed concerns about water run-off from a field behind her property that backs up to East Susquehanna Street. Mr. Andreas stated that he will reach out to PennDOT. Commissioner Martucci commented that he would like a meeting between the Township and PennDOT because the water run-off from East Susquehanna Street affects several residents.

Ms. Joann Dove from 1127 Lehigh Avenue stated that her basement is flooded because of the same situation.

Chief Stiles introduced the Police Department's new hire, Officer Jason Harrison, to the Board. Chief Stiles noted that Officer Harrison was sworn in by Judge Pochron on April 8<sup>th</sup> and started training on April 11<sup>th</sup>.

Chief Stiles announced that the restrooms at the Township parks will be open on Saturday, April 23<sup>rd</sup>.

Ms. Sopka gave a PowerPoint presentation on the illegal dumping at Walking Purchase Park. She suggested reaching out to the City of Allentown and Lehigh County in an effort to jointly tackle the dumping.

Ms. Bonaskiewich announced that the bid opening for the Phase II Development at Lindberg Park (secondary pathways and groundcover restoration) took place on April 13<sup>th</sup>. The Township received bids from four companies and they are currently being reviewed. Ms. Bonaskiewich commented that the project should be awarded at the next Board meeting on April 28<sup>th</sup>.

Ms. Bonaskiewich reminded the Board that the first public meeting for the Laubach Park and Franko Farm Master Site Plans will be held on Monday, April 18<sup>th</sup> at 6:30 p.m. The meeting will take place in the Board room of the Municipal Building.

Commissioner Brinton inquired if the Township removes wild animals from residential properties. Chief Stiles stated that the Animal Control Officer only deals with dogs and cats and the removal of wild animals would be the responsibility of the resident. He suggested contacting a critter control company or the PA Game Commission.

Commissioner Brinton stated that the Voter Registration office is anticipating a large turnout for the primary election on April 26<sup>th</sup> and inquired if a Police Officer could be present to help with traffic control. Chief Stiles stated that he will have an additional Officer working that day.

Commissioner Ackerman commended Republic Services for the flyer that was mailed to all residents about garbage and recycling collection.

Commissioner Martucci inquired if fishing at the pond at Laubach park is restricted to youth because of a picture in the newspaper that showed adults fishing in the pond. Ms. Bonaskiewich replied that yes, the pond is only to be used for youth fishing. Mr. Andreas noted that he will check the area for signage about the restriction.

Commissioner Martucci stated that he received two calls from residents about aggressive geese at Laubach Park. Ms. Bonaskiewich stated that she will follow up with the USDA about the goose management program.

Commissioner Martucci announced that an Executive Session will be held after the Workshop to discuss personnel matters.

## **ADJOURNMENT**

Commissioner Brinton made a Motion to adjourn the Meeting. Seconded by Commissioner Ackerman. The time was 8:25 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Assistant Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on April 14, 2016.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL

**SALISBURY TOWNSHIP**  
Lehigh County, Pennsylvania  
**Board of Commissioners Workshop Meeting**  
**April 28, 2016**  
**7:30 p.m.**  
(approximate time)

**Topics of discussion:**

- Discussion on resolution/policy pertaining to fire equipment usage