

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
April 28, 2016  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that an Executive Session will be held after the Workshop to discuss personnel matters.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Acting Township Manager.

**ROLL CALL**

**Board Members Present:**

James Brown, President  
Robert Martucci, Jr., Vice-President  
Debra Brinton, President Pro-Tempore  
James Seagreaves  
Joanne Ackerman

**Staff Present:**

Randy Soriano, Township Manager – EXCUSED  
Cathy Bonaskiewich, Acting Township Manager/Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police - EXCUSED  
Kevin Soberick, Police Sergeant  
Cynthia Sopka, Director of Planning & Zoning  
John Ashley, Esquire, Township Solicitor  
David Tettemer, rep of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Ms. Bonaskiewich added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. She noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

### **APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE**

**Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve the unaudited Financial Report for the period ending March 31, 2016 and the list of Bills Payable for the period 4/9/2016-4/22/2016, broken down as follows:**

\$125,114.43 = GENERAL  
\$3,420.58 = FIRE  
\$0 = LIBRARY  
\$7,260.63 = WATER  
\$7,556.35 = SEWER  
\$3,388.00 = REFUSE & RECYCLING  
\$13,178.02 = HIGHWAY AID  
\$1,000.00 = SUBDIVISION & ESCROW  
**\$160,918.01** = GRAND TOTAL ALL FUNDS

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

### **MINUTES**

#### **April 14, 2016**

Commissioner Brown noted an error on Page 1. Commissioner Brown declared the Minutes of April 14, 2016 accepted with the correction.

## **NEW BUSINESS**

### **ORDINANCES**

None.

### **RESOLUTIONS**

None.

### **MOTIONS**

#### **Zoning Hearing Board Appointment.**

Commissioner Brown made a Motion to appoint Mr. Joseph Kovach of 947 E. Lexington Street to the Zoning Hearing Board. Commissioner Martucci seconded the Motion.

Commissioner Brown closed the nominations.

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

#### **Accept Architectural Services Proposal.**

Ms. Bonaskiewich stated that the Township received two proposals for architectural services for the construction of the pavilion, restroom and storage facilities included in the Phase 3 development of Lindberg Park. She explained that because the Township is including a physical structure in this phase, the services of an architectural firm are needed to work in conjunction with URDC. Ms. Bonaskiewich noted that the work will not take place until next year, but the plans, design and engineering needs to be completed this year.

**Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to accept the proposal from Alloy5 for architectural services related to the Phase 3 development of the Lindberg Park Master Site Plan.**

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**Lindberg Park Phase 2 Bid Award.**

Ms. Bonaskiewich stated that the Township is in receipt of four bids for the Lindberg Park Phase 2 development work, which will take place late this summer. She noted that the base bid included a porous, bituminous material for the pathways, but Alternate 1 incorporated the use of Flexipave material instead, which is the same material as the perimeter trail. Ms. Bonaskiewich stated that Alternate 2 consisted of fencing material in which the contractor would be removing some hardwoods and using pressure treated wood instead.

Ms. Bonaskiewich recommended to move forward with the lowest bidder who included the base bid with Alternate 1 (Flexipave installation) so that there is a continuity with the perimeter trail.

**Motion by Commissioner Brown, seconded by Commissioner Martucci, to award the bid to Charlie Nansteel Tree & Excavation, LLC for the Lindberg Park Phase 2 Development Project, to install a flexible, porous pavement, Flexipave, as specified by Alternate 1 in the amount of \$500,248.53, further contingent on the Contractor submitting the signed contracts, bonds and insurances as called for in the Specifications with execution of contracts document by the Acting Manager.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**Approve Change Order No. 1 for work associated with Phase 2 of the Lindberg Park Master Site Plan.**

Ms. Bonaskiewich explained that a Change Order is necessary in order to remove the cost of the Flexipave material from the bid itself due to the Township's ability to purchase it directly from the manufacturer. The change order will reduce the awarded bid by \$92,317.50.

**Motion by Commissioner Brown, seconded by Commissioner Ackerman, to approve Change Order No. 1.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**PROCLAMATION****Commemorating Jerusalem Western Salisbury Church's 275<sup>th</sup> Anniversary.**

Ms. Bonaskiewich announced that Jerusalem Western Salisbury Church is celebrating their 275<sup>th</sup> anniversary this year and to celebrate the milestone, they will be holding a banquet on Sunday, May 1<sup>st</sup>. She noted that Commissioner Ackerman will be attending the banquet to present the proclamation from the Township at that time.

**PRIVILEGE OF THE FLOOR**

Mr. Daniel Freed of 710 E. Montgomery Street expressed concerns about excess water in his basement and yard. He stated that he did not have the problems until the Township repaved the street. Mr. Andreas commented that there is high ground water in the area, but the work that was done was to replace and repair a sanitary sewer line so that the stormwater can no longer get into the line; therefore, the water will find another way to travel. Mr. Andreas noted that he will follow up on site.

Mr. Chris Hidley from 1518 E. Emmaus Avenue expressed concerns about a new home that was built behind his property because of water issues he feels arose from the construction of the house. Mr. Tettemer stated that he will visit the site to ensure the erosion control and grading that was done matches the approved plan.

Mr. Bob Agonis of 1189 Meadowbrook Circle West inquired about water pressure issues in the Bethlehem area of the Township after reading an article about a home that burned on Elinor Street. Mr. David Tomcics, Fire Chief of Eastern Salisbury Fire Department, stated that three homes in the area have been a total loss because of the lack of water available to the hydrants. Commissioner Brown suggested reaching out to Bethlehem about getting a fire flow to the hydrants since it is their water. Commissioner Martucci suggested that Attorney Ashley look into the contract between the Township and Bethlehem to realize their obligation.

Commissioner Martucci commented that a resident from Woodside Court expressed concerns about overgrowth in a retention pond in the area. Mr. Andreas stated that the Public Works Department will be cleaning it out and cutting it back.

Commissioner Martucci stated that a resident inquired about a “No Parking” sign on Weil Street. He commented that the same resident expressed concerns about dogs, bicycles and skateboards on the tennis courts Laubach Park. Sergeant Soberick encouraged the resident to call the police when he sees the activity.

Ms. Sopka stated that the clean-up at Walking Purchase Park was a success with the help of many people. She noted that pictures of the clean-up are on the Township website.

Mr. Andreas stated that that he met with the residents who will be affected by the storm sewer project on Public Road and Attorney Ashley will be contacting them about getting the easement. He also noted that he spoke with a representative of PennDOT in regards to stormwater issues along East Susquehanna Street and is hopeful that a meeting might take place next week.

Mr. Andreas announced that the new Highway Supervisor started last week, and the Equipment Operators will be starting next week. He noted that they are still working on filling the mechanic position and thanked the Board for their support during the hiring process.

### **ADJOURNMENT**

Commissioner Ackerman made a Motion to adjourn the Meeting. Seconded by Commissioner Brinton. The time was 7:50 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Assistant Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on April 28, 2016.

Approved and certified on this date:

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Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL