

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
April 14, 2016  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Acting Township Manager.

**ROLL CALL**

**Board Members Present:**

James Brown, President - EXCUSED  
Robert Martucci, Jr., Vice-President  
Debra Brinton, President Pro-Tempore  
James Seagreaves  
Joanne Ackerman

**Staff Present:**

Randy Soriano, Township Manager – EXCUSED  
Cathy Bonaskiewich, Acting Township Manager/Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police  
Don Sabo, Police Sergeant  
Cynthia Sopka, Director of Planning & Zoning  
John Ashley, Esquire, Township Solicitor  
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer – EXCUSED

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms.

Bonaskiewich announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Ms. Bonaskiewich added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. She noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

### **APPROVAL OF THE LIST OF BILLS PAYABLE**

Commissioner Ackerman inquired about invoices entitled “General Matters” from Davison & McCarthy. Attorney Ashley explained that items in this category do not have specific criteria (i.e. research, conferences with staff, preparing policies, writing resolutions, etc.). Commissioner Ackerman also inquired about invoices labeled as “Satisfactions”. Attorney Ashley stated that when liens are filed, his firm must file satisfactions when they are paid.

**Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the list of Bills Payable for the period 3/19/2016-4/8/2016, broken down as follows:**

\$85,771.62 = GENERAL  
\$5,835.17 = FIRE  
\$.93 = LIBRARY  
\$3,140.51 = WATER  
\$13,508.66 = SEWER  
\$86,261.04 = REFUSE & RECYCLING  
\$203.91 = HIGHWAY AID  
\$3,000.00 = SUBDIVISION & ESCROW  
**\$197,721.84 = GRAND TOTAL ALL FUNDS**

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – EXCUSED

**The Motion passed by 4-0.**

### **MINUTES**

#### **March 24, 2016**

Commissioner Martucci declared the Minutes of March 24, 2016 accepted as presented.

## **NEW BUSINESS**

### **ORDINANCES**

None.

### **RESOLUTIONS**

#### **Approving filing the grant application for 2016 Sanitary Sewer Rehabilitation Project.**

Ms. Bonaskiewich stated that the project will take place in the area of East Federal, East Lynnwood and East Paoli Streets, but it is in the same Meter Station 10 area where the Township had worked in for the previous grant in 2015. Mr. Andreas commented that the project is for additional work to help reduce inflow and infiltration into the system.

**Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve Resolution No. 04-2016-1542, authorizing the Acting Township Manager to execute a grant application for the 2016 Sanitary Sewer Rehabilitation Project.**

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – EXCUSED

**The Motion passed by 4-0.**

### **MOTIONS**

None.

### **PRIVILEGE OF THE FLOOR**

Ms. Sandra Yodzio from 1221 Byfield Street expressed concerns about water run-off from a field behind her property that backs up to East Susquehanna Street. Mr. Andreas stated that he will reach out to PennDOT. Commissioner Martucci commented that he would like a meeting between the Township and PennDOT because the water run-off from East Susquehanna Street affects several residents.

Ms. Joann Dove from 1127 Lehigh Avenue stated that her basement is flooded because of the same situation.

Chief Stiles introduced the Police Department's new hire, Officer Jason Harrison, to the Board. Chief Stiles noted that Officer Harrison was sworn in by Judge Pochron on April 8<sup>th</sup> and started training on April 11<sup>th</sup>.

Chief Stiles announced that the restrooms at the Township parks will be open on Saturday, April 23<sup>rd</sup>.

Ms. Sopka gave a PowerPoint presentation on the illegal dumping at Walking Purchase Park. She suggested reaching out to the City of Allentown and Lehigh County in an effort to jointly tackle the dumping.

Ms. Bonaskiewich announced that the bid opening for the Phase II Development at Lindberg Park (secondary pathways and groundcover restoration) took place on April 13<sup>th</sup>. The Township received bids from four companies and they are currently being reviewed. Ms. Bonaskiewich commented that the project should be awarded at the next Board meeting on April 28<sup>th</sup>.

Ms. Bonaskiewich reminded the Board that the first public meeting for the Laubach Park and Franko Farm Master Site Plans will be held on Monday, April 18<sup>th</sup> at 6:30 p.m. The meeting will take place in the Board room of the Municipal Building.

Commissioner Brinton inquired if the Township removes wild animals from residential properties. Chief Stiles stated that the Animal Control Officer only deals with dogs and cats and the removal of wild animals would be the responsibility of the resident. He suggested contacting a critter control company or the PA Game Commission.

Commissioner Brinton stated that the Voter Registration office is anticipating a large turnout for the primary election on April 26<sup>th</sup> and inquired if a Police Officer could be present to help with traffic control. Chief Stiles stated that he will have an additional Officer working that day.

Commissioner Ackerman commended Republic Services for the flyer that was mailed to all residents about garbage and recycling collection.

Commissioner Martucci inquired if fishing at the pond at Laubach park is restricted to youth because of a picture in the newspaper that showed adults fishing in the pond. Ms. Bonaskiewich replied that yes, the pond is only to be used for youth fishing. Mr. Andreas noted that he will check the area for signage about the restriction.

Commissioner Martucci stated that he received two calls from residents about aggressive geese at Laubach Park. Ms. Bonaskiewich stated that she will follow up with the USDA about the goose management program.

Commissioner Martucci announced that an Executive Session will be held after the Workshop to discuss personnel matters.

## **ADJOURNMENT**

Commissioner Brinton made a Motion to adjourn the Meeting. Seconded by Commissioner Ackerman. The time was 8:25 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Assistant Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on April 14, 2016.

Approved and certified on this date:

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Cathy Bonaskiewich

Date: \_\_\_\_\_

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