

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
March 24, 2016  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that the Board will hold an Executive Session after the Workshop to discuss land acquisition and personnel matters.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Acting Township Manager.

**ROLL CALL**

**Board Members Present:**

James Brown, President  
Robert Martucci, Jr., Vice-President  
Debra Brinton, President Pro-Tempore  
James Seagreaves  
Joanne Ackerman

**Staff Present:**

Randy Soriano, Township Manager – EXCUSED  
Cathy Bonaskiewich, Acting Township Manager/Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police  
Don Sabo, Police Sergeant  
Cynthia Sopka, Director of Planning & Zoning  
John Ashley, Esquire, Township Solicitor  
David Tettemer, representative of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Ms. Bonaskiewich added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. She noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

### **APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE**

**Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to approve the unaudited Financial Report for the period ending February 29, 2016 and the list of Bills Payable for the period 3/5/2016-3/18/2016, broken down as follows:**

\$158,675.42 = GENERAL  
\$23,490.92 = FIRE  
\$54.90 = LIBRARY  
\$88,059.07 = WATER  
\$47,790.46 = SEWER  
\$1,900.00 = REFUSE & RECYCLING  
\$13,246.62 = HIGHWAY AID  
\$392.32 = REFUND  
**\$333,554.81** = GRAND TOTAL ALL FUNDS

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

### **MINUTES**

#### **March 10, 2016**

Commissioner Brown declared the Minutes of March 10, 2016 accepted as presented.

## **NEW BUSINESS**

### **ORDINANCES**

None.

### **RESOLUTIONS**

#### **Amend the Civil Service Rules & Regulations (Promotion & Residency).**

Ms. Bonaskiewich explained that the promotional requirement is to incorporate the rank of Corporal. The residency requirement is a matter of conflict between the Civil Service regulations and what was in the Collective Bargaining Agreement, so the Civil Service Commission opted to remove it from the regulations.

**Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve Resolution No. 03-2016-1540, amending the Civil Service rules and regulations in regards to promotion and residency requirements.**

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

#### **Submit a DCNR Community Conservation Partnership Program (C2P2) Grant Application for Lindberg Park Phase 4 Development.**

Ms. Bonaskiewich stated that a formal Resolution is required to be submitted with the grant application, which is due April 13, 2016. She reminded the Board that the work will include the playground spray pad, quiet garden area rehabilitation, lot, circulation and stormwater improvements, and a new pickle ball court.

**Motion by Commissioner, seconded by Commissioner, to approve Resolution No. 03-2016-1541, submitting a DCNR Community Conservation Partnership Program (C2P2) grant application for Lindberg Park Phase 4.**

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES

COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

### **MOTIONS**

**None.**

### **PRIVILEGE OF THE FLOOR**

Mr. Ronald Evans of 1615 Beech Street was present to express concerns about neighbors building large fires for recreational purposes. He also requested more patrols on Rader Avenue and Beech Street because of suspecting illegal drugs in the area. Mr. Evans also complained about garbage on a neighbor's property. Chief Stiles and Ms. Sopka stated that they will follow up on the issues.

Commissioner Martucci stated that he received a call from a resident on Black River Road who complained that a neighbor rides a golf cart on her driveway without her permission. The resident also stated that a pipe under a bridge on Black River Road is clogged and water overflows the bridge. Chief Stiles and Mr. Andreas stated that they will follow up on the issues.

Commissioner Seagreaves stated that he received two phone calls from residents on East Paoli Street expressing concerns about digging by UGI. He noted that the work is being done in the right-of-way and stated that he informed the residents to call UGI directly since the Township does not have jurisdiction.

Commissioner Ackerman stated she received two complaints about the storm drain at Beverly Drive and Green Acres Drive. Mr. Andreas stated he will evaluate it.

Commissioner Ackerman thanked the Recreation Committee for their efforts with the Egg Hunt on March 19<sup>th</sup>.

Commissioner Brown announced that President Obama declared Pennsylvania a disaster area for the snow storm, opening up federal monies. Ms. Bonaskiewich stated that the Township has received notification from Lehigh County Emergency Management and the Township must now provide them with more detailed information of the cost associated with the storm.

Commissioner Brown requested to hold an employee appreciation luncheon for all Township personnel. It was the consensus of the Board to hold the luncheon on a Thursday in April or May.

Chief Stiles stated that the Police Department will be participating in a new reading program, "Cops and Kids," for children in the elementary schools.

Mr. Andreas stated that the interview process has been completed for the positions in the Public Works Department and he is hopeful that the new hires can begin in the middle of April or beginning of May.

Ms. Bonaskiewich asked for a consensus from the Board in regards to the geese management at Laubach Park. It was the consensus of the Board to not take any action at this time, but to contact the USDA on an as-needed basis.

Ms. Bonaskiewich announced that the Township will be holding the first public meeting on the Laubach Park and Franko Farm Master Site Plan development on Monday, April 18<sup>th</sup> at 6:30 p.m. in the Municipal Building.

### **ADJOURNMENT**

Commissioner Ackerman made a Motion to adjourn the Meeting. Seconded by Commissioner Martucci. The time was 7:45 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Assistant Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on March 24, 2016.

Approved and certified on this date:

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Cathy Bonaskiewich

Date: \_\_\_\_\_

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