

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
March 10, 2016
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that the Board will hold an Executive Session after the Regular meeting to discuss personnel and possible litigation matters.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Acting Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager – EXCUSED
Cathy Bonaskiewich, Acting Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the

Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Ms. Bonaskiewich added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. She noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve the list of Bills Payable for the period 2/20/2016-3/4/2016, broken down as follows:

\$65,167.80 = GENERAL
\$1,779.30 = FIRE
\$54.90 = LIBRARY
\$163,791.72 = WATER
\$120,876.79 = SEWER
\$85,446.56 = REFUSE & RECYCLING
\$14,164.48 = HIGHWAY AID
\$12,901.00 = SUBDIVISION & ESCROW
\$464,182.55 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

February 25, 2016

Commissioner Brown declared the Minutes of February 25, 2016 accepted as presented.

NEW BUSINESS

ORDINANCES

Amending Burning Ordinance Regulations.

Ms. Bonaskiewich explained that the Township's current Ordinance is open to interpretation, so with input from multiple departments and head fire inspector, Dustin Grow, the Ordinance has been updated with more thorough language.

The Board thanked the employees for their efforts in amending the Ordinance.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to adopt Ordinance No. 03-2016-602, amending the Burning Ordinance regulations.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Amending Traffic Regulations – Stop Signage.

Ms. Bonaskiewich stated that the recommendation to add stop signs at 11 uncontrolled intersections initially came from the Township's Workplace Safety Committee, but it has been reviewed and recommended by the Police Department.

Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to adopt Ordinance No. 03-2016-604, amending Traffic Regulations regarding Stop Signage.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Amending Traffic Regulations – Speed Limit – Fairview Road.

Ms. Bonaskiewich commented that PennDOT requested to reduce the speed limit on Fairview Road to 35 miles per hour. She noted that it is a state road and because the speed limit is below 40 miles per hour, it needs to be identified in an Ordinance as being restricted.

Motion by Commissioner Seagreaves, seconded by Commissioner Brinton, to adopt Ordinance No. 03-2016-603, amending traffic regulations regarding the speed limit on Fairview Road.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

RESOLUTIONS

Accepting the retirement of Roger Moyer.

Ms. Bonaskiewich stated that Mr. Moyer, the Highway Supervisor for the Public Works Department, will be retiring from the Township after more than 43 years of service.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to accept the retirement of Mr. Roger Moyer.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Expressing Appreciation to Roger Moyer for 43 years of service to Salisbury Township.

The Board thanked Mr. Moyer for his many years of service to the Township.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to express appreciation to Mr. Roger Moyer for 43 years of service to Salisbury Township.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES

COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Accepting the retirement of Gail King.

Ms. Bonaskiewich stated that Ms. King, the Township's Accounting Supervisor, will be retiring from the Township after 20 years of service.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to accept the retirement of Ms. Gail King.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Expressing Appreciation to Gail King for 20 years of service to Salisbury Township.

The Board thanked Ms. King for her years of service.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to express appreciation to Ms. King for 20 years of service to Salisbury Township.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MOTIONS

To Approve Payment #2/Final to Doli Construction in the amount of \$14,357.24.

Ms. Bonaskiewich stated that the payment to Doli Construction is for work associated with the open-cut spot repairs to the sanitary sewer system piping. She noted that the project was completed under the bid amount, and this represents the final payment, including retainage.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve Payment #2/Final to Doli Construction, in the amount of \$14,357.24.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Mr. Tom Gibbons and Mr. George Young provided the Board with an update of the Lester Young monument that is to be erected at Laubach Park. Mr. Young supplied the Board with a preliminary drawing of the monument and noted that he has raised monies towards the cost, which is estimated at \$4,000. He noted that he will continue to do fundraising around the community and possibly at SYA games. Ms. Bonaskiewich commented that the monument is being incorporated into the Laubach Park Master Site Plan. Mr. Young inquired if the Township could provide a donation. Commissioner Brown replied that the Board will discuss it.

Dr. Randy Ziegenfuss, Salisbury Township School District Superintendent, and Mr. Frank Frankenfield, School Board President, were present to introduce themselves in order “to improve relations between the Township and the school district.” The Board thanked them for reaching out to the Township.

Commissioner Martucci stated that he received a phone call from Mr. David Eckhart of 710 Public Road who requested an update about the repairs to the drainage ditch behind his house. Mr. Andreas replied that the area was evaluated and is under design for a project that will be part of capital bond work. Mr. Tettemer commented that the survey was done, plans are prepared and the project will go out to bid at the end of April with an anticipated summer start. He explained that the work includes a 15’ plastic pipe with manholes and inlets that will run from the end of Kline Avenue to the driveway at Public Road and will tie into the existing system. Mr. Tettemer noted that there will be a need for an easement for the extension of Kline Avenue, but noted that he does not anticipate a problem with that.

Commissioner Brinton inquired about the Township’s ability to be reimbursed from Republic Services due to garbage complaints. Ms. Bonaskiewich replied that there is a structure in the contract which states the Township can fine Republic Services if there are repeated issues in a

neighborhood. She noted that as long as they are remedying the problem, which they are, the Township does not have a recourse.

Commissioner Seagreaves stated that he received a call from a homeowner at the end of Paxford Road who expressed concerns about brush and growth in Trout Creek that is forcing water to spill over the banks. Mr. Seagreaves inquired as to who is responsible for cleaning up the creek. Ms. Bonaskiewich stated that any cleanout of the stream itself would be the homeowner's responsibility, but noted that she would like to see the situation firsthand.

Commissioner Ackerman questioned if the Public Works Department has plans to resurface South Edward Street. Mr. Andreas stated that it is currently part of their plan and is included in the budget.

Ms. Sopka reminded the Board about the Rain Barrel Workshop on April 2nd and the cleanup event at Walking Purchase Park on April 24th.

Commissioner Ackerman announced that an Egg Hunt at Lindberg Park will be held on March 19th at 10am for children ages 3-10.

Chief Stiles stated that the candidate for the Police Officer position has completed his testing and can hopefully be sworn in shortly.

Chief Stiles commented that he will be attending the FBI Law Enforcement Executive Development Conference in Memphis, TN in April.

Mr. Andreas thanked Mr. Roger Moyer for his dedication to serving the community.

Ms. Bonaskiewich stated that the Lindberg Park Phase II Project (secondary pathways, interior pathways and groundcover restoration) is going out to bid. She stated that bids are due April 13th, and the project should be ready for awarding at the April 28th meeting, as long as all goes well in the bid review.

Ms. Bonaskiewich announced that the Township's new website should be up and running by the end of March.

ADJOURNMENT

Commissioner Martucci made a Motion to adjourn the Meeting. Seconded by Commissioner Brinton. The time was 7:44 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Assistant Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on March 10, 2016.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL