

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—February 25, 2016
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

4. Financial Report – Jan 2016 and Bills Payable – Period 2/6/16 – 2/19/16

5. Approval of the Minutes –February 11, 2016

6. New Business

A. ORDINANCES - none

B. RESOLUTIONS - none

C. MOTIONS

1. Motion – To Appoint a Police Officer

2. Motions – Related to Lindberg Park Master Site Plan development work

- Motion to Retain URDC to commence the design, drawing and bid specs for the development of Phase III at Lindberg Park
- Motion to authorize URDC to develop a grant application for Phase IV development at Lindberg Park

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

**Workshop to follow regular meeting*

**Executive Session*

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
General Fund							
Property Taxes							
01-301.100	Real Estate Tax - Current	2,210,500	.00	.00	1,723,000	.00	.00
01-301.400	Real Estate Tax - Claims	30,000	631	2.10%	18,000	972	5.40%
01-301.600	Real Estate Tax - Interim	3,000	.00	.00	500	.00	.00
Total Property Taxes:		2,243,500	631	0.03%	1,741,500	972	0.06%
Local Enabling Taxes							
01-310.100	Realty Transfer Tax	400,000	27,199	6.80%	340,000	12,115	3.56%
01-310.200	Earned Income Tax	2,200,000	75,363	3.43%	2,200,000	76,155	3.46%
01-310.400	Local Services Tax	450,000	8,327	1.85%	430,000	6,717	1.56%
Total Local Enabling Taxes:		3,050,000	110,889	3.64%	2,970,000	94,987	3.20%
Business Licenses & Permits							
01-321.600	Sign Permits	1,000	.00	.00	500	.00	.00
01-321.800	Cable Franchise Fees	240,000	.00	.00	220,000	.00	.00
Total Business Licenses & Permits:		241,000	.00	.00	220,500	.00	.00
Non-Business Licenses & Permit							
01-322.810	Pole Permits	.00	.00	.00	.00	.00	.00
01-322.820	Street-Opening Permits	2,000	65	3.25%	2,000	45	2.25%
01-322.830	Curbing Permits	100	.00	.00	100	.00	.00
01-322.840	Moving Permits	200	6	3.00%	200	9	4.50%
01-322.850	Solicitation Permit	100	50	50.00%	100	.00	.00
Total Non-Business Licenses & Permit:		2,400	121	5.04%	2,400	54	2.25%
Fines							
01-331.110	Vehicle Code Violations	60,000	4,932	8.22%	50,000	5,895	11.79%
01-331.120	Violation of Ordinances	25,000	1,297	5.19%	23,000	875	3.80%
01-331.130	State Police Fines	8,000	.00	.00	9,000	.00	.00
Total Fines:		93,000	6,229	6.70%	82,000	6,771	8.26%
Interest							
01-341.000	Interest Income	1,000	820	81.96%	1,000	2	0.18%
01-341.100	Lien Interest Income	8,000	306	3.83%	8,000	124	1.55%
Total Interest:		9,000	1,126	12.51%	9,000	125	1.39%
Rents & Royalties							
01-342.100	Verizon Lease Payments	26,500	3,962	14.95%	25,950	4,425	17.05%
01-342.200	Magistrate Office Rent	29,800	2,487	8.35%	29,600	4,905	16.57%
Total Rents & Royalties:		56,300	6,450	11.46%	55,550	9,331	16.80%
Federal Grants							
01-351.025	Bulletproof Vest Grant	1,800	.00	.00	3,000	.00	.00
01-351.120	FEMA Grant Monies	.00	.00	.00	.00	.00	.00
Total Federal Grants:		1,800	.00	.00	3,000	.00	.00

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
State Grants							
01-354.020	Safe Streets Grant	.00	.00	.00	.00	.00	.00
01-354.025	Seatbelt Program Grant	2,000	.00	.00	2,000	.00	.00
01-354.030	SO/Aggressive Driver Grant	4,000	.00	.00	4,000	.00	.00
01-354.040	Recycling Grant	40,000	.00	.00	40,000	.00	.00
01-354.050	Keystone Grant	.00	.00	.00	.00	.00	.00
01-354.100	Main Street Initiatives Grant	.00	.00	.00	.00	.00	.00
01-354.110	CDBG: Storm Sewer Improv Proj	.00	.00	.00	.00	.00	.00
01-354.120	Gaming Grant: Casino Corr Traf	29,500	.00	.00	10,900	.00	.00
01-354.130	Regional Init Grant: SALDO Upd	.00	.00	.00	.00	.00	.00
01-354.140	Park Development Grant(s)	470,900	25,000	5.31%	248,900	.00	.00
01-354.150	PA DEP Grant(s)	15,000	.00	.00	.00	.00	.00
Total State Grants:		561,400	25,000	4.45%	305,800	.00	.00
State-Shared Revenue							
01-355.010	Public Utility Tax	6,400	.00	.00	6,000	.00	.00
01-355.040	Beverage License & Tavern Tax	3,500	.00	.00	1,800	.00	.00
01-355.050	Foreign Casualty Insurance Tax	258,800	.00	.00	260,000	.00	.00
01-355.070	Foreign Fire Insurance Tax	103,000	.00	.00	110,000	.00	.00
Total State-Shared Revenue:		371,700	.00	.00	377,800	.00	.00
In Lieu Of Taxes							
01-359.100	Payments in Lieu of Taxes	28,200	.00	.00	28,200	.00	.00
Total In Lieu Of Taxes:		28,200	.00	.00	28,200	.00	.00
Service Fees							
01-360.100	Fees for Svcs--DPW	.00	.00	.00	.00	.00	.00
01-360.200	Fees for Svcs--Police Security	12,000	.00	.00	15,000	.00	.00
01-360.250	Fees for Svcs--Police SRO	52,200	.00	.00	50,400	.00	.00
01-360.300	Fees for Svcs--Finance	1,500	146	9.75%	1,500	184	12.25%
Total Service Fees:		65,700	146	0.22%	66,900	184	0.27%
Review Fees							
01-361.310	Planning & SALDO Fees	3,000	.00	.00	3,000	1,250	41.67%
01-361.330	Zoning Appeals & Fees	10,000	305	3.05%	5,000	185	3.70%
01-361.340	Building Code Appeal	1,500	.00	.00	1,000	750	75.00%
01-361.350	Legal Review Fees	10,000	771	7.71%	10,000	297	2.97%
01-361.360	Engineering Review Fees	40,000	3,070	7.68%	40,000	4,120	10.30%
01-361.500	Sale - Maps/Copies/Publication	1,000	.00	.00	2,000	60	2.98%
Total Review Fees:		65,500	4,146	6.33%	61,000	6,662	10.92%
Public Safety Fees							
01-362.130	Security Alarm Monitoring	1,500	.00	.00	1,500	250	16.67%
01-362.410	Building Permits	90,000	5,227	5.81%	75,000	5,252	7.00%
01-362.415	Mechanical Permits	25,000	916	3.66%	25,000	1,370	5.48%
01-362.420	Electrical Permits	35,000	2,744	7.84%	40,000	1,370	3.43%
01-362.430	Plumbing Permits	20,000	1,366	6.83%	23,000	1,212	5.27%
01-362.440	On-Site Sewage Permits	2,500	.00	.00	3,500	.00	.00
01-362.450	Re-Inspection Fee	5,000	670	13.40%	2,000	240	12.00%
01-362.460	PA State Fee - Permits	.00	.00	.00	.00	.00	.00
01-362.470	Fire Inspection Fee	35,000	1,160	3.31%	.00	1,025	.00

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
Total Public Safety Fees:		214,000	12,083	5.65%	170,000	10,719	6.31%
Snow Removal							
01-363.510	PennDOT/Snow Removal	1,700	.00	.00	1,700	.00	.00
Total Snow Removal:		1,700	.00	.00	1,700	.00	.00
Sanitation Fees							
01-364.300	Solid Waste Collection	.00	.00	.00	.00	.00	.00
01-364.400	Freon Decal Sales	.00	.00	.00	.00	.00	.00
01-364.500	Recycling Container Sales	.00	.00	.00	.00	.00	.00
01-364.600	Recycling Proceeds	.00	.00	.00	.00	.00	.00
01-364.700	PA Refuse Surcharge	.00	.00	.00	.00	.00	.00
01-364.900	Scrap Metal Recycling	400	91	22.80%	1,000	.00	.00
Total Sanitation Fees:		400	91	22.80%	1,000	.00	.00
Membership Fees							
01-365.600	Ambulance Subscriptions	28,000	1,815	6.48%	28,000	1,880	6.71%
Total Membership Fees:		28,000	1,815	6.48%	28,000	1,880	6.71%
Recreational User Fees							
01-367.200	Fundraising Proceeds	3,000	675	22.50%	5,000	.00	.00
01-367.500	Pavilion Reservation Fee	3,000	.00	.00	3,000	.00	.00
Total Recreational User Fees:		6,000	675	11.25%	8,000	.00	.00
Miscellaneous							
01-380.000	Miscellaneous Revenue	400	20	5.00%	400	.00	.00
01-380.001	Misc Utility Revenue	10,000	303	3.03%	10,000	80	0.80%
01-380.100	Forfeited/Returned Deposits	.00	.00	.00	.00	.00	.00
Total Miscellaneous:		10,400	323	3.11%	10,400	80	0.77%
Special Assessments							
01-383.100	Curbing Assessments	.00	.00	.00	.00	.00	.00
Total Special Assessments:		.00	.00	.00	.00	.00	.00
Contributions							
01-387.000	Contributions	89,800	.00	.00	89,800	.00	.00
01-387.215	Contributions--K-9 Program	.00	.00	.00	.00	.00	.00
Total Contributions:		89,800	.00	.00	89,800	.00	.00
Asset Disposal							
01-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
01-391.200	Loss of Fixed Assets	.00	.00	.00	.00	.00	.00
Total Asset Disposal:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
01-392.030	Transfer From Fire Fund	.00	.00	.00	.00	.00	.00
01-392.060	Transfer From Water Fund	152,500	.00	.00	218,900	.00	.00

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
01-392.080	Transfer From Sewer Fund	152,500	.00	.00	218,900	.00	.00
01-392.100	Tr fr Refuse & Recycling Fund	194,600	.00	.00	62,500	.00	.00
01-392.910	Transfer From Developers Fund	.00	156	.00	.00	.00	.00
Total Interfund Transfers:		499,600	156	.00	500,300	.00	.00
Prior Year Proceeds							
01-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
01-393.121	Bond Proceeds	.00	.00	.00	.00	.00	.00
Total Prior Year Proceeds:		.00	.00	.00	.00	.00	.00
Prior Year Exp							
01-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
01-395.100	Refund of Unused Premiums	80,000	.00	.00	50,000	.00	.00
Total Prior Year Exp:		80,000	.00	.00	50,000	.00	.00
Prior Year Reserves							
01-396.000	Prior Year Reserves	468,200	.00	.00	799,970	.00	.00
Total Prior Year Reserves:		468,200	.00	.00	799,970	.00	.00
Legislative							
01-400.113	Commissioners	13,000	1,500	11.54%	13,000	1,500	11.54%
01-400.200	Volunteer & Public Events	2,000	.00	.00	2,000	.00	.00
01-400.240	Supplies	100	40	40.00%	100	.00	.00
01-400.420	Dues/Subscriptions/Memberships	3,200	3,189	99.64%	3,000	3,077	102.57%
01-400.460	Conferences & Training	100	.00	.00	1,200	.00	.00
Total Legislative:		18,400	4,729	25.70%	19,300	4,577	23.72%
Executive							
01-401.121	Manager	104,100	.00	.00	101,300	8,576	8.47%
01-401.122	Assistant Manger	.00	.00	.00	.00	.00	.00
01-401.139	Caretaker	19,000	1,146	6.03%	19,300	1,080	5.60%
01-401.141	Clerical--Full Time	102,300	6,474	6.33%	99,500	8,335	8.38%
01-401.149	Clerical--Part Time	43,000	3,157	7.34%	40,200	3,728	9.27%
01-401.212	Newsletter	500	.00	.00	500	.00	.00
01-401.231	Vehicle Fuel	2,000	384	19.22%	2,600	97	3.73%
01-401.240	Office Supplies	2,500	352	14.09%	3,000	295	9.85%
01-401.251	Vehicle Maintenance	1,500	.00	.00	1,500	.00	.00
01-401.260	Minor Equipment & Small Tools	600	87	14.58%	500	.00	.00
01-401.312	Consulting Services	4,000	.00	.00	4,000	.00	.00
01-401.315	General Services	5,000	570	11.39%	4,000	554	13.86%
01-401.320	Telephone	16,000	1,438	8.99%	16,000	1,347	8.42%
01-401.325	Postage	5,200	1,054	20.27%	5,000	13	0.26%
01-401.341	Advertising	3,500	274	7.83%	2,000	102	5.08%
01-401.342	Printing	2,000	42	2.10%	2,000	285	14.24%
01-401.343	Right-to-Know Request Fees	100	15	14.94%	100	.00	.00
01-401.375	Equip Maint & Lease Agreements	10,000	944	9.44%	9,200	471	5.12%
01-401.420	Dues/Subscriptions/Memberships	2,300	1,152	50.09%	2,100	1,255	59.75%
01-401.421	Training	1,000	14	1.40%	1,000	.00	.00
01-401.460	Conferences	1,800	.00	.00	.00	.00	.00
01-401.700	Capital Equipment	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
Total Executive:		326,400	17,104	5.24%	313,800	26,138	8.33%
Finance							
01-402.122	Asst Twp Mgr/Finance Director	93,700	8,411	8.98%	91,200	7,407	8.12%
01-402.123	Accounting Supervisor	55,300	10,005	18.09%	67,000	5,671	8.46%
01-402.240	Supplies	1,000	104	10.39%	1,000	162	16.24%
01-402.260	Minor Equipment & Small Tools	500	.00	.00	500	127	25.49%
01-402.311	Auditing & Accounting Services	9,600	.00	.00	9,600	.00	.00
01-402.320	Telephone	600	55	9.13%	500	.00	.00
01-402.420	Dues/Subscriptions/Memberships	1,000	75	7.50%	1,000	75	7.50%
01-402.421	Training	500	.00	.00	500	.00	.00
01-402.460	Conferences	.00	.00	.00	.00	.00	.00
Total Finance:		162,200	18,649	11.50%	171,300	13,443	7.85%
Tax Collection							
01-403.114	Tax Collector	10,000	1,154	11.54%	10,000	1,154	11.54%
01-403.240	Supplies	400	19	4.81%	400	39	9.70%
01-403.260	Minor Equipment & Small Tools	.00	.00	.00	.00	.00	.00
01-403.325	Postage	4,000	440	11.00%	4,000	319	7.97%
01-403.353	Tax Collector's Bond	550	398	72.36%	550	398	72.36%
01-403.420	Dues/Subscriptions/Memberships	300	.00	.00	100	.00	.00
01-403.452	EIT Collection Fee	30,000	991	3.30%	29,700	1,025	3.45%
01-403.453	LST Collection Fee	10,100	187	1.86%	9,700	.00	.00
01-403.454	Real Estate Tax Collections	3,100	.00	.00	3,100	.00	.00
Total Tax Collection:		58,450	3,190	5.46%	57,550	2,935	5.10%
Legal							
01-404.310	Township Solicitor	60,000	4,097	6.83%	60,000	.00	.00
01-404.314	Special Legal & Consulting Svc	2,000	.00	.00	1,000	.00	.00
01-404.318	Reimbursable Legal Services	10,000	.00	.00	10,000	.00	.00
01-404.410	Judgements & Settlements	.00	.00	.00	.00	.00	.00
Total Legal:		72,000	4,097	5.69%	71,000	.00	.00
Personnel Admin							
01-406.171	HRA Employee Reimbs	5,000	250	5.00%	2,500	1,867	74.68%
01-406.172	Retirement Incentive Pmts	27,300	1,350	4.95%	19,200	.00	.00
01-406.240	Supplies & Minor Equipment	500	180	35.92%	500	286	57.19%
01-406.314	Special Legal & Consult'g Svcs	10,000	.00	.00	5,000	1,163	23.25%
01-406.315	General Services	7,000	20	0.29%	10,800	80	0.74%
01-406.341	Advertising	2,000	.00	.00	1,000	.00	.00
Total Personnel Admin:		51,800	1,800	3.47%	39,000	3,395	8.71%
Data Processing							
01-407.261	Computer Equip & Software	17,000	4,887	28.74%	13,300	4,324	32.51%
01-407.319	Computer Maint & Support	17,500	10,006	57.18%	13,400	11,639	86.86%
Total Data Processing:		34,500	14,893	43.17%	26,700	15,963	59.79%
Engineering							
01-408.313	Township Engineer	50,000	1,464	2.93%	50,000	.00	.00
01-408.314	Special Engineering Services	500	.00	.00	1,000	.00	.00

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
01-408.318	Reimbursable Engineering Svcs	40,000	473	1.18%	40,000	378	0.95%
Total Engineering:		90,500	1,936	2.14%	91,000	378	0.42%
Buildings & Plant							
01-409.144	Maintenance Custodian	43,300	3,625	8.37%	40,000	.00	.00
01-409.230	Heating Fuel	40,000	3,811	9.53%	40,000	6,962	17.41%
01-409.232	Generator Fuel	500	.00	.00	1,000	.00	.00
01-409.240	Supplies	2,000	122	6.11%	1,000	150	15.00%
01-409.260	Minor Equipment & Small Tools	2,000	.00	.00	1,000	.00	.00
01-409.361	Electric	33,000	2,497	7.57%	34,000	2,440	7.18%
01-409.366	Water	900	129	14.38%	800	54	6.71%
01-409.373	Facilities Maintenance	35,000	2,767	7.90%	35,000	2,647	7.56%
01-409.600	Capital Construction	30,000	.00	.00	30,000	.00	.00
01-409.601	Stormwater Basin Retrofit	15,000	.00	.00	.00	.00	.00
01-409.699	Capital Reserve	.00	.00	.00	.00	.00	.00
Total Buildings & Plant:		201,700	12,951	6.42%	182,800	12,253	6.70%
Police							
01-410.122	Police Chief	96,800	7,817	8.08%	94,200	7,699	8.17%
01-410.130	Sergeants	251,300	20,586	8.19%	242,800	.00	.00
01-410.131	Detective & Corporals	395,000	6,077	1.54%	76,300	25,912	33.96%
01-410.132	Police Officers	682,800	65,246	9.56%	857,200	71,442	8.33%
01-410.139	Police Officers - Part Time	40,000	3,944	9.86%	40,000	2,287	5.72%
01-410.141	Clerical--Full Time	101,200	8,175	8.08%	98,500	8,335	8.46%
01-410.148	Crossing Guards	22,900	2,084	9.10%	22,300	1,847	8.28%
01-410.182	Longevity	15,300	.00	.00	14,000	.00	.00
01-410.183	Overtime	70,000	14,342	20.49%	70,000	5,727	8.18%
01-410.184	Reimbursable Overtime	20,000	.00	.00	20,000	.00	.00
01-410.185	Holiday Pay	34,100	4,298	12.60%	33,000	3,914	11.86%
01-410.186	Shift Differential	12,400	203	1.64%	12,400	157	1.26%
01-410.187	College Credit Compensation	2,500	.00	.00	2,400	.00	.00
01-410.188	Court Time	7,200	585	8.13%	7,200	762	10.59%
01-410.189	K-9 Care Compensation	3,000	.00	.00	3,000	.00	.00
01-410.191	Uniform Maintenance Allowance	4,600	.00	.00	4,100	.00	.00
01-410.200	Community Programs & Events	3,500	.00	.00	3,500	.00	.00
01-410.205	Bike Patrol	.00	.00	.00	.00	.00	.00
01-410.210	QRS Supplies	15,700	600	3.82%	15,700	1,200	7.64%
01-410.215	K-9 Program	21,600	13,000	60.19%	7,600	1,645	21.64%
01-410.220	MERT Program	7,000	305	4.36%	7,000	.00	.00
01-410.231	Vehicle Fuel	55,000	2,179	3.96%	66,400	2,824	4.25%
01-410.238	Uniforms	20,100	179	0.89%	8,550	535	6.26%
01-410.240	Office Supplies	3,500	30	0.85%	3,500	17	0.48%
01-410.241	Patrol Supplies	3,100	.00	.00	3,100	1,700	54.84%
01-410.242	Firearms Supplies	10,850	.00	.00	10,850	.00	.00
01-410.243	Animal Control Supplies	500	.00	.00	500	.00	.00
01-410.250	Police Vehicles	72,000	17,756	-24.66%	36,000	.00	.00
01-410.251	Vehicle Maintenance	27,000	2,019	7.48%	25,000	1,321	5.28%
01-410.260	Minor Equipment & Small Tools	25,000	792	3.17%	34,100	365	1.07%
01-410.315	General Services	3,100	398	12.83%	1,900	75	3.95%
01-410.317	Contracted Svcs--Animal Contrl	13,000	.00	.00	13,000	.00	.00
01-410.320	Telephone	12,000	904	7.53%	13,000	37	0.28%
01-410.342	Printing	2,250	195	8.67%	1,250	.00	.00
01-410.375	Equipment Maintenance	5,000	882	17.64%	6,000	3,270	54.50%
01-410.420	Dues/Subscriptions/Memberships	2,500	410	16.40%	2,500	960	38.40%

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
01-410.421	Training	15,000	866	5.77%	15,000	1,200	8.00%
01-410.460	Conferences	1,800	.00	.00	1,800	.00	.00
01-410.700	Capital Equipment	3,600	18,150	504.17%	14,500	.00	.00
Total Police:		2,082,200	156,508	7.52%	1,888,150	143,231	7.59%
Fire							
01-411.139	Fire Inspector--Part Time	35,000	2,934	8.38%	17,700	3,205	18.10%
01-411.238	Fire Inspector Uniforms	6,000	.00	.00	11,000	.00	.00
01-411.240	Supplies & Minor Equipment	11,000	.00	.00	2,000	.00	.00
01-411.320	Telephone	1,000	19	1.95%	.00	.00	.00
01-411.421	Fire Inspector Training	1,000	600	60.00%	1,000	.00	.00
01-411.540	Firemen's Relief Contribution	103,000	.00	.00	110,000	.00	.00
Total Fire:		157,000	3,554	2.26%	141,700	3,205	2.26%
Code Enforcement							
01-413.131	Code Enforcement Officer/BCO	63,100	5,094	8.07%	61,400	5,194	8.46%
01-413.306	Commercial Inspection Service	10,000	.00	.00	30,000	.00	.00
01-413.307	Residential Inspection Service	25,000	.00	.00	30,000	.00	.00
01-413.308	Plan & Drawing Review	95,000	120	0.13%	90,000	.00	.00
01-413.317	C/S--Weed & Code Violations	100	.00	.00	100	.00	.00
01-413.320	Telephone	600	55	9.13%	600	.00	.00
01-413.420	Dues/Subscriptions/Memberships	300	50	16.67%	300	.00	.00
01-413.421	Training	1,000	.00	.00	500	.00	.00
01-413.460	Conferences	.00	.00	.00	.00	.00	.00
Total Code Enforcement:		195,100	5,319	2.73%	212,900	5,194	2.44%
Planning & Zoning							
01-414.113	Zoning Hearing Board	2,000	.00	.00	2,000	.00	.00
01-414.122	Planning & Zoning Officer	81,100	6,554	8.08%	79,000	6,682	8.46%
01-414.141	Clerical--Full Time	48,400	3,912	8.08%	47,100	3,988	8.47%
01-414.220	Planning Commission	2,300	.00	.00	2,300	160	6.96%
01-414.240	Supplies	1,500	.00	.00	1,500	207	13.83%
01-414.260	Minor Equipment & Small Tools	1,500	.00	.00	1,500	29	1.92%
01-414.310	Planning Solicitor	1,500	24	1.60%	1,500	.00	.00
01-414.314	Zoning Solicitor	5,000	.00	.00	5,000	.00	.00
01-414.315	General Services	100	.00	.00	100	.00	.00
01-414.316	Stenographer	1,500	.00	.00	1,250	.00	.00
01-414.317	Contracted Services	.00	.00	.00	.00	.00	.00
01-414.318	DCED/UCC Fees	1,800	.00	.00	1,800	.00	.00
01-414.320	Telephone	600	55	9.13%	600	.00	.00
01-414.341	Advertising	1,500	.00	.00	1,500	191	12.76%
01-414.342	Printing	2,500	.00	.00	2,500	.00	.00
01-414.420	Dues/Subscriptions/Memberships	200	102	51.00%	200	102	51.00%
01-414.421	Training	300	.00	.00	300	.00	.00
01-414.460	Conferences	.00	.00	.00	.00	.00	.00
Total Planning & Zoning:		151,800	10,646	7.01%	148,150	11,360	7.67%
Emergency Management							
01-415.139	Emergency Mgmt Coordinator	3,000	250	8.33%	3,000	250	8.33%
01-415.149	Emergency Mgmt Deputy	1,000	83	8.33%	1,000	.00	.00
01-415.240	Supplies	500	.00	.00	500	.00	.00
01-415.260	Minor Equipment & Small Tools	5,000	.00	.00	15,800	.00	.00

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
01-415.320	Telephone	2,100	174	8.28%	2,100	100	4.75%
01-415.421	Training	1,000	.00	.00	1,000	.00	.00
01-415.700	Cap Equip--Emergency Mgmt	20,400	19,970	97.89%	20,400	.00	.00
Total Emergency Management:		33,000	20,478	62.05%	43,800	350	0.80%
Sanitation							
01-427.147	Recycling Center - Part Time	.00	.00	.00	.00	.00	.00
01-427.300	Refuse Collection Services	.00	.00	.00	.00	.00	.00
01-427.301	PA Refuse Collection Surcharge	.00	.00	.00	.00	.00	.00
01-427.302	Recycling Costs	.00	.00	.00	.00	.00	.00
01-427.303	Grass Collection Fees	.00	.00	.00	.00	.00	.00
01-427.317	Collection Agency Services	.00	.00	.00	.00	.00	.00
Total Sanitation:		.00	.00	.00	.00	.00	.00
DPW - Wages							
01-430.122	Public Works Director	92,600	7,479	8.08%	90,100	7,625	8.46%
01-430.130	DPW--Highway Supervisor	63,100	6,348	10.06%	76,500	6,472	8.46%
01-430.141	Clerical--Full Time	50,600	4,940	9.76%	49,300	4,168	8.45%
01-430.143	DPW - Full Time	877,500	61,047	6.96%	710,100	60,858	8.57%
01-430.149	DPW - Part Time	15,000	.00	.00	20,000	.00	.00
01-430.181	Double Time	4,100	6,238	152.16%	4,000	3,594	89.86%
01-430.183	Overtime	25,700	13,017	50.65%	25,000	9,452	37.81%
01-430.189	On-Call	11,000	2,786	25.33%	9,300	2,727	29.32%
01-430.192	Work Boot & Clothing Allowance	4,500	225	5.00%	4,000	400	10.00%
01-430.231	Vehicle Fuel	55,000	2,254	4.10%	66,200	2,929	4.42%
01-430.240	Supplies	6,000	385	6.41%	6,000	322	5.36%
01-430.260	Minor Equipment & Small Tools	3,000	458	15.27%	3,100	343	11.06%
01-430.315	General Services	3,000	.00	.00	3,000	.00	.00
01-430.320	Telephone	1,200	132	11.02%	1,200	45	3.75%
01-430.420	Dues/Subscriptions/Memberships	500	.00	.00	500	.00	.00
01-430.421	Training	500	.00	.00	500	.00	.00
01-430.460	Conferences	.00	.00	.00	.00	.00	.00
Total DPW - Wages:		1,213,300	105,310	8.68%	1,068,800	98,935	9.26%
Composting							
01-431.303	Composting Costs	12,000	43	0.36%	12,000	.00	.00
Total Composting:		12,000	43	0.36%	12,000	.00	.00
Traffic Control							
01-433.246	Signs & Street Markings	5,000	652	13.05%	5,000	.00	.00
01-433.317	Contracted Services	.00	.00	.00	.00	.00	.00
01-433.362	Traffic Signals	5,000	450	9.00%	5,000	.00	.00
01-433.450	Street Line Painting	5,000	.00	.00	5,000	.00	.00
Total Traffic Control:		15,000	1,102	7.35%	15,000	.00	.00
Storm Sewers							
01-436.240	MS4 Supplies	2,500	.00	.00	.00	.00	.00
01-436.315	MS4 General Services	10,000	62	0.62%	25,000	.00	.00
01-436.370	Repairs & Maint - Storm Sewers	3,000	.00	.00	3,000	.00	.00
01-436.600	Capital Construction--Storm Sw	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
Total Storm Sewers:		15,500	62	0.40%	28,000	.00	.00
Tools & Machinery							
01-437.251	Vehicle Maintenance	27,500	7,750	28.18%	27,500	6,805	24.75%
01-437.375	Equipment Maintenance	13,000	2,781	21.39%	13,000	2,270	17.46%
Total Tools & Machinery:		40,500	10,531	26.00%	40,500	9,075	22.41%
Streets & Bridges							
01-438.245	Road Materials	150,000	1,618	1.08%	120,000	2,473	2.06%
01-438.450	Road Program	.00	.00	.00	.00	.00	.00
Total Streets & Bridges:		150,000	1,618	1.08%	120,000	2,473	2.06%
Capital							
01-439.600	Capital Construction	.00	.00	.00	.00	.00	.00
01-439.601	Dauphin Street Traffic Light	.00	.00	.00	.00	.00	.00
01-439.700	Capital Equipment	89,500	.00	.00	53,000	27,300	51.51%
Total Capital:		89,500	.00	.00	53,000	27,300	51.51%
Storm Water Mgmt							
01-446.370	Storm Water Management	.00	.00	.00	.00	.00	.00
01-446.603	Gilmore Street Drainage	.00	.00	.00	.00	.00	.00
01-446.604	Filbert St Stormwater Project	.00	.00	.00	.00	.00	.00
01-446.605	Maumee Ave Stormwater Project	.00	.00	.00	.00	.00	.00
01-446.606	Barnsdale Rd Stormswr Project	.00	.00	.00	.00	.00	.00
Total Storm Water Mgmt:		.00	.00	.00	.00	.00	.00
Recreation Admin							
01-451.240	Supplies	3,000	.00	.00	3,000	.00	.00
01-451.260	Minor Equipment & Small Tools	2,700	.00	.00	2,700	.00	.00
01-451.312	Consulting Svcs--Lindberg MSP	76,800	.00	.00	115,000	.00	.00
01-451.313	Consulting Svcs--Laubach MSP	19,700	.00	.00	.00	.00	.00
01-451.315	General Services	2,000	285	14.25%	500	300	60.00%
01-451.361	Electric	2,800	340	12.15%	2,800	281	10.02%
01-451.371	Property Maint (Grounds)	8,000	.00	.00	12,000	.00	.00
01-451.373	Facilities Maint (Structures)	5,000	.00	.00	7,000	893	12.76%
01-451.375	Equipment Maintenance	3,000	.00	.00	3,000	.00	.00
01-451.600	Capital Construction-Parks	.00	.00	.00	.00	.00	.00
01-451.601	Lindberg Pk MSP: Park Improvmt	380,000	445	0.12%	470,800	.00	.00
01-451.602	Lindberg Pk MSP: Bike Ln Proj	215,900	.00	.00	.00	.00	.00
01-451.603	Laubach Pk MSP: Park Improvmt	.00	.00	.00	.00	.00	.00
01-451.700	Capital Equipment	.00	.00	.00	24,000	.00	.00
Total Recreation Admin:		718,900	1,070	0.15%	640,800	1,474	0.23%
Participant Recreation							
01-452.129	Recreation Director	8,700	1,005	11.56%	8,500	978	11.51%
01-452.149	Seasonal Employees	18,000	.00	.00	17,000	.00	.00
01-452.200	Community Events	1,000	.00	.00	2,000	.00	.00
01-452.240	Supplies & Minor Equipment	5,000	.00	.00	5,500	.00	.00
01-452.315	Fundraising Services	3,000	350	11.67%	.00	.00	.00
01-452.320	Telephone	500	55	10.95%	500	.00	.00

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
Total Participant Recreation:		36,200	1,410	3.90%	33,500	978	2.92%
Environmental Advisory							
01-461.240	Supplies	1,000	.00	.00	5,400	.00	.00
01-461.317	Contracted Svc	.00	.00	.00	.00	.00	.00
01-461.341	Advertising	400	33	8.15%	400	28	7.08%
01-461.342	Printing	500	.00	.00	1,000	.00	.00
01-461.420	Dues/Subscriptions/Memberships	500	.00	.00	500	450	90.00%
01-461.421	Training	250	.00	.00	500	.00	.00
Total Environmental Advisory:		2,650	33	1.23%	7,800	478	6.13%
Contributions							
01-465.309	Custodial Services	15,000	.00	.00	15,000	.00	.00
01-465.500	Volunteer Fire Co Incentives	30,000	.00	.00	30,000	.00	.00
01-465.540	Contributions	13,300	.00	.00	13,300	.00	.00
Total Contributions:		58,300	.00	.00	58,300	.00	.00
Debt Service - Principal							
01-471.350	Principal - Lease Pmt	4,500	1,489	33.08%	11,600	1,417	12.21%
Total Debt Service - Principal:		4,500	1,489	33.08%	11,600	1,417	12.21%
Debt Service - Interest							
01-472.350	Interest - Lease Pmt	100	56	56.30%	500	128	25.64%
Total Debt Service - Interest:		100	56	56.30%	500	128	25.64%
Other Expenditures							
01-474.430	Real Estate Taxes	2,400	.00	.00	270	.00	.00
Total Other Expenditures:		2,400	.00	.00	270	.00	.00
Miscellaneous							
01-480.000	Miscellaneous Expense	300	.00	.00	300	.00	.00
01-480.001	Disability Pay Expense	.00	.00	.00	.00	.00	.00
01-480.005	Financial Service Fees	200	.00	.00	500	20	4.07%
01-480.010	Credit Card Service Fees	.00	.00	.00	.00	.00	.00
Total Miscellaneous:		500	.00	.00	800	20	2.55%
Insurance							
01-486.351	Insurance - Commercial	43,100	47,289	109.72%	42,800	42,760	99.91%
01-486.352	Insur - Business Auto	48,600	53,069	109.19%	46,400	44,676	96.28%
01-486.353	Insur - Professional	41,700	45,855	109.96%	41,200	41,748	101.33%
01-486.354	Insur - Workers Comp	90,000	89,454	99.39%	79,400	85,415	107.58%
01-486.355	Insur - Twp Official's Bond	4,400	4,425	100.57%	4,400	4,425	100.57%
Total Insurance:		227,800	240,091	105.40%	214,200	219,024	102.25%
Employee Benefits							
01-487.156	Insurance - Health	875,600	145,131	16.57%	829,500	69,239	8.35%
01-487.158	Insurance - Life & Disability	22,800	1,708	7.49%	20,200	1,623	8.03%
01-487.160	Pension	657,300	.00	.00	622,200	.00	.00

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
01-487.161	Social Security Tax	170,600	20,014	11.73%	160,000	18,559	11.60%
01-487.162	Unemployment Compensation	100	.00	.00	1,000	.00	.00
Total Employee Benefits:		1,726,400	166,852	9.66%	1,632,900	89,421	5.48%
Department: 490							
01-490.740	Transfer to Capital Reserves	.00	.00	.00	.00	.00	.00
Total Department: 490:		.00	.00	.00	.00	.00	.00
Prior Year							
01-491.000	Refunds of Prior Year Revenue	.00	137	.00	.00	.00	.00
Total Prior Year:		.00	137	.00	.00	.00	.00
Interfund Transfers							
01-492.030	Transfer to Fire Fund	61,600	.00	.00	71,600	38,600	53.91%
01-492.060	Transfer to Water Fund	.00	.00	.00	.00	.00	.00
01-492.080	Transfer to Sewer Fund	.00	.00	.00	.00	.00	.00
01-492.200	Transfer to Debt Service Fund	177,400	.00	.00	166,100	.00	.00
01-492.910	Transfer to SubDiv Escrow Fund	.00	.00	.00	.00	.00	.00
Total Interfund Transfers:		239,000	.00	.00	237,700	38,600	16.24%
General Fund Revenue Total:		8,187,600	169,879	2.07%	7,582,820	131,765	1.74%
General Fund Expenditure Total:		8,187,600	805,657	9.84%	7,582,820	731,746	9.65%
Net Total General Fund:		.00	635,777-	.00	.00	599,981-	.00

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
Fire Fund							
Property Taxes							
03-301.100	Real Estate Tax - Current	265,000	.00	.00	265,000	.00	.00
03-301.400	Real Estate Tax - Claims	3,200	99	3.10%	2,500	176	7.03%
03-301.600	Real Estate Tax - Interim	500	.00	.00	50	.00	.00
Total Property Taxes:		268,700	99	0.04%	267,550	176	0.07%
Interest							
03-341.000	Interest Income	80	76	94.85%	50	.00	.00
Total Interest:		80	76	94.85%	50	.00	.00
Miscellaneous							
03-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
Total Miscellaneous:		.00	.00	.00	.00	.00	.00
Contributions							
03-387.000	Contributions	9,000	.00	.00	9,000	.00	.00
Total Contributions:		9,000	.00	.00	9,000	.00	.00
Asset Disposal							
03-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
Total Asset Disposal:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
03-392.010	Transfer from General Fund	61,600	.00	.00	71,600	38,600	53.91%
Total Interfund Transfers:		61,600	.00	.00	71,600	38,600	53.91%
Prior Year							
03-393.122	Loan Proceeds	.00	.00	.00	.00	.00	.00
Total Prior Year:		.00	.00	.00	.00	.00	.00
Prior Year Resv							
03-396.000	Prior Year Reserves	50,800	.00	.00	.00	.00	.00
Total Prior Year Resv:		50,800	.00	.00	.00	.00	.00
Eastern Salisbury Fire							
03-411.240	Operating Supplies	13,000	308	2.37%	10,400	3,227	31.03%
03-411.260	Minor Equip & Small Tools	9,900	.00	.00	.00	.00	.00
03-411.320	Utilities	18,000	1,597	8.87%	18,000	1,556	8.64%
03-411.350	Insurances	14,000	.00	.00	13,000	.00	.00
03-411.374	Repairs--Machinery/Equip	20,000	4,920	24.60%	14,000	337	2.41%
03-411.421	Training	5,600	2,800	50.00%	6,000	2,970	49.50%
03-411.600	Capital Construction	10,000	.00	.00	.00	.00	.00
03-411.700	Capital Equipment	.00	.00	.00	15,000	.00	.00
Total Eastern Salisbury Fire:		90,500	9,625	10.64%	76,400	8,089	10.59%

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
Western Salisbury Fire							
03-412.240	Operating Supplies	7,900	1,760	22.28%	4,950	.00	.00
03-412.260	Minor Equip & Small Tools	4,600	17	0.36%	8,350	.00	.00
03-412.350	Insurances	23,400	22,762	97.27%	21,500	22,749	105.81%
03-412.374	Repairs--Machinery/Equip	36,000	1,733	4.82%	29,000	1,922	6.63%
03-412.421	Training	4,700	1,005	21.38%	4,900	.00	.00
03-412.600	Capital Construction	.00	.00	.00	.00	.00	.00
03-412.700	Capital Equipment	50,800	.00	.00	.00	.00	.00
Total Western Salisbury Fire:		127,400	27,277	21.41%	68,700	24,671	35.91%
Fuel							
03-413.231	Vehicle Fuel	12,500	461	3.69%	14,700	635	4.32%
Total Fuel:		12,500	461	3.69%	14,700	635	4.32%
Debt Service - Principal							
03-471.212	Principal - 1999 Fire Truck	.00	.00	.00	.00	.00	.00
03-471.213	Principal - 2005 Fire Truck	10,630	10,631	100.01%	10,400	10,421	100.20%
03-471.214	Principal - 2007 Fire Truck	6,710	6,709	99.98%	6,600	6,576	99.63%
03-471.215	Principal - 2009 Fire Truck	9,810	9,815	100.05%	9,600	9,620	100.21%
03-471.216	Principal - 2013 Fire Truck	6,080	6,081	100.01%	6,000	5,960	99.34%
Total Debt Service - Principal:		33,230	33,235	100.02%	32,600	32,578	99.93%
Debt Service - Interest							
03-472.212	Interest - 1999 Fire Truck	.00	.00	.00	.00	.00	.00
03-472.213	Interest - 2005 Fire Truck	950	952	100.19%	1,200	1,162	96.85%
03-472.214	Interest - 2007 Fire Truck	1,010	1,014	100.35%	1,100	1,146	104.21%
03-472.215	Interest - 2009 Fire Truck	1,770	1,769	99.92%	2,000	1,963	98.14%
03-472.216	Interest - 2013 Fire Truck	1,640	1,641	100.08%	1,700	1,762	103.63%
Total Debt Service - Interest:		5,370	5,375	100.10%	6,000	6,033	100.55%
Other Expense							
03-480.005	Financial Service Fees	.00	.00	.00	.00	.00	.00
03-480.454	Real Estate Tax Collections	500	.00	.00	500	.00	.00
Total Other Expense:		500	.00	.00	500	.00	.00
Reserves							
03-490.740	Transfer to Capital Reserves	120,680	.00	.00	149,300	.00	.00
Total Reserves:		120,680	.00	.00	149,300	.00	.00
Prior Year							
03-491.000	Refunds of Prior Year Revenue	.00	21	.00	.00	.00	.00
Total Prior Year:		.00	21	.00	.00	.00	.00
Interfund Transfers							
03-492.010	Transfer to General Fund	.00	.00	.00	.00	.00	.00
Total Interfund Transfers:		.00	.00	.00	.00	.00	.00
Fire Fund Revenue Total:		390,180	175	0.04%	348,200	38,776	11.14%

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
	Fire Fund Expenditure Total:	390,180	75,995	19.48%	348,200	72,006	20.68%
	Net Total Fire Fund:	.00	75,820-	.00	.00	33,230-	.00

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
Library Fund							
Property Taxes							
04-301.100	Real Estate Tax - Current	77,000	.00	.00	77,000	.00	.00
04-301.400	Real Estate Tax - Claims	1,300	29	2.23%	1,000	52	5.20%
04-301.600	Real Estate Tax - Interim	500	.00	.00	50	.00	.00
	Total Property Taxes:	78,800	29	0.04%	78,050	52	0.07%
Interest							
04-341.000	Interest Income	80	29	35.91%	50	.00	.00
	Total Interest:	80	29	35.91%	50	.00	.00
Miscellaneous							
04-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
	Total Miscellaneous:	.00	.00	.00	.00	.00	.00
Prior Year Resv							
04-396.000	Prior Year Reserves	2,870	.00	.00	3,650	.00	.00
	Total Prior Year Resv:	2,870	.00	.00	3,650	.00	.00
Library Services							
04-456.305	Allentown Library Services	81,600	.00	.00	81,600	.00	.00
	Total Library Services:	81,600	.00	.00	81,600	.00	.00
Miscellaneous Expense							
04-480.005	Financial Service Fees	.00	.00	.00	.00	.00	.00
04-480.454	Real Estate Tax Collections	150	.00	.00	150	.00	.00
	Total Miscellaneous Expense:	150	.00	.00	150	.00	.00
Prior Year							
04-491.000	Refunds of Prior Year Revenue	.00	6	.00	.00	.00	.00
	Total Prior Year:	.00	6	.00	.00	.00	.00
	Library Fund Revenue Total:	81,750	58	0.07%	81,750	52	0.06%
	Library Fund Expenditure Total:	81,750	6	0.01%	81,750	.00	.00
	Net Total Library Fund:	.00	51	.00	.00	52	.00

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
Water Fund							
Interest							
06-341.000	Interest Income	700	359	51.28%	1,000	.00	.00
	Total Interest:	700	359	51.28%	1,000	.00	.00
System Revenue							
06-378.100	Metered Sales	1,617,000	34,563	2.14%	1,340,000	22,481	1.68%
06-378.910	Tapping Fees	2,000	.00	.00	1,000	.00	.00
	Total System Revenue:	1,619,000	34,563	2.13%	1,341,000	22,481	1.68%
Miscellaneous							
06-380.000	Miscellaneous Revenue	.00	.00	.00	.00	20	.00
	Total Miscellaneous:	.00	.00	.00	.00	20	.00
Asset Disposal							
06-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
	Total Asset Disposal:	.00	.00	.00	.00	.00	.00
Prior Year							
06-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
06-393.121	Bond Proceeds	.00	.00	.00	.00	.00	.00
	Total Prior Year:	.00	.00	.00	.00	.00	.00
Prior Year Exp							
06-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
	Total Prior Year Exp:	.00	.00	.00	.00	.00	.00
Prior Year Resv							
06-396.000	Prior Year Reserves	10,000	.00	.00	257,100	.00	.00
	Total Prior Year Resv:	10,000	.00	.00	257,100	.00	.00
Wages							
06-448.130	DPW--Utility Supervisor	39,300	3,174	8.08%	38,200	3,236	8.47%
06-448.141	Clerical--Full Time	16,900	1,349	7.98%	16,400	1,375	8.39%
06-448.142	Aide to Public Works Director	30,200	2,437	8.07%	29,400	2,485	8.45%
06-448.143	DPW - Full Time	130,900	10,808	8.26%	129,400	9,068	7.01%
06-448.149	DPW--Part Time	.00	.00	.00	.00	.00	.00
06-448.181	Double Time	1,600	1,373	85.80%	1,500	.00	.00
06-448.183	Overtime	5,200	2,578	49.57%	5,000	1,133	22.66%
06-448.189	On - Call	12,300	1,123	9.13%	12,000	1,122	9.35%
06-448.231	Vehicle Fuel	10,000	398	3.98%	12,500	544	4.35%
06-448.232	Generator Fuel	100	.00	.00	100	.00	.00
06-448.240	Supplies	17,150	132	0.77%	19,000	89	0.47%
06-448.251	Vehicle Maintenance	5,000	276	5.52%	5,000	70	1.40%
06-448.260	Minor Equipment & Small Tools	5,000	.00	.00	6,000	1,440	24.00%
06-448.261	Computer Equip & Software	3,700	301	8.13%	5,600	1,273	22.74%
06-448.310	Legal Services	.00	.00	.00	.00	.00	.00
06-448.311	Auditing & Accounting Services	1,200	.00	.00	1,200	.00	.00

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
06-448.312	Consulting Services	.00	.00	.00	.00	.00	.00
06-448.313	Engineering Services	10,000	823	8.23%	10,000	.00	.00
06-448.315	General Services	600	500	83.33%	600	535	89.17%
06-448.316	Testing & Calibration Services	5,000	230	4.60%	5,000	.00	.00
06-448.317	Contracted Services	3,000	.00	.00	3,000	.00	.00
06-448.319	Computer Maint & Support	10,400	5,003	48.11%	8,300	5,819	70.11%
06-448.320	Telephone	1,200	129	10.74%	1,200	100	8.31%
06-448.325	Postage	3,900	775	19.88%	3,900	770	19.74%
06-448.342	Printing	1,800	.00	.00	1,800	.00	.00
06-448.361	Electric	8,000	597	7.46%	8,000	646	8.08%
06-448.363	Hydrant Rental	14,200	880	6.20%	14,200	.00	.00
06-448.367	Water Purchases - LCA/Altn	810,000	.00	.00	800,000	.00	.00
06-448.368	Water Purchases - Bethlehem	4,300	361	8.39%	4,300	.00	.00
06-448.369	Water Purchase-South Whitehall	8,500	.00	.00	8,500	.00	.00
06-448.373	Facilities Maintenance	4,000	173	4.31%	4,000	.00	.00
06-448.375	Equipment Maintenance	3,500	260	7.43%	3,500	26	0.73%
06-448.421	Training	1,000	.00	.00	1,000	.00	.00
06-448.600	Capital Construction	10,000	.00	.00	10,000	.00	.00
06-448.605	Flexer Avenue Waterline	.00	.00	.00	.00	.00	.00
06-448.606	Clearwood Dr Waterline	.00	.00	.00	.00	.00	.00
06-448.607	Ellsworth Water Main	.00	.00	.00	.00	.00	.00
06-448.608	Edgemont Drive Water Main	.00	.00	.00	.00	.00	.00
06-448.609	Flexer Pump Stn Generator Repl	.00	.00	.00	.00	.00	.00
06-448.699	Capital Reserve	.00	.00	.00	.00	.00	.00
06-448.700	Capital Equipment	27,500	.00	.00	33,000	27,300	82.73%
06-448.740	Maintenance Reserve	.00	.00	.00	.00	.00	.00
06-448.800	Depreciation	.00	.00	.00	.00	.00	.00
Total Wages:		1,205,450	33,679	2.79%	1,201,600	57,031	4.75%
Debt Service - Principal							
06-471.202	Principal - 2010 Bond	16,700	.00	.00	16,700	.00	.00
06-471.350	Principal - Lease Pmt	.00	.00	.00	.00	.00	.00
Total Debt Service - Principal:		16,700	.00	.00	16,700	.00	.00
Debt Service - Interest							
06-472.202	Interest - 2010 Bonds	92,700	.00	.00	10,100	.00	.00
06-472.350	Interest - Lease Pmt	.00	.00	.00	.00	.00	.00
Total Debt Service - Interest:		92,700	.00	.00	10,100	.00	.00
Miscellaneous							
06-480.000	Miscellaneous Expense	100	.00	.00	100	.00	.00
06-480.005	Financial Service Fees	500	.00	.00	500	21	4.23%
06-480.010	Credit Card Service Fees	5,000	104	2.09%	3,800	120	3.17%
Total Miscellaneous:		5,600	104	1.86%	4,400	142	3.22%
Insurance							
06-486.351	Insurance - Commercial	2,400	2,578	107.41%	2,300	2,327	101.16%
06-486.352	Insurance - Business Auto	2,700	2,948	109.19%	2,600	2,482	95.46%
06-486.354	Insurance - Workers Comp	9,400	9,818	104.45%	8,700	9,375	107.76%
Total Insurance:		14,500	15,344	105.82%	13,600	14,183	104.29%

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
Employee Benefits							
06-487.156	Insurance - Health	85,700	14,488	16.91%	79,000	7,173	9.08%
06-487.158	Insurance - Life & Disability	1,750	139	7.94%	1,700	132	7.77%
06-487.160	Pension	36,800	.00	.00	35,400	.00	.00
06-487.161	Social Security Tax	18,000	2,370	13.17%	17,700	2,128	12.02%
Total Employee Benefits:		142,250	16,997	11.95%	133,800	9,433	7.05%
Prior Year							
06-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Prior Year:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
06-492.010	Transfer to General Fund	152,500	.00	.00	218,900	.00	.00
Total Interfund Transfers:		152,500	.00	.00	218,900	.00	.00
Water Fund Revenue Total:		1,629,700	34,922	2.14%	1,599,100	22,501	1.41%
Water Fund Expenditure Total:		1,629,700	66,124	4.06%	1,599,100	80,790	5.05%
Net Total Water Fund:		.00	31,203-	.00	.00	58,288-	.00

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
Sewer Fund							
Interest							
08-341.000	Interest Income	600	318	53.00%	1,000	.00	.00
	Total Interest:	600	318	53.00%	1,000	.00	.00
Source: 354							
08-354.110	CDBG:Sanitary Swr System Rehab	.00	.00	.00	.00	.00	.00
	Total Source: 354:	.00	.00	.00	.00	.00	.00
Sanitation Fees							
08-364.110	Tapping Fees	3,000	1,554	51.80%	1,000	.00	.00
08-364.120	Sewer Rent	1,778,000	24,977	1.40%	1,350,000	18,114	1.34%
08-364.301	Sewer Assessments	.00	.00	.00	.00	.00	.00
08-364.310	Sale of Capacity	.00	.00	.00	.00	.00	.00
	Total Sanitation Fees:	1,781,000	26,531	1.49%	1,351,000	18,114	1.34%
Miscellaneous							
08-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
	Total Miscellaneous:	.00	.00	.00	.00	.00	.00
Asset Disposal							
08-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
	Total Asset Disposal:	.00	.00	.00	.00	.00	.00
Prior Year							
08-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
08-393.121	Bond Proceeds	.00	.00	.00	.00	.00	.00
	Total Prior Year:	.00	.00	.00	.00	.00	.00
Prior Year Exp							
08-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
	Total Prior Year Exp:	.00	.00	.00	.00	.00	.00
Prior Year Resv							
08-396.000	Prior Year Reserves	.00	.00	.00	484,000	.00	.00
	Total Prior Year Resv:	.00	.00	.00	484,000	.00	.00
Wages							
08-429.130	DPW--Utility Supervisor	39,300	3,174	8.08%	38,200	3,236	8.47%
08-429.141	Clerical--Full Time	16,900	1,349	7.98%	16,400	1,375	8.39%
08-429.142	Aide to Public Works Director	30,200	2,437	8.07%	29,400	2,485	8.45%
08-429.143	DPW - Full Time	130,900	10,808	8.26%	129,400	9,068	7.01%
08-429.149	DPW--Part Time	.00	.00	.00	.00	.00	.00
08-429.181	Double Time	1,600	1,373	85.80%	1,500	.00	.00
08-429.183	Overtime	5,200	2,578	49.57%	5,000	1,133	22.66%
08-429.189	On - Call	12,300	1,123	9.13%	12,000	1,122	9.35%
08-429.231	Vehicle Fuel	11,000	398	3.62%	12,500	544	4.35%

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
08-429.232	Generator Fuel	200	.00	.00	200	.00	.00
08-429.240	Supplies	9,000	162	1.80%	6,700	89	1.33%
08-429.251	Vehicle Maintenance	5,000	276	5.52%	5,000	70	1.40%
08-429.260	Minor Equipment & Small Tools	5,000	.00	.00	6,000	110	1.83%
08-429.261	Computer Equip & Software	3,700	301	8.13%	5,600	1,273	22.74%
08-429.310	Legal Services	500	.00	.00	500	.00	.00
08-429.311	Auditing & Accounting Services	1,200	.00	.00	1,200	.00	.00
08-429.313	Engineering Services	20,000	1,627	8.14%	15,000	.00	.00
08-429.315	General Services	600	.00	.00	600	.00	.00
08-429.317	Contracted Services	20,000	.00	.00	20,000	.00	.00
08-429.319	Computer Maint & Support	8,800	5,003	56.85%	6,700	5,819	86.85%
08-429.320	Telephone	500	35	6.95%	500	32	6.48%
08-429.325	Postage	3,000	775	25.84%	3,000	770	25.67%
08-429.342	Printing	1,000	.00	.00	1,000	.00	.00
08-429.361	Electric	9,000	1,511	16.79%	9,000	1,554	17.26%
08-429.367	Disposal Cost - LCA/Altn	601,000	.00	.00	600,000	.00	.00
08-429.368	Disposal Cost - Bethlehem	200,000	.00	.00	230,000	.00	.00
08-429.372	I&I--Repairs & Maintenance	150,000	9,012	6.01%	150,000	.00	.00
08-429.373	Facilities Maintenance	6,000	.00	.00	11,000	.00	.00
08-429.375	Equipment Maintenance	2,500	750	30.00%	2,500	365	14.61%
08-429.421	Training	300	.00	.00	300	.00	.00
08-429.530	Transmission - LCA/Altn	6,550	.00	.00	6,600	.00	.00
08-429.531	Transmission - Fountain Hill	1,400	.00	.00	1,400	.00	.00
08-429.532	Transmission - Emmaus	10,000	.00	.00	10,000	.00	.00
08-429.533	Transmission - LCA	15,700	.00	.00	15,700	.00	.00
08-429.534	Debt Service - LCA/Altn	50,000	.00	.00	50,000	.00	.00
08-429.535	Debt Service - Bethlehem	19,600	.00	.00	17,000	.00	.00
08-429.536	Debt Service - Fountain Hill	2,400	.00	.00	2,400	.00	.00
08-429.600	Capital Construction	10,000	.00	.00	10,000	.00	.00
08-429.601	Patricia Drive Pump Station	.00	.00	.00	.00	.00	.00
08-429.604	Riverside Dr Pump Stn Rehab	.00	.00	.00	.00	.00	.00
08-429.605	Montgomery St Sewer Replcmnt	.00	.00	.00	.00	.00	.00
08-429.699	Capital Reserve	.00	.00	.00	.00	.00	.00
08-429.700	Capital Equipment	27,500	.00	.00	33,000	27,300	82.73%
08-429.740	Maintenance Reserve	.00	.00	.00	.00	.00	.00
08-429.800	Depreciation	.00	.00	.00	.00	.00	.00
Total Wages:		1,437,850	42,693	2.97%	1,465,300	56,346	3.85%
Debt Service - Principal							
08-471.202	Principal - 2010 Bonds	.00	.00	.00	.00	.00	.00
08-471.350	Principal - Lease Pmt	.00	.00	.00	.00	.00	.00
Total Debt Service - Principal:		.00	.00	.00	.00	.00	.00
Debt Service - Interest							
08-472.202	Interest - 2010 Bonds	28,800	.00	.00	.00	.00	.00
08-472.350	Interest - Lease Pmt	.00	.00	.00	.00	.00	.00
Total Debt Service - Interest:		28,800	.00	.00	.00	.00	.00
Miscellaneous							
08-480.000	Miscellaneous Expense	100	.00	.00	100	.00	.00
08-480.005	Financial Service Fees	600	.00	.00	500	17	3.45%
08-480.010	Credit Card Service Fees	5,000	104	2.09%	3,800	120	3.17%

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
Total Miscellaneous:		5,700	104	1.83%	4,400	138	3.13%
Insurance							
08-486.351	Insurance - Commercial	2,400	2,578	107.41%	2,300	2,327	101.16%
08-486.352	Insurance - Business Auto	2,700	2,948	109.19%	2,600	2,482	95.46%
08-486.354	Insurance - Workers Comp	9,400	9,818	104.45%	8,700	9,375	107.76%
Total Insurance:		14,500	15,344	105.82%	13,600	14,183	104.29%
Employee Benefits							
08-487.156	Insurance - Health	85,700	14,488	16.91%	79,000	7,173	9.08%
08-487.158	Insurance - Life & Disability	1,750	139	7.94%	1,700	132	7.77%
08-487.160	Pension	36,800	.00	.00	35,400	.00	.00
08-487.161	Social Security Tax	18,000	2,370	13.17%	17,700	2,128	12.02%
Total Employee Benefits:		142,250	16,997	11.95%	133,800	9,433	7.05%
Prior Year							
08-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Prior Year:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
08-492.010	Transfer to General Fund	152,500	.00	.00	218,900	.00	.00
Total Interfund Transfers:		152,500	.00	.00	218,900	.00	.00
Sewer Fund Revenue Total:		1,781,600	26,849	1.51%	1,836,000	18,114	0.99%
Sewer Fund Expenditure Total:		1,781,600	75,138	4.22%	1,836,000	80,100	4.36%
Net Total Sewer Fund:		.00	48,288-	.00	.00	61,986-	.00

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
Refuse & Recycling Fund							
Interest							
10-341.000	Interest Income	60	107	178.03%	100	.00	.00
	Total Interest:	60	107	178.03%	100	.00	.00
Sanitation Fees							
10-364.300	Solid Waste Collection	1,400,000	329,417	23.53%	1,180,000	388,802	32.95%
10-364.400	Freon Decal Sales	1,000	.00	.00	900	60	6.67%
10-364.500	Recycling Container Sales	1,100	50	4.55%	1,100	130	11.82%
10-364.600	Recycling Proceeds	1,500	.00	.00	1,500	41	2.71%
10-364.700	PA Refuse Surcharge	.00	.00	.00	.00	6,119	.00
	Total Sanitation Fees:	1,403,600	329,467	23.47%	1,183,500	395,151	33.39%
Prior Year Reserves							
10-396.000	Prior Year Reserves	.00	.00	.00	41,800	.00	.00
	Total Prior Year Reserves:	.00	.00	.00	41,800	.00	.00
Administration							
10-401.325	Postage	3,000	775	25.84%	3,000	770	25.67%
10-401.342	Printing	1,000	.00	.00	1,000	.00	.00
	Total Administration:	4,000	775	19.38%	4,000	770	19.25%
Data Processing							
10-407.261	Computer Equip & Software	3,700	301	8.13%	5,600	1,273	22.74%
10-407.319	Computer Maint & Support	8,800	5,003	56.85%	6,700	5,819	86.85%
	Total Data Processing:	12,500	5,304	42.43%	12,300	7,092	57.66%
Buildings & Plant							
10-409.240	Supplies	100	.00	.00	100	.00	.00
	Total Buildings & Plant:	100	.00	.00	100	.00	.00
Wages							
10-426.141	Clerical--Full Time	16,900	1,390	8.22%	16,400	1,417	8.64%
10-426.147	Recycling Center - Part Time	8,800	.00	.00	8,800	.00	.00
	Total Wages:	25,700	1,390	5.41%	25,200	1,417	5.62%
Sanitation							
10-427.300	Refuse Collection Services	1,013,700	85,429	8.43%	1,100,000	126,667	11.52%
10-427.301	PA Refuse Collection Surcharge	.00	.00	.00	.00	.00	.00
10-427.302	Recycling Costs	1,500	.00	.00	1,500	.00	.00
10-427.303	Grass Collection Services	13,500	385	2.85%	14,000	.00	.00
	Total Sanitation:	1,028,700	85,814	8.34%	1,115,500	126,667	11.36%
Department: 471							
10-471.350	Principal - Least Pmt	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
Total Department: 471:		.00	.00	.00	.00	.00	.00
Department: 472							
10-472.350	Interest - Lease Pmt	.00	.00	.00	.00	.00	.00
Total Department: 472:		.00	.00	.00	.00	.00	.00
Fees & Misc							
10-480.005	Financial Services Fee	500	.00	.00	100	20	19.58%
10-480.010	Credit Card Service Fees	5,000	104	2.09%	3,800	120	3.17%
Total Fees & Misc:		5,500	104	1.90%	3,900	140	3.59%
Employee Benefits							
10-487.161	Social Security Tax	1,900	151	7.93%	1,900	147	7.72%
Total Employee Benefits:		1,900	151	7.93%	1,900	147	7.72%
Collections							
10-489.317	Collection Agency Services	.00	.00	.00	.00	.00	.00
Total Collections:		.00	.00	.00	.00	.00	.00
Department: 490							
10-490.740	Tr to Reserves	130,660	.00	.00	.00	.00	.00
Total Department: 490:		130,660	.00	.00	.00	.00	.00
Prior Year							
10-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Prior Year:		.00	.00	.00	.00	.00	.00
Department: 492							
10-492.010	Transfer to General Fund	194,600	.00	.00	62,500	.00	.00
Total Department: 492:		194,600	.00	.00	62,500	.00	.00
Refuse & Recycling Fund Revenue Total:		1,403,660	329,574	23.48%	1,225,400	395,151	32.25%
Refuse & Recycling Fund Expenditure Total:		1,403,660	93,538	6.66%	1,225,400	136,233	11.12%
Net Total Refuse & Recycling Fund:		.00	236,035	.00	.00	258,919	.00

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
Debt Service Fund							
Interfund Transfers							
20-392.010	Transfer from General Fund	177,400	.00	.00	166,100	.00	.00
	Total Interfund Transfers:	177,400	.00	.00	166,100	.00	.00
Debt Service - Principal							
20-471.202	Principal - 2010 Bonds	103,300	.00	.00	103,300	.00	.00
	Total Debt Service - Principal:	103,300	.00	.00	103,300	.00	.00
Debt Service - Interest							
20-472.202	Interest - 2010 Bonds	73,100	.00	.00	62,200	.00	.00
	Total Debt Service - Interest:	73,100	.00	.00	62,200	.00	.00
Department: 480							
20-480.005	Financial Service Fees	1,000	.00	.00	600	.00	.00
	Total Department: 480:	1,000	.00	.00	600	.00	.00
	Debt Service Fund Revenue Total:	177,400	.00	.00	166,100	.00	.00
	Debt Service Fund Expenditure Total:	177,400	.00	.00	166,100	.00	.00
	Net Total Debt Service Fund:	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
Highway Aid Fund							
Interest							
35-341.000	Interest Income	100	46	45.62%	50	.00	.00
	Total Interest:	100	46	45.62%	50	.00	.00
State-Shared Revenue							
35-355.020	Motor Vehicle Fuels Tax	423,700	.00	.00	330,000	.00	.00
35-355.030	Road Turnback	1,100	.00	.00	1,100	.00	.00
	Total State-Shared Revenue:	424,800	.00	.00	331,100	.00	.00
Prior Year Exp							
35-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
	Total Prior Year Exp:	.00	.00	.00	.00	.00	.00
Prior Year Resv							
35-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
	Total Prior Year Resv:	.00	.00	.00	.00	.00	.00
Snow Removal							
35-432.245	Snow Removal Salt	65,000	17,072	26.26%	65,000	.00	.00
	Total Snow Removal:	65,000	17,072	26.26%	65,000	.00	.00
Traffic Control							
35-433.246	Signs & Street Markings	.00	.00	.00	.00	.00	.00
35-433.362	Traffic Signals	4,000	3,435	85.88%	4,000	337	8.41%
	Total Traffic Control:	4,000	3,435	85.88%	4,000	337	8.41%
Street Lighting							
35-434.361	Electric	153,000	11,985	7.83%	152,200	12,693	8.34%
	Total Street Lighting:	153,000	11,985	7.83%	152,200	12,693	8.34%
Streets & Bridges							
35-438.450	Road Program	.00	.00	.00	.00	.00	.00
35-438.700	Capital Equipment	90,000	.00	.00	50,000	.00	.00
35-438.740	Equipment Reserve	.00	.00	.00	.00	.00	.00
	Total Streets & Bridges:	90,000	.00	.00	50,000	.00	.00
Department: 471							
35-471.350	Principal - Lease Pmt	.00	.00	.00	5,600	.00	.00
	Total Department: 471:	.00	.00	.00	5,600	.00	.00
Department: 472							
35-472.350	Interest - Lease Pmt	.00	.00	.00	100	.00	.00
	Total Department: 472:	.00	.00	.00	100	.00	.00

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
Department: 490							
35-490.740	Transfer to Capital Reserves	112,900	.00	.00	54,250	.00	.00
Total Department: 490:		112,900	.00	.00	54,250	.00	.00
Highway Aid Fund Revenue Total:		424,900	46	0.01%	331,150	.00	.00
Highway Aid Fund Expenditure Total:		424,900	32,492	7.65%	331,150	13,029	3.93%
Net Total Highway Aid Fund:		.00	32,446-	.00	.00	13,029-	.00

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
Payroll Fund							
Interest Income							
90-341.000	Interest Income	.00	15	.00	.00	.00	.00
	Total Interest Income:	.00	15	.00	.00	.00	.00
	Payroll Fund Revenue Total:	.00	15	.00	.00	.00	.00
	Payroll Fund Expenditure Total:	.00	.00	.00	.00	.00	.00
	Net Total Payroll Fund:	.00	15	.00	.00	.00	.00

Account Number	Account Title	2016-16 Current Year Budget	01/16 Current YTD Actual	% of Budget	2015-15 Prior Year Budget	01/15 Prior YTD Actual	% of Budget
Subdivision Escrow Fund							
Interfund Transfers							
91-492.060	Transfer to Water Fund	.00	.00	.00	.00	.00	.00
	Total Interfund Transfers:	.00	.00	.00	.00	.00	.00
	Subdivision Escrow Fund Revenue Total:	.00	.00	.00	.00	.00	.00
	Subdivision Escrow Fund Expenditure Total:	.00	.00	.00	.00	.00	.00
	Net Total Subdivision Escrow Fund:	.00	.00	.00	.00	.00	.00
	Total Asset:	.00	.00	.00	.00	.00	.00
	Total Liability:	.00	.00	.00	.00	.00	.00
	Total Equity:	.00	.00	.00	.00	.00	.00
	Total Revenue:	14,076,790	561,518	3.99%	13,170,520	606,359	4.60%
	Total Expenditure:	14,076,790	1,148,950	8.16%	13,170,520	1,113,903	8.46%
	Net Grand Totals:	.00	587,432-	.00	.00	507,544-	.00

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Altemos/Atlantic Fuels	74419	ACCT# 3644657 Oil-Black River Rd-2/03/2016	01-409.230	02/03/16	307.95	.00	
Total Altemos/Atlantic Fuels:					307.95	.00	
Anda Car Wash	01312016	2016-Jan-Police car washes	01-410.315	01/31/16	70.00	.00	
Total Anda Car Wash:					70.00	.00	
AT&T Mobility	02042016	2016-Feb wireless charges for 5 tablets	01-415.320	02/04/16	95.85	95.85	02/19/16
Total AT&T Mobility:					95.85	95.85	
Auto Collision Specialists	2532	#202 Repairs from Collision 12/8/2015	01-410.251	12/31/15	1,259.07	.00	
Total Auto Collision Specialists:					1,259.07	.00	
Bank of America	01102016	Acct 6484-2016 FBI/LEEDA Conference	01-410.421	02/09/16	515.67	.00	
Total Bank of America:					515.67	.00	
Beck, Charles	02092016	Plann Comm Mtg-02/09/2016	01-414.220	02/09/16	30.00	.00	
Total Beck, Charles:					30.00	.00	
Berkheimer Associates	01292016	2016-Jan-LST Comm	01-403.453	01/29/16	187.36	.00	
Total Berkheimer Associates:					187.36	.00	
Brown, James P.	02092016	Plann Comm Mtg-02/09/2016	01-414.220	02/09/16	25.00	.00	
Total Brown, James P.:					25.00	.00	
Cedarbrook Sportsmen	02052016	2016 donation	01-465.540	02/05/16	200.00	.00	
Total Cedarbrook Sportsmen:					200.00	.00	
Davison & McCarthy	16789	2016 Jan-General Matters	01-404.310	02/04/16	1,936.60	.00	
Davison & McCarthy	16790	2016 Jan-Amendment to Zoning Ordinance	01-404.310	02/04/16	84.00	.00	
Davison & McCarthy	16792	2016 Jan-Bankruptcy of Residents	01-404.310	02/04/16	120.00	.00	
Davison & McCarthy	16793	2016 Jan-Planning Commission	01-414.310	02/04/16	24.00	.00	
Davison & McCarthy	16794	2016 Jan-Sheriff's sales	01-404.310	02/04/16	24.00	.00	
Davison & McCarthy	16795	2016 Jan-Liens	01-404.310	02/04/16	36.00	.00	
Davison & McCarthy	16796	2016 Jan-Board of Commissioners	01-404.310	02/04/16	180.00	.00	
Davison & McCarthy	16797	2016 Jan-Emergency Services Ordinance fees	01-404.310	02/04/16	36.00	.00	
Davison & McCarthy	16798	2016 Jan-Lindberg Ave sanitary easement	01-404.310	02/04/16	720.00	.00	
Davison & McCarthy	16801	2016 Jan-Harris Rebar Atlantic- Code Enforcement	01-404.310	02/04/16	36.00	.00	
Davison & McCarthy	16802	2016 Jan-Laubach Park Master Site Plan	01-404.310	02/04/16	204.00	.00	
Davison & McCarthy	16803	2016 Jan-Lindberg Park Trail	01-404.310	02/04/16	60.00	.00	
Davison & McCarthy	16804	2016 Jan-MS4 Compliance	01-404.310	02/04/16	12.00	.00	
Davison & McCarthy	16805	2016 Jan-Franko Park Grant	01-404.310	02/04/16	72.00	.00	
Davison & McCarthy	16806	2016 Jan-Westbury Park - Deed of Dedication	01-404.310	02/04/16	348.00	.00	
Davison & McCarthy	16807	2016 Jan-Ordinances	01-404.310	02/04/16	24.00	.00	
Davison & McCarthy	16808	2016 Jan-Bond Issue	01-404.310	02/04/16	204.00	.00	
Total Davison & McCarthy:					4,120.60	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Eastern Industries Inc.	6267940	coldpatch	01-438.245	02/04/16	143.68	.00	
Total Eastern Industries Inc.:					143.68	.00	
Ecco Communications LLC	67569	Kenwood radio	01-430.260	02/10/16	150.00	.00	
Ecco Communications LLC	67764	#8-repair radio	01-437.375	02/10/16	98.75	.00	
Total Ecco Communications LLC:					248.75	.00	
Facchiano Iron Works Inc.	24440	1/8" flat & 1.5" pipe	01-430.240	02/08/16	7.81	.00	
Total Facchiano Iron Works Inc.:					7.81	.00	
Five star International LLC	05P100240	#1-Front axle/4-wheel drive repair/replacement	01-437.251	02/03/16	4,300.01	.00	
Five star International LLC	05P100503	#1-bushing/seal	01-437.251	02/04/16	151.97	.00	
Five star International LLC	05P100702	#1-brake lining	01-437.251	02/05/16	72.14	.00	
Total Five star International LLC:					4,524.12	.00	
Fred Pryor Seminars	146275	Wilson-training rewards renewal-2016	01-401.421	02/09/16	199.00	.00	
Total Fred Pryor Seminars:					199.00	.00	
G & S Fastening Systems I	1030012-1	#9 & #4 - Snow Plow nuts/bolts	01-437.375	02/09/16	53.74	.00	
Total G & S Fastening Systems Inc.:					53.74	.00	
Gross McGinley LLP	02012016	2015-Dec-Hearings/decisions/misc- P/Z Dunkin	01-414.314	02/01/16	1,031.25	.00	
Total Gross McGinley LLP:					1,031.25	.00	
Hassick, Richard	02092016	Plann Comm Mtg - 02/09/2016	01-414.220	02/09/16	25.00	.00	
Total Hassick, Richard:					25.00	.00	
Home Depot Credit Service	02052016	8-Anchor posts, mailbox posts & wood screws	01-430.240	02/05/16	310.13	.00	
Total Home Depot Credit Services:					310.13	.00	
Keystone Consulting Engin	147108	Reimb inv: Legacy Place	01-408.318	01/07/16	472.50	.00	
Keystone Consulting Engin	147527	2016-Jan-General Eng.- BOC	01-408.313	02/05/16	1,463.50	.00	
Total Keystone Consulting Engineers:					1,936.00	.00	
Kutz Inc., E. M.	13610	#4-Rebuild Gledhill fork assembly on plow	01-437.375	02/05/16	90.00	.00	
Kutz Inc., E. M.	13611	#22-Plow cover assembly	01-437.375	02/05/16	11.83	.00	
Kutz Inc., E. M.	13611	Blade cutting edge-stock	01-430.260	02/05/16	540.00	.00	
Kutz Inc., E. M.	13612	#1-Plow tie plate & bolts	01-437.375	02/05/16	80.64	.00	
Kutz Inc., E. M.	13613	#1-torque locknut & tie bolt for plow	01-437.375	02/05/16	48.13	.00	
Kutz Inc., E. M.	13613	#9-Cotter pin for plow	01-437.375	02/05/16	12.46	.00	
Kutz Inc., E. M.	13614	#14-Weldment spinner extension for plow	01-437.375	02/05/16	39.00	.00	
Kutz Inc., E. M.	13614	Case of Meyer & Fisher oil	01-430.240	02/05/16	254.40	.00	
Kutz Inc., E. M.	13720	#22-Plow motor assembly	01-437.375	02/10/16	160.25	.00	
Kutz Inc., E. M.	13720	#1-Plow angle cylinder	01-437.375	02/10/16	867.50	.00	
Kutz Inc., E. M.	13720	11' steel cutting edge	01-430.260	02/10/16	450.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Kutz Inc., E. M.:					2,554.21	.00	
Lawson Products	9303854810	Diamond Grip Socket Set	01-430.260	01/29/16	228.03	.00	
Lawson Products	9303854810	3/8 Flange socket	01-430.240	01/29/16	35.50	.00	
Total Lawson Products:					263.53	.00	
Licht Ph.D., William R.	02092016	Plan Commission Mtg-2/09/2016	01-414.220	02/09/16	25.00	.00	
Total Licht Ph.D., William R.:					25.00	.00	
Macmillian Oil Co of Allent	92180	Rotary pump handle	01-437.375	02/05/16	20.00	.00	
Total Macmillian Oil Co of Allentown:					20.00	.00	
Madle's Hardware	171208	plunger & auger	01-409.373	11/23/15	20.48	.00	
Madle's Hardware	171717	Anti-freeze	01-410.375	12/22/15	4.99	.00	
Madle's Hardware	172380	17/32" Drill bit	01-430.260	02/02/16	18.99	.00	
Madle's Hardware	172567	2-padlocks	01-410.260	02/15/16	38.98	.00	
Total Madle's Hardware:					83.44	.00	
Martucci, Kathryn	02112016	2016 health reimb	01-406.171	02/11/16	150.00	.00	
Total Martucci, Kathryn:					150.00	.00	
McKitish Jr, Stephen J.	02092016	Plann Comm Mtg-02/09/2016	01-414.220	02/09/16	30.00	.00	
Total McKitish Jr, Stephen J.:					30.00	.00	
Miller, Glenn	02092016	Planning Commission-2/09/2016	01-414.220	02/09/16	25.00	.00	
Total Miller, Glenn:					25.00	.00	
MP Outfitters	11632-5	shoes	01-410.238	02/12/16	149.99	.00	
Total MP Outfitters:					149.99	.00	
Mr. John Inc.	5009480	Lindberg Park-1/6-2/2/2016	01-451.315	02/03/16	125.00	.00	
Mr. John Inc.	5009481	Laubach Park-1/6-2/2/2016	01-451.315	02/03/16	125.00	.00	
Total Mr. John Inc.:					250.00	.00	
Nothstein, Richard B.	02102016	2015-Health reimb	01-406.315	02/10/16	239.98	.00	
Nothstein, Richard B.	02102016	2016-Health reimb	01-406.315	02/10/16	165.45	.00	
Nothstein, Richard B.	02132016	2016-Health reimb	01-406.315	02/13/16	46.55	.00	
Total Nothstein, Richard B.:					451.98	.00	
PA Municipal Health Ins Co	020116	2016 Mar coverage	01-487.156	02/01/16	74,055.68	.00	
Total PA Municipal Health Ins Coop:					74,055.68	.00	
PA One Call System Inc.	671506	2016-Jan-Voice/Fax messages	01-401.320	01/31/16	222.02	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total PA One Call System Inc.:					222.02	.00	
PPL Electric Utilities	02042016	62400-52006-Feb 2016	01-451.361	02/04/16	18.62	.00	
PPL Electric Utilities	02122016	54060-05002-Feb 2016	01-451.361	02/12/16	22.42	.00	
Total PPL Electric Utilities:					41.04	.00	
Public Agency Training Co	203033	Pratical Kinesic Interview, Phase I-Kress	01-410.421	01/28/16	295.00	.00	
Total Public Agency Training Council:					295.00	.00	
ReadyRefresh by Nestle	06B043648152	2016-Feb-Acct#0436481527-Admin	01-409.366	02/04/16	2.43	.00	
ReadyRefresh by Nestle	06B043648154	2016-Feb-Acct#0436481543-Police	01-409.366	02/04/16	2.55-	.00	
ReadyRefresh by Nestle	06B043648157	2016-Feb-Acct#0436481576-DPW	01-409.366	02/04/16	7.35-	.00	
ReadyRefresh by Nestle	06B044170439	2016-Feb-Acct#0441704392-Franko	01-409.366	02/04/16	9.81	.00	
Total ReadyRefresh by Nestle:					2.34	.00	
Rehatcheck, Kyle	02092016	reimb for streamlight light & pouch/holster for light	01-410.238	02/09/16	163.47	.00	
Total Rehatcheck, Kyle:					163.47	.00	
Schaedler Yesco	S4258030.001	Bulbs for signs and sidewalk lights	01-409.373	01/22/16	129.09	.00	
Total Schaedler Yesco:					129.09	.00	
Schreiter P.L.S., Richard L.	02092016	Plan Comm Mtg-02/09/2016	01-414.220	02/09/16	25.00	.00	
Total Schreiter P.L.S., Richard L.:					25.00	.00	
Scott Cars Inc	689302	#203-Collision Repair of door glass & mirror	01-410.251	01/07/16	958.94	.00	
Total Scott Cars Inc:					958.94	.00	
Selex ES	17209A	Mobile vehicle registration reader system	01-410.700	01/18/16	16,275.00	.00	
Selex ES	17649	Mobile vehicle registration reader system	01-410.700	01/31/16	1,875.00	.00	
Total Selex ES:					18,150.00	.00	
Service Electric Cable TV	02012016	Prolog Express - Feb 2016	01-410.315	02/01/16	74.99	.00	
Total Service Electric Cable TV:					74.99	.00	
Service Electric Telephone	02152016	Acct#-0000044158-Minger phone line-2/2016	01-403.240	02/15/16	19.23	.00	
Service Electric Telephone	02152016	Acct#-0000044158-Township phone line-2/2016	01-401.320	02/15/16	526.77	.00	
Total Service Electric Telephone Co:					546.00	.00	
Service Tire Truck Centers	R68337-01	#22-wheels/tires & mount balance	01-437.251	01/29/16	1,089.06	.00	
Service Tire Truck Centers	R73041-01	#1-credit for old tires	01-437.251	02/03/16	168.60-	.00	
Total Service Tire Truck Centers:					920.46	.00	
Staples Credit Plan	01282016	Inv#1095092-Binders for MS4	01-436.315	01/28/16	61.94	.00	
Staples Credit Plan	01282016	Inv#1775690-right-to-know-copies	01-401.343	01/28/16	6.46	.00	
Staples Credit Plan	01282016	Inv#1786463-Battery Back-ups for Admin Computers	01-407.261	01/28/16	199.98	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Staples Credit Plan	01282016	Police-Backlit Monitor & HDMI Cable	01-407.261	01/28/16	286.14	.00	
Total Staples Credit Plan:					554.52	.00	
Starr Uniform Center	101866	1-armor skin shirt/embroidered name tag	01-410.238	01/04/16	84.99	.00	
Total Starr Uniform Center:					84.99	.00	
Stauffer Insurance, C. M.	103154	2016-Government crime policy/faithful perm of duty coverage	01-486.353	01/01/16	937.00	.00	
Stauffer Insurance, C. M.	103183	2016-Workers Compensation	01-486.354	01/04/16	89,453.80	.00	
Stauffer Insurance, C. M.	103199	2016-Commercial Umbrella policy	01-486.351	01/06/16	9,792.90	.00	
Stauffer Insurance, C. M.	103416	2016-Commercial Package Policy	01-486.351	01/22/16	36,606.60	.00	
Total Stauffer Insurance, C. M.:					136,790.30	.00	
Staver Hydraulics Co Inc	50395	Fittings for plows	01-437.375	02/10/16	49.66	.00	
Total Staver Hydraulics Co Inc:					49.66	.00	
Stotz/Fatzinger Office Sup	1029A	Returned- replacement ink stamp	01-402.240	02/10/16	8.74	.00	
Stotz/Fatzinger Office Sup	156059	envelopes-Salisbury Township	01-401.342	02/08/16	310.00	.00	
Stotz/Fatzinger Office Sup	156336	front office-ear buds	01-401.240	02/10/16	47.96	.00	
Stotz/Fatzinger Office Sup	156340	finance-replacement ink pad	01-402.240	02/17/16	7.32	.00	
Stotz/Fatzinger Office Sup	156674	toilet paper	01-409.240	02/16/16	90.00	.00	
Total Stotz/Fatzinger Office Supply:					446.54	.00	
Stratix Systems Inc	155504	Police-monitor for door server	01-407.261	02/04/16	42.36	.00	
Stratix Systems Inc	155560	Maint fee-police 2nd flr copier-2/12/2016-5/11/2016	01-401.375	02/04/16	110.03	.00	
Stratix Systems Inc	155607	1-dell computers/monitors/keyboards/mouse	01-407.261	02/05/16	436.33	.00	
Stratix Systems Inc	155608	sequel server licenses	01-407.261	02/05/16	1,055.34	.00	
Stratix Systems Inc	155609	3-dell computers/monitors/keyboards/mouse	01-407.261	02/05/16	1,617.21	.00	
Total Stratix Systems Inc:					3,261.27	.00	
Suburban Propane-2022	603981	diesel	01-401.231	02/01/16	11.67	.00	
Suburban Propane-2022	603981	diesel	01-410.231	02/01/16	339.29	.00	
Suburban Propane-2022	603981	diesel	01-430.231	02/01/16	350.95	.00	
Suburban Propane-2022	802618	unleaded	01-401.231	02/01/16	11.83	.00	
Suburban Propane-2022	802618	unleaded	01-410.231	02/01/16	343.97	.00	
Suburban Propane-2022	802618	unleaded	01-430.231	02/01/16	355.81	.00	
Total Suburban Propane-2022:					1,413.52	.00	
Times News	I00375105-021	Ad:EAC Mtg 2/17/16	01-461.341	02/11/16	32.60	.00	
Times News	I100374650-02	Ad-BOC Bond Issuance Ordinance	01-401.341	02/04/16	461.00	.00	
Total Times News:					493.60	.00	
Upper Saucon Township	160204	Compost site expenses	01-431.303	02/04/16	92.52	.00	
Total Upper Saucon Township:					92.52	.00	
Verizon	02012016	2016-Jan-Mgr	01-401.320	02/01/16	54.77	.00	
Verizon	02012016	2016-Jan-Assist Mgr/Finance Dir	01-402.320	02/01/16	54.77	.00	
Verizon	02012016	2016-Jan-Police	01-410.320	02/01/16	387.03	.00	
Verizon	02012016	2016-Jan-Fire Inspectors	01-411.320	02/01/16	19.47	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Verizon	02012016	2016-Jan-Code Enf Ofcr	01-413.320	02/01/16	54.77	.00	
Verizon	02012016	2016-Jan-P/Z Officer	01-414.320	02/01/16	54.77	.00	
Verizon	02012016	2016-Jan-Tapler	01-415.320	02/01/16	78.07	.00	
Verizon	02012016	2016-Jan-Rec Dir	01-452.320	02/01/16	54.77	.00	
Verizon	02012016	2016-Jan-DPW	01-430.320	02/01/16	102.19	.00	
Verizon	02022016	2016-Jan-Mgr tablet/air card charges	01-401.320	02/02/16	43.39	.00	
Verizon	02022016	2016-Jan-Police tablet/air card charges	01-410.320	02/02/16	477.19	.00	
Verizon	02032016	610-433-0563-monitor traffic signals CCB-2/2016	01-410.320	02/03/16	39.55	.00	
Total Verizon:					1,420.74	.00	
Wilson, Shemaine	02102016	2016-Health Reimb	01-406.171	02/10/16	150.00	.00	
Total Wilson, Shemaine:					150.00	.00	
Total General Fund:					259,635.82	95.85	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Fire Fund							
Hunter Keystone Peterbilt	2-260360206	Inspection Oil Change vehicles 20-41	03-411.374	02/05/16	585.35	.00	
Total Hunter Keystone Peterbilt LP:					585.35	.00	
Joe's Battery & Tire Serv	S014841	Delivery & Installation of 6 exide batteries for 31-11	03-412.374	02/01/16	970.00	.00	
Total Joe's Battery & Tire Service:					970.00	.00	
McNeil & Company Inc.	24284119	WSFCO-Commercial Pkg-2016	03-412.350	01/08/16	10,439.00	.00	
McNeil & Company Inc.	24285119	WSFCO-Inland marine-2016	03-412.350	01/08/16	12,323.00	.00	
Total McNeil & Company Inc.:					22,762.00	.00	
PPL Electric Utilities	02122016	82900-03000-Feb 2016	03-411.320	02/12/16	638.02	.00	
Total PPL Electric Utilities:					638.02	.00	
Service Electric Telephone	02152016	Acct#-0000050426-ESFC-2/2016	03-411.320	02/15/16	77.10	.00	
Total Service Electric Telephone Co:					77.10	.00	
Service Tire Truck Centers	R62292-01	#E3112-3 new tires	03-412.374	01/27/16	1,495.44	.00	
Service Tire Truck Centers	R62421-01	#E3112-2 new tires	03-412.374	01/28/16	1,441.22	.00	
Total Service Tire Truck Centers:					2,936.66	.00	
Suburban Propane-2022	603981	diesel	03-413.231	02/01/16	71.81	.00	
Suburban Propane-2022	802618	unleaded	03-413.231	02/01/16	72.80	.00	
Total Suburban Propane-2022:					144.61	.00	
Whitehall Turf Equipment	331812	chainsaw filters	03-412.260	02/02/16	16.60	.00	
Total Whitehall Turf Equipment:					16.60	.00	
Witmer Public Safety Grou	1674956	20" bullet chain loops for saws	03-412.374	01/01/16	871.00	.00	
Total Witmer Public Safety Group:					871.00	.00	
Total Fire Fund:					29,001.34	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Water Fund							
A-B-E Laboratory	02042016	2016-Jan water analysis	06-448.316	02/04/16	230.00	.00	
Total A-B-E Laboratory:					230.00	.00	
Bethlehem, City of	02092016	2016-Jan-4 resale customers	06-448.368	02/09/16	360.88	.00	
Bethlehem, City of	020920162	2016-Jan-Hydrant rental	06-448.363	02/09/16	880.00	.00	
Total Bethlehem, City of:					1,240.88	.00	
Eastern Auto Parts Wareho	3-667725	#32-Oil & Air Filter	06-448.240	01/12/16	40.80	.00	
Total Eastern Auto Parts Warehouse:					40.80	.00	
Facchiano Iron Works Inc.	24439	#35-4'x4' steel plate	06-448.251	02/08/16	57.50	.00	
Total Facchiano Iron Works Inc.:					57.50	.00	
Keystone Consulting Engin	147567	2016-Jan-water matters	06-448.313	02/10/16	823.00	.00	
Total Keystone Consulting Engineers:					823.00	.00	
Lawson Products	9303838723	Hex Nuts & Bolts	06-448.240	01/22/16	76.11	.00	
Total Lawson Products:					76.11	.00	
PA Municipal Health Ins Co	020116	2016 Mar coverage	06-487.156	02/01/16	7,052.92	.00	
Total PA Municipal Health Ins Coop:					7,052.92	.00	
PPL Electric Utilities	02042016	59410-04007-Feb 2016	06-448.361	02/04/16	27.12	.00	
PPL Electric Utilities	02122016	30460-06001-Feb 2016	06-448.361	02/12/16	637.15	.00	
Total PPL Electric Utilities:					664.27	.00	
Stauffer Insurance, C. M.	103183	2016-Workers Compensation	06-486.354	01/04/16	9,818.10	.00	
Stauffer Insurance, C. M.	103199	2016-Commercial Umbrella policy	06-486.351	01/06/16	544.05	.00	
Stauffer Insurance, C. M.	103416	2016-Commercial Package Policy	06-486.351	01/22/16	2,033.70	.00	
Total Stauffer Insurance, C. M.:					12,395.85	.00	
Staver Hydraulics Co Inc	P-47810-0	#32-plow coupling	06-448.375	02/08/16	4.03	.00	
Total Staver Hydraulics Co Inc:					4.03	.00	
Stratix Systems Inc	155607	1-dell computers/monitors/keyboards/mouse	06-448.261	02/05/16	218.17	.00	
Stratix Systems Inc	155608	sequel server licenses	06-448.261	02/05/16	527.66	.00	
Stratix Systems Inc	155609	3-dell computers/monitors/keyboards/mouse	06-448.261	02/05/16	808.60	.00	
Total Stratix Systems Inc:					1,554.43	.00	
Suburban Propane-2022	603981	diesel	06-448.231	02/01/16	61.93	.00	
Suburban Propane-2022	802618	unleaded	06-448.231	02/01/16	62.79	.00	
Total Suburban Propane-2022:					124.72	.00	
Verizon	02012016	2016-Jan-Water Dept	06-448.320	02/01/16	47.42	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Verizon	02062016	610-435-4231-Flxr Ave wtr pump stn-2/2016	06-448.320	02/06/16	41.54	.00	
Total Verizon:					88.96	.00	
Total Water Fund:					24,353.47	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Sewer Fund							
Bethlehem, City of	01012016	2015-4Q2015 sewer	08-429.368	02/12/16	36,355.42	.00	
Total Bethlehem, City of:					36,355.42	.00	
Eastern Auto Parts Wareho	3-667725	#32-Oil & Air Filter	08-429.240	01/12/16	40.81	.00	
Total Eastern Auto Parts Warehouse:					40.81	.00	
Facchiano Iron Works Inc.	24439	#35-4'x4' steel plate	08-429.251	02/08/16	57.50	.00	
Total Facchiano Iron Works Inc.:					57.50	.00	
Graphic Controls LLC	ME4785	charts for meter stations	08-429.240	02/11/16	993.39	.00	
Total Graphic Controls LLC:					993.39	.00	
Keystone Consulting Engin	147564	2016-Jan-sewer dig repairs	08-429.372	02/10/16	796.00	.00	
Keystone Consulting Engin	147565	2016-Jan-sanitary sewer rehab project	08-429.372	02/10/16	1,632.00	.00	
Keystone Consulting Engin	147566	2016-Jan-sewer matters	08-429.313	02/10/16	1,627.25	.00	
Keystone Consulting Engin	147568	2016-Jan-I&I removal program	08-429.372	02/10/16	6,584.14	.00	
Total Keystone Consulting Engineers:					10,639.39	.00	
Lawson Products	9303838723	Hex Nuts & Bolts	08-429.240	01/22/16	76.11	.00	
Total Lawson Products:					76.11	.00	
PA Municipal Health Ins Co	020116	2016 Mar coverage	08-487.156	02/01/16	7,052.92	.00	
Total PA Municipal Health Ins Coop:					7,052.92	.00	
PPL Electric Utilities	02042016	08450-07007-Feb 2016	08-429.361	02/04/16	27.78	.00	
PPL Electric Utilities	02042016	15450-07002-Feb 2016	08-429.361	02/04/16	25.42	.00	
PPL Electric Utilities	02042016	32650-08001-Feb 2016	08-429.361	02/04/16	31.30	.00	
PPL Electric Utilities	02042016	98810-20005-Feb 2016	08-429.361	02/04/16	169.95	.00	
PPL Electric Utilities	02042016	42850-08008-Feb 2016	08-429.361	02/04/16	22.42	.00	
PPL Electric Utilities	02042016	47020-14000-Feb 2016	08-429.361	02/04/16	25.55	.00	
PPL Electric Utilities	02122016	56060-06003-Feb 2016	08-429.361	02/12/16	32.15	.00	
Total PPL Electric Utilities:					334.57	.00	
Stauffer Insurance, C. M.	103183	2016-Workers Compensation	08-486.354	01/04/16	9,818.10	.00	
Stauffer Insurance, C. M.	103199	2016-Commercial Umbrella policy	08-486.351	01/06/16	544.05	.00	
Stauffer Insurance, C. M.	103416	2016-Commercial Package Policy	08-486.351	01/22/16	2,033.70	.00	
Total Stauffer Insurance, C. M.:					12,395.85	.00	
Staver Hydraulics Co Inc	P-47810-0	#32-plow coupling	08-429.375	02/08/16	4.03	.00	
Total Staver Hydraulics Co Inc:					4.03	.00	
Stratix Systems Inc	155607	1-dell computers/monitors/keyboards/mouse	08-429.261	02/05/16	218.17	.00	
Stratix Systems Inc	155608	sequel server licenses	08-429.261	02/05/16	527.66	.00	
Stratix Systems Inc	155609	3-dell computers/monitors/keyboards/mouse	08-429.261	02/05/16	808.60	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Stratix Systems Inc:					1,554.43	.00	
Suburban Propane-2022	603981	diesel	08-429.231	02/01/16	61.93	.00	
Suburban Propane-2022	802618	unleaded	08-429.231	02/01/16	62.79	.00	
Total Suburban Propane-2022:					124.72	.00	
Total Sewer Fund:					69,629.14	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Refuse & Recycling Fund							
Stratix Systems Inc	155607	1-dell computers/monitors/keyboards/mouse	10-407.261	02/05/16	218.17	.00	
Stratix Systems Inc	155608	sequel server licenses	10-407.261	02/05/16	527.66	.00	
Stratix Systems Inc	155609	3-dell computers/monitors/keyboards/mouse	10-407.261	02/05/16	808.60	.00	
Total Stratix Systems Inc:					1,554.43	.00	
Total Refuse & Recycling Fund:					1,554.43	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Highway Aid Fund							
American Rock Salt Co LL	0474937	Bulk Ice Control Salt	35-432.245	02/01/16	1,699.29	.00	
American Rock Salt Co LL	474624	Bulk Ice Control Salt	35-432.245	01/28/16	15,372.53	.00	
Total American Rock Salt Co LLC:					17,071.82	.00	
PPL Electric Utilities	02042016	32810-04003-Feb 2016	35-433.362	02/04/16	33.07	.00	
PPL Electric Utilities	02042016	79000-43000-Feb 2016	35-434.361	02/04/16	608.14	.00	
PPL Electric Utilities	02042016	79200-43006-Feb 2016	35-434.361	02/04/16	12,423.18	.00	
PPL Electric Utilities	02042016	96549-22003-Feb 2016	35-433.362	02/04/16	32.08	.00	
PPL Electric Utilities	02042016	97159-57000-Feb 2016	35-433.362	02/04/16	37.38	.00	
PPL Electric Utilities	02042016	59610-04003-Feb 2016	35-433.362	02/04/16	40.12	.00	
PPL Electric Utilities	02042016	58010-04003-Feb 2016	35-433.362	02/04/16	34.12	.00	
Total PPL Electric Utilities:					13,208.09	.00	
Signal Service Inc.	18247	Remove & Install Batteries to Traffic Signals- Cedar Crest & I78	35-433.362	01/20/16	762.00	.00	
Signal Service Inc.	18248	Remove & Install Batteries to Traffic Signals- Cedar Crest & I78	35-433.362	01/20/16	762.00	.00	
Signal Service Inc.	18249	Remove & Install Batteries to Traffic Signals- Cedar Crest & LVHC	35-433.362	01/20/16	762.00	.00	
Signal Service Inc.	18250	Remove & Install Batteries to Traffic Signals- Cedar Crest & Fish Hatchery Rd.	35-433.362	01/20/16	762.00	.00	
Total Signal Service Inc.:					3,048.00	.00	
Total Highway Aid Fund:					33,327.91	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Subdivision Escrow Fund							
Hope United Church of Chr	02102016	Escrow Release- Land Development	91-248000	02/10/16	6,400.00	.00	
Total Hope United Church of Christ:					6,400.00	.00	
Jonathan Felton	02112016	Escrow Release- Subdivision East Emmaus Ave	91-248000	02/11/16	1,000.00	.00	
Total Jonathan Felton:					1,000.00	.00	
Kost Tire & Auto Service	02112016	Escrow Release - Land Development	91-248000	02/11/16	4,600.00	.00	
Total Kost Tire & Auto Service:					4,600.00	.00	
Lehigh County Fiscal Offic	02102016	Escrow Release-Land Development for LC Community Center/ LC Center for Recovery	91-248000	02/10/16	6,400.00	.00	
Total Lehigh County Fiscal Office:					6,400.00	.00	
Salisbury Township School	02122016	Escrow Release-Grading/HS Renovations	91-248000	02/12/16	6,100.00	.00	
Total Salisbury Township School Dist:					6,100.00	.00	
Total Subdivision Escrow Fund:					24,500.00	.00	
Grand Totals:					442,002.11	95.85	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
February 11, 2016
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that an Executive Session will be held after the Regular Meeting to discuss personnel matters.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Acting Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager – EXCUSED
Cathy Bonaskiewich, Acting Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning – EXCUSED
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the

Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Ms. Bonaskiewich added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. She noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve the list of Bills Payable for the period 1/23/2016-2/5/2016, broken down as follows:

\$91,055.81 = GENERAL
\$9,243.99 = FIRE
\$0 = LIBRARY
\$758.28 = WATER
\$1,552.15 = SEWER
\$85,654.14 = REFUSE & RECYCLING
\$204.67 = HIGHWAY AID
\$5,017.60 = SUBDIVISION & ESCROW
\$193,486.64 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

January 28, 2016

Commissioner Brinton noted an error on Page 2. Commissioner Brown declared the Minutes of January 28, 2016 accepted with the correction

NEW BUSINESS

ORDINANCES

Amending Police Ranks.

Ms. Bonaskiewich commented that during the Budget process, the Board had approved the idea of promoting four patrolmen to the position of corporal. She noted that in order to start the process, the Township must add the rank of corporal by Township Ordinance. Ms. Bonaskiewich stated that the Board, at the same time, may also make the Motion to authorize the Civil Service Commission to start the process for promotion.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve Ordinance No. 02-2016-599, amending the police ranks, as well as authorizing the Civil Service Commission to begin the procedure for corporal promotions.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Amending Property Maintenance Regulations.

Ms. Bonaskiewich stated that the Township is looking to update the Property Maintenance Ordinance in order to further comply with MS4 requirements in regards to eliminating potential illicit discharges. She noted that the changes have been suggested by the MS4 Coordinator and have been reviewed by the Township's Solicitor and Engineer.

Motion by Commissioner Brinton, seconded by Commissioner Martucci, to approve Ordinance No. 02-2016-600, amending Property Maintenance Regulations.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Borrowing Ordinance for General Obligation Bonds Series of 2016.

Ms. Bonaskiewich introduced Mr. Chris Gibbons with Concord Financial (financial consultants) and Attorney Michael Gaul with King, Spry, Herman, Freund & Faul, LLC (bond counsel) who were present to discuss the results from the auction that took place for interested underwriters to enter their bids for the best interest rate(s) for the G.O. Bond, Series of 2016 offering.

Mr. Gibbons stated that the Township received four proposals for bank loans and compared the best proposal to what was available in the bond market at that time. He commented that through a public online auction on the morning of February 11, 2016, it was determined that the bond issue was a better route by several thousand dollars. Mr. Gibbons stated that the best bid received was from Janney, Montgomery & Scott, LLC (Philadelphia, PA) at a rate of 2.31%. The total amount of borrowing is \$6,440,000. He noted that the refinancing of the 2010 bond saves around \$200,000 over the life of the loan.

Attorney Gaul explained that the Board should pass the Ordinance “as amended” because the numbers have changed since the time of the advertisement of the Ordinance.

Motion by Commissioner Brown, seconded by Commissioner Brinton, to accept the Borrowing Ordinance for General Obligation Bonds Series of 2016, as amended.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

RESOLUTIONS

Amending Civil Service Regulations.

Ms. Bonaskiewich stated that the Board would be approving the following proposed amendments: (1) The extension of the MPOETC Act 120 certification deadline to within one hundred twenty (120) days of the official closing date for applicants (presently, certification is required by the closing date for applicants); and (2) The addition of polygraph testing to the background investigations portion of the regulations.

Ms. Bonaskiewich noted that the Civil Service Commission passed a separate Resolution to amend the physical fitness and agility testing at the meeting on February 11, 2016. She commented that the Board can pass the Resolution at this time as well.

Chief Stiles stated the changes to physical agility testing is to have the ability to use a different provider.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to accept Resolution No. 02-2016-1534 and 02-2016-1535, amending the Civil Service Regulations.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MOTIONS

To Approve the GOALS ARA Charity Racing Event Request.

Ms. Bonaskiewich reminded the Board that a representative from the GOALS Adventure Racing Association (GOALS ARA) was present at the Workshop on January 28, 2016 to request the use of Walking Purchase Park on Saturday, June 4, 2016 for their “Cradle of Liberty Adventure Race”, benefiting the Gift of Life Donor program. Ms. Bonaskiewich stated that all necessary insurance information and releases, as well as communications with Lehigh County and the City of Allentown, will take place prior to the event.

Motion by Commissioner Brinton, seconded by Commissioner Brown, to approve the GOALS ARA Charity Racing Event Request.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

To Approve the LVHN – VIA Marathon Request.

Ms. Bonaskiewich stated that as in previous years, Lehigh Valley Health Network is seeking approval to hold their annual VIA Marathon on September 11, 2016. She commented that all necessary insurance information and releases will be in place prior to the event.

Motion by Commissioner Brinton, seconded by Commissioner Seagreaves, to approve the request from LVHN to hold their annual VIA Marathon.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Commissioner Martucci expressed concerns about a billing error for the St. Luke's Ambulance subscription service. Ms. Bonaskiewich noted that the Township is looking into the matter as many people have received duplicate bills.

Commissioner Brinton announced that the Township is in receipt of the grant from DCNR for \$242,000, which will help with Phase III of the Lindberg Park Master Site Plan (restrooms, pavilion and playground).

Commissioner Seagreaves stated that he received a phone call from the residents at the corner of Salisbury Road and Fairfax Street in regards to the plow truck damaging their retaining wall while removing the high snow bank. Mr. Andreas stated that the Public Works Department would try to restack the wall if necessary, but they would not be purchasing materials for rebuilding or replacing the wall. He noted that he advised the residents to contact their homeowner's insurance company, and he stated the Township's insurance company would be speaking with the residents directly about the process. Mr. Andreas commented that he will follow up with the residents and the insurance company.

ADJOURNMENT

Commissioner Brinton made a Motion to adjourn the Meeting. Seconded by Commissioner Martucci. The time was 7:50p.m.

Respectfully submitted,

Cathy Bonaskiewich
Assistant Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on February 11, 2016.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

DRAFT

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
February 25, 2016
7:30 p.m.
(approximate time)

Topics of discussion:

- Ordinance Amendment - Burning
- Ordinance Amendment - Speed Limit Reduction (Fairview Rd.)
- Amending Traffic Control Ordinance – designating stop sign controlled intersections