

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
February 25, 2016
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Acting Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager – EXCUSED
Cathy Bonaskiewich, Acting Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms.

Bonaskiewich announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Ms. Bonaskiewich added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. She noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve the unaudited Financial Report for the period ending January 31, 2016 and the list of Bills Payable for the period 2/6/2016-2/19/2016, broken down as follows:

\$259,635.82 = GENERAL
\$29,001.34 = FIRE
\$0 = LIBRARY
\$24,353.47 = WATER
\$69,629.14 = SEWER
\$1,554.43 = REFUSE & RECYCLING
\$33,327.91 = HIGHWAY AID
\$24,500.00 = SUBDIVISION & ESCROW
\$442,002.11 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

February 11, 2016

Commissioner Brown declared the Minutes of February 11, 2016 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Motion to Appoint a Police Officer.

Chief Stiles stated that he is recommending Mr. Jason Harrison for the vacant Police Officer position.

Motion by Commissioner Brinton, seconded by Commissioner Martucci, to make a conditional offer of employment to Mr. Jason Harrison.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Motion to retain URDC to commence the design, drawing and bid specs for the development of Phase III at Lindberg Park.

Ms. Bonaskiewich reminded the Board that the Township is in receipt of the DCNR grant for Phase III in the amount of \$242,000. The total estimated cost for the work is just under \$500,000. She noted that Phase III includes the construction of the restrooms, pavilion and inclusive play area. Ms. Bonaskiewich stated that the fee from URDC is not to exceed \$67,600.

Motion to authorize URDC to develop a grant application for Phase IV development at Lindberg Park.

Ms. Bonaskiewich explained that the Motion will authorize URDC to move forward with the grant application for Phase IV, which is due in April. She stated that the grant awards will not be made until later this year, and the development would not begin until next year. Ms. Bonaskiewich noted that this final phase would include improvements to the lower parking lot, installation of a drop-off loop, pickle ball courts and a splash-pad area near the playground area.

Commissioner Ackerman inquired as to the installation of cameras. Chief Stiles stated that he would like to put cameras in all the parks.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to retain URDC to commence the design, drawing and bid specs for the development of Phase III at Lindberg Park, as well as to authorize URDC to develop a grant application for Phase IV development at Lindberg Park.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Commissioner Brinton commented that she had a sewer backup during a heavy rainstorm event and inquired about stormwater in the sewer line. Mr. Tettemer responded that the Township tries to eliminate as much of the stormwater infiltration into the sanity sewer system as possible; however, the problem occurs when there are flash flood conditions because it finds its way into the system. Mr. Tettemer noted that the will look at the area with Mr. Andreas to determine if there is an obvious problem.

Ms. Sopka stated that the EAC is continuing to work on establishing an electronics recycling event and possibly coordinating with the City of Allentown. A discussion ensued about dumping at Walking Purchase Park and coordinating cleanup efforts and enforcement efforts with surrounding municipalities.

ADJOURNMENT

Commissioner Martucci made a Motion to adjourn the Meeting. Seconded by Commissioner Brinton. The time was 7:36 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Assistant Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on February 25, 2016.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL