

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
July 9, 2015
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Acting Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Debra Brinton, Vice-President – EXCUSED
Robert Martucci, Jr.
James Seagreaves, President Pro-Tempore
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager – EXCUSED
Cathy Bonaskiewich, Acting Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police – EXCUSED
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, Township Solicitor
David Tetterer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms.

Bonaskiewich announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Ms. Bonaskiewich reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Ms. Bonaskiewich added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. She noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE LIST OF BILLS PAYABLE

Ms. Bonaskiewich presented the list of Bills Payable.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve the list of Bills Payable for the period 6/20/15-7/3/2015, broken down as follows:

\$66,528.29 = GENERAL
\$4,685.32 = FIRE
\$9.41 = LIBRARY
\$54,658.52 = WATER
\$9,006.65 = SEWER
\$87,288.10 = REFUSE & RECYCLING
\$129.72 = HIGHWAY AID
\$222,306.01 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – EXCUSED
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

MINUTES

June 25, 2015

Commissioner Brown declared the Minutes of June 25, 2015 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Payment Application #2 – (\$64,988.84) Miller Bros. Construction, Inc. – Lindberg Park Perimeter Trail Project.

Ms. Bonaskiewich stated that URDC has reviewed and approved the second payment application from Miller Brothers Construction, Inc. in the amount of \$64,988.84 for work completed on the Lindberg Park Perimeter Trail.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve Payment Application #2 in the amount of \$64,988.84 to Miller Brothers Construction, Inc. for work performed on the Lindberg Park Perimeter Trail.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – EXCUSED
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

Contract Change Order #5 – Lindberg Park Perimeter Trail Project.

Ms. Bonaskiewich noted that the Change Order is for the removal of 111 linear feet of chain link fence by Miller Brothers Construction, Inc. to be retained for future use by the Township.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve Contract Change Order #5 for the Lindberg Park Perimeter Trail Project.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – EXCUSED
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

Payment Application #1 – FINAL – (\$48,000) Thomas Hoffman Co. Inc. for the Flexer Ave Water Pump Station Generator Upgrade Project.

Ms. Bonaskiewich commented that Keystone Consulting Engineers has reviewed and approved the payment request from Thomas L. Hoffman Company, Inc. for work completed on the Flexer Avenue Water Pump Station Generator upgrade project in the amount of \$48,000. She noted that the total cost of the project was anticipated at \$50,200, but an additional \$2,200 was included for potential additional excavation and fill that were ultimately unnecessary. Ms. Bonaskiewich stated that the payment encompasses the entire amount due for the work, no retainage is withheld.

Motion by Commissioner Martucci, seconded by Commissioner Seagreaves, to approve Payment Application #1 (Final) to Thomas Hoffman Company, Inc. in the amount of \$48,000 for the Flexer Avenue Water Pump Station Generator Upgrade Project.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – EXCUSED
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

Escrow Release #1 – Legacy Place (\$363,079.34).

Ms. Bonaskiewich stated that KCE has reviewed the developer's request to release \$363,079.34 of the improvements security held by the Township for the Legacy Place development. The original amount of securities held totaled \$417,002.02; after this release is approved, the improvements security will be \$53,922.68.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve Escrow Release #1 for the Legacy Place development in the amount of \$363,079.34.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – EXCUSED
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

PRIVILEGE OF THE FLOOR

Mr. Ed Tremba of 1076 Newgate Drive inquired about the installation of a fence around the inside of the perimeter trail at Lindberg Park. Ms. Bonaskiewich replied that the trail is intended to be a “perimeter” trail around the park so dog walkers and bikers will have access to it. Mr. Tremba expressed concerns about permitting dogs and bikes on the trail.

Mr. Tremba questioned the meaning behind the “Speed Timing Zone” sign on Lindberg Avenue. Sergeant Sabo, who was present in the audience, explained that the speed limit was recently reduced in that area and the sign gives ample warning to motorists to watch his/her speed.

Mr. Tremba expressed concerns about the condition of Newgate Drive and noted that the berm was damaged by a plow truck in the winter.

Commissioner Ackerman inquired if the Township uses a tar and chip procedure on the roads. Mr. Andreas stated that type of application is used on mountain roads where the roads have to be flexible.

ADJOURNMENT

Commissioner Martucci made a Motion to adjourn the Meeting. Seconded by Commissioner Brinton. The time was 7:37 pm.

Respectfully submitted,

Cathy Bonaskiewich
Assistant Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on July 9, 2015.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL