

**SALISBURY TOWNSHIP**  
**Lehigh County, Pennsylvania**  
**Board of Commissioners Meeting**  
**Regular Meeting Agenda—February 12, 2015**  
**7:00 PM**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Notifications:**
  - All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
  - Public Comment Period Policy—Three (3) Minutes Rule
- 4. Bills Payable – *period 1/17/2015-2/6/2015***
- 5. Approval of the Minutes –*January 22, 2015***
- 6. New Business**
  - A. ORDINANCES**

None
  - B. RESOLUTIONS**
    1. LVHN Parking Lot – Preliminary/Final Land Development Plan
  - C. MOTIONS**
    1. Payment Application #5 – Sewer Specialty Services Co. (\$8,575.57) for work performed on the 2013 Sanitary Sewer System Rehab Project
    2. Traffic Planning Design Agreement
    3. Planning Commission Appointment
- 7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)
- 8. Adjournment**
  - \*Workshop to follow regular meeting
  - \*Executive Session

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>General Fund</b>							
Altemos/Atlantic Fuels	58958	ACCT# 153208 Oil-Black River Rd-1/15/2015	01-409.230	01/15/15	362.27	.00	
Total Altemos/Atlantic Fuels:					362.27	.00	
Ballek, Clinton	01212015	2014 Health Reimb	01-406.171	01/21/15	150.00	.00	
Total Ballek, Clinton:					150.00	.00	
Bank of America	01092015	Acct 7912-2015-GFOA Bonaskiewich membership	01-402.420	01/09/15	75.00	.00	
Bank of America	01092015	Acct 6484-Police-2015 subscription to LogMeln	01-407.261	01/09/15	119.60	.00	
Bank of America	01092015	Acct 7912-background check on employees	01-406.315	01/09/15	40.00	.00	
Bank of America	12182014	Acct 9392-Land Use Webinar Series	01-401.421	12/18/14	30.00	.00	
Bank of America	01092015	Acct 7912-salt for munic bldgs	01-409.240	01/09/15	920.08	.00	
Bank of America	01092015	Acct 6484-Police-air compressors	01-410.260	01/09/15	113.76	.00	
Total Bank of America:					1,298.44	.00	
Bonaskiewich, David	01312015	2015 Boot/Clothing Allowance	01-430.192	01/31/15	200.00	.00	
Total Bonaskiewich, David:					200.00	.00	
Brosious Jr, Richard	02012015	2 of 60 retirement incentive program	01-406.171	02/01/15	450.00	.00	
Total Brosious Jr, Richard:					450.00	.00	
Bucks County Community	20074	2015 training membership program-police	01-410.421	01/30/15	1,200.00	.00	
Total Bucks County Community College:					1,200.00	.00	
Bummer, Frank	02012015	2 of 60 retirement incentive program	01-406.171	02/01/15	450.00	.00	
Total Bummer, Frank:					450.00	.00	
Casey, Lisa	01232015	2015 health reimb	01-406.171	01/23/15	116.95	.00	
Total Casey, Lisa:					116.95	.00	
Cedarbrook Sportsmen	04152014	2014 additional donation for fish food	01-465.540	04/15/14	300.00	.00	
Total Cedarbrook Sportsmen:					300.00	.00	
CodeMaster	CDM-014-115	2014-Dec residential inspections	01-413.307	12/31/14	1,925.30	.00	
CodeMaster	CDM-014-115	2014-Dec-Commercial inspections	01-413.306	12/31/14	480.00	.00	
CodeMaster	CDM-014-115	2014-Dec-Comm Plan Review	01-413.308	12/31/14	1,642.16	.00	
Total CodeMaster:					4,047.46	.00	
Commonwealth of PA	54815	2015-annual fee to participate in 1033 program	01-410.420	01/20/15	400.00	.00	
Total Commonwealth of PA:					400.00	.00	
D & A Emergency Equipme	22277	Flares w/wire stand	01-410.260	01/23/15	1,700.00	.00	
Total D & A Emergency Equipment Inc:					1,700.00	.00	
Dallas Data Systems Inc.	23182S	2015 Annual Support Agreement	01-407.319	01/01/15	3,200.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Dallas Data Systems Inc.:					3,200.00	.00	
Dispatch Answering Servic	000204B86	Answr Service/Pump Stn Alm-3 of 12 for 2015	01-401.320	01/31/15	243.25	.00	
Dispatch Answering Servic	000204B86	610-782-5572-3 of 12 for 2015	01-430.320	01/31/15	15.00	.00	
Total Dispatch Answering Service:					258.25	.00	
Eastern Auto Parts Wareho	3-502505	#6-brakes	01-437.251	01/28/15	34.21	.00	
Eastern Auto Parts Wareho	3-499613	Work light for spreader	01-437.375	01/21/15	9.23	.00	
Eastern Auto Parts Wareho	3-499617	lights for salt spreaders	01-437.375	01/21/15	27.69	.00	
Eastern Auto Parts Wareho	3-502492	#6-lug nuts/studs	01-437.251	01/28/15	62.40	.00	
Eastern Auto Parts Wareho	3-499613	#9-brakes	01-437.251	01/21/15	57.39	.00	
Eastern Auto Parts Wareho	3-501669	lights for snow plows	01-437.375	01/25/15	38.43	.00	
Eastern Auto Parts Wareho	3-499618	washer fluid for police	01-410.240	01/21/15	16.74	.00	
Total Eastern Auto Parts Warehouse:					246.09	.00	
Eastern Industries Inc.	1112325	Moisture Adj	01-438.245	01/19/15	5.17-	.00	
Eastern Industries Inc.	1121898	Moisture Adj	01-438.245	01/30/15	9.17-	.00	
Eastern Industries Inc.	1108060	anti-skid	01-438.245	01/13/15	190.00	.00	
Eastern Industries Inc.	1118583	anti-skid	01-438.245	01/27/15	369.65	.00	
Eastern Industries Inc.	1121897	anti-skid	01-438.245	01/30/15	183.54	.00	
Eastern Industries Inc.	1122124	Moisture Adj	01-438.245	01/30/15	19.74-	.00	
Eastern Industries Inc.	1118585	Moisture Adj	01-438.245	01/27/15	11.40-	.00	
Eastern Industries Inc.	1118584	anti-skid	01-438.245	01/27/15	359.43	.00	
Eastern Industries Inc.	1111613	Moisture Adj	01-438.245	11/07/14	8.58-	.00	
Eastern Industries Inc.	1111486	2A	01-438.245	11/07/14	143.24	.00	
Eastern Industries Inc.	1114644	anti-skid	01-438.245	01/21/15	359.44	.00	
Eastern Industries Inc.	1111614	Moisture Adj	01-438.245	11/07/14	4.70-	.00	
Eastern Industries Inc.	1111487	coldpatch	01-438.245	11/07/14	543.40	.00	
Eastern Industries Inc.	1118781	Moisture Adj	01-438.245	01/27/15	9.28-	.00	
Eastern Industries Inc.	1122125	Moisture Adj	01-438.245	01/30/15	5.29-	.00	
Eastern Industries Inc.	1108059	anti-skid	01-438.245	01/13/15	384.34	.00	
Eastern Industries Inc.	1111488	anti-skid	01-438.245	11/07/14	183.07	.00	
Eastern Industries Inc.	1121896	anti-skid	01-438.245	01/30/15	686.45	.00	
Total Eastern Industries Inc.:					3,329.23	.00	
Eastern Salisbury Fire Co.	01172015	2014 Incentive Program-1st pymt	01-465.500	01/17/15	7,500.00	.00	
Total Eastern Salisbury Fire Co.:					7,500.00	.00	
Ecco Communications LLC	65605	Police-repair portable radio	01-410.375	01/28/15	341.45	.00	
Ecco Communications LLC	65597	install portable charges in police cars	01-410.375	01/27/15	1,474.25	.00	
Total Ecco Communications LLC:					1,815.70	.00	
Elek Services	H1-SAL685	filters for detention cell toilet tank	01-409.240	01/15/15	150.00	.00	
Total Elek Services:					150.00	.00	
Evident Inc	91769A	Police-hinge lifters/CD cases	01-410.260	01/22/15	212.00	.00	
Total Evident Inc:					212.00	.00	
Five star International LLC	5-250230017	#3-rear brakes	01-437.251	01/23/15	394.82	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Five star International LLC	5-250350026	#4-mirror bracket	01-437.251	02/04/15	44.56	.00	
Total Five star International LLC:					439.38	.00	
Fountain Hill Fire Departm	01302015	QRS-combination tool w/battery and power cords	01-410.210	01/30/15	1,200.00	.00	
Total Fountain Hill Fire Department:					1,200.00	.00	
Freyling, Janet	12/08/2015	2014 health reimb	01-406.171	12/08/14	116.00	.00	
Total Freyling, Janet:					116.00	.00	
Gebhardtts	673660	Bummer/Luby-clock/keyring	01-406.240	01/22/15	285.96	.00	
Total Gebhardtts:					285.96	.00	
Grainger	9652579492	portable utility pump	01-430.260	01/29/15	342.94	.00	
Total Grainger:					342.94	.00	
Humphrey's Hydraulic Serv	5950	hydraulic fitting for plow	01-437.375	01/24/15	15.00	.00	
Humphrey's Hydraulic Serv	6051	Cylinder for plow	01-437.375	01/29/15	115.00	.00	
Total Humphrey's Hydraulic Service:					130.00	.00	
HWA Group Inc	3876	o-ring/nozzel for pressure washer	01-437.375	01/13/15	9.28	.00	
Total HWA Group Inc:					9.28	.00	
I.A.C.P.	1001131967	Stiles:2015 dues	01-410.420	01/14/15	150.00	.00	
Total I.A.C.P.:					150.00	.00	
Interstate Battery of Allent	80059615	9 volt battery	01-430.240	01/29/15	12.95	.00	
Interstate Battery of Allent	80059615	police-battery	01-410.251	01/29/15	97.95	.00	
Total Interstate Battery of Allentwn:					110.90	.00	
Jack's Glass	33410	#8 loader-windshield	01-437.375	01/14/15	238.50	.00	
Total Jack's Glass:					238.50	.00	
JOAO & Bradley Constntn	12082014	Maumee Ave & Erney St Storm Sewer Project	01-279994	12/08/14	289,602.27	289,602.27	01/23/15
Total JOAO & Bradley Constntn Co Inc:					289,602.27	289,602.27	
Keystone Consulting Engin	141793	Reimb inv: Elchaar/Zeido	01-408.318	11/13/14	378.00	.00	
Total Keystone Consulting Engineers:					378.00	.00	
Klimowicz, Brian G.	02012015	37 of 60 health reimb	01-406.171	02/01/15	250.00	.00	
Total Klimowicz, Brian G.:					250.00	.00	
Knerr, David G.	2282	Research/prepare/attend mtgs-FMLA/COBRA	01-406.314	02/04/15	1,162.50	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Knerr, David G.:					1,162.50	.00	
Kubat, Gary	12/31/2014	2014 Health Reimb	01-406.171	12/31/14	150.00	.00	
Total Kubat, Gary:					150.00	.00	
Kutz Inc., E. M.	8235	#6-pump	01-437.251	01/29/15	342.81	.00	
Kutz Inc., E. M.	7692	cutting edges for snow plows	01-437.375	01/10/15	664.00	.00	
Total Kutz Inc., E. M.:					1,006.81	.00	
Lawson Products	9302994420	drill bits/washers/nuts/bolts	01-430.240	01/09/15	242.97	.00	
Total Lawson Products:					242.97	.00	
Losagio, Bryan	01142015	2015 Health Reimb	01-406.171	01/14/15	150.00	.00	
Total Losagio, Bryan:					150.00	.00	
Lowe and Moyer Garage In	1217417	#4-repaired exhaust leak at manifold	01-437.251	01/19/15	3,173.59	.00	
Total Lowe and Moyer Garage Inc.:					3,173.59	.00	
Luby, Joseph	02012015	2 of 60 retirement incentive program	01-406.171	02/01/15	450.00	.00	
Total Luby, Joseph:					450.00	.00	
M.J.M. Security	2-1074034	Service call-repair door and rekeyed door	01-451.373	01/19/15	322.08	.00	
Total M.J.M. Security:					322.08	.00	
Macmillian Oil Co of Allent	4331	exhaust fuel/motor oil	01-437.251	01/28/15	155.85	.00	
Total Macmillian Oil Co of Allentown:					155.85	.00	
Madle's Hardware	01282015	deck screws/liquid nails	01-430.240	01/28/15	33.38	.00	
Madle's Hardware	01222015	connectors/fasteners/hooks	01-430.240	01/22/15	32.46	.00	
Madle's Hardware	02022015	plow bolts	01-437.375	02/02/15	41.98	.00	
Total Madle's Hardware:					107.82	.00	
MP Outfitters	4016-5	socks	01-410.238	01/16/15	25.99	.00	
Total MP Outfitters:					25.99	.00	
Mr. John Inc.	0004850181	Laubach Park-1/2015	01-451.315	01/07/15	132.50	.00	
Mr. John Inc.	0004850180	Lindberg Park-1/2015	01-451.315	01/07/15	132.50	.00	
Total Mr. John Inc.:					265.00	.00	
Municipal Capital Corp	3275290115	6 of 12 lease pymts for copiers-Interest	01-472.350	01/29/15	128.19	.00	
Municipal Capital Corp	3275290115	6 of 12 lease pymts for copiers-Prin	01-471.350	01/29/15	1,416.89	.00	
Total Municipal Capital Corp:					1,545.08	.00	
Overhead Door Company,	C15.022	Service door #3 & 4	01-409.373	01/09/15	252.00	.00	

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Total Overhead Door Company, The:					252.00	.00	
PA Chapter of the APA	2015-090	Sopka-2015 dues	01-414.420	01/07/15	102.00	.00	
Total PA Chapter of the APA:					102.00	.00	
PA Municipal Health Ins Co	01212015	2015 Feb coverage	01-487.156	01/21/15	58,737.43	.00	
Total PA Municipal Health Ins Coop:					58,737.43	.00	
PA Unemploymnt Compem	01112015	4Q2014-unemployment compensation	01-487.162	01/11/15	20.14	.00	
Total PA Unemploymnt Compemstn Fund:					20.14	.00	
PenTeleData	B2380545	Acct#3042745-Cable modem rental -2015-Feb	01-401.320	01/24/15	124.95	.00	
Total PenTeleData:					124.95	.00	
Plasterer Equipment Co In	E00485	2015 John Deere 310SK Backhoe	01-439.700	01/19/15	27,300.00	.00	
Total Plasterer Equipment Co Inc.:					27,300.00	.00	
PPL Electric Utilities	01222015	92051-48008-Jan 2015	01-409.361	01/22/15	1,071.60	.00	
PPL Electric Utilities	01222015	94340-19001-Jan 2015	01-451.361	01/22/15	160.39	.00	
PPL Electric Utilities	02032015	62400-52006-Feb 2015	01-451.361	02/03/15	20.06	.00	
PPL Electric Utilities	01142015	54060-05002-Jan 2015	01-451.361	01/14/15	16.43	.00	
PPL Electric Utilities	01272015	93760-01007-Jan 2015	01-451.361	01/27/15	18.69	.00	
PPL Electric Utilities	01302015	63580-10005-Jan 2015	01-451.361	01/30/15	16.50	.00	
PPL Electric Utilities	01222015	70730-17005-Jan 2015	01-409.361	01/22/15	967.79	.00	
PPL Electric Utilities	01272015	10550-10002-Jan 2015	01-451.361	01/27/15	32.16	.00	
PPL Electric Utilities	01222015	61089-84001-Jan 2015	01-409.361	01/22/15	843.13	.00	
Total PPL Electric Utilities:					3,146.75	.00	
Protect Alarms	52940	clean duct work in basement @ Munic Bldg	01-409.373	01/29/15	143.50	.00	
Total Protect Alarms:					143.50	.00	
Reliable Sign and Striping	2389	blue/white signs	01-433.246	12/01/14	107.25	.00	
Total Reliable Sign and Striping:					107.25	.00	
Service Tire Truck Centers	029279-01	casting credit	01-437.251	02/03/15	85.00-	.00	
Service Tire Truck Centers	017794-01	#22-tires	01-437.251	01/20/15	1,407.62	.00	
Total Service Tire Truck Centers:					1,322.62	.00	
Staples Advantage	3254162788	P-Z-recorder	01-414.260	01/16/15	28.80	.00	
Staples Advantage	3254555855	desk pad-Admin	01-401.240	01/20/15	11.00	.00	
Staples Advantage	3253860811	copies for P-Z	01-414.240	01/11/15	8.05	.00	
Staples Advantage	3254162788	yellow paper	01-401.240	01/16/15	12.72	.00	
Staples Advantage	3254555855	P-Z-folders/legal pads	01-414.240	01/20/15	41.01	.00	
Staples Advantage	3254162788	P-Z-batteries	01-414.240	01/16/15	13.88	.00	
Staples Advantage	3253950020	Binders/storage boxes	01-401.240	01/14/15	177.86	.00	

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Total Staples Advantage:					293.32	.00	
Starr Uniform Center	93085	pants	01-410.238	01/21/15	169.90	.00	
Starr Uniform Center	92953	Shirts	01-410.238	01/15/15	139.98	.00	
Total Starr Uniform Center:					309.88	.00	
Stauffer Insurance, C. M.	94903	2015-public officials/law enforcemnt/employment practices liability	01-486.353	01/01/15	39,361.00	.00	
Stauffer Insurance, C. M.	93588	2015-Binder for emergency care/1st responder liability	01-486.353	01/01/15	1,450.00	.00	
Total Stauffer Insurance, C. M.:					40,811.00	.00	
Staver Hydraulics Co Inc	45766	Hoses and fittings for plows	01-437.375	02/03/15	250.47	.00	
Staver Hydraulics Co Inc	45710	Hoses and fittings for plows	01-437.375	01/27/15	408.86	.00	
Total Staver Hydraulics Co Inc:					659.33	.00	
Stotz/Fatzinger Office Sup	129628	P-Z-folders/pens	01-414.240	01/19/15	43.56	.00	
Total Stotz/Fatzinger Office Supply:					43.56	.00	
Stratix Systems Inc	265417 1	scanner/server	01-407.261	01/02/15	2,422.00	.00	
Stratix Systems Inc	103367	P-Z ink cartridge	01-414.240	01/20/15	61.00	.00	
Stratix Systems Inc	104091	60-service hours	01-407.319	01/28/15	2,880.00	.00	
Stratix Systems Inc	103727	Mailprotector-Jan 2015	01-407.261	01/23/15	33.00	.00	
Stratix Systems Inc	104090	80-block it time	01-407.319	01/28/15	3,040.00	.00	
Stratix Systems Inc	103357	staples for xerox machine	01-401.240	01/19/15	47.00	.00	
Stratix Systems Inc	1035950	Finance-cartridge for printer	01-402.240	01/22/15	99.00	.00	
Total Stratix Systems Inc:					8,582.00	.00	
Suburban Propane-2755	143734	unleaded	01-401.231	01/27/15	21.93	.00	
Suburban Propane-2755	801430	diesel	01-401.231	01/14/15	21.58	.00	
Suburban Propane-2755	801430	diesel	01-410.231	01/14/15	629.03	.00	
Suburban Propane-2755	143734	unleaded	01-410.231	01/27/15	638.87	.00	
Suburban Propane-2755	901697	diesel	01-410.231	01/27/15	952.60	.00	
Suburban Propane-2755	901697	diesel	01-430.231	01/27/15	988.11	.00	
Suburban Propane-2755	91385	unleaded	01-430.231	01/14/15	625.83	.00	
Suburban Propane-2755	91385	unleaded	01-410.231	01/14/15	603.34	.00	
Suburban Propane-2755	143734	unleaded	01-430.231	01/27/15	662.69	.00	
Suburban Propane-2755	901697	diesel	01-401.231	01/27/15	32.70	.00	
Suburban Propane-2755	91385	unleaded	01-401.231	01/14/15	20.71	.00	
Suburban Propane-2755	801430	diesel	01-430.231	01/14/15	652.47	.00	
Total Suburban Propane-2755:					5,849.86	.00	
Tapler, Jeffrey	02012015	EMC stipend-Feb 2015	01-415.139	02/01/15	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
Times News	100344823-01	Ad:Legacy Place-Bldg Code Board of Appeals	01-414.341	01/15/15	82.30	.00	
Times News	100344819-01	Ad:Environmental Advisory Committee Mtg-1/21/2015	01-461.341	01/15/15	28.30	.00	
Times News	100344595-01	Ad-2015 mtg dates	01-401.341	01/08/15	101.50	.00	
Times News	100345073-01	Ad:ZHB mtg 2/3/2015	01-414.341	01/29/15	109.10	.00	

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Total Times News:					321.20	.00	
Tirechain.com	12601	Chains	01-437.251	01/19/15	895.16	.00	
Total Tirechain.com:					895.16	.00	
UGI Utilities Inc.	01212015	504043200901-Jan 2015	01-409.230	01/21/15	3,290.08	3,290.08	02/01/15
UGI Utilities Inc.	01212015	504043200901-Jan 2015	01-409.230	01/21/15	1,846.56	1,846.56	02/01/15
UGI Utilities Inc.	01212015	504043172815-Jan 2015	01-409.230	01/21/15	1,463.21	1,463.21	02/01/15
Total UGI Utilities Inc.:					6,599.85	6,599.85	
Upper Saucon Animal Hos	30135	Zeus-exam/vaccinations	01-410.215	01/29/15	45.00	.00	
Total Upper Saucon Animal Hospital:					45.00	.00	
Upper Saucon Township	150129	Compost site expenses-Dec 2014	01-431.303	01/27/15	84.19	.00	
Total Upper Saucon Township:					84.19	.00	
Urban, Kevin	12/30/2014	2014 Health Reimb	01-406.171	12/30/14	110.00	.00	
Total Urban, Kevin:					110.00	.00	
USDA- APHIS	3001518625	2014-Goose Mgmt-Oct thru Dec	01-451.371	01/06/15	658.36	.00	
Total USDA- APHIS:					658.36	.00	
YIS/Cowden Group Inc	213180	2015-Prepay Calibration Agreement	01-410.375	01/27/15	1,454.50	.00	
Total YIS/Cowden Group Inc:					1,454.50	.00	
Zimmerman, Donald C.	01122015	2015-Boot/Clothing	01-430.192	01/12/15	200.00	.00	
Total Zimmerman, Donald C.:					200.00	.00	
Total General Fund:					487,821.16	296,202.12	



Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Fire Fund</b>							
Bucks County Community	20074	ESFC-2015 training membership program	03-411.421	01/30/15	2,800.00	.00	
Total Bucks County Community College:					2,800.00	.00	
Hunter Keystone Peterbilt	2-250190004	ESFC-parts for air system-PO#21842	03-411.374	01/19/15	226.69	.00	
Total Hunter Keystone Peterbilt LP:					226.69	.00	
McNeil & Company Inc.	45594117	WSFCO-Commercial Pkg-2015	03-412.350	01/20/15	10,836.00	.00	
McNeil & Company Inc.	45595117	WSFCO-Inland marine-2015	03-412.350	01/20/15	11,913.00	.00	
Total McNeil & Company Inc.:					22,749.00	.00	
PenTeleData	B2385904	ESFC-Cable-Feb 2015	03-411.320	01/24/15	59.95	.00	
Total PenTeleData:					59.95	.00	
PPL Electric Utilities	02012015	82900-03000-ESFC-Jan 2015	03-411.320	02/01/15	683.31	.00	
Total PPL Electric Utilities:					683.31	.00	
Shop One Fire Apparatus	7874	WSFC-#31-31 - repr siren/chainwheel assembly	03-412.374	12/12/14	1,221.41	.00	
Total Shop One Fire Apparatus:					1,221.41	.00	
Staples Advantage	3253860812	ESFC-ink/folders/tape/sharpies-PO#22580	03-411.240	01/11/15	147.85	.00	
Total Staples Advantage:					147.85	.00	
Stotz/Fatzinger Office Sup	129620	ESFC-towels/cleaners/detergents-PO#21843	03-411.240	01/19/15	694.78	.00	
Total Stotz/Fatzinger Office Supply:					694.78	.00	
Suburban Propane-2755	91385	unleaded	03-413.231	01/14/15	135.75	.00	
Suburban Propane-2755	901697	diesel	03-413.231	01/27/15	214.33	.00	
Suburban Propane-2755	801430	diesel	03-413.231	01/14/15	141.53	.00	
Suburban Propane-2755	143734	unleaded	03-413.231	01/27/15	143.75	.00	
Total Suburban Propane-2755:					635.36	.00	
UGI Utilities Inc.	01212015	502022721012-ESFC-Jan 2015	03-411.320	01/21/15	1,420.48	1,420.48	02/01/15
Total UGI Utilities Inc.:					1,420.48	1,420.48	
Total Fire Fund:					30,638.83	1,420.48	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Water Fund</b>							
Allied Equipment Sales &	33726	Rental of air compressor	06-448.315	01/14/15	35.00	.00	
Total Allied Equipment Sales & Rentl:					35.00	.00	
Bank of America	01092015	Acct 6484-Police-2015 subscription to LogMeln	06-448.261	01/09/15	59.80	.00	
Total Bank of America:					59.80	.00	
Bethlehem, City of	12262014	2014-Dec-Hydrant rental	06-448.363	12/26/14	880.00	.00	
Bethlehem, City of	12262014	2014-Dec-4 resale customers	06-448.368	12/26/14	356.91	.00	
Total Bethlehem, City of:					1,236.91	.00	
Dallas Data Systems Inc.	23182S	2015 Annual Support Agreement	06-448.319	01/01/15	1,600.00	.00	
Total Dallas Data Systems Inc.:					1,600.00	.00	
Dispatch Answering Servic	000204B86	610-782-5025-3 of 12 for 2015	06-448.320	01/31/15	19.95	.00	
Total Dispatch Answering Service:					19.95	.00	
Ferguson Waterworks	0342846	tap machine washer	06-448.240	12/18/14	11.00	.00	
Total Ferguson Waterworks:					11.00	.00	
Grainger	9621882613	w&s-rubber boots	06-448.240	12/18/14	71.42	.00	
Total Grainger:					71.42	.00	
Home Depot Credit Service	01222015	plywood/rollers/paint	06-448.240	01/22/15	88.89	.00	
Total Home Depot Credit Services:					88.89	.00	
Keystone Consulting Engin	142555	2014-Oct-Dec-E Lynnwood St wtrline	06-448.313	01/03/15	1,022.25	.00	
Keystone Consulting Engin	142558	20140-Dec-Flxr Ave pump stn generator replcmnt	06-448.609	01/16/15	1,943.13	.00	
Total Keystone Consulting Engineers:					2,965.38	.00	
PA Municipal Health Ins Co	01212015	2015 Feb coverage	06-487.156	01/21/15	5,594.04	.00	
Total PA Municipal Health Ins Coop:					5,594.04	.00	
Plasterer Equipment Co In	E00485	2015 John Deere 310SK Backhoe	06-448.700	01/19/15	27,300.00	.00	
Plasterer Equipment Co In	P34573	switch for air compressor	06-448.375	01/16/15	25.60	.00	
Total Plasterer Equipment Co Inc.:					27,325.60	.00	
PPL Electric Utilities	01142015	30460-06001-Jan 2015	06-448.361	01/14/15	625.74	.00	
PPL Electric Utilities	02032015	59410-04007-Feb 2015	06-448.361	02/03/15	20.82	.00	
Total PPL Electric Utilities:					646.56	.00	
Sterner's Company	356620	pole pruner/chainsaw & cases	06-448.260	01/23/15	1,440.24	.00	
Total Sterner's Company:					1,440.24	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Stratix Systems Inc	104090	80-block it time	06-448.319	01/28/15	1,520.00	.00	
Stratix Systems Inc	103727	Mailprotector-Jan 2015	06-448.261	01/23/15	16.30	.00	
Stratix Systems Inc	104091	60-service hours	06-448.319	01/28/15	1,440.00	.00	
Stratix Systems Inc	265417 1	scanner/server	06-448.261	01/02/15	1,211.00	.00	
Total Stratix Systems Inc:					4,187.30	.00	
Suburban Propane-2755	143734	unleaded	06-448.231	01/27/15	123.01	.00	
Suburban Propane-2755	801430	diesel	06-448.231	01/14/15	121.12	.00	
Suburban Propane-2755	901697	diesel	06-448.231	01/27/15	183.42	.00	
Suburban Propane-2755	91385	unleaded	06-448.231	01/14/15	116.17	.00	
Total Suburban Propane-2755:					543.72	.00	
Tirechain.com	12601	#31-chains	06-448.251	01/19/15	69.98	.00	
Total Tirechain.com:					69.98	.00	
Total Water Fund:					45,895.79	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Sewer Fund</b>							
Bank of America	01092015	Acct 6484-Police-2015 subscription to LogMeln	08-429.261	01/09/15	59.80	.00	
Total Bank of America:					59.80	.00	
D & A Emergency Equipme	22219	flush truck fill hose	08-429.260	01/06/15	110.00	.00	
Total D & A Emergency Equipment Inc:					110.00	.00	
Dallas Data Systems Inc.	23182S	2015 Annual Support Agreement	08-429.319	01/01/15	1,600.00	.00	
Total Dallas Data Systems Inc.:					1,600.00	.00	
Grainger	9621882613	w&s-rubber boots	08-429.240	12/18/14	71.42	.00	
Total Grainger:					71.42	.00	
Home Depot Credit Service	01222015	plywood/rollers/paint	08-429.240	01/22/15	88.90	.00	
Total Home Depot Credit Services:					88.90	.00	
Industrial Scientific	1748732	repair gas monitor	08-429.375	01/23/15	339.75	.00	
Total Industrial Scientific:					339.75	.00	
Keystone Consulting Engin	142557	2014-Dec-sewer matters	08-429.313	01/03/15	2,662.50	.00	
Keystone Consulting Engin	142556	2014-Dec-l&l removal program	08-429.372	01/03/15	4,454.51	.00	
Total Keystone Consulting Engineers:					7,117.01	.00	
PA Municipal Health Ins Co	01212015	2015 Feb coverage	08-487.156	01/21/15	5,594.04	.00	
Total PA Municipal Health Ins Coop:					5,594.04	.00	
Plasterer Equipment Co In	P34573	switch for air compressor	08-429.375	01/16/15	25.60	.00	
Plasterer Equipment Co In	E00485	2015 John Deere 310SK Backhoe	08-429.700	01/19/15	27,300.00	.00	
Total Plasterer Equipment Co Inc.:					27,325.60	.00	
PPL Electric Utilities	01142015	56060-06003-Jan 2015	08-429.361	01/14/15	27.39	.00	
PPL Electric Utilities	01302015	39790-24008-Jan 2015	08-429.361	01/30/15	539.19	.00	
PPL Electric Utilities	02012015	49200-35001-Feb 2015	08-429.361	02/01/15	32.35	.00	
PPL Electric Utilities	01302015	31590-08002-Jan 2015	08-429.361	01/30/15	23.26	.00	
PPL Electric Utilities	01222015	35530-02004-Jan 2015	08-429.361	01/22/15	22.31	.00	
PPL Electric Utilities	01142015	42850-08008-Jan 2015	08-429.361	01/14/15	16.43	.00	
PPL Electric Utilities	01302015	21780-10003-Jan 2015	08-429.361	01/30/15	29.16	.00	
PPL Electric Utilities	01302015	64170-11008-Jan 2015	08-429.361	01/30/15	30.07	.00	
PPL Electric Utilities	01272015	82960-01000-Jan 2015	08-429.361	01/27/15	23.59	.00	
PPL Electric Utilities	02032015	98810-20005-Feb 2015	08-429.361	02/03/15	185.66	.00	
PPL Electric Utilities	01302015	20380-10009-Jan 2015	08-429.361	01/30/15	21.77	.00	
PPL Electric Utilities	01272015	33760-14008-Jan 2015	08-429.361	01/27/15	22.33	.00	
PPL Electric Utilities	01302015	95425-66011-Jan 2015	08-429.361	01/30/15	26.68	.00	
Total PPL Electric Utilities:					1,000.19	.00	
Sewer Specialty Services	01272015	#5-final pymt-2013 closed circuit TV inspnt/testing/grouting	08-429.372	01/27/15	8,575.57	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Sewer Specialty Services Co Inc:					8,575.57	.00	
Stratix Systems Inc	104091	60-service hours	08-429.319	01/28/15	1,440.00	.00	
Stratix Systems Inc	265417 1	scanner/server	08-429.261	01/02/15	1,211.00	.00	
Stratix Systems Inc	104090	80-block it time	08-429.319	01/28/15	1,520.00	.00	
Stratix Systems Inc	103727	Mailprotector-Jan 2015	08-429.261	01/23/15	16.30	.00	
Total Stratix Systems Inc:					4,187.30	.00	
Suburban Propane-2755	143734	unleaded	08-429.231	01/27/15	123.01	.00	
Suburban Propane-2755	901697	diesel	08-429.231	01/27/15	183.42	.00	
Suburban Propane-2755	801430	diesel	08-429.231	01/14/15	121.12	.00	
Suburban Propane-2755	91385	unleaded	08-429.231	01/14/15	116.17	.00	
Total Suburban Propane-2755:					543.72	.00	
Tirechain.com	12601	#31-chains	08-429.251	01/19/15	69.98	.00	
Total Tirechain.com:					69.98	.00	
Verizon	01252015	2015-Jan- 868-8310-Cardinal Dr Pump Stn	08-429.320	01/25/15	32.41	.00	
Total Verizon:					32.41	.00	
Total Sewer Fund:					56,715.69	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Refuse &amp; Recycling Fund</b>							
Bank of America	01092015	Acct 6484-Police-2015 subscription to LogMeln	10-407.261	01/09/15	59.80	.00	
Total Bank of America:					59.80	.00	
Dallas Data Systems Inc.	23182S	2015 Annual Support Agreement	10-407.319	01/01/15	1,600.00	.00	
Total Dallas Data Systems Inc.:					1,600.00	.00	
Stratix Systems Inc	265417 1	scanner/server	10-407.261	01/02/15	1,211.00	.00	
Stratix Systems Inc	103727	Mailprotector-Jan 2015	10-407.261	01/23/15	16.30	.00	
Stratix Systems Inc	104090	80-block it time	10-407.319	01/28/15	1,520.00	.00	
Stratix Systems Inc	104091	60-service hours	10-407.319	01/28/15	1,440.00	.00	
Total Stratix Systems Inc:					4,187.30	.00	
Waste Management Inc	0415630-2392-	2015-Feb service	10-427.300	02/01/15	126,666.67	.00	
Total Waste Management Inc:					126,666.67	.00	
Total Refuse & Recycling Fund:					132,513.77	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Highway Aid Fund</b>							
Morton Salt Inc	5400615104	Bulk ice control	35-432.245	12/03/14	2,619.34	.00	
Morton Salt Inc	5400637871	Bulk ice control	35-432.245	12/22/14	7,436.85	.00	
Total Morton Salt Inc:					10,056.19	.00	
PPL Electric Utilities	02032015	59610-04003-Feb 2015	35-433.362	02/03/15	29.88	.00	
PPL Electric Utilities	02032015	96549-22003-Feb 2015	35-433.362	02/03/15	24.41	.00	
PPL Electric Utilities	02012015	79000-43000-Feb 2015	35-434.361	02/01/15	617.75	.00	
PPL Electric Utilities	02032015	97159-57000-Feb 2015	35-433.362	02/03/15	31.65	.00	
PPL Electric Utilities	01302015	72390-08002-Jan 2015	35-433.362	01/30/15	16.57	.00	
PPL Electric Utilities	01222015	53875-61001-Jan 2015	35-433.362	01/22/15	25.47	.00	
PPL Electric Utilities	01222015	99940-01007-Jan 2015	35-433.362	01/22/15	26.11	.00	
PPL Electric Utilities	01222015	49130-02001-Jan 2015	35-433.362	01/22/15	25.76	.00	
PPL Electric Utilities	02032015	58010-04003-Feb 2015	35-433.362	02/03/15	26.44	.00	
PPL Electric Utilities	02012015	79200-43006-Feb 2015	35-434.361	02/01/15	12,071.06	.00	
PPL Electric Utilities	01222015	05340-01002-Jan 2015	35-433.362	01/22/15	26.60	.00	
PPL Electric Utilities	01302015	95790-09009-Jan 2015	35-433.362	01/30/15	16.65	.00	
PPL Electric Utilities	01302015	89989-11003-Jan 2015	35-433.362	01/30/15	24.50	.00	
PPL Electric Utilities	02032015	32810-04003-Feb 2015	35-433.362	02/03/15	27.21	.00	
Total PPL Electric Utilities:					12,990.06	.00	
Total Highway Aid Fund:					23,046.25	.00	
Grand Totals:					776,631.49	297,622.60	

Date: \_\_\_\_\_

President: \_\_\_\_\_

Board of Commissioners

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
January 22, 2015  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Randy Soriano, Township Manager.

**ROLL CALL**

**Board Members Present:**

James Brown, President  
Debra Brinton, Vice-President  
Robert Martucci, Jr.  
James Seagreaves, President Pro-Tempore  
Joanne Ackerman

**Staff Present:**

Randy Soriano, Township Manager  
Cathy Bonaskiewich, Assistant Township Manager/Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police  
Donald Sabo, Police Sergeant  
Cynthia Sopka, Director of Planning & Zoning  
John Ashley, Esquire, Township Solicitor - EXCUSED  
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.



Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

### **APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE**

Mr. Soriano presented the unaudited Financial Report for the period ending December 31, 2014. He noted that the General Fund finished with \$162,858 revenue over expense.

Mr. Soriano presented the list of Bills Payable for the period 1/3/2015-1/16/15, broken down as follows:

\$227,767.24 = GENERAL  
\$8,069.32 = FIRE  
\$2.66 = LIBRARY  
\$21,551.22 = WATER  
\$162,281.37 = SEWER  
\$127,727.11 = REFUSE & RECYCLING  
\$15,523.25 = HIGHWAY AID  
**\$562,922.17** = GRAND TOTAL ALL FUNDS

**Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to approve the list of Bills Payable for the period 1/3/15-1/16/2015, as read.**

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

### **MINUTES**

#### **December 30, 2014 and January 8, 2015**

Commissioner Brown declared the Minutes of December 30<sup>th</sup>, 2104 and January 8<sup>th</sup>, 2015 accepted as presented.

## **NEW BUSINESS**

### **Presentation by Runner's World- TABLED.**

Mr. Soriano commented that the presentation by Runner's World will be tabled because they are still working out parking concerns.

## **ORDINANCES**

None.

## **RESOLUTIONS**

### **CDBG Resolution**

Mr. Soriano noted that the Township submitted another project for the CDBG 2014 funding, which replaces the two previously water main ineligible project. He explained that this one focuses on sanitary sewer rehab pursuant to the EPA I/I Order. Mr. Soriano commented that it appears the County has finally accepted a project to replace the two failed water main replacement project proposals (East Montgomery Street and Edgemont Drive) that were deemed as ineligible.

Mr. Soriano stated that this time, the Township included a sanitary sewer rehabilitation project which coincides with the EPA I/I Court Order. Since a portion of Basin 10 is located in a CDBG eligible census block, Group 3 006701-5(LMI 38.92%), the Township proposed the rehabilitation of CIPP lining on East Montgomery Street along with 10 manhole repairs and the test and seal of East Lynwood, East Wayne Street and Cypress Avenue sanitary line. The County has accepted this project.

Mr. Soriano noted that the cost will be the same, around \$150,000, which was previously set aside for the water main replacement. Therefore, the Resolution must be passed again that will authorize the Township Manager to sign the contract. Mr. Soriano commented that a presentation in front of the Lehigh County Commissioners will be required.

Mr. Soriano read the Resolution into the record:

#### ***RESOLUTION NO. 01-2015-***

*A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION, PROVIDING FOR A MINIMUM TEN (10%) PERCENT MATCH COMMITMENT AND DESIGNATING AN OFFICIAL TO EXECUTE APPROPRIATE DOCUMENTS TO OBTAIN A GRANT FROM THE COUNTY OF LEHIGH UNDER THE CDBG HUD PROGRAM FOR A SANITARY SEWER REHABILITATION PROJECT INVOLVING THE REHABILITATION OF CIPP LINING ON EAST MONTGOMERY STREET ALONG WITH 10 MANHOLE REPAIRS AND TEST AND SEAL OF EAST LYNNWOOD, EAST WAYNE STREET AND CYPRESS AVENUE SEWER MAIN.*

**WHEREAS**, the Township of Salisbury, Lehigh County, Pennsylvania, desires to submit a CDBG Grant application for funding to undertake a sanitary sewer rehabilitation project consisting of test & seal repairs, repairs to manholes and sewer main lines by means of dig repairs or cured in place liner along East Montgomery Street, East Lynnwood Street, East Wayne Avenue, and Cypress Avenue within Census Block Group 006701-5 (LMI 38.92%).

**WHEREAS**, the Board of Commissioners wishes to designate a Township official authorized to submit such a CDBG Grant application to Lehigh County and to execute all documents and agreements necessary to fund the aforesaid project.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania and it is hereby resolved by same to authorize the submission of a Community Development Block Grant (CDBG) application to Lehigh County for funding to be used for a sanitary sewer rehabilitation project along East Montgomery Street, East Lynnwood Street, East Wayne Avenue and Cypress Avenue.

**BE IT FURTHER RESOLVED** that should the Township of Salisbury be awarded the CDBG Grant, the Township hereby agrees to a ten (10%) percent match commitment towards the total project cost as required by the Grant Program.

**BE IT FURTHER RESOLVED** that the Township Manager, Mr. Randy Soriano, is designated as the official authorized to submit said application and to execute all documents and agreements between the Township of Salisbury and Lehigh County to facilitate and assist in obtaining the requested Grant.

**APPROVED AND ADOPTED** this 22<sup>nd</sup> day of January, 2015 by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania at a regular public meeting.

**ATTEST:**

**TOWNSHIP OF SALISBURY**  
(Lehigh County, Pennsylvania)

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President, Board of Commissioners

**ATTEST:**

**I, Randy Soriano, duly qualified Secretary of the Township of Salisbury, Lehigh County, PA hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Salisbury Township Board of Commissioners at a regular meeting held on January 22, 2015 and said Resolution has been recorded in the minutes of the Salisbury Township Board of Commissioners and remains in effect as of this date.**

\_\_\_\_\_  
Secretary

Commissioner Brinton inquired about the scope of work, especially relating to East Wayne Avenue and Cypress Avenue. Mr. Tetterer explained that it would be part of the I/I work with

TV inspection and grouting and this is a Grant to allow the Township to continue the same kind of work it has been doing in the same general area for two years.

**Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve the CDBG Resolution, as read.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**MOTIONS**

**Tennis Court Agreement with Salisbury School District**

Mr. Soriano stated that Attorney Ashley requested that the Salisbury Township School District add back the Indemnity Clause to the agreement in our favor. He explained that the Agreement is effective immediately until June 30, 2015 and will renew each subsequent school year from July 1<sup>st</sup> to June 30<sup>th</sup>, unless terminated in accordance to the Termination Clause.

The revised Agreement is as follows:

**AGREEMENT**

*THIS AGREEMENT is made, by and between the Township of Salisbury, (hereinafter referred to as "Township") and Salisbury Township School District (hereinafter referred to as "School District"). Intending to be legally bound, the Parties hereby agree as follows:*

1. Purpose. *The Parties enter into this Agreement to permit School District to enter upon and use, the tennis courts located at Lindberg Park, a park owned and operated by the Township ("Tennis Courts").*

2. Term. *This Agreement shall be effective immediately until June 30<sup>th</sup>, 2015. This Agreement shall automatically renew for each subsequent school year from July 1<sup>st</sup> through June 30<sup>th</sup> unless terminated in accordance with Paragraph Twelve (12) of this Agreement.*

3. Use.

(a) *School District will have exclusive use of the Tennis Courts as needed for practice and matches by its girls and boys tennis teams in accordance with start and end dates prescribed by the Pennsylvania Interscholastic Athletic Association ("PIAA") for the girls' tennis season in the fall and boys' tennis season in the spring.*

(b) *School District agrees to abide by any applicable Township ordinances and/or policies relating to the use of Township recreational facilities.*

(c) Prior to the start of each season, School District will provide Township with a schedule of practices and matches. This schedule is subject to change and the School District shall report to Township any changes as soon as possible. Township will post this schedule at the Tennis Courts to notify the public of when the School District has exclusive use of the Tennis Courts.

4. Payment. In exchange for exclusive use of the Tennis Courts as set forth in this Agreement, School District agrees to pay the following:

(a) one half (½) of the cost of replacing the tennis court nets when deemed necessary by Township or when, as determined by the School District, replacing the nets is required for the courts to be in compliance with the United States Tennis Association (“USTA”) Official Rules of Tennis as adopted by the PIAA; and

(b) Two Hundred Fifty Dollars (\$250.00) per year.

5. USTA/PIAA Standards. The Township’s Tennis Courts are currently in a condition that complies with all USTA and PIAA standards. If at any time the Township desires to change the Tennis Courts in any way, which may impact their being in compliance with USTA and PIAA standards, the Township shall notify the District in writing of its intent to change the Tennis Courts at least one (1) calendar year in advance of the start of the fall or spring season, whichever occurs first.

6. Tennis Equipment. School District shall be solely responsible for the provision of any tennis equipment, including but not limited to balls, rackets, and uniforms. The term “Tennis Equipment” does not include the Tennis Courts.

7. Maintenance. Township will be solely responsible for cost and completion of routine maintenance and/or routine repairs to the Tennis Courts and surrounding property including bleachers, restroom facilities and parking facilities. Any overtime costs incurred by Township due to any non-routine maintenance or non-routine repairs completed at the request of the School District, shall be paid by School District. Overtime for custodial or grounds personnel for any non-routine maintenance or non-routine repairs shall be charged at the prevailing contract overtime rate including applicable employee taxes.

8. Facilities. Township shall make available to School District the restroom facilities located at Lindberg Park for the fall tennis season. Township will maintain and stock said facilities. For the spring tennis season, School District, at its own expense, will provide one (1) portable restroom until the restroom facilities located at Lindberg Park are opened by the Township for use by the public. The School District shall be responsible for maintenance and removal of that portable restroom.

9. Insurance. School District agrees to provide evidence of liability insurance coverage in the amount of not less than \$500/\$500,000 bodily injury and property damage limit in the amount of not less than \$500,000, or alternatively, not less than \$1,000,000 if bodily injury and property damage liability are combined under a single limit. School District shall name Township as an additional insured.

10. Indemnification.

A. School District agrees to indemnify, hold harmless and defend Township, its officers, agents, employees and attorneys from and against any and all loss, damage, liability, claims, suits, judgments and demands whatsoever (including attorney’s fees, costs or expenses) arising from:

a. any injury to, or death of, any person or persons, or damage to property, arising out of or caused or claimed to have been caused by acts or omissions of School District, any employee or agent of the School District (except Township), or any other person or entity directly or indirectly employed by any of them, with respect to the School District’s use of Tennis Courts as per this Agreement; provided, however, that School District shall not be required to defend, indemnify, or hold harmless Township, its officers, agents, employees and attorneys and/or any other people or entities for acts, omissions, negligence, gross negligence, and/or conduct of any kind, which is not attributable to School District, School District’s subcontractors or employees or anyone acting on District’s behalf.

b. any claims, complaints, demands, suits, actions, losses and/or damages by any of School District's agents, employees or subcontractors against Township, its officers, agents, employees and attorneys (except Township) caused or allegedly caused by any alleged or actual acts or omissions of any Township employee, agent, official, board member or attorney, unless (a) it is determined by a court of competent jurisdiction that the act or omission by Township employee, agent, official, board member or attorney was taken recklessly, maliciously, or in willful violation of the rights of Townships agents, employees or subcontractors; or (b) the claim is based upon tort exclusively and is not based upon the deprivation of any employment, statutory or constitutional right of the Plaintiff;

c. any claims, complaints, demands, suits, actions, losses, penalties and/or damages by any person, including by way of example and not limitation, students and parents, growing out of any alleged conduct of any nature or type, including by way of example and not limitation, physical, mental or sexual abuse or harassment, invasion of bodily integrity, personal injury, violation of civil rights, and/or unlawful discrimination, by or attributable to any of School District's employees, agents, officials or contractors;

d. School District's breach of any term of this Agreement;

11. PSTCA: Nothing in this Agreement shall be construed to waive or reduce the immunities from civil liability granted by or to enlarge the limitations on immunity imposed by the Political Subdivisions Tort Claims Act on either School District or Township.

12. Termination. Township will notify School District in writing by April 1<sup>st</sup> of its intent to terminate this Agreement for the then upcoming school year. However, the effective date of termination shall not occur before the conclusion of any tennis season's PIAA State Championships. School District may terminate this Agreement at any time and shall provide written notice of the termination to the Township.

13. Modification. The parties may modify this Agreement only in a written document bearing their signatures.

14. Entire Agreement. This Agreement contains the whole agreement between the Owner and Permittee. There are no other terms, obligations, covenants, representations, statements or conditions, oral or otherwise, of any kind whatsoever concerning this Agreement.

15. Parties Bound. This Agreement shall be binding upon the parties, their respective heirs, executors, administrators, successors and, to the extent assignable, on their assigns.

16. Multiple Originals. This Agreement may be executed in multiple originals.

17. Independent Contractor. Neither Township nor its employees, agents, representatives and servants shall be deemed employees, agents, representatives or servants of School District for any purpose whatsoever. School District shall neither have nor exercise any control or direction over Township and its employees, agents and servants performance of work and functions. Township shall be exclusively responsible for payment of all wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, contributions to insurance and pension or other deferred compensation plans, including but not limited to worker's compensation and social security obligations, and all licensing fees and permits required for employees, agents and servants of Township.

18. Force Majeure. The Parties shall not be liable for any failure to perform under this Agreement if such failure is due to causes beyond their reasonable control, including, but not limited to, acts of God or the public enemy, fire, floods, or the judgment or order of any court or government agency or vandalism. However, if said uncontrollable causes occur, the Township shall take all reasonable actions necessary to rectify any problems resulting from said causes in order to effectuate this Agreement

**IN WITNESS WHEREOF**, the Parties, intending to be legally bound, have signed this Agreement.

Township:  
TOWNSHIP OF SALISBURY

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SCHOOL DISTRICT:

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Commissioner Ackerman inquired if there will be notification given to the public as to when the tennis courts will be in use by the School District. Mr. Soriano noted that the Township will proceed with the normal permitting procedure and the School District should properly display the permit.

**Motion by Commissioner Martucci, seconded by Commissioner Seagreaves, to approve the Tennis Court Agreement as presented.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**Recreation Advisory Committee Letter & Recommendations**

Mr. Soriano reviewed with the Board several issues that the Recreation Advisory Committee would like the Board to act pursuant to the recent Grant awards received from DCNR, as follows:

**Retention of Consultant to start the preparation of the Laubach Park Master Site Plan and Connection Study**

Mr. Soriano read excerpts from the Recreation Advisory Commission letter:

*As you also are aware, with the help of the existing consultant, URDC, and Township Manager, we were successful in our planning grant application for the preparation of a master site plan (MSP) for our other park in the eastern section of the Township, Laubach Park. DCNR also awarded the Township the planning grant in the amount of \$26,700 to develop this plan. Again, similar to the Lindberg Park Master Plan, the Committee is recommending that our existing consultant URDC, be retained for the preparation of the Laubach Park MSP. The Committee was advised by the Township Manager that a Waiver request from the RFP requirement for this planning grant was approved by DCNR on December 18, 2014, which would pave the way to utilize our current consultant, URDC for the **Laubach Park Master Site Plan and***

*Neighborhood Connections Study. A motion to that effect was made by the Recreation Committee to retain URDC to proceed with the work.*

**Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to retain URDC for Professional Services associated with the development of the Laubach Park Master Site Plan and Connection Study for a not to exceed cost of 53,400.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**Retention of Consultant to commence the design, drawing and bid specs for the development of Phase II at Lindberg Park.**

Mr. Soriano stated that the RAC noted the following:

*As you are aware the Township was successful in obtaining another development grant from DCNR to complete Phase II of the Lindberg Master Site Plan. The award was in the amount of \$180,000. This phase included intra-park ADA connection trails to various amenities and to the perimeter trail(Phase I), additional fencing and planting in the park. Before this development phase commences, the Township must retain the services of a Consultant for the design and preparation of plans and drawings to bid out the project. The Recreation Advisory Committee is recommending that the Township retaining our existing consultant Urban Research Development Corporation because of their knowledge and experience in order to fast track this project. The existing professional fees approved by the grant for the project will not exceed \$80,000. A motion to that effect was made by the Recreation Advisory Committee to retain URDC to proceed with this work.*

**Motion by Commissioner Martucci, seconded by Commissioner Brinton, to retain URDC of Bethlehem for the design and drawings and professional services associated with the DCNR Grant Phase II development at Lindberg Park, not to exceed \$80,000.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES



**The Motion passed by 5-0.**

**Motion to authorize the Township Manager and URDC to develop a grant application for the next DCNR round due on April 16, 2015 based on RAC recommendation.**

Mr. Soriano stated that lastly, the Recreation Committee also reviewed with himself and URDC the submission of another development grant through DCNR due April 16, 2015. He noted that Phase III, if approved, would include a new ADA pavilion with a new separate rest rooms building, and a new section of the playground which will provide an inclusive play experience.

Mr. Soriano stated that both he and URDC have discussed this with DCNR during a Fall workshop and plans are to have the Regional Park Advisor from DCNR visit the area. He commented that the Recreation Committee reviewed a preliminary sketch of Phase III and recommended that the Township Manager and URDC work together to prepare and submit the DCNR Grant application for Phase III.

**Motion by Commissioner Brinton, seconded by Commissioner Martucci, to authorize the Township Manager and URDC to develop a Grant submission for Phase III for Lindberg Park for new ADA pavilion, ADA restrooms and an inclusive ADA play area.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**Payment Application #1 – Joao & Bradley (\$289,602.27) for work performed on the Maumee Avenue & Erney Street Storm Sewer Project**

Mr. Soriano stated that a payment application in the amount of \$289,602.27 was submitted by Joao & Bradley for substantial work that was performed on the Maumee Ave & Erney Street. Mr. Tetterer stated that the project is complete and the Township is holding 5% retainage.

**Motion by Commissioner Martucci, seconded by Commissioner Seagreaves, to authorize the payment of Application #1 to Joao & Bradley (\$289,602.27) for work performed on the Maumee Avenue & Erney Street Storm Sewer Project.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES

COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

### **ANNOUNCEMENTS**

**Phase I – Update** - Mr. Soriano stated that the Township has received the NPDES Permit from DEP and LCCD for the Lindberg Park perimeter walking trail. He commented that the notice to Bidders will be advertised on February 2<sup>nd</sup> and February 5<sup>th</sup> with a Pre-Bidding Conference to be held on February 12<sup>th</sup>. Mr. Soriano stated that the bids are due March 6<sup>th</sup> and the bid award is anticipated at the March 12<sup>th</sup>, 2015 Board meeting.

**TAP Update** – Mr. Soriano noted that the PennDOT meeting with Traffic Planning Design and URDC went well and the consultant for PennDOT went over the regulation for the Transportation Alternative Program (TAP). He stated that PTD has been engaged to perform the design and engineering based on their earlier assistance with the Grant. Mr. Soriano commented that the “soft-costs” will be borne by the Township and will not exceed the amount in the TAP Budget (\$55,000). The hard costs will be paid by PennDOT once the project is completed. Mr. Soriano stated that the Grant amount is \$215,935, and he will have the Professional Service Agreement in place for formal approval by the next meeting.

**Custodian** – Mr. Soriano stated that the rating evaluation of the 31 resumes is almost completed by the Committee. He commented that the Committee expects to narrow down the “yes” pile to 10 and then interview the top five candidates. Mr. Soriano noted that he hopes to complete the process no later than February 9<sup>th</sup> 2015.

**Raritan Valley Disposal** – Mr. Soriano stated that an initial meeting with RVD in January went well and they discussed the transition that will occur March 2<sup>nd</sup>. He noted that he expects to send out notices to residents as soon as RVD prepares them. Mr. Soriano commented that he is also looking at the current Waste Management Recyclable processing and marketing of our recyclables and to question the discrepancies that have occurred the last six months in 2014. A meeting is scheduled by the end of January.

### **PRIVILEGE OF THE FLOOR**

Mr. Tom Campione, Vice Chairman of the Lehigh Valley Tea Party, was present to address the Board in regards to repealing the Township’s Firearm Ordinance, which currently prohibits individuals from carrying a gun on Township property. Mr. Soriano stated that the Township will probably rescind old Ordinances that violate PA Act 192.

Chief Stiles stated that he will be absent from Commissioner meetings for several weeks, but Sergeant Soberick will be in charge of the Police Department and will attend the meetings.

Mr. Andreas stated that the Public Works Department has started the Edgemont Drive waterline replacement project and the work should progress over the next few months. He thanked the Board for the approval of the project.

Commissioner Brown announced that the Board will hold an Executive Session after the Workshop to discuss personnel matters.

**ADJOURNMENT**

Commissioner Martucci made a Motion to adjourn the Meeting, seconded by Commissioner Brinton. The time was 7:49 p.m.

Respectfully submitted,

Randy Soriano  
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on January 22, 2015.

Approved and certified on this date:

\_\_\_\_\_  
Randy Soriano

Date: \_\_\_\_\_

SEAL

**SALISBURY TOWNSHIP**  
Lehigh County, Pennsylvania  
**Board of Commissioners Workshop Meeting**  
**February 12, 2015**  
**7:30 p.m.**  
(approximate time)

**Topic of discussion:**

- Firearms Ordinance Amendments
- Zoning Ordinance Amendment
- Conditional Use Hearing - Flower Tent - South Mall
- Laubach Park Goose Mgt Program