

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
December 18, 2014
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Debra Brinton, Vice-President
Robert Martucci, Jr.
James Seagreaves, President Pro-Tempore
Joanne Ackerman - EXCUSED

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Donald Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning - EXCUSED
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

APPROVAL THE LIST OF BILLS PAYABLE

Mr. Soriano presented the list of Bills Payable.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve the list of Bills Payable for the period 11/27/2014-12/12/2014, broken down as follows:

\$149,503.94 = GENERAL
\$25,661.37 = FIRE
\$66.39 = LIBRARY
\$146,680.43 = WATER
\$55,112.79 = SEWER
\$620.00 = REFUSE & RECYCLING
\$12,741.55 = HIGHWAY AID
\$390,386.47 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – EXCUSED
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

MINUTES

December 4, 2014

Commissioner Brown declared the Minutes of December 4, 2014 accepted as presented.

NEW BUSINESS

ORDINANCES

Ordinance No. 12-2014-591 – Establishing a 25 mph maximum speed limit on 33rd Street, from W. Emmaus Avenue to Lehigh Street.

Mr. Soriano stated that the proposed request is pursuant to Chapter 33, Section 33.62A1.2 of the Motor Vehicle Code, which was interpreted by the Solicitor to allow the Township to post the maximum speed.

Motion by Commissioner Seagreaves, seconded by Commissioner Brinton, to adopt Ordinance 12-2014-591 as presented.

Roll Call:

COMMISSIONER ACKERMAN – EXCUSED
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

Ordinance No. 12-2014-592 – Establishing a 25 mph maximum speed limit on Lindberg Avenue, from South 24th Street to South Cedar Crest Boulevard.

Mr. Soriano stated that the proposed request is also pursuant to Chapter 33, Section 33.62A1.2 of the Motor Vehicle Code, which was interpreted by the Solicitor to allow the Township to post the maximum speed.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to adopt Ordinance 12-2014-592 as presented.

Roll Call:

COMMISSIONER ACKERMAN – EXCUSED
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

RESOLUTIONS

None.

MOTIONS

EAC Appointment from Ward 1.

Mr. Soriano announced that since no applications were received from Ward 1, Commissioner Martucci has nominated Ms. Karen El Chaar of 450 Mountain Park Road, Ward 3-2, to fill the vacant seat.

Motion by Commissioner Brown, seconded by Commissioner Seagreaves, to appoint Ms. Karen El Chaar of 450 Mountain Park Road to fill the unexpired term on the Environmental Advisory Council vacated by Sandra Thomas.

Roll Call:

COMMISSIONER ACKERMAN – EXCUSED
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

Bank Proposals

Mr. Soriano stated that Ms. Bonaskiewich embarked on a quest to obtain proposals from banks that would better suit the Townships' banking needs. He noted that the Township received competitive proposals from TD Bank and M&T Bank. Mr. Soriano noted that he and Ms. Bonaskiewich are recommending the retention of M&T Bank because they have a branch in the Township and their fees and interest earnings are a little more favorable. He commented that they also have more financial advisors who have known experience in the public sector with other municipalities.

Motion by Commissioner Brinton, seconded by Commissioner Seagreaves, to select M&T Bank to provide financial services for the Township and authorize the Township Manager and Director of Finance to sign any and all documents to effectuate the change.

Roll Call:

COMMISSIONER ACKERMAN – EXCUSED
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

Event Presentation to utilize Walking Purchase Park.

Mr. Soriano stated that Mr. Bill Gibbons has submitted a request to present an event that his organization is contemplating at Walking Purchase Park. He reminded the Board that Walking Purchase Park is owned by three municipalities, which encompasses the County of Lehigh, City of Allentown and Salisbury Township. Mr. Soriano noted that the Township usually takes the lead in approving/initiating the process regarding any activities or events at the park.

Mr. Gibbons was present to address the Board. He stated that he is the President of GOALS Adventure Racing Association, which has been in existence since 2004 and works annually with the Pennsylvania Game Commission, DCNR and various counties and parks to organize both training and competitive adventure races that are a fundraising events for charities. He explained that competitive adventure racing consists of teams of two, three and solos who compete in multi-sport events, such as mountain biking, trail running and canoeing, with some team challenges. Mr. Gibbons explained that the course is not pre-marked other than on the map where the checkpoints are and teams need to decide the best route to get to as many checkpoints as possible in the given time.

Mr. Gibbons commented that they do not require the closure of the roads or the park while the event is taking place, and the racers receive a full briefing to that effect and are primarily responsible for their behavior.

Mr. Gibbons stated that he would like to hold an adventure race in Walking Purchase Park on Sunday, May 3rd, 2015 to benefit the American Cancer Society. He expects it to attract around 200 people. Commissioner Brown inquired about parking for the event. Mr. Gibbons responded that the parking will take place in Bethlehem at Sand Island because that is where the race begins. He noted that the course will take the racers over the Fahey Bridge to Riverside Drive where they will enter into the park at that point.

Chief Stiles and Mr. Andreas noted no issues with the proposed event.

Mr. Soriano stated that if approved by the Board, the organization will sign a hold-harmless agreement and add the Township as additional insured for the event. He noted that the organization will be responsible for its own security. Mr. Soriano commented that he will coordinate the information with the City of Allentown and the County of Lehigh.

Motion by Commissioner Brinton, seconded by Commissioner Martucci, to approve the request to hold the event sponsored by GOALS Adventure Racing at Walking Purchase Park on May 3rd, 2015, contingent on signing the hold-harmless agreement and listing Salisbury Township, City of Allentown and County of Lehigh as an additional insured on their general liability policy.

Roll Call:

COMMISSIONER ACKERMAN – EXCUSED
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES

COMMISSIONER BROWN – YES

The Motion passed by 4-0.

Payment Application #1 – 2014 I/I Phase II, Sanitary Sewer Rehab Project – Tri-State Grouting (\$93,400.20).

Mr. Soriano commented that the Township Engineer has reviewed the Application and is recommending payment.

Motion by Commissioner Martucci, seconded by Commissioner Seagreaves, to approve Payment Application #1 to Tri-State Grouting in the amount of \$93,400.20.

Roll Call:

COMMISSIONER ACKERMAN – EXCUSED

COMMISSIONER SEAGREAVES – YES

COMMISSIONER MARTUCCI – YES

COMMISSIONER BRINTON – YES

COMMISSIONER BROWN – YES

The Motion passed by 4-0.

Review of Municipal Solid Waste and Recycling Bids – December 5, 2014.

Mr. Soriano stated that on December 5th, the Township opened three bids submitted by Waste Management, Republic Services and JP Mascaro. He commented that all of the bids contained 12 options. Mr. Soriano noted that the bids have been tabulated and in each option, the lowest bidder was Republic Services. He explained that even though there are many options, there are just minor variations in terms of service, frequency, quantity and method of collection. The low bid for three years was \$3,041,310 from Republic Services, and the cost for five years was \$5,203,113. Mr. Soriano stated that the Township would exercise the option to award either a three year contract with the option to extend, or award the contract for five year.

Mr. Soriano acknowledged Ms. Linda Emery from Waste Management for her fourteen years of service to the Township, and introduced Mr. Dominic Fugilini, Municipal Sales Manager, from Republic Services.

Ms. Emery addressed the Board by commenting that the bid from Waste Management is lower than what the Township is currently paying. She also noted that she believes Waste Management is most knowledgeable about the Township's services and accounts.

Mr. Soriano noted that the Township currently pays Waste Management \$1,520,000 per year. He stated that awarding the bid to Republic Services in the amount of \$993,000 would save the Township about \$600,000 in one year. Mr. Soriano reminded the Board that the lowest

responsible bidder must be awarded the contract and unless the Township could prove that Republic Services is not a responsible bidder.

Mr. Soriano commented that there will be no disruption or change in service for the residents. He noted that depending on which Option the Board chooses it will be a “win-win” situation because it will allow the Commissioners to lower the current \$340 per year that it charges its residents.

A discussion ensued in regards to the automated recycling option with 64-gallon containers. It was the consensus of the Board that automation at this time may be not the ideal way to proceed. The Board decided to evaluate the performance in the next three years and consider automation perhaps at the beginning of the three year contract.

Commissioner Brown stated that the Township must educate the residents if we would consider changing to 64-gallons toters. Perhaps down the road this will be done. After some additional discussion, the Board decided to stay the course and opt for the Prime Bid for a three (3) year contract and an option to extend for two additional years.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to accept the lowest responsible bid (Prime Bid) submitted by Republic Services of New Jersey, L.L.C. for three (3) years (2015-17) with options to extend two additional years, contingent on the Bidder furnishing the appropriate signed and executed Agreement, Bonds and Insurance, and meeting all of the conditions stipulated in the Contract Document and Bid Specification to the satisfaction of the Solicitor, insurance company and Township Manager - further clarifying that such Contract to commence March 2, 2015.

Roll Call:

COMMISSIONER ACKERMAN – EXCUSED
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

ANNOUNCEMENTS

Statewide Transportation Alternative Program (TAP) Grant - Connection of Lindberg Park to other schools and Green Acres.

Mr. Soriano stated that the Township has received a \$215,939 Grant to install bike lanes and complete sidewalks to connect schools and recreational facilities within a residential area. The Township met with PennDOT and their consultant retained to administer the TAP Grant Program on December 16, 2015. Mr. Soriano stated that the first order of business for the Township is to obtain a traffic consultant to prepare a proposal for the design and plans. He

noted that he has reached out to Traffic Planning Design (TPD) who was retained pro-bono by the Township to prepare the initial TAP Grant Application and presentation to the LVPC. Mr. Soriano commented that his understanding was if the Township was successful in getting the funding, TPD would design and prepare the plans post award. He stated that he is in the process of getting a proposal to PennDOT for review.

Mr. Soriano stated that when the Recreation Advisory Committee met in June, they agreed to follow this process and give their consent for TPD to help the Township and URDC prepare and submit the Grant. He explained that URDC was involved since the Lindberg Master Site Plan and Comprehensive Plan included some aspect of connectivity so they were able to provide backup information for the application.

Mr. Soriano announced that a change in the Tax Collection Law (HB 1590) now requires that Tax Collectors have certain minimum qualifications before being elected. He noted that the current Collector will be grandfathered, but must have six continuing credits to continue in her position. Mr. Soriano stated that the current Tax Collector must appoint a deputy (or deputies) Tax Collector, which must be approved by the taxing jurisdiction by January 1, 2015. He commented that it is unclear if the Township and School District each must agree.

Mr. Soriano stated that the Community Map will need to be revised again in order to include the new MSW & Recycling information.

PRIVILEGE OF THE FLOOR

Commissioner Martucci brought to the attention of Mr. Andreas two complaints he had received from constituents. The first was for better plowing techniques on Savercool Avenue. The second was for the relocation of a No Parking sign at Weil Street and Broadway for better visibility.

ADJOURNMENT

Commissioner Martucci made a Motion to adjourn the Meeting, seconded by Commissioner Brinton. The time was 8:55 p.m.

Respectfully submitted,

Randy Soriano
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on December 18, 2014.

Approved and certified on this date:

Randy Soriano

Date: _____

SEAL