

**SALISBURY TOWNSHIP**  
**Lehigh County, Pennsylvania**  
**Board of Commissioners Meeting**  
**Regular Meeting Agenda—March 12, 2015**  
**7:00 PM**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Notifications:**
  - All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
  - Public Comment Period Policy—Three (3) Minutes Rule
- 4. Bills Payable – *period 2/21/2015-3/6/2015***
- 5. Approval of the Minutes –*February 26, 2015***
- 6. New Business**
  - A. ORDINANCES**
    1. PUBLIC HEARING - New Zoning Ordinance
    2. ORDINANCE Repealing Firearms Ordinances
  - B. RESOLUTIONS**

None
  - C. MOTIONS**
    1. Payment Application #1 – Flow Assessment Services LLC. (\$66,960.00) for work performed on the 2014 Sanitary Sewer Flow Monitoring & Data Logging Project
    2. Payment Application #1 – Tru-Line Contractors, Inc. (\$80,595.54) for work performed on the Edgemont Drive Water Main Replacement Project-Phase 1
    3. Lindberg Park Master Site Plan- Phase 1- Perimeter Trail- Bid Award.
- 7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)
- 8. Adjournment**

\*Workshop to follow regular meeting

\*Executive Session

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>General Fund</b>							
American United Life Insur	03012015	2015-Mar life/disability ins coverage	01-487.158	03/01/15	1,680.52	.00	
Total American United Life Insurance Co:					1,680.52	.00	
Baillie, Genevieve	03022015	Ref due for iphone resale @ upgrade time	01-452.320	03/02/15	80.00	.00	
Total Baillie, Genevieve:					80.00	.00	
Beck, Charles	02102015	Plann Comm Mtg-2/10/2015	01-414.220	02/10/15	30.00	.00	
Total Beck, Charles:					30.00	.00	
Berkheimer Associates	02272015	2015-Feb-LST Comm	01-403.453	02/27/15	2,228.84	.00	
Total Berkheimer Associates:					2,228.84	.00	
Bonser, Harold	03062015	Health Reimb-2015	01-406.171	03/02/15	230.96	.00	
Total Bonser, Harold:					230.96	.00	
Brosious Jr, Richard	03012015	3 of 60 retirement incentive program	01-406.171	03/01/15	450.00	.00	
Total Brosious Jr, Richard:					450.00	.00	
Bummer, Frank	03012015	3 of 60 retirement incentive program	01-406.171	03/01/15	450.00	.00	
Total Bummer, Frank:					450.00	.00	
D & A Emergency Equipme	22330	Hand held stop signs for crossing guards	01-410.260	02/10/15	58.00	.00	
Total D & A Emergency Equipment Inc:					58.00	.00	
Davison & McCarthy	14527	Reimb inv: WSFC	01-404.318	02/04/15	208.00	.00	
Davison & McCarthy	14639	Reimb inv: Ryan	01-404.318	02/04/15	48.00	.00	
Davison & McCarthy	14525	Reimb inv: Yemm	01-404.318	02/04/15	559.00	.00	
Total Davison & McCarthy:					815.00	.00	
Ecco Communications LLC	65734	reprogram radio	01-410.375	02/23/15	45.00	.00	
Ecco Communications LLC	65744	#212-replc rear batteries in lightbar/fix connection	01-410.251	02/23/15	260.00	.00	
Total Ecco Communications LLC:					305.00	.00	
Frankenfield III, Budd	03032015	2015 health reimbursement	01-406.171	03/03/15	558.00	.00	
Total Frankenfield III, Budd:					558.00	.00	
Hassick, Richard	02102015	Plann Comm Mtg-2/10/2015	01-414.220	02/10/15	25.00	.00	
Total Hassick, Richard:					25.00	.00	
Healthworks	122160	Rabies Titer - Durner-2015	01-406.315	03/02/15	102.50	.00	
Healthworks	122160	Custodian- Physical/Evaluation	01-406.315	03/02/15	177.00	.00	
Total Healthworks:					279.50	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Hebelka, Joseph	02102015	Plann Comm Mtg-2/10/2015	01-414.220	02/10/15	25.00	.00	
Total Hebelka, Joseph:					25.00	.00	
Hercik Jr, Robert F.	03062015	2014 Health Reimb	01-406.171	03/06/15	150.00	.00	
Total Hercik Jr, Robert F.:					150.00	.00	
J F Graphix LLC	6	numbers/letters for fire inspector's helmets	01-411.240	02/25/15	104.00	.00	
Total J F Graphix LLC:					104.00	.00	
Jack's Glass	33469	Police-rear view mirrors	01-410.251	01/23/15	75.00	.00	
Total Jack's Glass:					75.00	.00	
Keystone Consulting Engin	142872	Reimb inv: WSFC	01-408.318	02/13/15	756.00	.00	
Keystone Consulting Engin	142874	Reimb inv: Ryan	01-408.318	02/13/15	921.75	.00	
Keystone Consulting Engin	142418	Reimb inv: Yemm	01-408.318	01/08/15	685.50	.00	
Keystone Consulting Engin	142873	Reimb inv: Yemm	01-408.318	02/13/15	371.50	.00	
Total Keystone Consulting Engineers:					2,734.75	.00	
Klimowicz, Brian G.	03012015	38 of 60 health reimb	01-406.171	03/01/15	250.00	.00	
Total Klimowicz, Brian G.:					250.00	.00	
Kovatch Organization	75161	#213-replc lights/siren	01-410.251	02/26/15	340.00	.00	
Total Kovatch Organization:					340.00	.00	
Kress, Kevin J.	03022015	ref due for iphone resale @ upgrade time	01-410.320	03/02/15	52.51	.00	
Total Kress, Kevin J.:					52.51	.00	
Lehigh County Law Depart	03032015	File Ords: Zoning Ord/Repeal Firearms Ord	01-400.240	03/03/15	40.00	40.00	03/04/15
Total Lehigh County Law Department:					40.00	40.00	
Lehigh Valley Business Ma	36496	serviced two typewriters	01-401.375	02/20/15	233.00	.00	
Total Lehigh Valley Business Machine:					233.00	.00	
Lehigh Valley Safety Suppl	569164	boots for fire inspectors	01-411.238	02/27/15	239.90	.00	
Total Lehigh Valley Safety Supply Co:					239.90	.00	
Licht Ph.D., William R.	02102015	Plann Commission Mtg-2/10/2015	01-414.220	02/10/15	25.00	.00	
Total Licht Ph.D., William R.:					25.00	.00	
Luby, Joseph	03012015	3 of 60 retirement incentive program	01-406.171	03/01/15	450.00	.00	
Total Luby, Joseph:					450.00	.00	
Madle's Hardware	03032015	adhesive for floors @ admin bldg	01-409.373	03/03/15	13.48	.00	
Madle's Hardware	03062015	Bldg supplies-drain cleaner/sponges	01-409.240	03/06/15	31.97	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Madle's Hardware:					45.45	.00	
MailFinance	N5201902	4/04/2015 thru 07/03/2015	01-401.375	03/03/15	420.00	.00	
Total MailFinance:					420.00	.00	
McKitish Jr, Stephen J.	02102015	Plann Comm Mtg-2/10/2015	01-414.220	02/10/15	30.00	.00	
Total McKitish Jr, Stephen J.:					30.00	.00	
Miller, Glenn	02102015	Planning Commission-2/10/2015	01-414.220	02/10/15	25.00	.00	
Total Miller, Glenn:					25.00	.00	
Miller, Joleen	02052015	2015 Health Reimb	01-406.171	02/05/15	150.00	.00	
Total Miller, Joleen:					150.00	.00	
Orlando Diefenderfer	152848	Reloaded call manager on two PC	01-401.375	02/26/15	351.30	.00	
Orlando Diefenderfer	152848	2015-ACD system maintenance for Strata Call Manager	01-401.375	02/26/15	350.00	.00	
Total Orlando Diefenderfer:					701.30	.00	
PA Dept of Labor/Industry-	0520265	2015-Jan- Elevator inspection	01-409.373	02/24/15	94.00	.00	
Total PA Dept of Labor/Industry-E:					94.00	.00	
PA Municipal Retirement S	02242015	2015-M. Sinko-New Member	01-406.315	02/24/15	20.00	20.00	02/24/15
Total PA Municipal Retirement System:					20.00	20.00	
PenTeleData	B2401747	Acct#3042745-Cable modem rental -2015-Mar	01-401.320	02/24/15	124.95	.00	
Total PenTeleData:					124.95	.00	
Petty Cash	02262015	postage due on utility invoices	01-401.325	02/26/15	20.73	.00	
Petty Cash	02262015	mileage to LC Gov't center	01-401.315	02/26/15	5.00	.00	
Petty Cash	02262015	police-refreshments for training	01-410.315	02/26/15	90.09	.00	
Petty Cash	02262015	tolls /report covers-DPW	01-430.315	02/26/15	33.58	.00	
Total Petty Cash:					149.40	.00	
PPL Electric Utilities	02202015	92051-48008-Feb 2015	01-409.361	02/20/15	1,000.74	.00	
PPL Electric Utilities	02202015	70730-17005-Feb 2015	01-409.361	02/20/15	898.65	.00	
PPL Electric Utilities	02202015	61089-84001-Feb 2015	01-409.361	02/20/15	878.16	.00	
PPL Electric Utilities	03022015	63580-10005-Mar 2015	01-451.361	03/02/15	16.53	.00	
PPL Electric Utilities	02242015	93760-01007-Feb 2015	01-451.361	02/24/15	18.63	.00	
PPL Electric Utilities	02202015	94340-19001-Feb 2015	01-451.361	02/20/15	155.47	.00	
PPL Electric Utilities	02242015	10550-10002-Feb 2015	01-451.361	02/24/15	30.13	.00	
Total PPL Electric Utilities:					2,998.31	.00	
Protect Alarms	125500	disconnect 1 smoke and 2 duct detectors until system is upgraded	01-401.375	02/26/15	202.50	.00	
Protect Alarms	125233	2015-basic monitoring fee for Munic bldg	01-401.375	03/03/15	240.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Protect Alarms:					442.50	.00	
Sabo, Donald	02252015	College tuition/textbook	01-410.187	02/25/15	431.94	.00	
Total Sabo, Donald:					431.94	.00	
Sands Auto Group	16131	#204-oil change/rotate tires	01-410.251	02/24/15	58.94	.00	
Total Sands Auto Group:					58.94	.00	
Schreiter P.L.S., Richard L.	02102015	Plann Comm Mtg-2/10/2015	01-414.220	02/10/15	25.00	.00	
Total Schreiter P.L.S., Richard L.:					25.00	.00	
Staples Advantage	3258093277	shredder	01-401.260	02/25/15	300.00	.00	
Staples Advantage	3258093277	shredder	01-402.260	02/25/15	300.00	.00	
Staples Advantage	3258093277	shredder	01-414.260	02/25/15	148.79	.00	
Total Staples Advantage:					748.79	.00	
Staples Credit Plan	1262935621	Police-envelopes	01-410.240	02/11/15	67.29	.00	
Staples Credit Plan	1263013751	Police-label maker supplies	01-410.240	02/11/15	25.49	.00	
Staples Credit Plan	1263088911	Police-file folders/label supplies/wireless keyboard	01-410.240	02/12/15	195.81	.00	
Staples Credit Plan	1263267731	Hard drive for Nothstein	01-410.240	02/12/15	129.99	.00	
Staples Credit Plan	8161	K9-printer/ink	01-410.215	02/10/15	265.87	.00	
Staples Credit Plan	8161	Police-laminator	01-410.260	02/10/15	125.48	.00	
Staples Credit Plan	8161	Police-index cards/laminating supplies	01-410.240	02/10/15	34.09	.00	
Total Staples Credit Plan:					844.02	.00	
Stotz/Fatzinger Office Sup	132197	finance office-pens/tape/adding mach rolls/USB drive	01-402.240	02/24/15	112.67	.00	
Stotz/Fatzinger Office Sup	132687	copy paper	01-401.240	03/03/15	149.95	.00	
Total Stotz/Fatzinger Office Supply:					262.62	.00	
Stratix Systems Inc	107057	Maint fee Admin-2/12-5/11/2015	01-401.375	03/01/15	307.98	.00	
Stratix Systems Inc	106723	cable kits	01-407.261	02/25/15	98.50	.00	
Stratix Systems Inc	107068	Mailprotector-Feb 2015	01-407.261	03/02/15	33.00	.00	
Total Stratix Systems Inc:					439.48	.00	
Suburban Propane-2755	143745	unleaded	01-401.231	02/17/15	26.14	.00	
Suburban Propane-2755	143745	unleaded	01-410.231	02/17/15	761.64	.00	
Suburban Propane-2755	143745	unleaded	01-430.231	02/17/15	790.03	.00	
Suburban Propane-2755	901936	diesel	01-401.231	02/17/15	30.08	.00	
Suburban Propane-2755	901936	diesel	01-410.231	02/17/15	876.21	.00	
Suburban Propane-2755	901936	diesel	01-430.231	02/17/15	908.88	.00	
Total Suburban Propane-2755:					3,392.98	.00	
Tapler, Jeffrey	03012015	EMC stipend-Mar 2015	01-415.139	03/01/15	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
Times News	100347295-02	Ad:ZHB mtg 3/3/2015	01-414.341	02/26/15	197.10	.00	
Times News	100346637-02	Ad-BOC conditional use hearing	01-401.341	02/19/15	77.10	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Times News:					274.20	.00	
U.S. Postal Service	02272015	Refill Postage Meter	01-401.325	02/27/15	1,000.00	.00	
U.S. Postal Service	02202015	2015-1st class presort-permit #1930	01-401.325	02/20/15	220.00	.00	
Total U.S. Postal Service:					1,220.00	.00	
UGI Utilities Inc.	02202015	504043172815-Feb 2015	01-409.230	02/20/15	1,622.85	1,622.85	02/27/15
UGI Utilities Inc.	02202015	504043200901-Feb 2015	01-409.230	02/20/15	3,945.48	3,945.48	02/27/15
UGI Utilities Inc.	02202015	504043200800-Feb 2015	01-409.230	02/20/15	1,933.13	1,933.13	02/27/15
Total UGI Utilities Inc.:					7,501.46	7,501.46	
Weinstein Supply Corporati	S015808012.0	faucets/hoses/repair kits for munic bldgs	01-409.373	02/27/15	610.65	.00	
Total Weinstein Supply Corporation:					610.65	.00	
Witmer Public Safety Grou	1601111	Admin:hard hats/safety glasses	01-410.260	03/02/15	100.00	.00	
Total Witmer Public Safety Group:					100.00	.00	
Zimmerman, Donald C.	02272015	2014 Health Reimb	01-406.171	02/27/15	150.00	.00	
Total Zimmerman, Donald C.:					150.00	.00	
Total General Fund:					33,420.97	7,561.46	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Fire Fund</b>							
FIREHOUSE Software	1125454	WSFC- PO #22865-2015 software WEB hosting	03-412.240	02/12/15	2,794.00	.00	
Total FIREHOUSE Software:					2,794.00	.00	
Hunter Keystone Peterbilt	2-250550001	ESFC-fuel additive	03-411.374	02/24/15	53.94	.00	
Total Hunter Keystone Peterbilt LP:					53.94	.00	
PenTeleData	B2407001	ESFC-Cable-Mar 2015	03-411.320	02/24/15	59.95	.00	
Total PenTeleData:					59.95	.00	
Suburban Propane-2755	143745	unleaded	03-413.231	02/17/15	171.36	.00	
Suburban Propane-2755	901936	diesel	03-413.231	02/17/15	197.14	.00	
Total Suburban Propane-2755:					368.50	.00	
Supplee Brothers Inc.	1804	WSFC-pump service 3 trucks	03-412.374	01/15/15	1,135.58	.00	
Total Supplee Brothers Inc.:					1,135.58	.00	
UGI Utilities Inc.	02202015	502022721012-ESFC-Feb 2015	03-411.320	02/20/15	1,683.56	1,683.56	02/27/15
Total UGI Utilities Inc.:					1,683.56	1,683.56	
Total Fire Fund:					6,095.53	1,683.56	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Water Fund</b>							
American United Life Insur	03012015	2015-Mar life/disability ins coverage	06-487.158	03/01/15	136.79	.00	
Total American United Life Insurance Co:					136.79	.00	
Bethlehem, City of	02272015	Fountain-11/21/2014-2/20/2015	06-448.368	02/27/15	28.08	.00	
Total Bethlehem, City of:					28.08	.00	
Lehigh County Authority	2817	2015-Jan water	06-448.367	02/27/15	56,289.86	.00	
Lehigh County Authority	2814	4Q2014 water	06-448.367	02/27/15	88,309.57	.00	
Total Lehigh County Authority:					144,599.43	.00	
Stratix Systems Inc	107068	Mailprotector-Feb 2015	06-448.261	03/02/15	16.30	.00	
Total Stratix Systems Inc:					16.30	.00	
Suburban Propane-2755	143745	unleaded	06-448.231	02/17/15	146.65	.00	
Suburban Propane-2755	901936	diesel	06-448.231	02/17/15	168.71	.00	
Total Suburban Propane-2755:					315.36	.00	
Tru-Line Contractors Inc	03022015	Pynt #1-Edgemont Drive Water Main Replcmnt	06-448.608	03/02/15	80,595.54	.00	
Total Tru-Line Contractors Inc:					80,595.54	.00	
Total Water Fund:					225,691.50	.00	



Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Sewer Fund</b>							
American United Life Insur	03012015	2015-Mar life/disability ins coverage	08-487.158	03/01/15	136.79	.00	
Total American United Life Insurance Co:					136.79	.00	
Bethlehem, City of	3330000062	2015 annual capital charge-50% 1st pymt	08-429.535	03/06/15	8,493.50	.00	
Total Bethlehem, City of:					8,493.50	.00	
Flow Assessment Services	02262015	2014-Sewerage flow monitoring services	08-429.372	02/26/15	66,960.00	.00	
Total Flow Assessment Services LLC:					66,960.00	.00	
PPL Electric Utilities	02202015	35530-02004-Feb 2015	08-429.361	02/20/15	22.51	.00	
PPL Electric Utilities	03022015	39790-24008-Mar 2015	08-429.361	03/02/15	644.67	.00	
PPL Electric Utilities	03032015	31590-08002-Mar 2015	08-429.361	03/03/15	24.15	.00	
PPL Electric Utilities	02242015	33760-14008-Feb 2015	08-429.361	02/24/15	22.85	.00	
PPL Electric Utilities	02242015	64170-11008-Feb 2015	08-429.361	02/24/15	32.11	.00	
PPL Electric Utilities	02242015	20380-10009-Feb 2015	08-429.361	02/24/15	22.16	.00	
PPL Electric Utilities	02242015	95425-66011-Feb 2015	08-429.361	02/24/15	27.36	.00	
PPL Electric Utilities	02242015	21780-10003-Feb 2015	08-429.361	02/24/15	28.51	.00	
PPL Electric Utilities	02242015	82960-01000-Feb 2015	08-429.361	02/24/15	24.00	.00	
Total PPL Electric Utilities:					848.32	.00	
Stratix Systems Inc	107068	Mailprotector-Feb 2015	08-429.261	03/02/15	16.30	.00	
Total Stratix Systems Inc:					16.30	.00	
Suburban Propane-2755	143745	unleaded	08-429.231	02/17/15	146.65	.00	
Suburban Propane-2755	901936	diesel	08-429.231	02/17/15	168.71	.00	
Total Suburban Propane-2755:					315.36	.00	
Verizon	02252015	2015-Feb- 868-8310-Cardinal Dr Pump Stn	08-429.320	02/25/15	32.55	.00	
Total Verizon:					32.55	.00	
Total Sewer Fund:					76,802.82	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Refuse &amp; Recycling Fund</b>							
Stratix Systems Inc	107068	Mailprotector-Feb 2015	10-407.261	03/02/15	16.30	.00	
Total Stratix Systems Inc:					16.30	.00	
Total Refuse & Recycling Fund:					16.30	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Highway Aid Fund</b>							
Morton Salt Inc	5400682029	Bulk ice control	35-432.245	02/03/15	1,456.57	.00	
Total Morton Salt Inc:					1,456.57	.00	
PPL Electric Utilities	02202015	49130-02001-Feb 2015	35-433.362	02/20/15	24.69	.00	
PPL Electric Utilities	02242015	05340-01002-Feb 2015	35-433.362	02/24/15	25.40	.00	
PPL Electric Utilities	03032015	72390-08002-Mar 2015	35-433.362	03/03/15	16.67	.00	
PPL Electric Utilities	03032015	95790-09009-Mar 2015	35-433.362	03/03/15	16.67	.00	
PPL Electric Utilities	02242015	89989-11003-Feb 2015	35-433.362	02/24/15	24.70	.00	
PPL Electric Utilities	02242015	99940-01007-Feb 2015	35-433.362	02/24/15	24.98	.00	
PPL Electric Utilities	02242015	53875-61001-Feb 2015	35-433.362	02/24/15	24.42	.00	
Total PPL Electric Utilities:					157.53	.00	
Total Highway Aid Fund:					1,614.10	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Chevrolet 21 Inc	02222015	refund of overpayment of utility invoice	99-107000	02/22/15	256.69	.00	
Total Chevrolet 21 Inc:					256.69	.00	
Young, Joshua & Cassandr	02232015	refund of overpayment of utility invoice	99-107000	02/23/15	381.81	.00	
Total Young, Joshua & Cassandra:					381.81	.00	
Total :					638.50	.00	
Grand Totals:					<u>344,279.72</u>	<u>9,245.02</u>	

Date: \_\_\_\_\_

President: \_\_\_\_\_

Board of Commissioners

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
February 26, 2015  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Randy Soriano, Township Manager.

**ROLL CALL**

**Board Members Present:**

James Brown, President  
Debra Brinton, Vice-President  
Robert Martucci, Jr.  
James Seagreaves, President Pro-Tempore  
Joanne Ackerman

**Staff Present:**

Randy Soriano, Township Manager  
Cathy Bonaskiewich, Assistant Township Manager/Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police – EXCUSED  
Kevin Soberick, Police Sergeant  
Cynthia Sopka, Director of Planning & Zoning  
John Ashley, Esquire, Township Solicitor  
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

### **APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE**

Mr. Soriano presented the unaudited Financial Report and list of Bills Payable.

**Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve the unaudited Financial Report for the period ending January 31, 2015 and the list of Bills Payable for the period 2/7/14-2/20/2015, broken down as follows:**

\$188,644.90 = GENERAL  
\$2,708.13 = FIRE  
\$0 = LIBRARY  
\$20,467.74 = WATER  
\$57,022.33 = SEWER  
\$0 = REFUSE & RECYCLING  
\$29,408.53 = HIGHWAY AID  
**\$298,251.63 = GRAND TOTAL ALL FUNDS**

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

### **MINUTES**

#### **February 12<sup>th</sup>, 2015**

Commissioner Brown declared the Minutes of February 12<sup>th</sup>, 2015 accepted as presented.

### **NEW BUSINESS**

## ORDINANCES

None.

## RESOLUTIONS

### Auditor Appointment for 2014 Accounts.

Mr. Soriano stated that the Board must officially appoint the Auditor to audit the Financial Statement from 2014 and establish a compensation for services. He noted that the Budget allocated various amounts split between various funds. The auditor is Mr. Todd Bushta, CPA of the Accounting Firm of Bushta & Co. at P.O. Box 3419, Bethlehem, PA 18017.

Mr. Soriano read the Resolution into the record.

**Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to adopt the Resolution as read.**

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

### Setting the Police Pension Employees Contribution rate for FY 2015.

Mr. Soriano stated that this is the Resolution which sets up the employee contribution for the Police Pension plan for 2015. He read the Resolution into the record.

**Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to adopt Resolution No. 02-2015-1490, setting the Police Pension employee contribution rate for 2015.**

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

## MOTIONS

### Laubach Park Goose Management Program – FY 2015.

Mr. Soriano stated that as in years past, the Board needs to approve the agreement with the U.S. Department of Agriculture to continue the geese management services at Laubach Park. The cost is close to \$5,000 so the agreement reads for an amount not to exceed \$5,000.

**Motion by Commissioner Martucci, seconded by Commissioner Seagreaves, to approve the USDA agreement for geese management services at Laubach Park for a cost not to exceed \$5,000.**

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

### Valley Mountain Bikers Request to hold a Mountain Biking Race at Walking Purchase Park.

Mr. Soriano stated that this is a usual request by the Valley Mountain Bikers for their mountain biking race.

**Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve the request from the Valley Mountain Bikers to hold a Mountain Biking Race at Walking Purchase Park, contingent on the signing of a hold harmless agreement and providing the certificate of liability listing all three owners (Salisbury Township, County of Lehigh and City of Allentown) as additional insured.**

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

### Walking Purchase Park Clean-up Event – MS4 MCM #2 Public Participation.



Mr. Soriano stated that the Environmental Advisory Council members are requesting a cleanup event be held at Walking Purchase Park. He noted that the organization has been dealing with the requirements of the MS4 in regards to education and public participation, and the cleanup event would be sufficient to meet the MCM #2 requirement. Mr. Soriano stated that once the Board approves the event, the EAC will follow-up with the planning.

Ms. Sopka commented that the EAC is going to try and coordinate efforts with Norfolk Southern because a lot of debris that is thrown rolls down into their freight right-of-way. She noted that the proposed date is April 26<sup>th</sup>, 2015 from 8:00 am – 12:00 pm and 12:00 pm – 4:00 pm.

**Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the request to hold Clean-up Event at Walking Purchase Park contingent on the other two owners (City of Allentown and County of Lehigh) agreeing as well.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**Conditional Use Hearing – Flower Tent (South Mall parking lot).**

Mr. Soriano stated that Mr. James Pompa, Principal of Cornerstone Consulting Co., LLC, requested permission for temporary flower sales at the South Mall, which requires Conditional Use review pursuant to Section 807c of the Zoning Ordinance. The lot is located at 3300 Lehigh Street in a C-3 zone. Mr. Soriano noted that a stenographer is present to record the meeting and he turned the proceedings over to Attorney Ashley.

Mr. James Pompa was present to testify. Mr. Pompa stated that he would like to operate a temporary, seasonal flower tent in the parking lot of the South Mall (3300 Lehigh Street) selling potted flowers and plants. He stated that he has a lease with the Mall (Applicants Exhibit A-1), but it is contingent on zoning approval. Mr. Pompa noted that this is the fourteenth year of operating the business at this location.

Mr. James Pompa stated that they would like to operate for 11 days around Easter, 11 days around Mother's Day and every day after Mother's Day until June 22<sup>nd</sup>, 2015. The time periods would be from 9:00 am – 6:00 pm. He stated that at the end of each day, they will close up the tent and rely on Mall Security to keep things protected.

Mr. Pompa stated that the Planning Commission has recommended approval. Attorney Ashley noted that if the Board grants permission, Cornerstone Consulting Co., LLC will have zoning

permission to operate the facility in accordance with what was specified for a time frame of five years.

**Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to grant approval to Cornerstone Consulting Co., LLC to erect a temporary Flower Tent at 3300 Lehigh Street for a five year period with the use and operation specified.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**ANNOUNCEMENTS**

Mr. Soriano commented that he received information from the DEP in regards to the Bethlehem Landfill in Lower Saucon Township. He stated that a notice was sent to neighboring municipalities regarding their permit modification of adding approximately six acres to the disposal area. Mr. Soriano noted that a meeting about the permit modification is scheduled for Wednesday, March 11<sup>th</sup>, from 7:00 pm – 9:00 pm at the Se-Wy-Co Fire Company.

Mr. Soriano stated that he will appear at the County on March 11<sup>th</sup> because they will hopefully have the second reading of the CDBG reallocation of the \$150,000 that the Township is now requesting for a sewer project pursuant to the EPA order. He noted that the Commissioners approved the first reading with some questions about issues regarding the sewer project, which he and Mr. Tettermer will address before the next meeting.

Mr. Soriano stated that he is in receipt of a letter from the Environmental Advisory Council requesting a part-time employee to manage portions of the MS4 requirements mandated by the EPA. He noted that the EAC is capable of handling the first two mandates, but not all of them. Mr. Soriano commented that he believes the Township already has the staff in-house to handle the requirements but with the help of the Engineer. He stated that he would give each Commissioner a copy of the letter and discuss the matter at the next workshop on March 12<sup>th</sup>.

Mr. Soriano commented that he expects two to three bids for the Lindberg Park Master Site Plan Phase I construction to come in on Friday, March 6<sup>th</sup>. He noted that the Board could potentially award the contract at the meeting of March 12<sup>th</sup> and then have the month to complete the work, but the temperatures would need to rise in order to do that.

Mr. Soriano stated that the weather is also impacting the Transportation Alternative Program (the Grant from the state) as the first meeting might not be until April. He noted that the Township has until June 30<sup>th</sup> to present the design.

Mr. Soriano announced that the Township has offered the custodian position to Mr. Michael Sinko.

**PRIVILEGE OF THE FLOOR**

Mr. Tom Campione, Director of Legislative Affairs for Pennsylvanians for Self Protection and Vice Chairman of the Lehigh Valley Tea Party, was once again present to inquire about repealing the Township’s Firearm Ordinance. Commissioner Brown commented that the topic is on the Agenda for tonight’s Workshop. Mr. Soriano stated that the topic was also mentioned at the last Workshop and he provided the Board with a proposed language revision to the Ordinance. He noted that the proposed Ordinance deletes the entire section of Chapter 6, Part 1. Mr. Soriano commented that the next step is to advertise the Ordinance for enactment at the next meeting.

**ADJOURNMENT**

Commissioner Ackerman made a Motion to adjourn the Meeting, seconded by Commissioner Martucci. The time was 8:10 p.m.

Respectfully submitted,

Randy Soriano  
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on February 26, 2015.

Approved and certified on this date:

\_\_\_\_\_  
Randy Soriano

Date: \_\_\_\_\_

SEAL

ORDINANCE NO. 03-2015-\_\_\_\_

AN ORDINANCE BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, REPEALING IN ITS ENTIRETY CHAPTER 6, PART 1, ENTITLED "FIREARMS" INCLUDING §101 - §104, AND AMENDING §112(A)(4) OF CHAPTER 16, PART 1, ENTITLED "USE OF PUBLIC PARKS AND PLAYGROUNDS" TO AMEND THE RULES AND REGULATIONS GOVERNING FIREARMS IN TOWNSHIP PARKS AND RECREATION PLACES

**\*Deletions are Strikethrough**  
**\*Additions-Bold-Underlined language**

**WHEREAS**, Act 192 of 2014 amended portions of the Commonwealth's statutory firearms preemption found in 18 Pa. C.S. 6120, which adds two new subsections with regards to Relief and Reasonable expenses which affect the existing Township Ordinances; and

**WHEREAS**, the Township realizes that by not acting to amend its current Ordinances which address Firearms regulations puts the Township citizens in a precarious position of having to defend against potentially expensive civil litigation allowed by the new Act 192 of 2014.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, after review, investigation and study, that Chapter 6, Part 1, of the Salisbury Township Code of Ordinances entitled "Firearms" shall be repealed in its entirety and Section 112(A)(4) of Chapter 16, Part 1, of the Salisbury Township Code of Ordinances, entitled "Parks and Recreation", shall be amended as follows:

(Repealed in its entirety)

*Chapter 6*

*Part 1*

*Firearms*

~~§101. Possession of Firearms.~~

~~From and after the effective date of this Part, it shall be unlawful for any person under the age of sixteen (16) years, unless at the time accompanied by an adult at least twenty one (21) years of age, to possess or carry a loaded gun, rifle, air rifle, or firearm, at any place within the Township of Salisbury. (Ord. 58, 10/12/1961, §1)~~

~~§102. Shooting on Public and Private Property.~~

~~From and after the effective date of this Part, it shall be unlawful for any person, at any time, within the Township of Salisbury, to shoot or fire any gun, rifle, air rifle, or firearm on or across any public road or to shoot or fire any gun, rifle, air rifle, or firearm from, on, or across the property of another without first having obtained prior permission to do so from the owner of said property. (Ord. 58, 10/12/1961, §2)~~

~~§103. Discharge in Area of Buildings.~~

~~From and after the effective date of this Part, it shall be unlawful for any person to discharge or fire a rifle, air rifle, firearm, or bow and arrow, within 150 yards of any building customarily occupied by residents or by employees working within the Township of Salisbury without first having obtained prior permission to do so by the owner of said property. (Ord. 270, 4/10/1986, §2)~~

~~§104. Penalty.~~

~~Any person, firm or corporation who shall violate any provision of this Part shall, upon conviction thereof, be sentenced to pay a fine of not more than three hundred dollars (\$300.00); and/or to imprisonment for a term not to exceed ninety (90) days. Every day that a violation of this Part continues shall constitute a separate offense. (Ord. 58, 10/12/1961, §3; as amended by Ord. 11-88-303, 11/22/1988)~~

(Revised)  
Chapter 16  
Parks and Recreation  
Part 1  
Use of Public Parks and Playgrounds

Section 112(A)

(Current Text)

~~(4) Carrying an unlicensed firearm, setting off, or discharging any firearm, air rifle, air pistol, slingshot or fireworks, including sparklers.~~

(Revised Text)

(4) Carrying, setting off, or discharging any slingshot, or fireworks, including sparklers.

**EFFECTIVE DATE**

This Ordinance shall become effective immediately upon enactment.

**DULY ENACTED AND ORDAINED** this 12<sup>th</sup> day of March, 2015 by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania in lawful session duly assembled.

TOWNSHIP OF SALISBURY  
(Lehigh County, Pennsylvania)

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James A. Brown  
President, Board of Commissioners

ATTESTED:

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Randy Soriano, Township Secretary

**SALISBURY TOWNSHIP**  
Lehigh County, Pennsylvania  
**Board of Commissioners Workshop Meeting**  
**March 12, 2015**  
**7:30 p.m.**  
(approximate time)

**Topic of discussion:**

- Utility Bills Rates Changes
- Discussion on conducting a Feasibility Study for Constructing an addition to the ESFD Fire Complex on Emmaus Avenue for the Police Department to finalize their Certificate of Accreditation
- EAC- Ms4 Requirements- Letter.