

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
December 3, 2015
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that an Executive Session will be held after the Workshop to discuss land acquisitions.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Acting Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Debra Brinton, Vice-President
Robert Martucci, Jr.
James Seagreaves, President Pro-Tempore
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager – EXCUSED
Cathy Bonaskiewich, Acting Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Donald Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Ms. Bonaskiewich reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Ms. Bonaskiewich added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. She noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve the list of Bills Payable for the period 11/21/15-11/30/2015, broken down as follows:

\$35,187.91 = GENERAL
\$4,091.62 = FIRE
\$122,396.70 = LIBRARY
\$164,844.67 = WATER
\$1,788.86 = SEWER
\$83,998.50 = REFUSE & RECYCLING
\$12,910.36 = HIGHWAY AID
\$1,000.00 = SUBDIVISION & ESCROW
\$303,821.92 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

November 24, 2015

Commissioner Brown declared the Minutes of November 24, 2015 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Request for Payment #2 – FINAL – to Joao & Bradley in the amount of \$15,242.23 for the Maumee Avenue & Erney Street Storm Sewer Project.

Ms. Bonaskiewich noted that the payment represents the 5% retainage withheld on the project.

Motion by Commissioner Seagreaves, seconded by Commissioner Brinton, to approve Payment #2 (FINAL) to Joao & Bradley in the amount of \$15,242.23 for the Maumee Avenue and Erney Street Storm Sewer Project.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Request for Payment #1 to DOLI Construction Corp. in the amount of \$110,337.46 for the 2015 Sanitary Sewer Rehab – Open Cut Spot Repairs Project.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve Payment #1 to DOLI Construction Corp. in the amount of \$110,337.46 for the 2015 Sanitary Sewer Rehab – Open Cut Spot Repairs Project.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Commissioner Martucci commented that he received a phone call from an anonymous resident who stated that he was not in favor of increasing taxes.

Commissioner Ackerman noted that she also received one phone call from a resident who expressed concerns about the increase in taxes.

Chief Stiles announced that the next CPR/First Aid class will be presented by Sergeant Sabo on Friday, December 11th, 2015 from 9:00 am – 1:00 pm in the EOC of the Police Department and invited the Commissioners to attend.

Chief Stiles stated that he will be participating in the Community Breakfast on Saturday, December 5th, 2015 at the Salisbury Township High School.

Chief Stiles provided holiday fire-safety tips from the Township's Fire Inspectors.

ADJOURNMENT

Commissioner Brinton made a Motion to adjourn the Meeting. Seconded by Commissioner Martucci. The time was 7:12 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Assistant Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on December 3, 2015.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL