

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
October 22, 2015
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown stated that an Executive Session will be held prior to the Workshop to discuss personnel matters.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Acting Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Debra Brinton, Vice-President
Robert Martucci, Jr.
James Seagreaves, President Pro-Tempore
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager – EXCUSED
Cathy Bonaskiewich, Acting Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the

Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Ms. Bonaskiewich reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Ms. Bonaskiewich added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. She noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE FINANCIAL REPORT AND THE LIST OF BILLS PAYABLE

Ms. Bonaskiewich presented the unaudited Financial Report and the list of Bills Payable.

Commissioner Brinton inquired as to the meaning of “HRA Employee Reimbursement”. Ms. Bonaskiewich stated that it is a Health Reimbursement Account to which every employee is entitled to \$150 per year towards out-of-pocket medical expenses. Commissioner Brinton questioned why only a certain amount was budgeted. Ms. Bonaskiewich replied that not all employees take advantage of the program. She noted that the Police Officers have a cumulative balance, and this year, one officer made a “larger-than-normal request” against their HRA, which bumped up the amount.

Commissioner Ackerman inquired about an invoice for \$3,276 from Davison & McCarthy entitled, “September Liens”. Ms. Bonaskiewich commented that it represents all the liens that utility billing has to file/satisfy. She noted that there are currently at least 20 liens on properties in the Township, and the lien fee is added onto the customer’s account.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve the unaudited Financial Report for the period ending September 30, 2015 and the list of Bills Payable for the period 10/3/15-10/16/2015, broken down as follows:

\$128,865.81 = GENERAL
\$3,576.74 = FIRE
\$177.23 = LIBRARY
\$12,544.88 = WATER
\$9,365.63 = SEWER
\$980.46 = REFUSE & RECYCLING
\$12,983.77 = HIGHWAY AID
\$168,494.52 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES

COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

October 8, 2015

Commissioner Brown declared the Minutes of October 8, 2015 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution to revise the Township's Official Sewage Facilities Plan (Act 537 Plan) for the Minor Subdivision Plan of Joseph D. Young.

Ms. Bonaskiewich explained that as with any new development in the Township, the planning module for the Joseph D. Young Subdivision must be reviewed for conformity with the Township's Act 537 Plan. She noted that the project has been deemed to be consistent with the Township's Plan, so the Resolution must be passed acknowledging the change.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to adopt the Resolution revising the Township's Official Sewage Facilities Plan (Act 537 Plan) for the Minor Subdivision Plan of Joseph D. Young.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MOTIONS

Motion to renew Employment and Lease Agreements for Mr. Charles Durner, Jr.

Ms. Bonaskiewich stated that Mr. Durner has expressed interest in continuing both his employment and lease agreements for the upcoming year of November 1, 2015 through October 31, 2016.

Motion by Commissioner Martucci, seconded by Commissioner Seagreaves, to renew the Employment and Lease Agreements for Mr. Charles Durner, Jr.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Mr. Robert Agonis of 1189 Meadowbrook Circle W inquired about work being done at 2870 Meadowbrook Circle W. Attorney Ashley stated that the bank has ownership of the property and they are doing maintenance work on the house.

Commissioner Martucci stated that he received complaints about motorists traveling on Park Avenue trying to beat the traffic on East Emmaus Avenue. Chief Stiles stated that an officer can spend time in the area monitoring the speed of traffic.

Commissioner Martucci expressed concerns about a house with junk on the property near the East Emmaus Avenue Market. Ms. Sopka stated that she will look into the matter.

Commissioner Brinton commended Mr. Nicolo and Mr. Tettermer for their presentation about MS4 to the Environmental Advisory Council.

Commissioner Seagreaves thanked the participants at the Eastern Salisbury Community Day.

Commissioner Ackerman expressed concerns about motorists speeding through the intersection at South Ott Street and Green Acres Drive. She inquired about painting a white line at the stop sign to make the sign more noticeable.

Chief Stiles stated that the Police Department has started their training for naloxone, the treatment for heroin overdose.

ADJOURNMENT

Commissioner Brinton made a Motion to adjourn the Meeting. Seconded by Commissioner Martucci. The time was 7:20 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Assistant Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on October 22, 2015.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL