

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
September 10, 2015
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Acting Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Debra Brinton, Vice-President
Robert Martucci, Jr.
James Seagreaves, President Pro-Tempore
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager – EXCUSED
Cathy Bonaskiewich, Acting Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police – EXCUSED
Kevin Soberick, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning – EXCUSED
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms.

Bonaskiewich announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Ms. Bonaskiewich reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Ms. Bonaskiewich added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. She noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE LIST OF BILLS PAYABLE

Ms. Bonaskiewich presented the list of Bills Payable.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the list of Bills Payable for the period 8/22/15-9/4/2015, broken down as follows:

\$647,032.85 = GENERAL
\$1,789.15 = FIRE
\$0 = LIBRARY
\$194,189.94 = WATER
\$85,688.90 = SEWER
\$84,898.50 = REFUSE & RECYCLING
\$130.02 = HIGHWAY AID
\$1,013,729.36 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

August 27, 2015

Commissioner Brown declared the Minutes of August 27, 2015 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Accept and Authorize Execution of the Lehigh County District Attorney’s Naloxone Policy and Memo of Understanding.

Ms. Bonaskiewich explained that the Lehigh County District Attorney’s Office has developed an initiative regarding the administration of Naloxone, an opiate overdose reversal medicine, with several Lehigh County Police Departments. Each entity, including the Township, must sign off on a MOU in order to participate in this initiative.

Commissioner Brown commented that Sergeant Sabo thoroughly discussed this matter at the last Workshop.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to accept and authorize the execution of the Lehigh County District Attorney’s Naloxone Policy and Memo of Understanding.

Roll Call:

- COMMISSIONER ACKERMAN – YES
- COMMISSIONER SEAGREAVES – YES
- COMMISSIONER MARTUCCI – YES
- COMMISSIONER BRINTON – YES
- COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Eagle Scout Project Proposal for Franko Park and Appropriation of Funds for Materials.

Ms. Bonaskiewich introduced Mr. Ka Seng Lim who presented a proposal for his Eagle Scout Project at Franko Farm Park. He stated that he would like to replace the split-rail fence and repaint the gazebo. He provided the Board with a list of materials needed to complete the work and requested that the Township provide the materials.

Motion by Commissioner Brinton, seconded by Commissioner Martucci, to approve the Eagle Scout Project for Franko Park and provide appropriations for the necessary materials.

Roll Call:

- COMMISSIONER ACKERMAN – YES

COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Motion to Award the 2015 Sanitary Sewer System Rehabilitation Project/Main Line Cured-In-Place Pipe Lining.

Mr. Tettemer commented that the project qualified for a \$150,000 Community Development Block Grant that the Township received earlier this year. Mr. Tettemer stated that he has reviewed the bids and is recommending the award to the lowest bidder, Insituform Technologies, LLC, of Chesterfield, MO.

Mr. Andreas explained that most of the work will focus on the Meter Station 10 area (around Salisbury Township High School), eliminating the inflow and infiltration into the system from rainfall in peak conditions.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to Award the 2015 Sanitary Sewer System Rehabilitation Project/Main Line Cured-In-Place Pipe Lining to Insituform Technologies, LLC, of 580 Goddard Ave., Chesterfield, MO, in the amount of \$193,900.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Payment Application #4 – Miller Bros. Construction, Inc. (\$27,517.55) – Lindberg Park Perimeter Trail Project.

Ms. Joanne Conley of URDC noted that the construction and signage for the trail is complete, but the contractor might need to come back in the spring to do seeding and address other details.

Motion by Commissioner Martucci, seconded by Commissioner Seagreaves, to approve Payment Application #4 to Miller Bros. Construction, Inc. in the amount of \$27,517.55 for work associated with the Lindberg Park Perimeter Trail Project.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Accept Financial Statements & Audit Report for period ending December 31, 2014 as prepared by Todd Bushta, CPA.

Ms. Bonaskiewich explained that in addition to the required filing of the Municipal Annual Financial Report to DCED, an official Independent Auditor’s Report is generated in accordance with Government Auditing Standards. She noted that the report is more comprehensive and must be distributed to various financial institutions, but the Board must approve it before its distribution.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to accept the Financial Statements and Audit Report for period ending December 31, 2014 as prepared by Todd Bushta, CPA.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Commissioner Martucci stated that he received a letter from a resident who lives across from the pond at Laubach Park requesting that the planners of the Master Site Plan consider installing a water fountain that will shoot water several feet into the air. He commented that he will pass the request to URDC.

Commissioner Brown announced that the Board will hold an Executive Session after the Workshop to discuss legal and personnel matters.

ADJOURNMENT

Commissioner Ackerman made a Motion to adjourn the Meeting. Seconded by Commissioner Brinton. The time was 7:28 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Assistant Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on September 10, 2015.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL