

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
August 13, 2015
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Acting Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Debra Brinton, Vice-President
Robert Martucci, Jr.
James Seagreaves, President Pro-Tempore – EXCUSED
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager – EXCUSED
Cathy Bonaskiewich, Acting Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer
John Ashley, Esquire, Township Solicitor
David Tetterer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public

comments related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Ms. Bonaskiewich reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Ms. Bonaskiewich added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. She noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve the list of Bills Payable for the period 7/18/15-8/7/2015, broken down as follows:

\$144,357.49 = GENERAL
\$4,241.81 = FIRE
\$0 = LIBRARY
\$13,436.90 = WATER
\$18,857.66 = SEWER
\$85,192.28 = REFUSE & RECYCLING
\$12,918.74 = HIGHWAY AID
\$32,719.33 = SUBDIVISION & ESCROW
\$311,724.81 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

MINUTES

July 23, 2015

Ms. Bonaskiewich noted a correction on paragraph three of page three. Commissioner Brown declared the Minutes of July 23, 2015 accepted with the correction.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

PennDOT Winter Services Maintenance Agreement.

Ms. Bonaskiewich stated that the Agreement pertains to the Township performing winter maintenance on specific state roads within the Township, namely South Fairview Road and South 24th Street. She noted that PennDOT compensates the Township each winter season and the Agreement will represent the next five winter seasons.

Commissioner Brinton inquired if it was fair compensation. Mr. Andreas replied that it depends on the winter, but the amount is the same state-wide.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to adopt Resolution No. 08-2015-1510, accepting the PennDOT Winter Service Maintenance Agreement.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

Setting the Non-Uniformed Pension Employee Contribution Rate for 2015.

Ms. Bonaskiewich stated that Resolution is retro-active as the Township should have passed it at the beginning of the year. She explained that the rate remains the same at 0%, but the Board must pass the Resolution annually, nevertheless.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to adopt Resolution No. 08-2015-1511, setting the Non-Uniformed Pension Employee Contribution Rate for 2015 at 0%.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

MOTIONS

Shade Tree Appeal Hearing – 1024 Wellington Terrace.

The proceedings were turned over to Attorney Ashley.

Attorney Ashley stated that Kimberly Golden of 1024 Wellington Terrace requested an Appeal Hearing in regards to a notice she received to replace certain shade trees on her property. He commented that the hearing was advertised for 7:00 p.m., and asked if anyone was present on Ms. Golden's behalf. Attorney Ashley noted that no response was heard or seen.

Attorney Ashley stated that with regard to this type of Hearing, Ms. Golden would have the burden of proof to come forward with evidence, but since the Board has received no evidence at this time, the matter is open to a motion to either approve or deny the appeal.

Motion by Commissioner Martucci, seconded by Commissioner Brown, to deny the Shade Tree Appeal for 1024 Wellington Terrace.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

Award Bid for Sanitary Sewer System Rehab, Open-Cut Spot Repairs Project.

Mr. Tetterer explained that the project is part of the I&I work the Township has been doing, and when the results of the TV scoping came back, there were about five areas that needed more effort than just the lining and grouting. He commented that there was only one bid received, but it was within the budget and the company has worked in the Township before with satisfactory results.

Mr. Tetterer stated that is recommending issuing the project to the bidder, Doli Construction Corporation of 120 Independence Lane, Chalfont, PA, in the amount of \$177,926.

Motion by Commissioner Brinton, seconded by Commissioner Martucci, to award the Bid for the Sanitary Sewer System Rehab, Open-Cut Spot Repairs Project, to Doli Construction Corporation (120 Independence Lane, Chalfont, PA), in the amount of \$177,926.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

Authorization to Proceed with the Planning Commission’s Proposed Amendment of the Zoning Ordinance regarding Beekeeping.

Ms. Sopka requested that the issue be Tabled because of other concerns that have arose when enacting the new Zoning Ordinance. She noted that she would like to move forward with all the amendments at the same time.

Motion by Commissioner Brinton, seconded by Commissioner Martucci, to Table the Planning Commission’s Proposed Amendment of the Zoning Ordinance regarding Beekeeping.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

Disposition of Chain Link Fencing by Donation.

Ms. Bonaskiewich explained that chain link fencing around the stormwater basin at the Municipal Building has been removed as part of the cleanup efforts of the basin. She stated that the fence has no value and would be scrapped. She requested that in lieu of payment to Mr. Dave Horvath who provided the goats that ate away the Japanese knot-weed, the Township dispose of the fencing by donation to Mr. Horvath.

Motion by Commissioner Brinton, seconded by Commissioner Martucci, to dispose of chain link fencing by donation to Mr. Dave Horvath.

Roll Call:

COMMISSIONER ACKERMAN – YES

COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

Eagle Scout Project Proposal for Franko Park – Lim.

Ms. Bonaskiewich stated that Mr. Ka Seng Lim is requesting to fix the gazebo and fence at Franko Farm Park for his Eagle Scout Project. She noted that the Township would supply the material and Mr. Lim would supply the labor.

A discussion ensued about the condition of the two gazebos and rehabbing them versus replacing them. It was the consensus of the Board to have the Township Custodian evaluate the condition of the gazebos before approving the request from Mr. Lim to repair them. Also, the Board noted that they would like more information from Mr. Lim in regards to the fence work he proposed.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to Table the request by Mr. Ka Seng Lim to complete an Eagle Scout Project Proposal for Franko Farm Park until more information is received.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

Payment Application #3 – Miller Bros. Construction, Inc. (\$157,208.94) – Lindberg Park Perimeter Trail Project.

Ms. Bonaskiewich stated that the payment reflects work done on the Lindberg Park Perimeter Trail. She noted that Ms. Joanne Conley from URDC is present to answer any questions in regards to the trail project.

Ms. Conley commented that the bulk of the invoice is for the actual installation of the trail because the subcontractor had not put anything on the Payment Applications prior to this for any part of the trail.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve Payment Application #3 to Miller Bros. Construction, Inc., in the amount of \$157,208.94, for work completed on the Lindberg Park Perimeter Trail Project.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

PROCLAMATION

Proclaiming September 2015 as Pain Awareness Month.

Ms. Bonaskiewich stated that the Township will be declaring September 2015 as Pain Awareness Month as per a request from Mr. Julian Phillips. She noted that Mr. Phillips will be providing signage to be placed on Township property in recognition of Pain Awareness Month.

Mr. Phillips thanked the Board for their support.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to Proclaim September 2015 as Pain Awareness Month.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

ANNOUNCEMENTS

Commissioner Brown stated that the Board will hold an Executive Session to discuss legal matters after the conclusion of the Workshop.

PRIVILEGE OF THE FLOOR

ADJOURNMENT

Commissioner Ackerman made a Motion to adjourn the Meeting. Seconded by Commissioner Martucci. The time was 7:33 p.m.

Respectfully submitted,

Cathy Bonaskiewich

Assistant Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on August 13, 2015.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL