

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
June 25, 2015  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that the Board will hold an Executive Session after the Workshop to discuss personnel matters.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Acting Township Manager.

**ROLL CALL**

**Board Members Present:**

James Brown, President  
Debra Brinton, Vice-President  
Robert Martucci, Jr.  
James Seagreaves, President Pro-Tempore  
Joanne Ackerman

**Staff Present:**

Randy Soriano, Township Manager – EXCUSED  
Cathy Bonaskiewich, Acting Township Manager/Finance Director  
John Andreas, Director of Public Works – EXCUSED  
Allen Stiles, Chief of Police  
Cynthia Sopka, Director of Planning & Zoning  
John Ashley, Esquire, Township Solicitor  
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Ms. Bonaskiewich reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Ms. Bonaskiewich added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. She noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

**APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE**

Ms. Bonaskiewich presented the unaudited Financial Report and the list of Bills Payable.

**Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve the unaudited Financial Report for the period ended May 31, 2015, and the list of Bills Payable for the period 6/6/15-6/19/2015, broken down as follows:**

\$226,732.27 = GENERAL  
\$3,039.78 = FIRE  
\$0 = LIBRARY  
\$80,980.18 = WATER  
\$8,059.90 = SEWER  
\$240.00 = REFUSE & RECYCLING  
\$13,156.26 = HIGHWAY AID  
**\$332,208.39 = GRAND TOTAL ALL FUNDS**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**MINUTES**

**June 11, 2015**

Commissioner Brown declared the Minutes of June 11, 2015 accepted as presented.

**NEW BUSINESS**

**NOTIFICATION**

**Site Plan Modification (LVHN)**

Ms. Bonaskiewich noted that the Board does not need to take any action on this topic as it is strictly for notification purposes. She stated that the Lehigh Valley Health Network has submitted a minor modification to the site plan for the parking lot layout previously approved by the Township. Ms. Sopka further explained that because the amendment *reduces* the number of parking spaces from the originally proposed 601 down to 588 (in order to preserve an existing tree), no formal action is required.

**ORDINANCES**

None.

**RESOLUTIONS**

**Resolution Appointing an Acting Township Manager.**

Ms. Bonaskiewich commented that the Resolution will appoint her as Acting Township Manager during the current Township Manager's (Randy Soriano) extended absence. She noted that the term is only for the duration of Mr. Soriano's absence and the salary is equivalent to the current manager's level.

Ms. Bonaskiewich passed along a note from Mr. Soriano: "it is my hope to return as soon as my medical team charts a course of action to get me ready to come back and continue."

**Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to appoint Ms. Cathy Bonaskiewich as the Acting Township Manager.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**MOTIONS**

None.

**PRIVILEGE OF THE FLOOR**

Mr. Julian Philips of 1519 Maumee Avenue was present on behalf of the U.S. Pain Foundation to request permission to put signage on Township property raising awareness for the “Beautify in Blue” campaign in the month of September, which is Pain Awareness Month. He noted that he will put his request in writing and email Ms. Bonaskiewich.

Commissioner Martucci brought forth concerns from residents in regards to the moratorium of new sewage hookups to the Bethlehem Sewage System. He noted that residents of the Township are unable to build on lots they have purchased because of the inability to hook into Bethlehem’s system. Commissioner Martucci stated that he reached out to the Township’s Sewage Enforcement Officer who explained that DEP will sometimes permit on-site systems on a temporary basis. Ms. Sopka stated that most of the lots in question are grossly undersized and an installation of a septic system would have to be under the State’s jurisdiction.

Commissioner Ackerman commended the Recreation Advisory Committee for their efforts with the 2015 Summer Park Playground Program.

Chief Stiles announced that the Fireworks Tent at the South Mall is officially open after passing inspection from the Township’s Fire Inspectors.

**ADJOURNMENT**

Commissioner Martucci made a Motion to adjourn the Meeting. Seconded by Commissioner Brinton. The time was 7:30 pm.

Respectfully submitted,

Cathy Bonaskiewich  
Assistant Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on June 28, 2015.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL