

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
June 11, 2015  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Emergency Operations Center of the Police Department located at 3000 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Assistant Township Manager.

**ROLL CALL**

**Board Members Present:**

James Brown, President  
Debra Brinton, Vice-President  
Robert Martucci, Jr.  
James Seagreaves, President Pro-Tempore  
Joanne Ackerman

**Staff Present:**

Randy Soriano, Township Manager – EXCUSED  
Cathy Bonaskiewich, Assistant Township Manager/Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police  
Donald Sabo, Police Sergeant  
Cynthia Sopka, Director of Planning & Zoning – EXCUSED  
John Ashley, Esquire, Township Solicitor – EXCUSED  
Marc Albanese, Esquire, representative of Davison & McCarthy, Township Solicitor  
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the

Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Ms. Bonaskiewich reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Ms. Bonaskiewich added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. She noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

### **APPROVAL OF THE LIST OF BILLS PAYABLE**

Ms. Bonaskiewich presented the list of Bills Payable.

Commissioner Brinton inquired about a charge from Stratix Systems for Mail Protector. Ms. Bonaskiewich replied that Mail Protector is an email filter to sort out spam.

**Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve the list of Bills Payable for the period 5/23/15-6/5/2015, broken down as follows:**

\$111,032.05 = GENERAL  
\$3,402.82 = FIRE  
\$179.02 = LIBRARY  
\$175,093.36 = WATER  
\$17,085.67 = SEWER  
\$84,479.20 = REFUSE & RECYCLING  
\$185.30 = HIGHWAY AID  
**\$391,278.40 = GRAND TOTAL ALL FUNDS**

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

### **MINUTES**

**May 28, 2015**

Commissioner Brown declared the Minutes of May 28, 2015 accepted as presented.

**NEW BUSINESS**

**ORDINANCES**

None.

**RESOLUTIONS**

**Resolution to revise Schedule of Fees – Zoning.**

Ms. Bonaskiewich stated that the Township must set the cost for the new Zoning Ordinance books and corresponding maps. She noted that the proposed fee is \$25 for the book and \$5 for the map.

**Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to adopt the Resolution revising the Schedule of Fees for the Zoning Ordinance Books and Maps.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**MOTIONS**

**Change Orders 1-4 for the Lindberg Park Development Project.**

Ms. Bonaskiewich detailed each Change Order to the Board, which included removing Flexi-Pave material from the contract, adding soil seed, straw and silt-sox, and removing the chain-link fence. She noted that the changes will result in a deduction of \$179,914.02.

**Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve Change Orders 1-4 for the Lindberg Park Development Project.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**Lindberg Park Trail – Application and Certificate for Payment No. 1.**

Ms. Bonaskiewich stated that the payment to Miller Brothers Construction, in the amount of \$71,973.29, is for work on the Lindberg Park Perimeter Trail System, specifically excavation, installation of silt-sox and the remainder of the erosion and sedimentation control.

**Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve Payment Application No. 1 to Miller Brothers Construction Company for the Lindberg Park Trail.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**ANNOUNCEMENTS**

**PRIVILEGE OF THE FLOOR**

Mr. Robert Agonis of 1189 Meadowbrook Circle West inquired about making the Township website more user-friendly. Ms. Bonaskiewich replied that the Township is in the process of upgrading to a different version of the website and the intention is to make it more interactive.

Commissioner Martucci brought forth a concern from a resident of 808 Gilly Avenue in regards to a hole in the apron of her driveway from a snow plow. Mr. Andreas stated that the Public Works Department is moving towards completing the restoration work from the winter.

Commissioner Martucci stated that he received a call from a resident on Graham Street whose recycling collection was missed three or four times. He noted that there are consequences for Republic Services if the level of service does not improve.

Commissioner Martucci inquired about fixing the fence at Franko Farm. Mr. Andreas commented that the Public Works Department will work on either repairing the fence or removing it.

Commissioner Martucci inquired about the moratorium on the sewer connection in Bethlehem. Mr. Andreas explained that there is nothing the Township can do until Bethlehem makes upgrades to their system.

The Board commended the Township Custodian, Mr. Michael Sinko, for the detailed reports he provides as well as keeping the buildings and grounds neat and orderly.

A discussion ensued about the spraying of mosquitos done by the State. Ms. Bonaskiewich stated that the Township can update its website to include a link to the Penn State Extension for more information.

Commissioner Seagreaves announced that the Eastern Salisbury Fire Department will be holding a blood drive on Saturday, June 13<sup>th</sup>, 2015 from 9:00 am – 2:00 pm.

Commissioner Brown noted that after the Workshop, an Executive Session will be held to discuss a personnel and legal matter.

**ADJOURNMENT**

Commissioner Martucci made a Motion to adjourn the Meeting. Seconded by Commissioner Ackerman. The time was 7:43 pm.

Respectfully submitted,

Cathy Bonaskiewich  
Assistant Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on June 11, 2015.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL