

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
April 23, 2015  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Randy Soriano, Township Manager.

**ROLL CALL**

**Board Members Present:**

James Brown, President  
Debra Brinton, Vice-President  
Robert Martucci, Jr.  
James Seagreaves, President Pro-Tempore – EXCUSED  
Joanne Ackerman

**Staff Present:**

Randy Soriano, Township Manager  
Cathy Bonaskiewich, Assistant Township Manager/Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police  
Donald Sabo, Police Sergeant  
Cynthia Sopka, Director of Planning & Zoning  
John Ashley, Esquire, Township Solicitor  
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

### **APPROVAL OF THE LIST OF BILLS PAYABLE**

Mr. Soriano presented the list of Bills Payable.

**Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to approve the list of Bills Payable for the period 4/4/15-4/17/2015, broken down as follows:**

\$155,857.25 = GENERAL  
\$18,764.28 = FIRE  
\$3.94 = LIBRARY  
\$73,418.81 = WATER  
\$16,608.40 = SEWER  
\$756.70 = REFUSE & RECYCLING  
\$70,066.95 = HIGHWAY AID  
**\$335,476.33** = GRAND TOTAL ALL FUNDS

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – EXCUSED  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 4-0.**

### **MINUTES**

#### **April 9, 2015**

Commissioner Brown declared the Minutes of April 9, 2015 accepted as presented.

### **NEW BUSINESS**

## ORDINANCES

None.

## RESOLUTIONS

### Recognition of the Volunteers.

Mr. Soriano read the Resolution into the record, recognizing the following volunteers:

- Dennis Takacs
- Sandra Hamilton
- Robert Piehl
- Edward Fedok
- Leno Scarcia
- Ronald Evans
- Roberta Longsworth
- Ralph C. Longsworth, Ph.D.
- Jason Faryniak
- Robert Agonis
- Joel Schware

Mr. Soriano noted that the volunteers are invited to the Volunteer Recognition Dinner on April 29, 2015.

Mr. Soriano announced that Commissioner Brown brought forth a special request to recognize volunteers who are unknown and often not recognized. He stated that a plaque will be displayed in the lobby of the municipal building honoring those unknown volunteers.

**Motion by Commissioner Brinton, seconded by Commissioner Martucci, to adopt the Resolutions as read, and the special Unknown Volunteer Resolution as presented by Commissioner Brown.**

### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – EXCUSED  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 4-0.**

### **Revision of the Official Sewage Facilities Plan for New Land Development – 1431 Salisbury Road.**

Mr. Soriano stated that the Resolution is for a sewer tapping permit requested by the Land Developer of 1431 Salisbury Road, 0029 Ventures, LLC.

**Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve Resolution No. 04-2015-1495, authorizing the Sewer Tapping for 1431 Salisbury Road.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – EXCUSED  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 4-0.**

**MOTIONS**

**Payment Application No. 2 – Tru-Line Contractors in the amount of \$56,378.55 for the Edgemont Drive Water Line Replacement Project.**

Mr. Soriano stated that the Township Engineer has reviewed the payment request from Tru-Line Contractors in the amount of \$56,378.55 and has approved the payment. He noted that \$26,268.76 is still outstanding because road and lawn restoration still needs to be completed.

**Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve Payment Application No. 2 to Tru-Line Contractors in the amount of \$56,378.55 for the Edgemont Drive Water Line Replacement Project.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – EXCUSED  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 4-0.**

**CONDITIONAL USE HEARING**

**Keystone Novelties Distributors, LLC d/b/a Keystone Fireworks requests permission for temporary fireworks sales at the South Mall.**

Mr. Soriano turned the proceedings over to Attorney Ashley.

Mr. John May, Managing Director of Keystone Novelties Distributors, LLC, testified that he is requesting permission to operate a temporary sales tent for fireworks novelties in the parking lot of the South Mall at 3300 Lehigh Street. He noted that they will use the tent that is currently in the space selling flowers. Mr. May commented that there will be 24-hour security at the location. He stated that the hours of operation are typically 9:00 am – 9:00 pm; however, on July

2<sup>nd</sup> and 3<sup>rd</sup>, the hours will be 9:00 am – 10:00 pm, and on July 4<sup>th</sup>, they will be open 9:00 am – 11:00 pm.

Attorney Ashley introduced Exhibit A as a letter from the leasing agent of the South Mall stating that Keystone Novelties Distributors has permission to operate on their facility. He introduced Exhibit B and C as photographs and diagrams of where the tent will be located.

Commissioner Brinton stated that she received an email from Mr. Stephen McKitish of the Planning Commission inquiring as to when the tent will be operational. Mr. May replied that sales will take place from June 24<sup>th</sup> – July 5<sup>th</sup>. Commissioner Brinton also inquired about a parking exclusion. Mr. May responded that sometimes his company will block off an area around the tent so patrons do not park too closely, but he does not feel that is it is necessary at this location as there are numerous parking spaces available.

Attorney Ashley read a memo from the Planning Commission, making the following recommendations: consider accepting the Conditional Use, for one year, with the conditions that all operators and operator assistants/helpers are trained in accordance with the website training event and that training documentation remain on site.

**Motion by Commissioner Ackerman, seconded by Commissioner Brown, to approve the request by Keystone Novelties Distributors, LLC d/b/a Keystone Fireworks to operate a tent for temporary fireworks sales at the South Mall with conditions recommended by the Planning Commission and for the days and hours as testified.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – EXCUSED  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 4-0.**

Chief Stiles noted that the Fire Inspectors will be conducting an inspection once the tent is operational to make sure it is in compliance with regulations.

**ANNOUNCEMENTS**

Mr. Soriano announced that the Township is in receipt of a letter from the EPA stating that the Township is in compliance with the administrative order requesting information in regards to the Clean Water Act.

**PRIVILEGE OF THE FLOOR**

Mr. Vendel Mukics of 706 Mortimer Street expressed concerns about the Bee Ordinance. Ms. Sopka stated that the Ordinance is currently under review.

Commissioner Martucci thanked Mr. Andreas and Mr. Tetteimer for their help with a resident on Public Road who has a large flow of stormwater through his yard. Mr. Tetteimer noted that he would like permission from the Board to further investigate the matter.

**Motion by Commissioner Martucci, seconded by Commissioner Brown, to permit Mr. Tetteimer to explore the water runoff issue on Public Road for an amount not to exceed \$2,500, including time already spent.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – EXCUSED  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 4-0.**

Commissioner Brinton inquired about the development of Township calendar. Mr. Soriano commented that a calendar could be developed in-house.

Commissioner Ackerman requested an update about the MS4 Project. Mr. Tetteimer stated that he has begun the process of developing the map and gathering information from Mr. Andreas about the existing inlet system, but has not started the record keeping process because he was unsure of the direction the Township wanted to take. Commissioner Brown commented that it was his understanding that the Board gave Mr. Tetteimer a consensus at the March 26<sup>th</sup> meeting for him to develop a map of the Township's stormwater sewer system and design a reporting system for Keystone to manage for a period of six months.

**Motion by Commissioner Brinton, seconded by Commissioner Brown, to accept the proposal from Keystone Consulting Engineers dated March 24, 2015 for work relating to the development of an MS4 reporting system, with \$17,500 designated to the mapping of the Township's stormwater sewer system and \$7,500 towards overseeing the project for six months.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – EXCUSED  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 4-0.**

Ms. Sopka reminded the Board about the cleanup event along Constitution Drive and Riverside Drive on Sunday, April 26, 2015. She noted that she is expecting about 180 volunteers and the Township has collaborated with the City of Allentown and Lehigh County for help with trucks, dumpsters, parking and transportation. Ms. Sopka commented that the County will be removing TVs as well as tires.

Chief Stiles recognized Mr. Vendel Mukics for his donation to the Police K-9 Program and thanked him for his continued support of the Department.

Mr. Andreas thanked the Board for their continued support of the Water Line Replacement Projects, specifically along Edgemont Drive. He noted that everyone is up and running on the new line and it is an improvement for all the residents in the area.

**ADJOURNMENT**

Commissioner Martucci made a Motion to adjourn the Meeting. Seconded by Commissioner Brinton. The time was 8:55 p.m.

Respectfully submitted,

Randy Soriano  
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on April 23, 2015.

Approved and certified on this date:

\_\_\_\_\_  
Randy Soriano

Date: \_\_\_\_\_

SEAL