

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
April 9, 2015
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Debra Brinton, Vice-President
Robert Martucci, Jr.
James Seagreaves, President Pro-Tempore
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
Linda Minger, Tax Collector/Treasurer
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE LIST OF BILLS PAYABLE

Mr. Soriano presented the list of Bills Payable.

Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to approve the list of Bills Payable for the period 3/21/15-4/3/2015, broken down as follows:

\$43,854.47 = GENERAL
\$1,747.30 = FIRE
\$3.09 = LIBRARY
\$57,033.17 = WATER
\$642.26 = SEWER
\$82,829.80 = REFUSE & RECYCLING
\$123.55 = HIGHWAY AID
\$186,233.64 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

March 26, 2015

Commissioner Brown declared the Minutes of March 26th, 2015 accepted as presented.

NEW BUSINESS

ORDINANCES

Utility Bills Rates Changes – Second Reading & Adoption.

Mr. Soriano reminded the Board that the Ordinance will change the method of billing to a Net 15, Gross 30 and Penalty format. Mr. Soriano commented that passing the Ordinance will also allow for additional amendments to be done by Resolution rather than by Ordinance. He explained that upon the passage of the Ordinance, which only sets the rates for water and sewer, the Board will have to approve a Resolution addressing refuse and recycling rates.

Motion by Commissioner Martucci, seconded by Commissioner Seagreaves, to adopt Ordinance No. 04-2015-597 as presented.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

RESOLUTIONS

Resolution setting the rates for Municipal Solid Waste and Recycling Collection Services.

Mr. Soriano stated that the rates for water and sewer remain the same and mirror the old discount amount; however, the refuse rate has been reduced. Ms. Bonaskiewich detailed the rates for the Board.

Motion by Commissioner Martucci, seconded by Commissioner Seagreaves, to adopt the Resolution setting the new revised rates for Solid Waste and Recycling Collection Services.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Ms. Bonaskiewich was excused for the remainder of the meeting.

Resolution to authorize the TM to sign the Signature Page for a Grant Application for Phase 3 of the Lindberg Park Master Site Plan.

Mr. Soriano stated that Phase 3 will seek money from the Department of Conservation of Natural Resources as a 50% match. The project envisioned is for the replacement of the pavilion to a new ADA pavilion, new ADA restrooms and an inclusive, ADA compliant playground for a total cost of \$500,000.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to adopt the Resolution authorizing the Township Manager to sign the Signature Page for a Grant Application for Phase 3 of the Lindberg Park Master Site Plan.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Resolution to authorize the TM to submit a CDBG Application to Lehigh County for I/I improvements in Basin 10.

Mr. Soriano stated that this project is in accordance with EPA Order and is the second phase of the rehabilitation of the relief interceptor.

Commissioner Ackerman inquired as to where Basin 10 is located. Mr. Soriano responded that it is off of East Emmaus Avenue along Trout Creek.

Motion by Commissioner Martucci, seconded by Commissioner Seagreaves, to adopt the Resolution authorizing the Township Manager to submit a CDBG Application to Lehigh County for I/I improvements in Basin 10.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MOTIONS

Waiver of Penalty for property owners who did not receive a Real Estate Tax Bill.

Mr. Soriano explained that there was a request by two property owners regarding the paying of the 2014 Real Estate Taxes. Mr. Soriano stated that they are asking for forgiveness from the penalty because the county was delayed in getting the updated deed information to the Township. As a result, the bills were sent to the previous owners of the property and the new owners never received the bill.

Ms. Linda Minger, the Township Tax Collector, explained that the residents were new to the area and therefore would not be aware that the tax would be due. She noted that they did pay their other taxes on time.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to waive the Penalty for two property owners who did not receive a Real Estate Tax Bill.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

ANNOUNCEMENTS

Mr. Soriano provided the Board with an update on the Lindberg Park Master Site Plan project. He noted that a preconstruction construction conference about Phase I Lindberg Park perimeter trail was held in order to get an idea of the construction schedule, and based on the information received, the work will probably not be completed until the end of July. Mr. Soriano commented that a formal letter of request will have to be made to the County to extend the agreement for the Grant. He is hopeful that Phase I and II will be completed by the end of the year.

PRIVILEGE OF THE FLOOR

Commissioner Martucci brought forth a concern from a resident on Public Road in regards to a swale behind his property. Mr. Andreas stated that he and Mr. Tettermer met the resident at his property some time ago. Mr. Tettermer stated that he can meet with him again to explain how the resident can make changes to help himself. Mr. Soriano suggested sending something to the property owner in writing so the Township's response is on record.

ADJOURNMENT

Commissioner Martucci made a Motion to adjourn the Meeting, seconded by Commissioner Brinton. The time was 7:46 p.m.

Respectfully submitted,

Randy Soriano
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on April 9, 2015.

Approved and certified on this date:

Randy Soriano

Date: _____

SEAL