

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
February 12, 2015  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Randy Soriano, Township Manager.

**ROLL CALL**

**Board Members Present:**

James Brown, President  
Debra Brinton, Vice-President  
Robert Martucci, Jr.  
James Seagreaves, President Pro-Tempore  
Joanne Ackerman

**Staff Present:**

Randy Soriano, Township Manager  
Cathy Bonaskiewich, Assistant Township Manager/Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police – EXCUSED  
Kevin Soberick, Police Sergeant  
Cynthia Sopka, Director of Planning & Zoning  
John Ashley, Esquire, Township Solicitor  
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

### **APPROVAL OF THE LIST OF BILLS PAYABLE**

Mr. Soriano presented the list of Bills Payable.

**Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve the list of Bills Payable for the period 1/17/14-2/6/2015, broken down as follows:**

\$487,821.16 = GENERAL  
\$30,638.83 = FIRE  
\$0 = LIBRARY  
\$45,895.79 = WATER  
\$56,715.69 = SEWER  
\$132,513.77 = REFUSE & RECYCLING  
\$23,046.25 = HIGHWAY AID  
**\$776,631.49 = GRAND TOTAL ALL FUNDS**

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

### **MINUTES**

#### **January 22, 2015**

Commissioner Brown declared the Minutes of January 22, 2015 accepted as presented.

### **NEW BUSINESS**

### **ORDINANCES**

None.

## RESOLUTIONS

### **LVHN Parking Lot – Preliminary/Final Land Development Plan.**

Mr. Soriano stated that the Lehigh Valley Health Network is looking to expand an existing parking lot that hospital employees currently utilize. He noted that the Planning Commission has recommended the approval of the Plan, along with Waivers associated with this review.

Mr. James Rothdeutsch, an Engineer from the Pidcock Company, was present to address the Board on behalf of LVHN. He stated that the hospital would like to make the current, stoned employee parking lot a permanent lot, located to the south of the main entrance driveway.

Mr. Rothdeutsch discussed the stormwater management plan. He explained that the water from the lot will drain to an existing water basin, which will be piped down South Cedar Crest Boulevard.

**Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve the Land Development Plan submitted by the Lehigh Valley Health Network, contingent on the applicant meeting all the comments as provided by the Township Engineer and Solicitor, and the Stormwater agreement, as well as the Waiver which combines the Preliminary and Final Plan.**

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

## MOTIONS

### **Payment Application #5 – Sewer Specialty Services Co. (\$8,575.57) for work performed on the 2013 Sanitary Sewer System Rehab Project.**

Mr. Soriano stated the Township Engineer has reviewed the payment application and approved the payment of \$8,575.57. Mr. Tetterer explained that this is guaranteed work performed by Sewer Specialty Services for closed circuit TV inspection and pressure grouting of sanitary sewer pipes in 2013. He noted that there is still 2% held in retainage.

**Motion by Commissioner Brown, seconded by Commissioner Martucci, to approve Payment Application #5 to Sewer Specialty Services Co. in the amount of \$8,575.57 for work performed on the 2013 Sanity Sewer System Rehab Project.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**Traffic Planning Design Agreement.**

Mr. Soriano explained that the traffic planning project is to connect the existing Lindberg Park amenities to the schools on Flexer Avenue by installing bike lanes and ADA accessible crosswalks. They will all lead to Green Acres Park. He stated that the PennDOT Transportation Alternative Program requires an agreement from a traffic engineering firm. Mr. Soriano commented that Traffic Planning Design (TPD) is being retained for the preliminary work associated with the PennDOT TAP Grant received by the Township.

Mr. Soriano reminded the Board that TPD helped the Township in the submittal of the Grant and presentation to the LVPC. Initially, the Grant was not approved, but it was submitted and recommended by the LVPC to be considered by PennDOT's competitive round. The Township was fortunate to receive \$215,939 from the Corbett administration. Mr. Soriano stated that the TAP program has a specific amount that each grantee can request for design and development and he expects that the total will not exceed \$50,000 (inclusive of the Preliminary Agreement). He recommended that the Board approves the Preliminary costs (\$16,000) and additional engineering in the sum of not to exceed \$50,000.

**Motion by Commissioner Seagreaves, seconded by Commissioner Ackerman, to approve the Traffic Planning Design Agreement to provide traffic engineering design for PennDOT's Transportation Alternative Program for a cost not to exceed \$50,000.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**Planning Commission Appointment.**

Mr. Soriano commented that the appointment will replace Mr. Joseph Hebelka and it is a four-year term. He noted that the appointment will be made by Commissioner Ackerman since it is a Ward 5 vacancy. Mr. Soriano stated that the Township has received applications for consideration from Mr. Jimmy Brown of 1030 Barnsdale Road, Mr. Joseph Heydt of 1013 Newgate Drive, Ms. Cynthia Rivetti-Ives of 3305 Capital Street, and Mr. Keith Hoeing of 2260 Bishop Road.

The Board reviewed the applications and a discussion ensued about the qualifications of each candidate.

Commissioner Ackerman thanked the residents for their applications.

**Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to appoint Mr. Jimmy Brown of 1030 Barnsdale Road to serve on the Planning Commission for a four- year term.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**ANNOUNCEMENTS**

**Update – Phase I of the Lindberg Park Master Site Plan** – Mr. Soriano stated that the Township advertised a Notice to Bidders on February 2<sup>nd</sup> and February 5<sup>th</sup> with a Pre-Bid Conference held this afternoon. He noted that four potential contractors attended the Conference. Bids are due March 6<sup>th</sup> and the award is anticipated at the March 12<sup>th</sup>, 2015 Board meeting.

**Update – TAP** – Mr. Soriano commented that the project is ongoing. He stated now that the Township has an engineer/consultant on board, we can start preparing the preliminary design followed by the final design to be approved by PennDOT. He noted that the design must be submitted by at least June because the work must be completed this year.

**Update – Laubach Park Master Site Plan** – Mr. Soriano stated that he received letter from DCNR with instructions to proceed and URDC is on board. He commented that the Key Study Committee needs to be created and DCNR would like 7-10 people on the Committee. The following is proposed:

- One Commissioner representing Ward 1 - Commissioner Martucci
- Township Manager
- One member of the EAC
- Recreation Director - Genny Baillie
- One member representing the Planning Commission - Charles Beck (President)
- One member representing SYA - Jeff Rothrock
- One member representing the neighborhood – Mr. George Young and one resident on Lehigh and Fairview.
- One member representing LVHN - Mary Tirrel
- Recreation Advisory Committee - Frank Adamcik, Frank McCullough, Mark Wilson, Pat Jacoby
- One member representing School District - Monica Deed or Director of Maintenance
- Arts Academy
- Kidspace
- One member representing State Rep Daniel McNeil - Lisa Boscola

Mr. Soriano commented that Attorney Ashley must sign off on the Certificate of Title and sent to DCNR, as well as a copy of the signed Agreement with URDC and 50% payment of the DCNR share.

**Phase II of the Lindberg Park Master Site Plan - Intra-park perimeter trail** – Mr. Soriano stated that he discussed the project with DCNR Representative Kelly Rossitier, but no formal letter was sent by DCNR. He noted that there is a signed Township Agreement with URDC. The Township will need revision of NPDES Permit.

**Phase III of the Lindberg Park Master Site Plan - DCNR Grant Application** – Mr. Soriano stated that the work will consist of a new pavilion, an ADA Inclusive Playground and new bathrooms. He noted that he met with Regional Advisor, Dr. Silas Chamberlain and Architect Charles Reichl who designed the Velodrome for the County. Mr. Soriano commented that the Recreation Advisory Committee will select from two alternatives for new the Pavilion and will review the information at their March meeting. He stated that Mr. Chamberlain gave the Township the thumbs-up for eligibility and the Total Grant Request of \$460,000 (50/50 match). Mr. Soriano noted that he has secured one donation so far for \$30,000. The application is due April 16<sup>th</sup>, 2014.

**Update – Custodian** – Mr. Soriano stated that 11 candidates were interviewed and an Offer of Employment was sent to the top candidate. He noted that based on his conversation with the candidate, he expects the acknowledgement and return signed letter by the end of the week. Mr. Soriano commented that the new employee must complete the background check and physical before starting in the position.

**Update – Raritan Valley Disposal** – Mr. Soriano stated that another meeting was held in February and he provided the hauler with a list of address/customers. The transition will occur on March 2<sup>nd</sup>. Mr. Soriano commented that the new Community Map may go out shortly and new information on the hauler with a new phone number shall be provided.

**Radar Legislation Reintroduced** – Mr. Soriano stated that Representative Samuelson sent a copy of House Bill No. 71 and four local representatives have co-sponsored the legislations. He noted that the opposition fears that the change will impact collections of fines for the State; however, House Bill No. 71 does not change the collection of fines which will stay divided between the State and local Municipalities.

**PRIVILEGE OF THE FLOOR**

Commissioner Brown inquired about the revenue from the parking tickets at the Lehigh Valley Hospital, which were issued by Hospital Security. Sergeant Soberick confirmed that the fines collected come back to the Township.

**ADJOURNMENT**

Commissioner Ackerman made a Motion to adjourn the Meeting, seconded by Commissioner Brinton. The time was 7: 49 p.m.

Respectfully submitted,

Randy Soriano  
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on February 12, 2015.

Approved and certified on this date:

\_\_\_\_\_  
Randy Soriano

Date: \_\_\_\_\_

SEAL