

**Salisbury Township
Environmental Advisory Committee
Meeting Minutes
July 20, 2011**

A Public Meeting was held on the above date at the Salisbury Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania. The meeting was brought to order at 7:00 P.M. Committee members in attendance: Glenn Miller, Louis Cinquino, Jane Benning, Mary Ann Stinner, Commissioner Joanne Ackerman, Joseph Hebelka, Planning Commission Representative, Cynthia Sopka, Secretary to the EAC and Randy Soriano, Township Manager. Bruce Burchard (excused) was not present. Special Task Force members: Glenn Minnick, Samantha Dorney and Sandra Thomas (excused) were not present.

Mr. Miller called the meeting to order at 7:00 P.M.

Mr. Miller announced that all sessions of the Salisbury Township Environmental Advisory Council regular meetings are electronically recorded as required by the By-laws and for the purpose of taking the Minutes.

Minutes – 06/15/2011

Motion was made by Ms. Benning, seconded by Ms. Stinner, to approve the June 15, 2011 Environmental Advisory Committee Meeting Minutes as amended. All in favor.

Report of officers and committees (including BOC, PC, Manager and /or Planning/Zoning:

Ms. Sopka highlighted the Zoning, Planning and Board of Commissioners Meetings for the month.

Old Business

Natural Resource Inventory (NRI) Final Review. The members discussed reviewing the final version of the NRI. Ms. Sopka stated that Ms. Rebecca Kennedy, from the Lehigh County Conservation District (LCCD), provided five copies of the final version for review. The members will evaluate and confirm that the requested changes, recommendations and/or comments have been incorporated into the final version. Once the NRI is finalized, coordination will be made with Ms. Kennedy to assist the EAC with their presentation of the NRI's final version to the Board of Commissioners.

The members discussed presentation. Mr. Miller suggested a Power Point presentation. The EAC members will each pin point specific items, its importance and why it is a priority. Mrs. Ackerman suggested stating the importance of the NRI and how it will better the Township. Mr. Miller stated that the overall goals are to assist with Zoning, SALDO and the Comprehensive Plan.

Mr. Soriano stated he reviewed the EAC By-laws and inquired what the difference is between an Environmental Resource Inventory (ERI) and an NRI. Per his review, he explained why he believes that an ERI should be made part of the NRI. He also offered an explanation about Act 148 of the EAC By-laws and suggested using Act 148 as a stepping stone for approval of the NRI because it is mandated.

In conclusion, the EAC tentatively scheduled an August 10, 2011 work shop for discussion on each member's review of the NRI for finalization and the presentation that will be made to the Board of Commissioners.

New Business

Create Standard Operating Procedures for STEAC web information and content. Mr. Hebelka stated he reviewed other municipalities' websites and provided a few suggestions and features. He believes to start small and basic because it will gradually increase with information. Discussion ensued and Mr. Soriano provided information about the page and the space available. He stated that if it is informational based it can be posted to the webpage immediately and links can be added to save space. If it will be pictorial based we will have to inquire if the existing format can be used or if it will require reformatting.

Composting Project. Ms. Stinner stated that the Composting Workshop is scheduled for September 10, 2011 at Green Acres Park. She advised that the Ms. Linda Sheftel, Master Gardener Speaker from the Lehigh County Extension Office, is available this day only, therefore, no rain date is available.

Ms. Sopka stated that she received the history on Walking Purchase Park to place on the EAC webpage from Sandra Thomas, Special Task Force member. Ms. Sopka will provide this information via email for review and comment.

Public Comments

None

Agenda for Next Meeting

Adjournment

On a motion by Mrs. Benning, seconded Mr. Miller, the meeting was adjourned. All in favor.