

**SALISBURY TOWNSHIP**  
**Lehigh County, Pennsylvania**  
**Board of Commissioners Meeting**  
**Regular Meeting Agenda—December 19, 2013**  
**7:00 PM**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Notifications:**

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

**4. Bills Payable – Periods 11/16/2013 – 11/27/2013 and 11/28/2013 – 12/13/2013**

**5. Approval of the Minutes –November 21, 2013**

**6. New Business**

**A. Public Comments on proposed 2014 Budget**

**B. MOTIONS**

1. Motion on 2014 Budget
2. Motion – Yeker Farms Escrow Release #9 (\$37,518.13) and Project Closeout

**C. ORDINANCES**

1. 2014 Budget and Tax Rate Ordinance
2. Fire Prevention & Life Safety Ordinance

**D. RESOLUTIONS**

1. Resolution setting the Police Pension Employee Contribution Rate for 2014
2. Resolution setting the Non-Uniformed Pension Employee Contribution Rate for 2014
3. Resolution to retroactively eliminate the pension contribution for non-uniformed Township employees for years 2011-2013
4. Resolution authorizing the Tax Collector to process interim billings and refunds and set thresholds.

**7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)

**8. Adjournment**

*\*Workshop to follow regular meeting*

*\*Executive Session*

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>General Fund</b>							
All Traffic Solutions	SIN004378	Speed alert sign and accessories	01-410.260	11/21/13	6,070.00	.00	
Total All Traffic Solutions:					6,070.00	.00	
Altemos/Atlantic Fuels	32459	ACCT# 153208 Oil-Black River Rd-11/16/2013	01-409.230	11/16/13	598.75	.00	
Total Altemos/Atlantic Fuels:					598.75	.00	
Amici Jr, Louis	09072013	2013 cloth/boot allowance	01-430.192	09/07/13	200.00	.00	
Total Amici Jr, Louis:					200.00	.00	
Bank of America	11092013	Acct 7912-animal snares	01-410.242	11/09/13	355.50	355.50	11/22/13
Bank of America	11192013	Chief-IACP conference-hotel/parking fees	01-410.460	11/19/13	939.00	939.00	11/22/13
Total Bank of America:					1,294.50	1,294.50	
Bishop Connare Center	14059	Nothstein-Lodging/meals for training	01-410.421	11/18/13	144.24	.00	
Total Bishop Connare Center:					144.24	.00	
Bonaskiewich, Cathy	11252013	mileage/tolls for GFOA Seminar & Benecon Seminar	01-402.421	11/25/13	153.66	.00	
Total Bonaskiewich, Cathy:					153.66	.00	
Communication Systems In	20134914	replc power supply in police interview room #1	01-401.375	11/18/13	520.50	.00	
Total Communication Systems Inc:					520.50	.00	
Davison & McCarthy	12307	Reimb inv: Legacy	01-404.318	11/06/13	517.00	.00	
Davison & McCarthy	12310	2013-Oct-Bldg Code Appeals	01-404.310	11/06/13	66.00	.00	
Total Davison & McCarthy:					583.00	.00	
Ecco Communications LLC	63069	Police-2 telephone remote handsets	01-410.260	11/25/13	1,390.00	.00	
Ecco Communications LLC	63096	Police-reprogram pager	01-410.375	11/25/13	31.20	.00	
Total Ecco Communications LLC:					1,421.20	.00	
Evident Crime Scene Prod	81679A	Police-rolls of "Do Not Cross" tape	01-410.240	11/20/13	258.00	.00	
Total Evident Crime Scene Products:					258.00	.00	
Galls	001230794	Handheld breath alcohol tester	01-410.260	11/12/13	1,409.97	.00	
Total Galls:					1,409.97	.00	
Hartford - Priority Accts, Th	6538902-5	2013-Dec coverage	01-487.158	11/18/13	1,715.20	.00	
Total Hartford - Priority Accts, The:					1,715.20	.00	
Home Depot Credit Service	11042013	paint for admin bldg	01-409.373	11/04/13	175.89	175.89	11/26/13
Home Depot Credit Service	10242013	Paint & supplies to paint walls @ munic bldg	01-409.373	10/24/13	294.34	294.34	11/26/13
Home Depot Credit Service	11052013	supplies for maint @ Munic Bldg	01-409.373	11/05/13	16.90	16.90	11/26/13
Home Depot Credit Service	11142013	supplies needed to hang display	01-409.373	11/14/13	5.59	.00	
Home Depot Credit Service	11192013	Paint samples for Admin Assistant office	01-409.373	11/19/13	8.82	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Home Depot Credit Services:					501.54	487.13	
Knox Company, The	INV00611368	key decoder and mount	01-410.210	11/21/13	1,150.00	.00	
Total Knox Company, The:					1,150.00	.00	
Luby, Joseph	11152013	2013 Boot/Clothing allowance	01-430.192	11/15/13	200.00	.00	
Total Luby, Joseph:					200.00	.00	
M. P. Uniform & Supply	86181-1	jacket/alterations	01-410.238	11/14/13	257.99	.00	
M. P. Uniform & Supply	86273-1	pocket work light/rubber clutches	01-410.238	11/19/13	23.99	.00	
Total M. P. Uniform & Supply:					281.98	.00	
Motors Plus Inc.	28482	#210-oil change	01-410.251	11/20/13	127.12	.00	
Motors Plus Inc.	28482	Mount tires for 4 vehicles	01-410.251	11/20/13	120.00	.00	
Total Motors Plus Inc.:					247.12	.00	
Mr. John Inc.	0004689890	1 unit:Franko farm-10/16-11/12/2013	01-452.240	11/12/13	125.00	.00	
Total Mr. John Inc.:					125.00	.00	
Officer Survival Solutions	11910-13	trauma plate packs	01-410.210	11/20/13	500.00	.00	
Officer Survival Solutions	11910-13	trauma plate packs	01-410.260	11/20/13	500.00	.00	
Total Officer Survival Solutions:					1,000.00	.00	
PPL Electric Utilities	11182013	70730-17005-Nov 2013	01-409.361	11/18/13	902.01	.00	
PPL Electric Utilities	11182013	61089-84001-Nov 2013	01-409.361	11/18/13	497.29	.00	
PPL Electric Utilities	11182013	92051-48008-Nov 2013	01-409.361	11/18/13	870.18	.00	
PPL Electric Utilities	11222013	10550-10002-Nov 2013	01-451.361	11/22/13	25.92	.00	
PPL Electric Utilities	11222013	93760-01007-Nov 2013	01-451.361	11/22/13	18.49	.00	
PPL Electric Utilities	11222013	94340-19001-Nov 2013	01-451.361	11/22/13	123.81	.00	
Total PPL Electric Utilities:					2,437.70	.00	
RR Donnelley	853100280	Traffic citations	01-410.342	11/14/13	152.50	.00	
Total RR Donnelley:					152.50	.00	
Service Electric Telephone	11152013	Acct#-0000044158-Township phone line.11/2013	01-401.320	11/15/13	514.93	.00	
Service Electric Telephone	11152013	Acct#-0000044158-Minger phone line-11/2013	01-403.240	11/15/13	19.36	.00	
Total Service Electric Telephone Co:					534.29	.00	
Sopka, Cynthia	11202013	July thru Nov 2013 mileage/parking	01-414.421	11/20/13	107.88	.00	
Total Sopka, Cynthia:					107.88	.00	
Staples Business Advantag	3215303263	Finance-rolls of adding machine tape/2 self ink stamps/dryline grip	01-402.240	11/20/13	55.48	.00	
Total Staples Business Advantage:					55.48	.00	
Starr Uniform Center	80968	pants/shirts	01-410.238	11/04/13	729.06	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Starr Uniform Center	81268	Shirts	01-410.238	11/12/13	176.38	.00	
Starr Uniform Center	81390	Shirts	01-410.238	11/15/13	144.89	.00	
Starr Uniform Center	81387	Shirts	01-410.238	11/15/13	141.98	.00	
Total Starr Uniform Center:					1,192.31	.00	
Stratix Systems Inc	243221 1	Maint fee-police 2nd flr copier-11/12/2013-2/12/2014	01-401.375	11/13/13	51.00	.00	
Stratix Systems Inc	243219 1	Main fee Admin-11/12/2013-2/12/2014	01-401.375	11/13/13	231.00	.00	
Stratix Systems Inc	243220 1	Main fee-police 1st flr copier-11/12/2013-2/12/2014	01-401.375	11/13/13	156.00	.00	
Stratix Systems Inc	14495830	56 OF 63 lease	01-401.375	11/20/13	533.38	.00	
Stratix Systems Inc	243266 1	"NSI" maintenance agreements	01-407.261	11/19/13	128.00	.00	
Total Stratix Systems Inc:					1,099.38	.00	
Suburban Propane-2755	800033	diesel	01-430.231	11/13/13	1,704.51	.00	
Suburban Propane-2755	90102	unleaded	01-401.231	11/13/13	156.02	.00	
Suburban Propane-2755	90102	unleaded	01-430.231	11/13/13	312.04	.00	
Suburban Propane-2755	90102	unleaded	01-410.231	11/13/13	2,028.25	.00	
Total Suburban Propane-2755:					4,200.82	.00	
Tiger Supplies Inc	0118539-IN	12' maxi lite	01-410.260	11/05/13	129.99	.00	
Total Tiger Supplies Inc:					129.99	.00	
Times News	100312600-11	Ad:special budget workshop	01-401.341	11/14/13	28.66	.00	
Times News	100312810-11	Ad:Environmental Advisory Committee Mtg-11/20/2013	01-461.341	11/21/13	27.54	.00	
Total Times News:					56.20	.00	
UGI Utilities Inc.	11132013	504043172815--Nov 2013	01-409.230	11/13/13	559.39	559.39	11/26/13
UGI Utilities Inc.	11132013	504043200901--Nov 2013	01-409.230	11/13/13	856.92	856.92	11/26/13
UGI Utilities Inc.	11132013	504043200800--Nov 2013	01-409.230	11/13/13	656.43	656.43	11/26/13
Total UGI Utilities Inc.:					2,072.74	2,072.74	
Total General Fund:					29,913.95	3,854.37	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Fire Fund</b>							
Service Electric Telephone	11152013	Acct#-0000050426-ESFC-11/2013	03-411.320	11/15/13	75.41	.00	
Total Service Electric Telephone Co:					75.41	.00	
Suburban Propane-2755	800033	diesel	03-413.231	11/13/13	946.95	.00	
Suburban Propane-2755	90102	unleaded	03-413.231	11/13/13	312.04	.00	
Total Suburban Propane-2755:					1,258.99	.00	
UGI Utilities Inc.	11132013	502022721012-ESFC-Nov 2013	03-411.320	11/13/13	182.58	182.58	11/26/13
Total UGI Utilities Inc.:					182.58	182.58	
Total Fire Fund:					1,516.98	182.58	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Water Fund</b>							
A. Scott Enterprises	11182013	Pmt#2:Ellsworth Wtr Main	06-448.607	11/18/13	11,416.19	11,416.19	11/22/13
Total A. Scott Enterprises:					11,416.19	11,416.19	
Hartford - Priority Accts, Th	6538902-5	2013-Dec coverage	06-487.158	11/18/13	139.61	.00	
Total Hartford - Priority Accts, The:					139.61	.00	
Home Depot Credit Service	10172013	sawzall blades/bulbs/photocell A	06-448.240	10/17/13	16.40	16.40	11/26/13
Home Depot Credit Service	11212013	yellow striping spray paint	06-448.240	11/21/13	5.27	.00	
Total Home Depot Credit Services:					21.67	16.40	
Stratix Systems Inc	243266 1	"NSI" maintenance agreements	06-448.319	11/19/13	64.00	.00	
Total Stratix Systems Inc:					64.00	.00	
Suburban Propane-2755	800033	diesel	06-448.231	11/13/13	252.52	.00	
Suburban Propane-2755	90102	unleaded	06-448.231	11/13/13	156.02	.00	
Total Suburban Propane-2755:					408.54	.00	
Total Water Fund:					12,050.01	11,432.59	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Sewer Fund</b>							
Allentown, City of	072894	2Q13 thru 8/7/13 Sewer O&M	08-429.367	09/23/13	263,098.91	.00	
Allentown, City of	072894	2Q13 thru 8/7/13 Sewer O&M-DISPUTED	08-429.367	09/23/13	24,216.14	.00	
Allentown, City of	072894	2Q13 thru 8/7/13 Debt	08-429.534	09/23/13	23,854.96	.00	
Allentown, City of	072894	2Q13 thru 8/7/13 Transmission	08-429.530	09/23/13	1,836.28	.00	
Total Allentown, City of:					313,006.29	.00	
Bethlehem, City of	11152013	2013-3Q2013 sewer	08-429.368	11/15/13	37,528.73	.00	
Total Bethlehem, City of:					37,528.73	.00	
Emmaus, Borough of	11152013	3Q2013 sewer	08-429.532	11/15/13	3,068.90	.00	
Total Emmaus, Borough of:					3,068.90	.00	
Hartford - Priority Accts, Th	6538902-5	2013-Dec coverage	08-487.158	11/18/13	139.61	.00	
Total Hartford - Priority Accts, The:					139.61	.00	
Home Depot Credit Service	10172013	sawzall blades/bulbs/photocell A	08-429.240	10/17/13	16.41	16.41	11/26/13
Home Depot Credit Service	11212013	yellow striping spray paint	08-429.240	11/21/13	5.27	.00	
Total Home Depot Credit Services:					21.68	16.41	
Lehigh County Authority	2109	3Q13 from 8/8/13 COA Sewer O&M	08-429.367	11/13/13	85,763.76	.00	
Lehigh County Authority	2109	3Q13 from 8/8/13 COA Sewer Debt	08-429.534	11/13/13	10,083.51	.00	
Lehigh County Authority	2109	3Q13 from 8/8/13 COA Sewer Transmission	08-429.530	11/13/13	713.74	.00	
Lehigh County Authority	11112013	3Q13 LCA Sewer	08-429.533	11/11/13	661.16	.00	
Total Lehigh County Authority:					97,222.17	.00	
PPL Electric Utilities	11182013	35530-02004-Nov 2013	08-429.361	11/18/13	18.52	.00	
PPL Electric Utilities	11222013	33760-14008-Nov 2013	08-429.361	11/22/13	19.36	.00	
PPL Electric Utilities	11222013	82960-01000-Nov 2013	08-429.361	11/22/13	20.68	.00	
Total PPL Electric Utilities:					58.56	.00	
Stratix Systems Inc	243266 1	"NSI" maintenance agreements	08-429.319	11/19/13	64.00	.00	
Total Stratix Systems Inc:					64.00	.00	
Suburban Propane-2755	800033	diesel	08-429.231	11/13/13	252.52	.00	
Suburban Propane-2755	90102	unleaded	08-429.231	11/13/13	156.02	.00	
Total Suburban Propane-2755:					408.54	.00	
Total Sewer Fund:					451,518.48	16.41	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Refuse &amp; Recycling Fund</b>							
Stratix Systems Inc	243266 1	"NSI" maintenance agreements	10-407.261	11/19/13	64.00	.00	
Total Stratix Systems Inc:					64.00	.00	
Waste Management Inc	0395856-2392-	2013-Dec service	10-427.300	12/01/13	126,666.67	.00	
Total Waste Management Inc:					126,666.67	.00	
Total Refuse & Recycling Fund:					126,730.67	.00	



Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Highway Aid Fund</b>							
PPL Electric Utilities	11182013	49130-02001-Nov 2013	35-433.362	11/18/13	24.82	.00	
PPL Electric Utilities	11222013	99940-01007-Nov 2013	35-433.362	11/22/13	24.13	.00	
PPL Electric Utilities	11222013	05340-01002-Nov 2013	35-433.362	11/22/13	23.69	.00	
PPL Electric Utilities	11222013	53875-61001-Nov 2013	35-433.362	11/22/13	25.22	.00	
Total PPL Electric Utilities:					97.86	.00	
Total Highway Aid Fund:					97.86	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Darcy, James	11182013	refund of pymt minus current bill & adequate assurance	99-107000	11/18/13	300.95	300.95	11/22/13
Total Darcy, James:					300.95	300.95	
Total :					300.95	300.95	
Grand Totals:					622,128.90	15,786.90	

Date: \_\_\_\_\_

President: \_\_\_\_\_  
Board of Commissioners

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>General Fund</b>							
Anda Car Wash	11302013	2013-Nov-Police car washes	01-410.315	11/30/13	87.50	.00	
Total Anda Car Wash:					87.50	.00	
Berkheimer Associates	11292013	2013-Nov LST Commission	01-403.453	11/29/13	1,618.57	.00	
Total Berkheimer Associates:					1,618.57	.00	
Bonaskiewich, David	12122013	2013 Health Reimbursement	01-406.171	12/12/13	28.00	.00	
Total Bonaskiewich, David:					28.00	.00	
Brosious Jr, Richard	11302013	2013 Clothing Allowance	01-430.192	11/30/13	78.08	.00	
Total Brosious Jr, Richard:					78.08	.00	
Bummer, Frank	09302013	2013 Boot/clothing allowance	01-430.192	09/30/13	200.00	.00	
Total Bummer, Frank:					200.00	.00	
Casey, Christopher	12122013	2013-health reimbursement	01-406.171	12/12/13	321.82	.00	
Total Casey, Christopher:					321.82	.00	
CodeMaster	CDM-014-102	2013-Nov residential inspections	01-413.307	11/30/13	8,317.70	.00	
CodeMaster	CDM-014-102	2013-Nov-Comm Plan Review	01-413.308	11/30/13	9,696.40	.00	
CodeMaster	CDM-014-102	2013-Nov-Commercial inspections	01-413.306	11/30/13	350.00	.00	
Total CodeMaster:					18,364.10	.00	
CODY Computer Services	6357	Police-annual support/maintenance for crime mapping interface	01-407.261	12/12/13	480.00	.00	
Total CODY Computer Services Inc:					480.00	.00	
Davison & McCarthy	12464	2013-Nov- Amendment to SALDO	01-404.310	12/03/13	55.00	.00	
Davison & McCarthy	12466	2013-Nov-Bankruptcy of Residents	01-404.310	12/03/13	363.00	.00	
Davison & McCarthy	12462	2013-Nov-General Matters	01-404.310	12/03/13	2,068.30	.00	
Davison & McCarthy	12463	2013-Nov- Amendment to Zoning Ord	01-404.310	12/03/13	1,265.00	.00	
Davison & McCarthy	12468	2013-Nov-Bldg Code Appeals	01-404.310	12/03/13	88.00	.00	
Davison & McCarthy	12469	2013-Nov - LCBAAppeal - Fainor	01-404.310	12/03/13	55.00	.00	
Davison & McCarthy	12470	2013-Nov-West Bethlehem Ventures LLC	01-404.310	12/03/13	1,518.00	.00	
Davison & McCarthy	12472	2013-Nov-Arts Academy Charter School	01-404.310	12/03/13	220.00	.00	
Davison & McCarthy	12473	2013-Nov-septic waiver	01-404.310	12/03/13	121.00	.00	
Davison & McCarthy	12471	2013-Nov-septic permit	01-404.310	12/03/13	231.00	.00	
Davison & McCarthy	12488	2013-Nov-Lien satisfactions	01-404.310	12/06/13	968.00	.00	
Davison & McCarthy	12487	2013-Nov-Liens	01-404.310	12/06/13	1,842.48	.00	
Total Davison & McCarthy:					8,794.78	.00	
Deer Park	03L043648154	2013-Dec-Acct#0436481543-Police	01-409.366	12/04/13	4.66	.00	
Deer Park	03L043648152	2013-Dec Acct#0436481527-Admin	01-409.366	12/04/13	13.98	.00	
Deer Park	03L043648157	2013-Dec-Acct#0436481576-DPW	01-409.366	12/04/13	13.98	.00	
Total Deer Park:					32.62	.00	
Durner Jr, Charles	12062013	2013 Healthcare reimb	01-406.171	12/06/13	150.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Durner Jr, Charles:					150.00	.00	
Eastern Auto Parts Wareho	3-306060	antifreeze for leaf machine	01-437.375	11/04/13	38.97	.00	
Eastern Auto Parts Wareho	3-321317	fuses	01-437.251	12/09/13	4.76	.00	
Eastern Auto Parts Wareho	3-321309	#1-starter switch	01-437.251	12/09/13	9.49	.00	
Total Eastern Auto Parts Warehouse:					53.22	.00	
Ecco Communications LLC	63147	#210-replc switch	01-410.251	12/06/13	98.40	.00	
Total Ecco Communications LLC:					98.40	.00	
G C Electric Company Inc.	45128	Annex bldg-install ballast in men's locker room light fixture	01-409.373	12/06/13	99.00	.00	
Total G C Electric Company Inc.:					99.00	.00	
Grainger	9281406299	ear muffs/safety glasses/rainsuits/hard hats	01-430.240	10/29/13	544.50	.00	
Grainger	9287558275	grommets	01-430.240	11/05/13	9.39	.00	
Grainger	9287095633	grommets	01-430.240	11/05/13	23.67	.00	
Grainger	9287095641	2' X 10' sling	01-430.260	11/05/13	88.29	.00	
Total Grainger:					665.85	.00	
Gross McGinley LLP	12012013	2013-Nov-Hearings/decisions/misc	01-414.314	12/01/13	868.75	.00	
Total Gross McGinley LLP:					868.75	.00	
Hercik Jr, Robert F.	12072013	2013 Boot/Cloth Allowance	01-430.192	12/07/13	200.00	.00	
Total Hercik Jr, Robert F.:					200.00	.00	
Home Depot Credit Service	12032013	rakes	01-430.260	12/03/13	155.28	.00	
Total Home Depot Credit Services:					155.28	.00	
Interstate Battery of Allent	80053382	Battery for leaf machine	01-437.375	12/09/13	95.95	.00	
Interstate Battery of Allent	80053382	Batteries	01-430.240	12/09/13	12.95	.00	
Interstate Battery of Allent	80052158	#25-battery	01-437.251	09/26/13	112.90	.00	
Interstate Battery of Allent	80052765	Battery for leaf vac	01-437.375	11/01/13	87.85	.00	
Total Interstate Battery of Allentwn:					309.65	.00	
Johnson, Kevin	11262013	reimb for uniform items	01-410.238	11/26/13	92.67	.00	
Total Johnson, Kevin:					92.67	.00	
Kaman Industrial Technolo	R355891	Bearing cups & cones for leaf machine	01-437.375	11/14/13	97.82	.00	
Total Kaman Industrial Technologies:					97.82	.00	
Keystone Code Consulting	11314	Commercial inspections-Nov 2013	01-413.306	12/06/13	600.00	.00	
Total Keystone Code Consulting:					600.00	.00	
Keystone Consulting Engin	137205	2013-Oct-Flxr Ave Road Recon	01-439.600	10/21/13	811.68	.00	
Keystone Consulting Engin	137208	2013-Oct-MS4 plan	01-408.313	11/21/13	293.26	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Keystone Consulting Engin	137209	2013-Oct-Road Overlay	01-408.313	11/21/13	1,175.02	.00	
Total Keystone Consulting Engineers:					2,279.96	.00	
King, Gail	12122013	2013 Healthcare Reimb	01-406.171	12/12/13	150.00	.00	
Total King, Gail:					150.00	.00	
Klimowicz, Brian G.	12012013	23 of 60 health reimb	01-406.171	12/01/13	250.00	.00	
Total Klimowicz, Brian G.:					250.00	.00	
Kovatch Organization	5308	Police-patch decals and letters for community police events	01-410.200	12/10/13	303.15	.00	
Kovatch Organization	10906CR	credit for 2 universal single sling mounts	01-410.241	06/11/13	239.90-	.00	
Total Kovatch Organization:					63.25	.00	
KS StateBank	11272013	#3344038-Int-Pmt#7 of 12-DPW #12 & Pol #203	01-472.350	11/27/13	306.97	.00	
KS StateBank	11272013	#3344038-Prin-Pmt#7 of 12-DPW #12 & Pol #203	01-471.350	11/27/13	5,619.05	.00	
Total KS StateBank:					5,926.02	.00	
Kutz Inc., E. M.	441	tarps for #2 & #4	01-437.375	11/11/13	278.60	.00	
Total Kutz Inc., E. M.:					278.60	.00	
Lawson Products	9302085552	hand cleaner/lubricant/cotter pins/hair pins	01-430.240	11/27/13	271.56	.00	
Total Lawson Products:					271.56	.00	
Lehigh County Law Depart	12042013	File Ord: 2014 Tax Rate/Budget	01-401.341	12/04/13	20.00	20.00	12/09/13
Lehigh County Law Depart	12042013	File Ord: Fire Safety inspections	01-401.341	12/04/13	20.00	20.00	12/09/13
Total Lehigh County Law Department:					40.00	40.00	
Lehigh Valley Sporting Cla	648	Targets/shotgun shells	01-410.241	11/20/13	63.60	.00	
Total Lehigh Valley Sporting Clays:					63.60	.00	
Lowe and Moyer Garage In	225926	#14-wheel oil seal	01-437.251	12/02/13	13.86	.00	
Lowe and Moyer Garage In	225004	screen and grill covers	01-437.251	11/11/13	202.11	.00	
Lowe and Moyer Garage In	225320	#2 - hose	01-437.251	11/14/13	7.48	.00	
Lowe and Moyer Garage In	226241	#1-air hose	01-437.251	12/10/13	23.42	.00	
Total Lowe and Moyer Garage Inc.:					246.87	.00	
M. P. Uniform & Supply	85506-1	jackets	01-410.238	10/15/13	137.98	.00	
M. P. Uniform & Supply	86301-1	ATAC shield/boots/flare wand/pocket work light	01-410.238	11/20/13	361.95	.00	
M. P. Uniform & Supply	86324-1	duty belt & accessories	01-410.238	11/22/13	73.96	.00	
Total M. P. Uniform & Supply:					573.89	.00	
Macmillian Oil Co of Allent	36197	fuel treatment	01-430.240	11/25/13	88.20	.00	
Total Macmillian Oil Co of Allentown:					88.20	.00	
Miklus, Nancy	12012013	54 of 60 cash incentive pymt	01-406.171	12/01/13	100.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Miklus, Nancy:					100.00	.00	
Morris, Jay	11292013	2013 Clothing/Boot Allowance	01-430.192	11/29/13	200.00	.00	
Total Morris, Jay:					200.00	.00	
Motors Plus Inc.	28529	#217-oil change/ck & top off fluid levels	01-410.251	12/04/13	103.34	.00	
Motors Plus Inc.	28468	#207-remv engine & replc camshaft & lifters/oil change	01-410.251	12/05/13	3,002.10	.00	
Motors Plus Inc.	28498	#203-oil change/replc front & rear brake pads	01-410.251	11/26/13	546.31	.00	
Total Motors Plus Inc.:					3,651.75	.00	
ODB Company	0051293-IN	impeller/intake flang/key for leaf machine	01-437.375	11/14/13	1,145.43	.00	
ODB Company	0052073-IN	impeller/liner set for leaf machines/broom for #16	01-437.375	11/25/13	2,304.91	.00	
Total ODB Company:					3,450.34	.00	
Orlando Diefenderfer	145885	replc lamps at top of water tower @ LVHC	01-409.373	11/21/13	177.22	.00	
Total Orlando Diefenderfer:					177.22	.00	
PA One Call System Inc.	571861	2013-Nov-Voice/Fax messages	01-401.320	11/30/13	231.15	.00	
Total PA One Call System Inc.:					231.15	.00	
Park Manor Sales & Servic	470713	alternator for leaf machine	01-437.375	12/03/13	79.00	.00	
Total Park Manor Sales & Service:					79.00	.00	
PenTeleData	B2093513	Acct#3042745-Cable modem rental Dec	01-401.320	11/24/13	124.95	.00	
Total PenTeleData:					124.95	.00	
PPL Electric Utilities	12042013	62400-52006-Dec 2013	01-451.361	12/04/13	18.68	.00	
PPL Electric Utilities	11252013	63580-10005-Nov 2013	01-451.361	11/25/13	16.31	.00	
PPL Electric Utilities	12092013	54060-05002-Dec 2013	01-451.361	12/09/13	16.24	.00	
Total PPL Electric Utilities:					51.23	.00	
Raub II, Carl T.	12012013	2013 Boot/Clothing Allowance	01-430.192	12/01/13	197.27	.00	
Total Raub II, Carl T.:					197.27	.00	
Rehm Sr., Timothy J.	11092013	2013 Boot/clothing allowance	01-430.192	11/09/13	200.00	.00	
Total Rehm Sr., Timothy J.:					200.00	.00	
Reiter's Auto Radiator Sho	010352	recore leaf machine radiator	01-437.375	11/06/13	495.00	.00	
Total Reiter's Auto Radiator Shop:					495.00	.00	
Reliable Sign & Striping	1757	street signs	01-433.246	11/05/13	657.80	.00	
Total Reliable Sign & Striping:					657.80	.00	
Sears Commercial One	12042013	tool sets & boxes for DPW	01-430.260	12/04/13	503.90	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Sears Commercial One:					503.90	.00	
Service Electric Cable TV	12012013	Prolog Express -Dec 2013	01-410.315	12/01/13	69.95	.00	
Total Service Electric Cable TV:					69.95	.00	
Service Tire Truck Centers	K47125-01	Police-4 tires for #204	01-410.251	12/06/13	754.76	.00	
Service Tire Truck Centers	K46180-01	Police-4 tires for #217	01-410.251	12/06/13	546.88	.00	
Service Tire Truck Centers	K46237-01	tires for backhoe/trailer	01-437.375	12/06/13	353.29	.00	
Total Service Tire Truck Centers:					1,654.93	.00	
Signal Service Inc.	9084	Install vehicle loop westbound on 33rd st	01-433.362	11/12/13	1,752.00	.00	
Total Signal Service Inc.:					1,752.00	.00	
Spillman Farmer Architects	26782	Security Upgrade Proj-Oct 2013	01-409.600	11/18/13	1,812.50	.00	
Total Spillman Farmer Architects:					1,812.50	.00	
Staples Credit Plan	11272013	Inv #76237-police returned ink cartridges	01-410.240	11/27/13	133.96-	.00	
Staples Credit Plan	11272013	Inv #76245-police- ink cartridges/desk calendars	01-410.240	11/27/13	186.69	.00	
Staples Credit Plan	11272013	Inv#83233-wall calendar	01-401.240	11/27/13	24.29	.00	
Total Staples Credit Plan:					77.02	.00	
Starr Uniform Center	82057	Shirts/set of Sgt stripes	01-410.238	12/09/13	92.40	.00	
Total Starr Uniform Center:					92.40	.00	
Stotz/Fatzinger Office Sup	102423	P/Z-clipboard/call register/folders/envelopes	01-414.240	12/09/13	74.06	.00	
Total Stotz/Fatzinger Office Supply:					74.06	.00	
Stratix Systems Inc	244039 1	Shadow Protect Software	01-407.261	12/09/13	1,711.56	.00	
Total Stratix Systems Inc:					1,711.56	.00	
Suburban Propane-2755	800080	diesel	01-430.231	11/26/13	1,984.90	.00	
Suburban Propane-2755	90150	unleaded	01-401.231	11/26/13	160.61	.00	
Suburban Propane-2755	90150	unleaded	01-430.231	11/26/13	321.22	.00	
Suburban Propane-2755	90150	unleaded	01-410.231	11/26/13	2,087.94	.00	
Total Suburban Propane-2755:					4,554.67	.00	
Tapler, Jeffrey	12012013	EMC stipend-Dec 2013	01-415.139	12/01/13	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
Times News	100313711-11	Ad:proposed budget	01-401.341	11/28/13	66.74	.00	
Times News	100314373-12	Ad:BOC mtgs in December 2013	01-401.341	12/05/13	34.26	.00	
Total Times News:					101.00	.00	
Torco Supply Co.	TS4665	2 oxygen refills/1 ACET 125-150 refill	01-430.240	11/20/13	167.50	.00	
Torco Supply Co.	R13110011	2013-1/4ly lease-4 of 4	01-430.240	11/30/13	18.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Torco Supply Co.:					185.50	.00	
U.S. Municipal Supply Inc.	6047500	stencil letters	01-430.260	11/07/13	296.00	.00	
Total U.S. Municipal Supply Inc.:					296.00	.00	
Valley Industrial Rubber	5065731	Hose for leaf machine	01-437.375	11/06/13	400.00	.00	
Total Valley Industrial Rubber:					400.00	.00	
Verizon	12032013	610-433-0563-monitor traffic signals CCB-12/2013	01-410.320	12/03/13	34.71	.00	
Verizon	9715613319	Oct 26-Dec 25, 2013 - Mgr	01-401.320	11/25/13	473.37	.00	
Verizon	9715613319	Oct 26-Dec 25, 2013 - Asst Mgr/Finance Director	01-402.320	11/25/13	166.77	.00	
Verizon	9715613319	Oct 26-Dec 25, 2013 - Police	01-410.320	11/25/13	2,945.04	.00	
Verizon	9715613319	Oct 26-Dec 25, 2013 - Code Enforcement Officer	01-413.320	11/25/13	221.76	.00	
Verizon	9715613319	Oct 26-Dec 25, 2013 - P-Z Officer	01-414.320	11/25/13	151.77	.00	
Verizon	9715613319	Oct 26-Dec 25, 2013 - EMC Tapler	01-415.320	11/25/13	201.77	.00	
Verizon	9715613319	Oct 26-Dec 25, 2013 - DPW	01-430.320	11/25/13	215.84	.00	
Total Verizon:					4,411.03	.00	
Whitehall Turf Equipment	286086	2 Pro Mark Helmets	01-430.260	10/29/13	129.98	.00	
Total Whitehall Turf Equipment:					129.98	.00	
Witmer Public Safety Grou	1494425	ammo	01-410.241	11/27/13	1,517.45	.00	
Total Witmer Public Safety Group:					1,517.45	.00	
ZOLL Medical Corporation	2072270	QRS-AED package plus/pads/batteries	01-410.210	11/25/13	1,165.45	.00	
Total ZOLL Medical Corporation:					1,165.45	.00	
Total General Fund:					74,003.17	40.00	



Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Fire Fund</b>							
Campbell Supply	R016001484:0	#20-12 - electrical repairs	03-411.374	11/22/13	192.76	.00	
Total Campbell Supply:					192.76	.00	
Carlin CPA, Robert T	11102013	ESFC-accounting services	03-411.240	11/10/13	950.00	.00	
Total Carlin CPA, Robert T:					950.00	.00	
Extendo Bed Company Inc	213679	20-51 - extention shelf in bed	03-411.374	11/29/13	3,925.00	.00	
Total Extendo Bed Company Inc:					3,925.00	.00	
PenTeleData	B2098585	ESFC-Cable-Dec 2013	03-411.320	11/24/13	60.07	.00	
Total PenTeleData:					60.07	.00	
Staples Business Advantag	3217109350	ESFC-toner/ink/pens/folders	03-411.240	12/07/13	211.25	.00	
Total Staples Business Advantage:					211.25	.00	
Suburban Propane-2755	800080	diesel	03-413.231	11/26/13	1,102.72	.00	
Suburban Propane-2755	90150	unleaded	03-413.231	11/26/13	321.22	.00	
Total Suburban Propane-2755:					1,423.94	.00	
Tirechain.com	8666	ESFC-20-51 tire chains/plier/adjusters	03-411.374	10/29/13	164.27	.00	
Total Tirechain.com:					164.27	.00	
Western Salisbury Fire Co	12132013	reimb for door security system for Swain Station	03-412.240	12/13/13	4,545.00	.00	
Total Western Salisbury Fire Company:					4,545.00	.00	
Total Fire Fund:					11,472.29	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Water Fund</b>							
A-B-E Laboratory	11132013	2013-Oct water analysis	06-448.316	11/13/13	23.00	.00	
A-B-E Laboratory	12092013	2013-Nov water analysis	06-448.316	12/09/13	230.00	.00	
Total A-B-E Laboratory:					253.00	.00	
Bethlehem, City of	11292013	Fountain-8/23-11/18/2013	06-448.368	11/29/13	24.00	.00	
Total Bethlehem, City of:					24.00	.00	
CODY Computer Services	6357	Police-annual support/maintenance for crime mapping interface	06-448.319	12/12/13	240.00	.00	
Total CODY Computer Services Inc:					240.00	.00	
Eastern Auto Parts Wareho	3-313578	#32-brake pads/rotors	06-448.251	11/20/13	101.41	.00	
Total Eastern Auto Parts Warehouse:					101.41	.00	
Facchiano Iron Works Inc.	23430	Cut piece for water dept	06-448.240	11/18/13	53.52	.00	
Total Facchiano Iron Works Inc.:					53.52	.00	
Keystone Consulting Engin	137206	2013-Oct-Ellsworth St Water Line	06-448.607	11/21/13	205.80	.00	
Total Keystone Consulting Engineers:					205.80	.00	
Lowe and Moyer Garage In	225926	#34-mirror kit	06-448.251	12/02/13	45.60	.00	
Total Lowe and Moyer Garage Inc.:					45.60	.00	
PPL Electric Utilities	12022013	59410-04007-Dec 2013	06-448.361	12/02/13	24.26	.00	
PPL Electric Utilities	12092013	30460-06001-Dec 2013	06-448.361	12/09/13	571.62	.00	
Total PPL Electric Utilities:					595.88	.00	
Service Tire Truck Centers	K46237-01	#32-tire/dismount/mount	06-448.251	12/06/13	99.72	.00	
Total Service Tire Truck Centers:					99.72	.00	
Stratix Systems Inc	244039 1	Shadow Protect Software	06-448.319	12/09/13	855.77	.00	
Total Stratix Systems Inc:					855.77	.00	
Suburban Propane-2755	800080	diesel	06-448.231	11/26/13	294.06	.00	
Suburban Propane-2755	90150	unleaded	06-448.231	11/26/13	160.61	.00	
Total Suburban Propane-2755:					454.67	.00	
Verizon	9715613319	Oct 26-Dec 25, 2013 - water dept	06-448.320	11/25/13	64.07	.00	
Total Verizon:					64.07	.00	
Wachs Co, E. H.	INV091764	water dept-valve key	06-448.260	11/26/13	444.73	.00	
Total Wachs Co, E. H.:					444.73	.00	
Warehouse Battery Outlet I	244492	battery rebuild	06-448.375	12/11/13	34.97	.00	

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Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
		Total Warehouse Battery Outlet Inc:			34.97	.00	
		Total Water Fund:			3,473.14	.00	

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Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Sewer Fund</b>							
Allied Control Services	306684	Sewer meter repair	08-429.375	11/26/13	422.54	.00	
Total Allied Control Services:					422.54	.00	
Aquapro	11125	Manhole Risers	08-429.240	11/25/13	5,190.00	.00	
Total Aquapro:					5,190.00	.00	
CODY Computer Services	6357	Police-annual support/maintenance for crime mapping interface	08-429.319	12/12/13	240.00	.00	
Total CODY Computer Services Inc:					240.00	.00	
D & A Emergency Equipme	20902	sewer dept - stinger battery	08-429.260	11/14/13	17.00	.00	
Total D & A Emergency Equipment Inc:					17.00	.00	
Eastern Auto Parts Wareho	3-313578	#32-brake pads/rotors	08-429.251	11/20/13	101.42	.00	
Total Eastern Auto Parts Warehouse:					101.42	.00	
Grainger	9300328136	sewer meter adapter	08-429.240	11/20/13	50.31	.00	
Total Grainger:					50.31	.00	
Lowe and Moyer Garage In	225926	#34-mirror kit	08-429.251	12/02/13	45.61	.00	
Total Lowe and Moyer Garage Inc.:					45.61	.00	
PPL Electric Utilities	12042013	47020-14000-Dec 2013	08-429.361	12/04/13	25.13	.00	
PPL Electric Utilities	11252013	64170-11008-Nov 2013	08-429.361	11/25/13	20.22	.00	
PPL Electric Utilities	11252013	20380-10009-Nov 2013	08-429.361	11/25/13	18.70	.00	
PPL Electric Utilities	11252013	21780-10003-Nov 2013	08-429.361	11/25/13	24.64	.00	
PPL Electric Utilities	11262013	95425-66011-Nov 2013	08-429.361	11/26/13	20.96	.00	
PPL Electric Utilities	11272013	31590-08002-Nov 2013	08-429.361	11/27/13	20.66	.00	
PPL Electric Utilities	11272013	39790-24008-Nov 2013	08-429.361	11/27/13	212.95	.00	
PPL Electric Utilities	12022013	49200-35001-Dec 2013	08-429.361	12/02/13	27.00	.00	
PPL Electric Utilities	12022013	98810-20005-Dec 2013	08-429.361	12/02/13	133.40	.00	
PPL Electric Utilities	12092013	08450-07007-Dec 2013	08-429.361	12/09/13	20.54	.00	
PPL Electric Utilities	12092013	15450-07002-Dec 2013	08-429.361	12/09/13	19.53	.00	
PPL Electric Utilities	12092013	32650-08001-Dec 2013	08-429.361	12/09/13	24.35	.00	
PPL Electric Utilities	12092013	42850-08008-Dec 2013	08-429.361	12/09/13	16.24	.00	
PPL Electric Utilities	12092013	56060-06003-Dec 2013	08-429.361	12/09/13	24.76	.00	
Total PPL Electric Utilities:					609.08	.00	
Service Tire Truck Centers	K46237-01	#32-tire/dismount/mount	08-429.251	12/06/13	99.72	.00	
Total Service Tire Truck Centers:					99.72	.00	
Stratix Systems Inc	244039 1	Shadow Protect Software	08-429.319	12/09/13	855.77	.00	
Total Stratix Systems Inc:					855.77	.00	
Suburban Propane-2755	800080	diesel	08-429.231	11/26/13	294.06	.00	
Suburban Propane-2755	90150	unleaded	08-429.231	11/26/13	160.61	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Suburban Propane-2755:					454.67	.00	
Verizon	11252013	2013-Nov 868-8310-Cardinal Dr Pump Stn	08-429.320	11/25/13	30.43	.00	
Total Verizon:					30.43	.00	
Warehouse Battery Outlet I	244492	battery rebuild	08-429.375	12/11/13	34.98	.00	
Total Warehouse Battery Outlet Inc:					34.98	.00	
Total Sewer Fund:					8,151.53	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Refuse &amp; Recycling Fund</b>							
CODY Computer Services	6357	Police-annual support/maintenance for crime mapping interface	10-407.261	12/12/13	240.00	.00	
Total CODY Computer Services Inc:					240.00	.00	
Stratix Systems Inc	244039 1	Shadow Protect Software	10-407.261	12/09/13	855.77	.00	
Total Stratix Systems Inc:					855.77	.00	
Waste Management Inc	0396419-2392-	2013-Devonshire-20 yd container svc chg - Nov	10-427.303	12/01/13	76.57	.00	
Waste Management Inc	0396420-2392-	2013-Franko Farm-20 yd container svc chg - Nov	10-427.303	12/01/13	76.57	.00	
Total Waste Management Inc:					153.14	.00	
Total Refuse & Recycling Fund:					1,248.91	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Highway Aid Fund</b>							
KS StateBank	11272013	#3344038-Prin-Pmt#7 of 12-Hwy #22	35-471.350	11/27/13	5,375.58	.00	
KS StateBank	11272013	#3344038-Int-Pmt#7 of 12-Hwy #22	35-472.350	11/27/13	293.67	.00	
Total KS StateBank:					5,669.25	.00	
PPL Electric Utilities	11252013	89989-11003-Nov 2013	35-433.362	11/25/13	23.93	.00	
PPL Electric Utilities	11272013	95790-09009-Nov 2013	35-433.362	11/27/13	16.39	.00	
PPL Electric Utilities	11272013	72390-08002-Nov 2013	35-433.362	11/27/13	16.39	.00	
PPL Electric Utilities	12022013	96549-22003-Dec 2013	35-433.362	12/02/13	24.07	.00	
PPL Electric Utilities	12022013	97159-57000-Dec 2013	35-433.362	12/02/13	30.24	.00	
PPL Electric Utilities	12022013	58010-04003-Dec 2013	35-433.362	12/02/13	27.23	.00	
PPL Electric Utilities	12022013	59610-04003-Dec 2013	35-433.362	12/02/13	29.23	.00	
PPL Electric Utilities	12022013	32810-04003-Dec 2013	35-433.362	12/02/13	26.87	.00	
PPL Electric Utilities	12032013	79000-43000-Dec 2013	35-434.361	12/03/13	582.07	.00	
PPL Electric Utilities	12032013	79200-43006-Dec 2013	35-434.361	12/03/13	11,418.93	.00	
Total PPL Electric Utilities:					12,195.35	.00	
Total Highway Aid Fund:					17,864.60	.00	
Grand Totals:					116,213.64	40.00	

Date: \_\_\_\_\_

President: \_\_\_\_\_

Board of Commissioners

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
NOVEMBER 21, 2013  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Randy Soriano, Township Manager.

**ROLL CALL**

**Board Members Present:**

James Brown, President  
Robert Martucci, Jr., Vice President  
James Seagreaves, President Pro-Tempore  
Joanne Ackerman  
Debra Brinton

**Staff Present:**

Randy Soriano, Township Manager  
Cathy Bonaskiewich, Assistant Township Manager/Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police  
Donald Sabo, Police Sergeant  
Cynthia Sopka, Director of Planning & Zoning  
John Ashley, Esquire, Township Solicitor  
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

**NOTIFICATION**

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.



Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

### **APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE**

**Motion by Commissioner, seconded by Commissioner, to approve the unaudited Financial Report for the period ending October 31, 2013 and the list of Bills Payable for the period 11/2/2013-11/15/2013, broken down as follows:**

\$270,809.21 = GENERAL  
\$3,129.42 = FIRE  
\$0 = LIBRARY  
\$75,697.15 = WATER  
\$153,854.88 = SEWER  
\$2,940.65 = REFUSE & RECYCLING  
\$12,229.92 = HIGHWAY AID  
\$2,487.69 = SUBDIVISION ESCROW  
**\$521,148.92 = GRAND TOTAL ALL FUNDS**

#### **Roll Call:**

COMMISSIONER ACKERMAN - YES  
COMMISSIONER SEAGREAVES - YES  
COMMISSIONER MARTUCCI - YES  
COMMISSIONER BRINTON - YES  
COMMISSIONER BROWN - YES

**The Motion passed by 5-0.**

### **MINUTES**

#### **November 7, 2013**

Commissioner Brown declared the November 7, 2013 Regular Meeting Minutes of the Board of Commissioners approved as presented.

### **NEW BUSINESS**

## ORDINANCES

None.

## RESOLUTIONS

None.

## MOTIONS

### Motion – Well Isolation Distance Waiver Request – 507 E. Rock Road.

Mr. Soriano stated that Mr. and Mrs. Somishka need to replace their failing septic system and is requesting a Waiver for a well isolation distance that requires it to be 100 feet from an existing well. The proposed drainage field is approximately 51 feet; therefore the Board would be granting a 49 foot waiver.

Mr. Soriano noted that Mr. Scott Beiber, the Township's Sewerage Enforcement Officer, recommended granting the request. Mr. Soriano commented that according to the State Statute, the Township will not be liable if the request is granted.

**Motion by Commissioner Brinton, seconded by Commissioner Martucci, to grant the Waiver for the Well Isolation Distance at 507 E. Rock Road, contingent on entering into the appropriate agreements and covenants as stipulated by the Township Sewerage Enforcement Officer and Township Solicitor.**

### **Roll Call:**

COMMISSIONER ACKERMAN - YES  
COMMISSIONER SEAGREAVES - YES  
COMMISSIONER MARTUCCI - YES  
COMMISSIONER BRINTON - YES  
COMMISSIONER BROWN - YES

**The Motion passed by 5-0.**

### Motion – Bid Award – 2013 Closed Circuit Television Inspection Project & Pressure Testing & Grouting Sanitary Sewer Joints.

Mr. Soriano stated that earlier in the year, the Board authorized the transfer of \$200,000 from the Sewer Capital Fund to complete another I&I project in order to speed up Township compliance with the order from the EPA. On Monday, November 18, 2013, the Township received four bids and Keystone Engineering has tabulated the bids as follows:

- National Water Main Cleaning, Newark, NJ: \$295,145
- NEPCCO, Watertown, CT: \$234,874.50

- Tri-State Grouting, Newark, DE: \$275,700
- Sewer Specialty Services Company, Inc., Leicester, NY: \$162,780

Mr. Soriano stated that based on the bids, the Engineer has reviewed the math and is recommending awarding the bid to Sewer Specialty Services Company, Inc. in the amount of \$162,780.00. Mr. Soriano commented that Sewer Specialty Services was also awarded a similar project earlier in the year so the Township is familiar with their personnel and work.

**Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to award the 2013 Closed Circuit Television Inspection Project and Pressure Testing and Grouting Sanitary Sewer Joints to Sewer Specialty Services, Inc. of Leicester, NY, in the amount of \$162,780.**

**Roll Call:**

COMMISSIONER ACKERMAN - YES  
 COMMISSIONER SEAGREAVES - YES  
 COMMISSIONER MARTUCCI - YES  
 COMMISSIONER BRINTON - YES  
 COMMISSIONER BROWN - YES

**The Motion passed by 5-0.**

**Motion – Center Square Associates Land Development – 1142 S. Cedar Crest Blvd. – Escrow Release (\$23,964.11) and Project Closeout.**

Mr. Soriano stated that \$23,964.11 is the remaining escrow held for the project and the 12-month maintenance agreement has expired. He noted that the Township Engineer has done a final inspection and saw no outstanding issues.

**Motion by Commissioner Martucci, seconded by Ackerman, to approve the escrow release of \$23,964.11 to Center Square Associates Land Development (1142 S. Cedar Crest Blvd.) and project closeout.**

**Roll Call:**

COMMISSIONER ACKERMAN - YES  
 COMMISSIONER SEAGREAVES - YES  
 COMMISSIONER MARTUCCI - YES  
 COMMISSIONER BRINTON - YES  
 COMMISSIONER BROWN - YES

**The Motion passed by 5-0.**

**Motion – Salisbury High School Addition/Alterations Project Closeout.**

Mr. Soriano stated that the 18-month maintenance agreement has expired and the Engineer has conducted a final inspection and is recommending the closeout of the project. He noted that there was no escrow release associated with this project.

**Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve the release of maintenance security and project closeout for the Salisbury High School Addition/Alteration Project.**

**Roll Call:**

COMMISSIONER ACKERMAN - YES  
COMMISSIONER SEAGREAVES - YES  
COMMISSIONER MARTUCCI - YES  
COMMISSIONER BRINTON - YES  
COMMISSIONER BROWN - YES

**The Motion passed by 5-0.**

**Motion – Payment Application #2 – A. Scott Enterprises Inc. for work performed on the South Ellsworth Street Water Main Replacement Project (\$11,416.19).**

Mr. Soriano stated that the Township is still retaining ten percent of the contract amount, which is \$5,666.22. He noted that the Township Engineer is recommending payment.

**Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve Payment Application #2 in the amount of \$11,416.19 to A. Scott Enterprises, Inc. for the work performed on the South Ellsworth Street Water Main Replacement Project.**

**Roll Call:**

COMMISSIONER ACKERMAN - YES  
COMMISSIONER SEAGREAVES - YES  
COMMISSIONER MARTUCCI - YES  
COMMISSIONER BRINTON - YES  
COMMISSIONER BROWN - YES

**The Motion passed by 5-0.**

**Motion – Authorize the Township Secretary to make available the 2014 proposed Budget for public inspection.**

Mr. Soriano explained that this Motion will not approve the Budget, but it will allow the public to inspect what the Board is proposing for next year. Mr. Soriano stated that under Section 17.01 of the First Class Township Code, a required 20 days public inspection period is needed prior to Budget approval.

**Motion by Commissioner Martucci, seconded by Commissioner Brinton, to authorize the Township Secretary to make available the 2014 proposed Budget for public inspection and hold a special Budget meeting on December 5, 2013, if needed.**

**Roll Call:**

COMMISSIONER ACKERMAN - YES  
COMMISSIONER SEAGREAVES - YES  
COMMISSIONER MARTUCCI - YES  
COMMISSIONER BRINTON - YES  
COMMISSIONER BROWN - YES

**The Motion passed by 5-0.**

**ANNOUNCEMENTS**

Mr. Soriano stated that the Township is still awaiting approval of the Police Pension Ordinance from the Association.

Mr. Soriano announced that the 2012 Flexer Avenue Project has been closed out with PennDOT.

**PRIVILEGE OF THE FLOOR**

Commissioner Martucci brought forth a request from Mr. Charlie Beck about holding a car show at Franko Farm Park to benefit the Masonic Temple in Allentown. Mr. Soriano stated that he should decide on a date and then submit a permit application. Chief Stiles noted that they would have to bring in more port-o-lets. Commissioner Seagreaves suggested coordinating the event with SYA.

Commissioner Brinton brought forth a concern from a resident on West Rock Road in regards to Police and Public Works matters. Chief Stiles and Mr. Andreas stated that they would contact the resident directly.

Chief Stiles announced that last Saturday, the Police Department participated in an active shooter drill at Lehigh Valley Hospital which involved numerous police agencies, EMS units and Emergency Management units.

***The Board convened into the Budget Workshop.***

***The Board reconvened into the Regular Meeting at 10:10 p.m. and made the following Motion:***

**Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to increase the 2014 tax rate for the General Fund from the current 1.15155 to 1.34155, bringing the total Tax Rate to 1.6113, in order to offset the proposed \$239,000 General Fund deficit. Further,**

**to authorize the Township Secretary to advertise the 2014 Proposed Budget for public inspection and Tax Ordinance for adoption on December 19, 2013 special meeting.**

**Roll Call:**

COMMISSIONER ACKERMAN - YES  
COMMISSIONER SEAGREAVES - YES  
COMMISSIONER MARTUCCI - YES  
COMMISSIONER BRINTON - YES  
COMMISSIONER BROWN - YES

**The Motion passed by 5-0.**

**ADJOURNMENT**

Commissioner Ackerman made a Motion to adjourn the Meeting, seconded by Commissioner Brinton. The time was 10:15 p.m.

Respectfully submitted,

Randy Soriano  
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on November 21, 2013.

Approved and certified on this date:

\_\_\_\_\_  
Randy Soriano

\_\_\_\_\_  
Date

SEAL

**DRAFT**  
**ORDINANCE NO. 12-2013-586**

**AN ORDINANCE OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, SETTING AND REAFFIRMING THE RATES OF TAXATION, FIXING THE TAX RATE FOR THE YEAR 2014 AND APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE TOWNSHIP GOVERNMENT DURING THE CURRENT FISCAL YEAR.**

**WHEREAS**, Article XVII, Section 1701 et seq. of the First Class Township Code, P.L. 1955, No. 569, as amended, requires that the Board of Commissioners shall, inter alia, prepare and adopt a budget which shall reflect, as nearly as possible, the estimated revenues and expenditures of the Township for the year for which the budget is prepared; and

**WHEREAS**, the tax levied by the Board of Commissioners shall be fixed at such figure within the limit allowed by law, as with all other sources of revenue that will meet and cover said appropriations; and

**NOW, THEREFORE, BE IT ORDAINED** and enacted, and it is hereby ordained and enacted by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania.

SECTION 1: That for the expenses of the Township for the fiscal year 2014, the following amounts are hereby appropriated from the revenues available for the current year for the specific purposes set forth below, which amounts are more fully itemized in the budget form on file in the Township Secretary's Office.

**2014 Adopted Budgets**

**GENERAL FUND**

Revenue .....\$6,671,700

Expenditures:

Operating Expenditures:

General Government .....\$ 965,003  
Police ..... 1,812,700  
Fire ..... 162,000  
Protective Inspections ..... 241,301  
Planning & Zoning ..... 147,951  
Highways & Public Works ..... 1,204,101  
Recreation ..... 96,800  
Lease Payments ..... 54,250  
Insurances & Benefits ..... 1,678,200  
Contributions & Miscellaneous ..... 59,350  
Transfer to Capital Reserves ..... 249,800  
Total Operating Expenditures ..... \$6,671,456

Non-Operating Expenditures

Debt Service ..... 163,700  
Capital ..... 634,505  
Total Non-Operating Expenditures..... \$ 798,205

**FIRE PROTECTION FUND**

Revenue ..... \$ 366,202

Expenditures:

Operating Expenditures:

Public Safety ..... \$154,202  
Transfer to Capital Reserves ..... 174,702  
Total Operating Expenditures ..... \$ 327,102

Non-Operating Expenditures

Debt Service ..... 42,500  
Capital ..... 31,002  
Total Non-Operating Expenditures.....\$ 73,502

**LIBRARY FUND**

Revenue ..... \$ 78,200

Operating Expenditures..... \$ 81,900



**WATER FUND**

Revenue .....	\$1,402,400
Operating Expenditures.....	\$1,514,300
Non-Operating Expenditures.....	\$ 397,650

**SEWER FUND**

Revenue .....	\$1,352,500
Operating Expenditures.....	\$1,580,400
Non-Operating Expenditures.....	\$ 236,250

**REFUSE & RECYCLING FUND**

Revenue .....	\$1,637,200
Operating Expenditures.....	\$1,699,200

**HIGHWAY AID FUND**

Revenue .....	\$ 302,900
Operating Expenditures.....	\$ 361,700
Non-Operating Expenditures.....	\$ 119,400

Further, in instances where expenditures exceed current year revenues, such expenditures shall be funded from the Fund Balance to cover such expenditures.

An estimate of the specific items making up the amount appropriated to the respective Departments shall be on file in the Office of the Township Manager, 2900 South Pike Avenue, Allentown, Pennsylvania.

SECTION 2: That a tax shall be and the same is hereby levied on all real property within the said Township subject to taxation for Township purposes for the fiscal year 2014, as follows:

The rate for general Township purposes, the sum of one and thirty-four one hundred fifty-five hundred-thousandths (1.34155) mills on each dollar of assessed valuation, or the sum of thirteen and four thousand one hundred fifty-five ten-thousandths cents on each one hundred dollars of assessed valuation.

For fire protection purposes, the sum of twenty thousand eight hundred sixty-one hundred-thousandths (0.20861) mills on each dollar of assessed valuation, or the sum of two and eight hundred sixty-one ten-thousandths cents on each one hundred dollars of assessed valuation.

For library services purposes, the sum of six thousand eighty-seven hundred-thousandths (0.06087) mills on each dollar of assessed valuation, or the sum of six thousand eighty-seven ten-thousandths cents on each one hundred dollars of assessed valuation.

The same being summarized in tabular form, as follows:

	<u>Mills on Each Dollar of Assessed Valuation</u>	<u>Cents on Each \$100 of Assessed Valuation</u>
Tax Rate for General Township Purposes	1.34155 Mills	13.4155 cents
Tax Rate for Fire Protection Purposes	0.20861 Mills	2.0861 cents
Tax Rate for Library Services Purposes	<u>0.06087 Mills</u>	<u>0.6087 cents</u>
	1.61103 Mills	16.1103 cents

A discount of two percent (2%) of the amount of any tax levied on real property under this Ordinance shall be allowed if payment in full is tendered or officially postmarked on or before May 31, 2014 and a penalty equal to ten percent (10%) of the amount of any such tax levied on real property under this Ordinance shall be added to the amount of said tax and shall be payable if payment in full of said tax is not tendered or officially postmarked on or before July 31, 2014.

Whenever the last day of a period during which payment may be made at a discount or without penalty shall fall on Saturday or Sunday or on any day made a legal holiday by the laws of the Commonwealth of Pennsylvania or of the United States, payment shall be considered timely if it is tendered or officially postmarked by the United States Postal Service on the succeeding secular or business day. The Tax Collector shall not refuse to accept payment tendered or officially postmarked by the United States Postal Service in a timely manner pursuant to these guidelines. An official postmark shall include an actual date-stamp applied by the United States Postal Service. This does not include metered mail, “no-postage necessary” mailings, or prepaid, cancelled postage.

SECTION 3: That the tax levy of one percent (1%) presently imposed upon salaries, wages, commissions and other compensation earned by residents of the Township of Salisbury and earned in the Township by non-residents thereof, and the one percent (1%) tax presently levied upon the privilege of transferring or conveying, by deed or other document, any interest in any lands, tenements, or hereditaments in or partly in the Township of Salisbury, be, and they are, hereby enacted and levied, without change, for the year 2014.

SECTION 4: Any Ordinance or part of an Ordinance inconsistent or conflicting with this Ordinance or any part thereof is hereby repealed to the extent of such inconsistency or conflict.

**ENACTED** into an Ordinance this 19<sup>th</sup> day of December, 2013.

**TOWNSHIP OF SALISBURY**  
(Lehigh County, Pennsylvania)

By: \_\_\_\_\_  
James A. Brown  
President, Board of Commissioners

Attest:

\_\_\_\_\_  
Randy Soriano, Secretary

**ORDINANCE NO. 12-2013-587**

**AN ORDINANCE BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, REPEALING THE BOCA NATIONAL FIRE PREVENTION CODE AND REQUIRING THE ANNUAL INSPECTION OF COMMERCIAL, INDUSTRIAL, INSTITUTIONAL AND MULTI-FAMILY RESIDENTIAL BUILDINGS FOR VIOLATIONS OF THE FIRE, SAFETY, AND HEALTH CODE REQUIREMENTS OF CHAPTER 7 OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE.**

**WHEREAS**, the Township of Salisbury wishes to reduce conditions which would pose a threat to life, property and the environment in commercial, industrial, institutional and multi-family residential buildings of three or more units; and

**WHEREAS**, the Salisbury Township Police and Fire Departments have recommended a fire prevention, protection and safety program that requires the annual inspection of commercial, industrial, institutional and multi-family residential buildings at regulated time intervals and the enforcement of violations of the Fire Prevention Code; and

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, after a public hearing held by the Board of Commissioners and after public notice given according to law, that the Township of Salisbury shall adopt Chapter 7 of the 2012 edition of the International Property Maintenance Code, as amended, and shall establish a Fire Prevention and Life Safety Program which shall be administered by the Township Police Department as follows:

**ARTICLE I.**

Chapter 5, Part 4 of the Salisbury Township Code of Ordinances entitled “BOCA National Fire Prevention Code” is hereby repealed and shall be replaced by Chapter 7 of the 2012 International Property Maintenance Code and fire protection systems and devices within buildings and structures subject to this Ordinance shall be maintained, tested and inspected in accordance with NFPA standards.

**ARTICLE II.**

Chapter 5, Part 4 of the Salisbury Township Code of Ordinances, shall be amended to read as follows:

**CHAPTER 5  
FIRE PREVENTION**

**PART 4  
FIRE PREVENTION AND LIFE SAFETY PROGRAM**

**§401. TITLE.**

This Ordinance may be cited and shall be known as the” Salisbury Township Fire Prevention and Life Safety Program”, hereinafter referred to as the “Fire Prevention Program”.

**§402. PURPOSE; APPLICABILITY.**

The Fire Prevention Program is designed to reduce conditions which would pose a threat to life, property and the environment through an annual inspection and enforcement program.

**§403. DESIGNATED OFFICIAL; INSPECTIONS; AUTHORIZED.**

**A.** The Board of Commissioners designates the Fire Safety Officer as the official who shall annually inspect all commercial, industrial, institutional and multi-family residential facilities / buildings according to an established schedule. The designated official may, upon reasonable belief or suspicion of hazard, inspect such facility as necessary to ensure compliance with applicable codes. The designated officer shall be a sworn, non-civil service employee under the Salisbury Township Police Department, and obtain powers of enforcement through the Lehigh County Criminal Justice System.

**B.** Inspections shall be based on the fire, safety, and health code requirements within the 2012 edition of the Chapter 7, International Property Maintenance Code, as amended. The person(s) designated under this Ordinance may, during hours of operation or by agreement of building owner/agent, enter any public or private building for the purpose of inspection under the Fire Prevention Program.

**C.** The Fire Safety Officer(s) shall provide the owner/agent with a written list of code violations, if any, and a date by which all violations must be corrected. In cases where an owner/agent does not agree with a violation(s) or the required corrective measures ordered by the Fire Safety Officer and believes they do meet the intent of the Code by other means, the owner/agent may file an Appeal with the Building Code Board of Appeals.

**D.** Failure to allow access for the Fire Safety Officers to perform the scheduled inspection(s) may result in violation of this Ordinance. The Fire Safety Officer may obtain an administrative search warrant to enter any property or structure when an owner/agent denies access.

**§404. INSPECTION FEES.**

The fees for the Fire Prevention Program shall be established by the Board of Commissioners and shall be set forth in the Salisbury Township Schedule of Fees. Fees may be amended by Resolution.

A. The inspection fee shall cover the initial annual inspection and one re-inspection for each inspection cycle.

B. Any additional re-inspections shall be subject to an additional fee until code compliance is achieved.

C. All fees shall be collected prior to the any Fire Prevention Program inspection. Failure to submit payment by the specified date will prevent the inspection and shall constitute a violation of this Ordinance.

**§405. INSPECTION CERTIFICATE REQUIRED.**

Upon approval by the designated official, the business or property owner will be issued a certificate of compliance.

A. The certificate of compliance shall indicate the following:

1. Owner / occupant name and address
2. Emergency contact information
3. Applicable codes of compliance
4. Date of inspection
5. Time for which the certificate is valid
6. Any other information as the designated official deems necessary

B. The certificate shall be posted in a conspicuous place, as to be visible to any employee, customer, or Township official entering the facility.

**§406. KEEPING OF RECORDS.**

All official records of inspections and certificates of compliance shall be kept by the Township Building Code Official in the offices of the Township of Salisbury. Copies shall also be retained by the Police Department Fire Prevention Program Division.

**§407. IMMEDIATE FIRE OR OTHER SAFETY HAZARD.**

If upon inspection it is the opinion of the designated official that an immediate fire hazard or condition dangerous to human life or property exists, the official is hereby authorized to order an immediate evacuation of the premises and to secure the same until such hazard or condition has been corrected.

**§408. RESPONSIBILITY OF OWNER / OCCUPANT.**

Scheduling of the Fire Prevention Program inspections shall be made annually by the Fire Safety Officer. It is the responsibility of the owner/occupant to maintain all systems and premises in accordance with applicable codes. If violations occur, then owner, agent or occupant is responsible to correct such violation as to be in compliance with said codes.

**§409. FAILURE TO COMPLY.**

The failure or neglect of any person designated by this Ordinance to comply with any order or directive issued by the designated official under this Ordinance, within the specified period of time and pursuant to the provisions of this Ordinance or applicable codes, shall be deemed to be in violation of this Ordinance.

**§410. VIOLATIONS AND PENALTIES.**

**A.** Any person, partnership, corporation, trust or other entity who or which in any way violates any of the provisions of this Ordinance or the Code or who or which refuses to obey any lawful order issued thereunder shall be liable, upon conviction in a summary jurisdiction, to pay a fine or penalty to the Township of Salisbury and for the use of said Township in an amount not less than \$100.00 nor more than \$1,000.00 or be sentenced to imprisonment in the county prison for a period not exceeding 30 days, as provided by law.

**B. Prosecution of Violations:** If the notice of violation is not complied with promptly, the Fire Safety Officer is authorized to institute the appropriate legal proceedings at law or in equity to restrain, correct or abate such violation or to require removal or termination of the unlawful occupancy of the structure in violation of the provisions of this code or of the order or direction made pursuant thereto.

**C.** Each day of violation of this Ordinance or applicable code shall be considered a separate offense, for which the fines and penalties stated herein may be imposed on a daily basis.

**§411. APPEALS.**

Any person, partnership, corporation, trust or other entity aggrieved or affected by any provision of this Ordinance or any code issued thereunder may appeal the same to the Salisbury Township Building Code Board of Appeals.

**§412. SEVERABILITY.**

The provisions of this Ordinance are severable. If any sentence, clause or section of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such decision shall not affect the validity of any of the remaining provisions of this Ordinance. It is hereby declared as a legislative intent that this Ordinance would have been adopted had such unconstitutional, illegal or invalid provision been included herein.

**§413. EFFECTIVE DATE.**

This Ordinance shall take effect Sixty (60) days after the adoption thereof.

**§414. REPEALER.**

All Ordinances or Resolutions or parts of Ordinances or Resolutions, in so far as they are inconsistent herewith, shall be and the same are hereby repealed.

**ARTICLE III.**

The following Sections of Chapter 7 of the International Property Maintenance Code are hereby amended to read as follows:

**INTERNATIONAL PROPERTY MAINTENANCE CODE -  
CHAPTER 7 ADDITIONS, INSERTIONS AND CHANGES.**

**MEANS OF EGRESS – DELETE [F] 702.1 General**

**Replace With:** A safe, continuous and unobstructed path of travel shall be provided from any point in a building or path of travel shall be provided from any point in a building or structure to the public way.

**MEANS OF EGRESS – DELETE [F] 702.2**

**FIRE-RESISTANCE RATINGS – DELETE [F] 702.3 Locked Doors**

**Replace With: Locked Doors** – all means of egress doors shall be readily openable from the side from which egress is to be made without the need for keys, special knowledge or effort.

**FIRE PROTECTION SYSTEMS – DELETE [F] 704.1 General**

**Replace With:** All systems, devices and equipment to detect a fire, actuate an alarm, or suppress or control a fire or any combination thereof shall be maintained in an operable condition at all times. **All inspections shall be conducted in accordance with the latest edition of the following NFPA (National Fire Protection Association) Standards, as amended:**

**ADD:**

- NFPA 10** – Standard for Portable Fire Extinguishers
- NFPA 12** – Standard on Carbon Dioxide (CO<sub>2</sub>) Fire Extinguishing Systems
- NFPA12A** – Standard on Halon 1301 Fire Extinguishing Systems
- NFPA 17** – Standard on Dry Chemical Extinguishing Systems
- NFPA 17A** – Standard on Wet Chemical Extinguishing Systems
- NFPA 25** – Inspection, Testing & Maintenance of Water-Based Fire Protection Systems
- NFPA 30** – Flammable and Combustible Liquids Code
- NFPA 30A** – Code for Motor Fuel Dispensing Facilities and Repair Garages
- NFPA 72** – National Fire Alarm and Signaling Code
- NFPA 80** – Standard for Fire Doors and Other Opening Protectives



**NFPA 96** – Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations

**NFPA 101** – Life Safety Code

**NFPA 705** - Recommended Practice for a Field Flame Test for Textiles and Films

**NFPA 2001** – Standard on Clean Agent Fire Extinguishing Systems

**ARTICLE IV.**

The Police Chief and Township Manager shall develop rules and regulations for the development of the Fire Prevention Program. The Fire Safety Officer shall create an inspection checklist to assure compliance with this Ordinance.

**ORDAINED AND ENACTED** into an Ordinance this 19<sup>th</sup> day of December, 2013 at a duly advertised, noticed, published and lawfully assembled regular public meeting and hearing.

TOWNSHIP OF SALISBURY  
(Lehigh County, Pennsylvania)

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James A. Brown  
President, Board of Commissioners

ATTESTED:

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Randy Soriano, Township Secretary

**RESOLUTION NO. 12-2013-1451**

**BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, PROVIDING FOR A REDUCTION IN THE YEAR 2014 OF THE AMOUNT WHICH MEMBERS OF THE SALISBURY TOWNSHIP POLICE DEPARTMENT ARE REQUIRED TO CONTRIBUTE TO THE SALISBURY TOWNSHIP POLICE PENSION FUND**

**WHEREAS**, the applicable law of the Commonwealth of Pennsylvania permits reductions in the amount which members of police departments in First Class Townships contribute to their police pension funds to amount to less than five percent (5%) of a member's compensation when such contributions are not needed to have the police pension fund remain actuarially sound; and

**WHEREAS**, the Police Pension Consultant employed by the Township of Salisbury prepared the January 1, 2013 Actuarial Report Valuation and the Township has certified its annual Minimum Municipal Obligation for 2014, which includes a total financial requirement to the Police Pension Plan in the amount of \$322,874; and

**WHEREAS**, the Township has determined that the amount of State Aid will be insufficient to pay for the total financial requirement, therefore necessitating the Police to contribute to the Plan an amount equal to two and four one hundredths (2.04%) percent of their annual compensation during the year 2014; and

**WHEREAS**, the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania is desirous of setting the contribution rate for and during the year 2014 to two and four one hundredths percent (2.04%) of a member's compensation.

**NOW, THEREFORE, BE IT RESOLVED** that contributions to the Salisbury Township Police Pension Fund by members of the Salisbury Township Police Department shall be at the rate of two and four one hundredths percent (2.04%) of compensation for and during the year 2014.

**APPROVED AND ADOPTED** this 19<sup>th</sup> day of December, 2013 by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania at a regular public meeting.

Attest:

TOWNSHIP OF SALISBURY  
(Lehigh County, Pennsylvania)

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Randy Soriano, Secretary

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James A. Brown, President  
Board of Commissioners

**RESOLUTION NO. 12-2013-1450**

**BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, PROVIDING FOR THE RETROACTIVE ELIMINATION OF THE AMOUNT WHICH SALISBURY TOWNSHIP NON-UNIFORMED EMPLOYEES ARE REQUIRED TO CONTRIBUTE TO THE PENNSYLVANIA MUNICIPAL NON-UNIFORMED PENSION PLAN**

**WHEREAS**, pursuant to Article IV, Section 401, the Act of February 1, 1974 (P.L.34, No.15), as amended, also known as the Pennsylvania Municipal Retirement Law, on or about May 11, 2006, the Township of Salisbury entered into an agreement with the Board of the Pennsylvania Municipal Retirement System to upgrade its Pension Plan benefits; and

**WHEREAS**, Section 9 of the aforementioned Agreement stipulates that the Township may elect, by Resolution, to lower or waive the required contribution rate if sufficient funds exists; and

**WHEREAS**, through a collective bargaining process, the Township of Salisbury agreed to fund the Township's Non-Uniformed Pension Plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania and it is hereby resolved by same that the required contributions to the Salisbury Township Non-Uniformed Pension Plan made by all of the Township employees eligible for participation in the Township's Non-Uniformed Pension Plan shall be waived for and during the year 2014.

**APPROVED AND ADOPTED** this 19<sup>th</sup> day of December, 2013 at a regular public meeting.

TOWNSHIP OF SALISBURY  
(Lehigh County, Pennsylvania)

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President, Board of Commissioners

ATTEST:

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Secretary

**RESOLUTION NO. 12-2013-1449**

**BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, PROVIDING FOR THE RETROACTIVE ELIMINATION OF THE AMOUNT WHICH SALISBURY TOWNSHIP NON-UNIFORMED EMPLOYEES ARE REQUIRED TO CONTRIBUTE TO THE PENNSYLVANIA MUNICIPAL NON-UNIFORMED PENSION PLAN**

**WHEREAS**, pursuant to Article IV, Section 401, the Act of February 1, 1974 (P.L.34, No.15), as amended, also known as the Pennsylvania Municipal Retirement Law, on or about May 11, 2006, the Township of Salisbury entered into an agreement with the Board of the Pennsylvania Municipal Retirement System to upgrade its Pension Plan benefits; and

**WHEREAS**, Section 9 of the aforementioned Agreement stipulates that the Township may elect, by Resolution, to lower or waive the required contribution rate if sufficient funds exists; and

**WHEREAS**, through a collective bargaining process, the Township of Salisbury agreed to fund the Township's Non-Uniformed Pension Plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania and it is hereby resolved by same that the required contributions to the Salisbury Township Non-Uniformed Pension Plan made by all of the Township employees eligible for participation in the Township's Non-Uniformed Pension Plan, shall be retroactively eliminated for and during the years 2011 through 2013.

**APPROVED AND ADOPTED** this 19<sup>th</sup> day of December, 2013 at a regular public meeting.

TOWNSHIP OF SALISBURY  
(Lehigh County, Pennsylvania)

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President, Board of Commissioners

ATTEST:

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Secretary

**RESOLUTION NO. 12-2013-1448**

**BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, AUTHORIZING THE SALISBURY TOWNSHIP TAX COLLECTOR TO PROCESS INTERIM BILLINGS AND REFUNDS AND TO SET REFUND AND INTERIM BILLING THRESHOLDS.**

WHEREAS, the Salisbury Township Tax Collector is authorized by regulations set forth in the First Class Township Code to collect various municipal taxes and fees; and

WHEREAS, the Board of Commissioners desires to be consistent and uniform with the County of Lehigh and the Salisbury Township School District with respect to interim billings and billing thresholds.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, to authorize the Salisbury Township Tax Collector to abide by the following guidelines:

1. To perform interim/exception tax billings at the beginning of March, June and September of each calendar year.
2. To process interim billings above the threshold of \$10.00.
3. To only process refund payments exceeding \$10.00.

APPROVED AND ADOPTED this 19<sup>th</sup> day of December, 2013 at a regular public meeting in the Township of Salisbury, Lehigh County, Pennsylvania.

**ATTESTED:**

**TOWNSHIP OF SALISBURY  
(LEHIGH COUNTY, PENNSYLVANIA)**

\_\_\_\_\_  
Randy Soriano, Secretary

By: \_\_\_\_\_  
James A. Brown, President  
Board of Commissioners

**SALISBURY TOWNSHIP**  
Lehigh County, Pennsylvania  
**Board of Commissioners Workshop Meeting**  
**December 19, 2013**  
**7:30 p.m.**  
(approximate time)

**Topics of discussion:**

1. Reorganization Meeting (1/6/14)
2. Discussion on appointments to Boards and Commissions.