

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—September 26, 2013
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

4. Financial Report – Aug. 2013 and Bills Payable – Period 9/7/2013 – 9/20/2013

5. Approval of the Minutes –September 12, 2013

6. New Business

A. ORDINANCES

None

B. RESOLUTIONS

None

C. MOTIONS

1. Motion to certify the Pension Plans Minimum Municipal Obligation – 2014
2. Motion to set the 2013 Halloween Trick-or-Treat Date - October 25, 2013 between 6 PM - 8 PM
3. Motion to authorize the transfer of \$4,800 from Line Item 01-406.171 to Line Item 01-409.373 Building Facilities Maintenance for installation of heaters in the Public Works Locker Rooms
4. Motion to accept the withdrawal of the Preliminary/Final Plan for the St. Luke's Hospital Proposed Access Road

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

**Workshop to follow regular meeting*

**Executive Session*



Township of Salisbury

Cathy Bonaskiewich
Asst. Township Manager/Finance Director
2900 South Pike Avenue
Allentown, PA 18103
P: 610-797-4000 F: 610-797-5516

MEMORANDUM

TO: Board of Commissioners
FROM: Cathy Bonaskiewich, Asst. Twp Manager/Finance Director
DATE: September 19, 2013
RE: August 2013 Financial Report

Following you will find the Township Financial Report for the month-ending August 31st. Below are explanations on just a few of the line items:

#01-301.100 The rate of Real Estate Tax collection remains consistent from prior years. The additional revenues are a result of the increased 2013 millage.

#01-310.100 Again, the 2013 Realty Transfer Tax amount includes collections for the months of January through August 2013, while 2012 amounts reflect January through July collections only. Including the additional month of August 2012, collections had totaled \$215,514; therefore, we're slightly ahead of that pace this year by about \$18,500. When comparing actual year-to-date collections to budget at 73.15%, we're slightly ahead of where we expect with only 67% of the year elapsed. If collections continue at this rate, we could expect to end the year exceeding budget expectations.

#01-310.200 & #01-310.400 The ever-fluctuating Earned Income Tax & Local Services Tax collections show both EIT & LST collections up slightly from this same point in time last year. There are no absolute means by which to ascertain or predict month-to-month collection amounts.

#01-321.800 Current Cable Franchise Fee collections for both years include the prior-year 4th Quarter and current-year 1st & 2nd Quarter payments from both cable companies for an equal comparison.

#01-341.100 With the ever-increasing amount of utility account delinquencies and other amounts due the Township, we can anticipate associated lien interest income to increase, as is evident when comparing 2012 charges to 2013 charges.

#01-342.200 The Magistrate Office Rent amount should be identical to the 2012 year-to-date amount collected, since we kept the monthly lease fee the same in the current lease agreement.

#01-351.025 We continue to be delayed in receiving commitment from the Department of Justice regarding the availability of funds through a Bulletproof Vest Partnership Grant program. Chief continues to follow up.

#01-354.120 The 2013 budget amount of \$6,800 represents the difference between the 2012 Award/Budget amount of \$15,000 less the actual 2012 reimbursement received of \$8,200. All monies awarded under the grant have now been received and the 2012 grant is finalized. However, as you know, the Township has been awarded \$49,851 under the 2013 Gaming Grant program to offset costs incurred by the Township for a new vehicle, speed display sign, and overtime over the coming year.

#01-360.250 The School District is billed at year-end for all fees associated with the School Resource Officer (SRO).

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#01-362.410 thru #01-362.430 Permit revenues continue to exceed budget due to the fact that fees were increased by Township Ordinance late last year (without making a similar accommodation to budgeted amounts). We continue to review and monitor the fee structure for suitability.

#01-367.200 As of press time, we're happy to report that we've just about sold out the fall bus trip planned for 'Cinderella on Broadway'. Only two tickets remain to be sold!

#01-392.030 The Transfer from the Fire Fund consists of the proceeds from the sale of their 1989 Pumper Truck. This helps to offset the General Fund contribution of \$60,315 toward the purchase of their new 2013 Pumper Truck.

#01-403.452 The EIT collection fee includes amounts paid to Berkheimer Associates and is equivalent to 1.55% of the current EIT collections.

#01-403.453 The LST collection fee includes amounts paid to Berkheimer Associates and is equivalent to 2.25% of all LST collections.

#01-409.260 This line item includes the unplanned (and unbudgeted) purchase of a ladder for the Public Works' garage facility, as recommended by the Workplace Safety Committee.

#01-409.373 This line item includes any and all monies expended for the repair and maintenance of all Municipal Complex buildings as well as Franko Farm. This year, we expended monies for boiler repairs at the Admin Building, a preventive maintenance contract on Police Dept. boilers, wash & slop sink upgrades in the Public Works' Building, water-sealing of the exterior entryway of the Admin Building, and the installation of an ultraviolet water purification system at Franko Farm, to name a few of the more costly – and mostly unexpected – expenditures. We'll look to do a budget amendment as necessary.

#01-409.600 To date, this Capital Construction line item includes solely the engineering fees associated with the security upgrade/construction currently being done at the Admin Building. We can expect to add Weiss Construction costs, as well as recent roof repairs done by Kunsman Roofing. We'll look to do a budget amendment as necessary.

#01-431.303 General Fund Composting Costs include all those expenses associated with the handling and processing of non-grass materials by Upper Saucon Township at their (composting) site and by Middle Smithfield Materials at their (prior 'County') site. Additionally, this line item also includes the yearly lease payment made to Jerusalem Western Salisbury Church via agreement. See Refuse & Recycling Fund line item #10-427.303 (Grass Collection Services) for associated grass handling costs.

#01-439.600 To date, this line item continues to include only the 2013 engineering costs related to the Flexer Avenue road reconstruction project. Although no monies are budgeted in 2013, we will soon be making final payment to the contractor and closing out the project. We'll look to do a budget amendment as necessary.

#01-446.605 This year-to-date amount includes Keystone Consulting Engineer costs for the planning of and preparation for the upcoming Maumee Avenue stormwater project slated for this year.

#01-474.370 This line item includes real estate taxes the Township pays on the taxable portion of property at Franko Farm upon which the cell tower stands. Verizon is billed and reimburses the Township for the County and School taxes expended on this property.

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#01-492.030/#03-392.010 The Transfer to Fire/from General Fund line items both include \$60,315 for the General Fund contribution toward the balance of the cost of the new 2013 Pumper Truck, plus the portion of the 'usual' operating transfer equal to the amount of debt service paid for the year, or \$43,160. We will transfer the balance of the 'usual' operating transfer at year's end when the actual cost of utilities for ESFD (see line item #03-411.320) has been determined. I expect that amount to be very close to the \$15,000 budgeted.

#10-427.303 Refuse & Recycling Fund Grass Collection Services include all those costs associated with the handling, processing and disposal of grass by both Waste Management and Middle Smithfield Materials. See General Fund line item #01-431.303 (Composting Costs) for all non-grass material handling costs.

After you've had the opportunity to review the report as well as my memo, feel free to contact me with any questions or concerns.

copy: Randy Soriano, Twp Manager

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
General Fund							
Property Taxes							
01-301.100	Real Estate Tax - Current	1,490,000	1,438,036	96.51%	1,350,000	1,301,318	96.39%
01-301.400	Real Estate Tax - Claims	18,000	13,463	74.79%	18,000	14,519	80.66%
01-301.600	Real Estate Tax - Interim	2,000	330	16.50%	1,000	950	94.96%
Total Property Taxes:		1,510,000	1,451,829	96.15%	1,369,000	1,316,787	96.19%
Local Enabling Taxes							
01-310.100	Realty Transfer Tax	320,000	234,067	73.15%	320,000	189,154	59.11%
01-310.200	Earned Income Tax	1,900,000	1,507,511	79.34%	1,800,000	1,390,867	77.27%
01-310.400	Local Services Tax	440,000	341,996	77.73%	430,000	334,873	77.88%
Total Local Enabling Taxes:		2,660,000	2,083,574	78.33%	2,550,000	1,914,894	75.09%
Business Licenses & Permits							
01-321.600	Sign Permits	500	1,042	208.40%	.00	582	.00
01-321.800	Cable Franchise Fees	205,000	160,113	78.10%	205,000	156,626	76.40%
Total Business Licenses & Permits:		205,500	161,155	78.42%	205,000	157,208	76.69%
Non-Business Licenses & Permit							
01-322.810	Pole Permits	.00	.00	.00	.00	25	.00
01-322.820	Street-Opening Permits	1,700	1,345	79.12%	1,700	1,025	60.29%
01-322.830	Curbing Permits	100	.00	.00	100	.00	.00
01-322.840	Moving Permits	200	150	75.00%	200	148	74.00%
01-322.850	Solicitation Permit	100	.00	.00	.00	50	.00
Total Non-Business Licenses & Permit:		2,100	1,495	71.19%	2,000	1,248	62.40%
Fines							
01-331.110	Vehicle Code Violations	30,000	24,739	82.46%	31,000	19,814	63.92%
01-331.120	Violation of Ordinances	25,000	16,437	65.75%	25,000	19,969	79.87%
01-331.130	State Police Fines	12,000	4,552	37.93%	14,000	6,076	43.40%
Total Fines:		67,000	45,728	68.25%	70,000	45,858	65.51%
Interest							
01-341.000	Interest Income	3,000	925	30.84%	7,000	1,748	24.98%
01-341.100	Lien Interest Income	7,000	7,303	104.33%	2,000	6,262	313.09%
Total Interest:		10,000	8,228	82.28%	9,000	8,010	89.00%
Rents & Royalties							
01-342.100	Verizon Lease Payments	25,800	19,215	74.48%	24,800	19,175	77.32%
01-342.200	Magistrate Office Rent	28,600	19,039	66.57%	28,600	19,039	66.57%
Total Rents & Royalties:		54,400	38,254	70.32%	53,400	38,214	71.56%
Federal Grants							
01-351.025	Bulletproof Vest Grant	2,500	.00	.00	2,500	.00	.00
01-351.120	FEMA Grant Monies	.00	.00	.00	.00	41,692	.00
Total Federal Grants:		2,500	.00	.00	2,500	41,692	17

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
State Grants							
01-354.020	Safe Streets Grant	.00	.00	.00	.00	.00	.00
01-354.025	Seatbelt Program Grant	3,000	.00	.00	3,000	2,403	80.11%
01-354.030	SO/Aggressive Driver Grant	1,500	1,690	112.65%	1,500	3,350	223.32%
01-354.040	Recycling Grant	48,000	.00	.00	48,000	.00	.00
01-354.050	Keystone Grant	.00	.00	.00	.00	.00	.00
01-354.100	Main Street Initiatives Grant	.00	.00	.00	.00	.00	.00
01-354.110	CDBG: Storm Sewer Improv Proj	.00	.00	.00	.00	.00	.00
01-354.120	Gaming Grant: Casino Corr Traf	6,800	6,814	100.20%	15,000	.00	.00
01-354.130	Regional Init Grant: SALDO Upd	.00	.00	.00	4,900	.00	.00
01-354.140	DCNR Grant(s)	2,200	2,240	101.82%	22,400	11,200	50.00%
Total State Grants:		61,500	10,743	17.47%	94,800	16,953	17.88%
State-Shared Revenue							
01-355.010	Public Utility Tax	5,800	.00	.00	5,800	.00	.00
01-355.040	Beverage Licenses	1,800	3,000	166.67%	1,800	1,800	100.00%
01-355.050	Foreign Casualty Insurance Tax	227,500	.00	.00	220,000	.00	.00
01-355.070	Foreign Fire Insurance Tax	100,000	.00	.00	150,000	.00	.00
Total State-Shared Revenue:		335,100	3,000	0.90%	377,600	1,800	0.48%
In Lieu Of Taxes							
01-359.100	Payments in Lieu of Taxes	28,200	28,235	100.12%	25,800	28,235	109.44%
Total In Lieu Of Taxes:		28,200	28,235	100.12%	25,800	28,235	109.44%
Service Fees							
01-360.100	Fees for Svcs--DPW	.00	.00	.00	.00	.00	.00
01-360.200	Fees for Svcs--Police Security	6,000	4,949	82.48%	6,000	3,448	57.47%
01-360.250	Fees for Svcs--Police SRO	36,700	.00	.00	36,700	.00	.00
01-360.300	Fees for Svcs--Finance	2,000	1,926	96.31%	5,000	739	14.78%
Total Service Fees:		44,700	6,875	15.38%	47,700	4,187	8.78%
Review Fees							
01-361.310	Planning & SALDO Fees	4,000	600	15.00%	3,000	3,390	113.00%
01-361.330	Zoning Appeals & Fees	7,000	8,639	123.41%	8,000	6,648	83.09%
01-361.340	Building Code Appeal	1,000	.00	.00	500	.00	.00
01-361.350	Legal Review Fees	12,000	7,184	59.87%	12,000	1,639	13.66%
01-361.360	Engineering Review Fees	70,000	33,633	48.05%	90,000	12,796	14.22%
01-361.500	Sale - Maps/Copies/Publication	500	118	23.52%	500	162	32.39%
Total Review Fees:		94,500	50,174	53.09%	114,000	24,634	21.61%
Public Safety Fees							
01-362.130	Security Alarm Monitoring	2,100	1,050	50.00%	2,100	1,450	69.05%
01-362.410	Building Permits	42,000	98,721	235.05%	42,000	36,388	86.64%
01-362.415	Mechanical Permits	8,000	31,070	388.38%	7,500	9,195	122.60%
01-362.420	Electrical Permits	5,000	34,305	686.10%	4,500	6,867	152.60%
01-362.430	Plumbing Permits	8,000	24,542	306.78%	6,500	8,407	129.34%
01-362.440	On-Site Sewage Permits	4,000	1,740	43.50%	4,000	2,390	59.75%
01-362.450	Re-Inspection Fee	3,000	1,155	38.50%	3,000	1,160	38.67%
01-362.460	PA State Fee - Permits	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
Total Public Safety Fees:		72,100	192,583	267.11%	69,600	65,857	94.62%
Snow Removal							
01-363.510	PennDOT/Snow Removal	1,700	.00	.00	1,700	.00	.00
Total Snow Removal:		1,700	.00	.00	1,700	.00	.00
Sanitation Fees							
01-364.300	Solid Waste Collection	.00	.00	.00	.00	.00	.00
01-364.400	Freon Decal Sales	.00	20-	.00	.00	.00	.00
01-364.500	Recycling Container Sales	.00	.00	.00	.00	.00	.00
01-364.600	Recycling Proceeds	.00	.00	.00	.00	.00	.00
01-364.700	PA Refuse Surcharge	.00	.00	.00	.00	.00	.00
01-364.900	Scrap Metal Recycling	1,000	1,068	106.83%	.00	1,187	.00
Total Sanitation Fees:		1,000	1,048	104.83%	.00	1,187	.00
Membership Fees							
01-365.600	Ambulance Subscriptions	32,000	8,947	27.96%	32,000	8,040	25.13%
Total Membership Fees:		32,000	8,947	27.96%	32,000	8,040	25.13%
Recreational User Fees							
01-367.200	Fundraising Proceeds	10,000	3,082	30.82%	.00	7,280	.00
01-367.500	Pavilion Reservation Fee	2,500	3,080	123.20%	3,000	2,300	76.67%
Total Recreational User Fees:		12,500	6,162	49.30%	3,000	9,580	319.33%
Miscellaneous							
01-380.000	Miscellaneous Revenue	500	405	81.01%	500	1,023	204.66%
01-380.001	Misc Utility Revenue	7,000	9,991	142.73%	7,000	3,784	54.06%
01-380.100	Forfeited/Returned Deposits	.00	650	.00	.00	150	.00
Total Miscellaneous:		7,500	11,046	147.29%	7,500	4,957	66.10%
Contributions							
01-387.000	Contributions	89,800	89,769	99.97%	.00	89,765	.00
01-387.215	Contributions--K-9 Program	.00	50	.00	.00	550	.00
Total Contributions:		89,800	89,819	100.02%	.00	90,315	.00
Asset Disposal							
01-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
01-391.200	Loss of Fixed Assets	.00	.00	.00	.00	.00	.00
Total Asset Disposal:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
01-392.030	Transfer From Fire Fund	10,000	32,550	325.50%	10,000	.00	.00
01-392.060	Transfer From Water Fund	206,300	.00	.00	199,200	.00	.00
01-392.080	Transfer From Sewer Fund	206,300	.00	.00	199,200	.00	.00
01-392.100	Tr fr Refuse & Recycling Fund	125,000	.00	.00	182,200	.00	.00
01-392.910	Transfer From Developers Fund	.00	81	.00	.00	110	.00

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
Total Interfund Transfers:		547,600	32,631	5.96%	590,600	110	.00
Prior Year Proceeds							
01-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
01-393.121	Bond Proceeds	.00	.00	.00	.00	.00	.00
Total Prior Year Proceeds:		.00	.00	.00	.00	.00	.00
Prior Year Exp							
01-395.000	Refund of Prior Year Expenses	.00	500	.00	.00	410	.00
01-395.100	Refund of Unused Premiums	100,000	155,294	155.29%	100,000	119,992	119.99%
Total Prior Year Exp:		100,000	155,794	155.79%	100,000	120,402	120.40%
Prior Year Reserves							
01-396.000	Prior Year Reserves	13,000	.00	.00	.00	.00	.00
Total Prior Year Reserves:		13,000	.00	.00	.00	.00	.00
Legislative							
01-400.113	Commissioners	13,000	9,000	69.23%	13,000	8,500	65.38%
01-400.200	Volunteer & Public Events	2,000	1,415	70.74%	3,000	923	30.78%
01-400.240	Supplies	500	60	12.00%	500	134	26.86%
01-400.420	Dues/Subscriptions/Memberships	2,700	2,854	105.71%	2,500	2,748	109.93%
01-400.460	Conferences & Training	500	.00	.00	500	.00	.00
Total Legislative:		18,700	13,329	71.28%	19,500	12,306	63.11%
Executive							
01-401.121	Manager	95,600	63,932	66.87%	93,200	59,146	63.46%
01-401.139	Caretaker	18,000	11,363	63.13%	18,100	11,347	62.69%
01-401.141	Clerical--Full Time	89,600	60,500	67.52%	83,700	54,125	64.67%
01-401.149	Clerical--Part Time	22,800	19,264	84.49%	18,900	14,011	74.13%
01-401.212	Newsletter	1,500	.00	.00	1,500	.00	.00
01-401.231	Vehicle Fuel	4,000	2,779	69.47%	6,000	2,400	40.00%
01-401.240	Office Supplies	3,200	1,599	49.97%	3,200	2,461	76.90%
01-401.251	Vehicle Maintenance	2,200	150	6.82%	750	196	26.13%
01-401.260	Minor Equipment & Small Tools	1,000	238	23.80%	1,250	478	38.28%
01-401.312	Consulting Services	3,000	2,000	66.67%	11,000	2,200	20.00%
01-401.315	General Services	4,000	3,011	75.27%	4,000	5,029	125.74%
01-401.320	Telephone	11,200	9,312	83.14%	11,200	7,687	68.63%
01-401.325	Postage	4,400	4,274	97.15%	4,200	3,272	77.90%
01-401.341	Advertising	3,000	773	25.76%	1,900	2,033	106.99%
01-401.342	Printing	2,500	489	19.55%	2,500	1,030	41.20%
01-401.343	Right-to-Know Request Fees	100	58	58.11%	100	29	29.34%
01-401.375	Equip Maint & Lease Agreements	11,000	8,917	81.07%	11,000	8,244	74.94%
01-401.420	Dues/Subscriptions/Memberships	2,000	1,886	94.28%	2,000	1,896	94.80%
01-401.421	Training	1,000	607	60.71%	750	675	90.00%
01-401.460	Conferences	1	.00	.00	1	.00	.00
01-401.700	Capital Equipment	.00	.00	.00	.00	.00	.00
Total Executive:		280,101	191,151	68.24%	275,251	176,258	64.04%
Finance							
01-402.122	Asst Twp Mgr/Finance Director	82,500	55,218	66.93%	80,500	51,085	63.46%

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
01-402.123	Accounting Supervisor	63,200	42,281	66.90%	60,900	38,645	63.46%
01-402.240	Supplies	500	648	129.52%	500	397	79.37%
01-402.260	Minor Equipment & Small Tools	500	269	53.81%	500	.00	.00
01-402.311	Auditing & Accounting Services	9,600	9,600	100.00%	9,600	9,600	100.00%
01-402.320	Telephone	700	515	73.54%	700	489	69.92%
01-402.420	Dues/Subscriptions/Memberships	800	618	77.25%	800	489	61.06%
01-402.421	Training	600	165	27.42%	600	.00	.00
01-402.460	Conferences	1	.00	.00	1	.00	.00
Total Finance:		158,401	109,313	69.01%	154,101	100,704	65.35%
Tax Collection							
01-403.114	Treasurer	10,000	6,923	69.23%	10,000	6,539	65.39%
01-403.240	Supplies	300	346	115.18%	500	179	35.81%
01-403.260	Minor Equipment & Small Tools	1	254	25,398.00	1	.00	.00
01-403.325	Postage	2,600	3,508	134.92%	2,600	2,681	103.10%
01-403.353	Tax Collector's Bond	500	456	91.10%	500	456	91.10%
01-403.420	Dues/Subscriptions/Memberships	100	80	80.00%	100	70	70.00%
01-403.452	EIT Collection Fee	31,000	22,811	73.58%	32,700	20,362	62.27%
01-403.453	LST Collection Fee	9,900	5,631	56.88%	9,700	7,535	77.68%
01-403.454	Real Estate Tax Collections	3,600	2,911	80.87%	5,600	2,813	50.24%
Total Tax Collection:		58,001	42,920	74.00%	61,701	40,633	65.85%
Legal							
01-404.310	Township Solicitor	60,000	32,990	54.98%	60,000	43,758	72.93%
01-404.314	Special Legal & Consulting Svc	5,000	602	12.04%	5,000	889	17.77%
01-404.318	Reimbursable Legal Services	12,000	7,059	58.82%	12,000	1,397	11.64%
01-404.410	Judgements & Settlements	.00	.00	.00	.00	.00	.00
Total Legal:		77,000	40,651	52.79%	77,000	46,043	59.80%
Personnel Admin							
01-406.171	HRA & Retirement Incentive Pmt	20,700	5,551	26.82%	24,100	6,480	26.89%
01-406.240	Supplies & Minor Equipment	1,000	611	61.12%	100	902	902.37%
01-406.314	Special Legal & Consult'g Svcs	10,000	3,980	39.80%	10,000	8,363	83.63%
01-406.315	General Services	22,000	1,820	8.27%	2,000	2,344	117.20%
01-406.341	Advertising	700	1,256	179.44%	700	23	3.35%
Total Personnel Admin:		54,400	13,218	24.30%	36,900	18,113	49.09%
Data Processing							
01-407.261	Computer Equipment	20,000	9,788	48.94%	15,000	8,255	55.03%
01-407.319	Computer Programming & Maint	7,600	12,726	167.45%	7,700	7,507	97.50%
Total Data Processing:		27,600	22,515	81.58%	22,700	15,762	69.44%
Engineering							
01-408.313	Township Engineer	50,000	24,171	48.34%	53,000	16,431	31.00%
01-408.314	Special Engineering Services	1,000	.00	.00	3,000	.00	.00
01-408.318	Reimbursable Engineering Svcs	70,000	31,792	45.42%	90,000	12,796	14.22%
Total Engineering:		121,000	55,963	46.25%	146,000	29,227	20.02%
Buildings & Plant							
01-409.144	Custodian	44,300	29,791	67.25%	42,700	27,251	63.82%

Account Number	Account Title	2013-13	08/13	% of Budget	2012-12	08/12	% of Budget
		Current Year Budget	Current YTD Actual		Prior Year Budget	Prior YTD Actual	
01-409.230	Heating Fuel	40,000	24,058	60.14%	40,000	18,086	45.22%
01-409.232	Generator Fuel	1,000	.00	.00	2,000	519	25.95%
01-409.240	Supplies	3,000	2,491	83.03%	5,000	1,524	30.49%
01-409.260	Minor Equipment & Small Tools	200	2,302	1,151.05%	8,500	.00	.00
01-409.361	Electric	35,000	21,678	61.94%	35,000	22,639	64.68%
01-409.366	Water	600	436	72.59%	800	352	43.97%
01-409.373	Facilities Maintenance	20,000	25,368	126.84%	20,000	13,058	65.29%
01-409.600	Capital Construction	30,000	14,115	47.05%	16,700	.00	.00
01-409.699	Capital Reserve	.00	.00	.00	.00	.00	.00
Total Buildings & Plant:		174,100	120,239	69.06%	170,700	83,430	48.88%
Police							
01-410.122	Police Chief	83,700	57,397	68.57%	83,700	53,100	63.44%
01-410.131	Sergeants & Detective	296,300	197,980	66.82%	296,300	203,170	68.57%
01-410.132	Police Officers	754,000	496,956	65.91%	678,600	437,109	64.41%
01-410.139	Police Officers - Part Time	32,000	32,332	101.04%	32,000	21,488	67.15%
01-410.141	Clerical--Full Time	89,100	60,802	68.24%	84,100	54,403	64.69%
01-410.148	Crossing Guards	21,000	12,313	58.63%	20,200	9,890	48.96%
01-410.182	Longevity	10,200	10,240	100.39%	8,700	8,640	99.31%
01-410.183	Overtime	70,000	77,585	110.84%	70,000	45,821	65.46%
01-410.184	Reimbursable Overtime	17,000	13,865	81.56%	.00	8,634	.00
01-410.185	Holiday Pay	30,000	21,580	71.93%	28,000	18,320	65.43%
01-410.186	Shift Differential	12,000	1,461	12.18%	12,000	1,195	9.96%
01-410.187	College Credit Compensation	2,500	2,483	99.30%	2,500	2,468	98.70%
01-410.188	Court Time	8,600	6,402	74.44%	5,000	5,622	112.44%
01-410.189	K-9 Care Compensation	3,000	1,500	50.00%	3,000	1,500	50.00%
01-410.191	Uniform Maintenance Allowance	4,100	3,840	93.66%	4,100	3,840	93.66%
01-410.200	Community Programs & Events	3,500	.00	.00	3,500	905	25.86%
01-410.205	Bike Patrol	.00	.00	.00	2,100	.00	.00
01-410.210	QRS Supplies	13,000	5,600	43.08%	9,200	5,906	64.19%
01-410.215	K-9 Program	5,800	3,272	56.41%	7,000	3,537	50.53%
01-410.220	MERT Program	1	204	20,400.00	.00	.00	.00
01-410.231	Vehicle Fuel	50,000	36,123	72.25%	50,000	33,953	67.91%
01-410.238	Uniforms	11,000	6,294	57.22%	10,000	4,072	40.72%
01-410.240	Supplies	4,000	2,046	51.15%	4,000	1,614	40.34%
01-410.241	Firearms Supplies	10,000	4,969	49.69%	8,000	680	8.50%
01-410.242	Animal Control Supplies	500	.00	.00	500	.00	.00
01-410.250	Police Vehicles	61,300	51,664	84.28%	12,500	8,196	65.57%
01-410.251	Vehicle Maintenance	21,000	19,521	92.95%	20,800	26,728	128.50%
01-410.260	Minor Equipment & Small Tools	27,500	14,667	53.33%	23,800	11,804	49.60%
01-410.315	General Services	3,000	2,237	74.57%	3,000	1,392	46.41%
01-410.317	Contracted Svcs--Animal Contrl	11,500	5,750	50.00%	10,500	5,500	52.38%
01-410.320	Telephone	12,700	8,667	68.24%	12,700	7,178	56.52%
01-410.342	Printing	1,500	222	14.82%	1,500	643	42.88%
01-410.375	Equipment Maintenance	1,000	.00	.00	1,000	100	10.00%
01-410.420	Dues/Subscriptions/Memberships	1,000	1,534	153.39%	1,000	473	47.30%
01-410.421	Training	10,000	7,702	77.02%	8,000	7,137	89.22%
01-410.460	Conferences	1,800	360	20.00%	1	.00	.00
01-410.700	Capital Equipment	18,800	.00	.00	1	.00	.00
Total Police:		1,702,401	1,167,565	68.58%	1,517,302	995,016	65.58%
Fire							
01-411.320	ESFD Utilities	.00	.00	.00	17,900	9,122	50.96%
01-411.540	Firemen's Relief Contribution	100,000	.00	.00	150,000	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
Total Fire:		100,000	.00	.00	167,900	9,122	5.43%
Code Enforcement							
01-413.131	Code Enforcement Officer/BCO	57,900	38,718	66.87%	55,800	35,389	63.42%
01-413.306	Commercial Inspection Service	15,000	24,020	160.13%	15,000	10,695	71.30%
01-413.307	Residential Inspection Service	20,000	20,168	100.84%	20,000	12,757	63.79%
01-413.308	Drawing Review	20,000	45,518	227.59%	20,000	6,669	33.35%
01-413.317	C/S--Weed & Code Violations	100	25	25.00%	500	50	10.00%
01-413.320	Telephone	700	515	73.54%	700	514	73.49%
01-413.420	Dues/Subscriptions/Memberships	300	225	75.00%	300	175	58.33%
01-413.421	Training	1,700	373	21.92%	700	.00	.00
01-413.460	Conferences	1	.00	.00	1	.00	.00
Total Code Enforcement:		115,701	129,561	111.98%	113,001	66,250	58.63%
Planning & Zoning							
01-414.113	Zoning Hearing Board	2,000	320	16.00%	2,000	780	39.00%
01-414.122	Planning & Zoning Officer	74,400	49,814	66.95%	71,600	46,085	64.36%
01-414.141	Clerical--Full Time	44,400	29,732	66.96%	42,800	27,175	63.49%
01-414.220	Planning Commission	2,300	1,245	54.13%	2,300	1,380	60.00%
01-414.240	Supplies	1,500	513	34.18%	1,500	626	41.70%
01-414.260	Minor Equipment & Small Tools	500	199	39.80%	500	.00	.00
01-414.310	Planning Solicitor	1,000	3,487	348.70%	1,000	2,224	222.43%
01-414.314	Zoning Solicitor	6,000	3,828	63.81%	6,000	6,994	116.56%
01-414.315	General Services	500	.00	.00	100	.00	.00
01-414.316	Stenographer	2,500	128	5.12%	2,500	835	33.39%
01-414.317	Cont Svcs--Comp Plan Advisor	.00	.00	.00	.00	800	.00
01-414.318	DCED/UCC Fees	1,800	892	49.56%	1,800	856	47.56%
01-414.320	Telephone	700	515	73.54%	700	489	69.92%
01-414.341	Advertising	3,500	257	7.35%	4,000	519	12.98%
01-414.342	Printing	500	98	19.60%	500	.00	.00
01-414.420	Dues/Subscriptions/Memberships	200	102	51.00%	200	102	51.00%
01-414.421	Training	400	241	60.21%	400	125	31.21%
01-414.460	Conferences	1	.00	.00	1	.00	.00
Total Planning & Zoning:		142,201	91,370	64.25%	137,901	88,990	64.53%
Emergency Management							
01-415.139	Emergency Mgmt Coordinator	3,000	2,000	66.67%	3,000	1,533	51.11%
01-415.149	Emergency Mgmt Deputy	1,000	.00	.00	840	.00	.00
01-415.240	Supplies	500	.00	.00	1,500	33	2.22%
01-415.260	Minor Equipment & Small Tools	13,000	9,396	72.28%	2,700	80	2.96%
01-415.320	Telephone	1,800	975	54.15%	1,300	514	39.57%
01-415.421	Training	1,000	.00	.00	1,000	.00	.00
Total Emergency Management:		20,300	12,370	60.94%	10,340	2,161	20.90%
Sanitation							
01-427.147	Recycling Center - Part Time	.00	.00	.00	.00	.00	.00
01-427.300	Refuse Collection Services	.00	.00	.00	.00	.00	.00
01-427.301	PA Refuse Collection Surcharge	.00	.00	.00	.00	.00	.00
01-427.302	Recycling Costs	.00	.00	.00	.00	.00	.00
01-427.303	Grass Collection Fees	.00	.00	.00	.00	.00	.00
01-427.317	Collection Agency Services	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
Total Sanitation:		.00	.00	.00	.00	.00	.00
DPW - Wages							
01-430.122	Public Works Director	84,900	56,847	66.96%	82,900	52,591	63.44%
01-430.130	DPW--Highway Supervisor	72,100	48,251	66.92%	69,500	32,341	46.53%
01-430.141	Clerical--Full Time	42,200	29,430	69.74%	39,000	25,727	65.97%
01-430.143	DPW - Full Time	630,100	393,686	62.48%	613,700	431,456	70.30%
01-430.149	DPW - Part Time	13,500	9,087	67.31%	27,000	11,938	44.21%
01-430.181	Double Time	4,000	186	4.65%	8,000	431	5.39%
01-430.183	Overtime	25,000	10,913	43.65%	25,000	6,758	27.03%
01-430.189	On-Call	9,000	6,172	68.58%	10,000	6,286	62.86%
01-430.192	Work Boot & Clothing Allowance	3,600	447	12.42%	4,000	826	20.64%
01-430.231	Vehicle Fuel	53,000	27,903	52.65%	49,800	33,975	68.22%
01-430.240	Supplies	7,000	3,298	47.12%	4,800	3,133	65.27%
01-430.260	Minor Equipment & Small Tools	1,700	576	33.90%	6,400	951	14.86%
01-430.315	General Services	3,000	132	4.38%	100	9	9.15%
01-430.320	Telephone	800	548	68.44%	800	472	59.01%
01-430.420	Dues/Subscriptions/Memberships	500	365	73.00%	500	345	69.00%
01-430.421	Training	500	110	22.00%	500	100	20.00%
01-430.460	Conferences	1	.00	.00	1	.00	.00
Total DPW - Wages:		950,901	587,950	61.83%	942,001	607,339	64.47%
Composting							
01-431.303	Composting Costs	15,000	6,429	42.86%	8,000	8,831	110.39%
Total Composting:		15,000	6,429	42.86%	8,000	8,831	110.39%
Traffic Control							
01-433.246	Signs & Street Markings	5,000	4,134	82.68%	5,000	2,124	42.48%
01-433.362	Traffic Signals	14,000	4,733	33.80%	14,000	8,215	58.68%
01-433.450	Street Line Painting	5,000	.00	.00	5,000	.00	.00
Total Traffic Control:		24,000	8,866	36.94%	24,000	10,339	43.08%
Storm Sewers							
01-436.370	Repairs & Maint - Storm Sewers	3,000	466	15.53%	2,500	316	12.64%
01-436.600	Capital Construction--Storm Sw	.00	.00	.00	.00	8,561	.00
Total Storm Sewers:		3,000	466	15.53%	2,500	8,877	355.08%
Tools & Machinery							
01-437.251	Vehicle Maintenance	27,500	19,206	69.84%	27,500	9,096	33.08%
01-437.375	Equipment Maintenance	15,000	6,497	43.32%	15,000	6,161	41.07%
Total Tools & Machinery:		42,500	25,703	60.48%	42,500	15,258	35.90%
Streets & Bridges							
01-438.245	Road Materials	120,000	11,945	9.95%	100,000	52,670	52.67%
01-438.450	Road Program	204,000	.00	.00	.00	.00	.00
Total Streets & Bridges:		324,000	11,945	3.69%	100,000	52,670	52.67%
Capital							
01-439.600	Capital Construction	.00	5,042	.00	3,600	29,861	829.47%

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
01-439.601	Dauphin Street Traffic Light	.00	.00	.00	.00	.00	.00
01-439.700	Capital Equipment	45,000	44,980	99.96%	12,500	6,119	48.95%
Total Capital:		45,000	50,022	111.16%	16,100	35,979	223.47%
Storm Water Mgmt							
01-446.370	Storm Water Management	.00	.00	.00	.00	.00	.00
01-446.603	Gilmore Street Drainage	.00	.00	.00	.00	.00	.00
01-446.604	Filbert St Stormwater Project	.00	.00	.00	.00	.00	.00
01-446.605	Maumee Ave Stormwater Project	200,000	34,994	17.50%	.00	.00	.00
01-446.606	Barnsdale Rd Stormswr Project	.00	.00	.00	.00	.00	.00
Total Storm Water Mgmt:		200,000	34,994	17.50%	.00	.00	.00
Recreation Admin							
01-451.240	Supplies	3,500	1,338	38.23%	4,000	701	17.53%
01-451.260	Minor Equipment & Small Tools	3,000	622	20.74%	2,700	2,053	76.05%
01-451.312	Consulting Services	1	5,718	571,800.0	44,800	.00	.00
01-451.315	General Services	500	55	11.00%	100	35	35.00%
01-451.361	Electric	2,500	1,802	72.08%	3,600	1,576	43.77%
01-451.371	Property Maint (Grounds)	13,500	4,630	34.30%	11,800	8,274	70.12%
01-451.373	Facilities Maint (Structures)	7,000	1,340	19.14%	6,000	173	2.88%
01-451.375	Equipment Maintenance	3,000	1,680	55.99%	3,000	1,377	45.89%
01-451.600	Capital Construction-Parks	43,000	4,950	11.51%	.00	.00	.00
01-451.700	Capital Equipment	20,000	20,000	100.00%	.00	.00	.00
Total Recreation Admin:		96,001	42,135	43.89%	76,000	14,189	18.67%
Participant Recreation							
01-452.129	Recreation Director	8,000	5,534	69.17%	7,700	5,037	65.41%
01-452.149	Seasonal Employees	17,000	16,612	97.72%	13,300	16,955	127.48%
01-452.200	Community Events	2,000	627	31.34%	.00	.00	.00
01-452.240	Supplies & Minor Equipment	5,500	5,524	100.44%	5,000	5,124	102.47%
01-452.315	Fundraising Services	10,000	5,175	51.75%	100	10,821	10,821.12
01-452.320	Telephone	700	484	69.13%	.00	.00	.00
Total Participant Recreation:		43,200	33,955	78.60%	26,100	37,936	145.35%
Environmental Advisory							
01-461.240	Supplies	100	.00	.00	100	.00	.00
01-461.317	Contracted Svc--NRI Consultant	.00	.00	.00	.00	.00	.00
01-461.341	Advertising	400	211	52.84%	400	170	42.49%
01-461.342	Printing	1,000	.00	.00	1,000	.00	.00
01-461.420	Dues/Subscriptions/Memberships	.00	850	.00	.00	.00	.00
01-461.421	Training	500	.00	.00	500	.00	.00
Total Environmental Advisory:		2,000	1,061	53.07%	2,000	170	8.50%
Contributions							
01-465.309	Custodial Services	15,000	9,327	62.18%	15,000	13,110	87.40%
01-465.500	Volunteer Fire Co Incentives	30,000	15,000	50.00%	30,000	7,500	25.00%
01-465.540	Contributions	14,300	11,300	79.02%	13,300	11,300	84.96%
Total Contributions:		59,300	35,627	60.08%	58,300	31,910	54.73%

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
Debt Service - Principal							
01-471.350	Principal - Lease Pmt	75,100	67,663	90.10%	54,600	46,056	84.35%
Total Debt Service - Principal:		75,100	67,663	90.10%	54,600	46,056	84.35%
Debt Service - Interest							
01-472.350	Interest - Lease Pmt	4,700	3,538	75.28%	5,300	4,401	83.04%
Total Debt Service - Interest:		4,700	3,538	75.28%	5,300	4,401	83.04%
Other Expenditures							
01-474.430	Real Estate Taxes	100	241	240.92%	100	93	92.85%
Total Other Expenditures:		100	241	240.92%	100	93	92.85%
Miscellaneous							
01-480.000	Miscellaneous Expense	300	216	72.07%	300	130	43.33%
01-480.001	Disability Pay Expense	.00	.00	.00	.00	.00	.00
01-480.005	Financial Service Fees	2,000	61	3.04%	2,000	917	45.86%
01-480.010	Credit Card Service Fees	.00	.00	.00	.00	.00	.00
Total Miscellaneous:		2,300	277	12.05%	2,300	1,047	45.53%
Insurance							
01-486.351	Insurance - Commercial	40,000	42,232	105.58%	40,000	39,913	99.78%
01-486.352	Insurance - Business Auto	40,400	42,723	105.75%	38,500	40,439	105.04%
01-486.353	Insurance - Professional	40,000	40,787	101.97%	37,500	40,036	106.76%
01-486.354	Insurance - Workers Comp	76,800	76,672	99.83%	71,200	84,289	118.38%
Total Insurance:		197,200	202,414	102.64%	187,200	204,676	109.34%
Employee Benefits							
01-487.156	Insurance - Health	803,400	565,215	70.35%	722,400	562,951	77.93%
01-487.158	Insurance - Life & Disability	19,600	14,666	74.83%	20,700	13,526	65.34%
01-487.160	Pension	476,700	.00	.00	476,600	.00	.00
01-487.161	Social Security Tax	140,100	100,547	71.77%	139,800	95,701	68.46%
01-487.162	Unemployment Compensation	1,000	2	0.21%	1,000	1,175	117.54%
Total Employee Benefits:		1,440,800	680,430	47.23%	1,360,500	673,353	49.49%
Department: 490							
01-490.740	Transfer to Capital Reserves	89,800	.00	.00	.00	.00	.00
Total Department: 490:		89,800	.00	.00	.00	.00	.00
Prior Year							
01-491.000	Refunds of Prior Year Revenue	.00	1,100	.00	.00	.00	.00
Total Prior Year:		.00	1,100	.00	.00	.00	.00
Interfund Transfers							
01-492.030	Transfer to Fire Fund	121,200	103,475	85.38%	188,900	.00	.00
01-492.060	Transfer to Water Fund	.00	.00	.00	.00	.00	.00
01-492.080	Transfer to Sewer Fund	.00	.00	.00	.00	.00	.00
01-492.200	Transfer to Debt Service Fund	164,300	32,670	19.88%	171,400	31,970	18.65%
01-492.910	Transfer to SubDiv Escrow Fund	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
	Total Interfund Transfers:	285,500	136,145	47.69%	360,300	31,970	8.87%
	General Fund Revenue Total:	5,952,700	4,387,321	73.70%	5,725,200	3,900,169	68.12%
	General Fund Expenditure Total:	6,950,308	3,941,127	56.70%	6,178,098	3,469,110	56.15%
	Net Total General Fund:	997,608-	446,194	-44.73%	452,898-	431,060	-95.18%

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
Fire Fund							
Property Taxes							
03-301.100	Real Estate Tax - Current	260,000	260,503	100.19%	230,000	231,628	100.71%
03-301.400	Real Estate Tax - Claims	1,500	1,848	123.21%	1,400	1,250	89.29%
03-301.600	Real Estate Tax - Interim	300	60	19.93%	100	167	167.16%
Total Property Taxes:		261,800	262,411	100.23%	231,500	233,045	100.67%
Interest							
03-341.000	Interest Income	50	31	61.40%	100	4	4.43%
Total Interest:		50	31	61.40%	100	4	4.43%
Miscellaneous							
03-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
Total Miscellaneous:		.00	.00	.00	.00	.00	.00
Contributions							
03-387.000	Contributions	9,000	9,000	100.00%	9,000	9,000	100.00%
Total Contributions:		9,000	9,000	100.00%	9,000	9,000	100.00%
Asset Disposal							
03-391.100	Sale of Fixed Assets	10,000	32,550	325.50%	10,000	.00	.00
Total Asset Disposal:		10,000	32,550	325.50%	10,000	.00	.00
Interfund Transfers							
03-392.010	Transfer from General Fund	61,400	103,475	168.53%	188,900	.00	.00
Total Interfund Transfers:		61,400	103,475	168.53%	188,900	.00	.00
Prior Year							
03-393.122	Loan Proceeds	.00	.00	.00	150,000	.00	.00
Total Prior Year:		.00	.00	.00	150,000	.00	.00
Prior Year Resv							
03-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
Total Prior Year Resv:		.00	.00	.00	.00	.00	.00
Eastern Salisbury Fire							
03-411.240	Operating Supplies	10,400	5,046	48.52%	11,000	8,182	74.38%
03-411.320	Utilities	15,000	9,687	64.58%	.00	.00	.00
03-411.350	Insurances	11,600	12,559	108.27%	11,000	11,026	100.24%
03-411.374	Repairs--Machinery/Equip	22,000	9,610	43.68%	8,000	13,079	163.49%
03-411.421	Training	4,100	3,315	80.85%	4,100	3,130	76.34%
03-411.600	Capital Construction	.00	.00	.00	.00	.00	.00
03-411.700	Capital Equipment	362,200	262,763	72.55%	300,000	.00	.00
Total Eastern Salisbury Fire:		425,300	302,981	71.24%	334,100	35,417	10.60%

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
Western Salisbury Fire							
03-412.240	Operating Supplies	13,300	3,518	26.45%	14,800	7,537	50.92%
03-412.350	Insurances	19,800	20,487	103.47%	18,700	18,708	100.04%
03-412.374	Repairs--Machinery/Equip	28,500	24,991	87.69%	27,500	20,854	75.83%
03-412.421	Training	5,000	3,625	72.50%	4,500	1,940	43.11%
03-412.600	Capital Construction	1	.00	.00	.00	.00	.00
03-412.700	Capital Equipment	.00	.00	.00	.00	.00	.00
Total Western Salisbury Fire:		66,601	52,622	79.01%	65,500	49,038	74.87%
Fuel							
03-413.231	Vehicle Fuel	33,000	17,972	54.46%	33,000	21,188	64.21%
Total Fuel:		33,000	17,972	54.46%	33,000	21,188	64.21%
Debt Service - Principal							
03-471.212	Principal - 1999 Fire Truck	7,600	7,563	99.52%	7,400	7,414	100.18%
03-471.213	Principal - 2005 Fire Truck	10,000	10,013	100.13%	9,800	9,815	100.15%
03-471.214	Principal - 2007 Fire Truck	6,300	6,318	100.29%	6,200	6,193	99.89%
03-471.215	Principal - 2009 Fire Truck	9,300	9,243	99.39%	9,100	9,061	99.57%
03-471.216	Principal - 2013 Fire Truck	5,800	3,355	57.84%	.00	.00	.00
Total Debt Service - Principal:		39,000	36,492	93.57%	32,500	32,482	99.94%
Debt Service - Interest							
03-472.212	Interest - 1999 Fire Truck	200	159	79.48%	300	309	102.86%
03-472.213	Interest - 2005 Fire Truck	1,600	1,570	98.15%	1,800	1,769	98.25%
03-472.214	Interest - 2007 Fire Truck	1,400	1,404	100.28%	1,500	1,529	101.93%
03-472.215	Interest - 2009 Fire Truck	2,300	2,340	101.72%	2,500	2,523	100.90%
03-472.216	Interest - 2013 Fire Truck	1,900	1,194	62.86%	.00	.00	.00
Total Debt Service - Interest:		7,400	6,667	90.10%	6,100	6,129	100.47%
Other Expense							
03-480.005	Financial Service Fees	.00	.00	.00	.00	.00	.00
03-480.454	Real Estate Tax Collections	900	519	57.63%	500	836	167.24%
Total Other Expense:		900	519	57.63%	500	836	167.24%
Reserves							
03-490.740	Transfer to Capital Reserves	147,600	.00	.00	100,000	.00	.00
Total Reserves:		147,600	.00	.00	100,000	.00	.00
Prior Year							
03-491.000	Refunds of Prior Year Revenue	.00	196	.00	.00	.00	.00
Total Prior Year:		.00	196	.00	.00	.00	.00
Interfund Transfers							
03-492.010	Transfer to General Fund	10,000	32,550	325.50%	10,000	.00	.00
Total Interfund Transfers:		10,000	32,550	325.50%	10,000	.00	.00
Fire Fund Revenue Total:		342,250	407,467	119.06%	589,500	242,050	41.06%
Fire Fund Expenditure Total:		729,801	449,998	61.66%	581,700	145,090	24.94%

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
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	Net Total Fire Fund:	387,551-	42,531-	10.97%	7,800	96,960	1,243.07%

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
Library Fund							
Property Taxes							
04-301.100	Real Estate Tax - Current	77,000	76,027	98.74%	77,000	75,804	98.45%
04-301.400	Real Estate Tax - Claims	1,000	781	78.10%	1,000	839	83.95%
04-301.600	Real Estate Tax - Interim	100	17	17.45%	100	55	54.59%
Total Property Taxes:		78,100	76,825	98.37%	78,100	76,698	98.21%
Interest							
04-341.000	Interest Income	100	21	21.19%	100	31	30.51%
Total Interest:		100	21	21.19%	100	31	30.51%
Miscellaneous							
04-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
Total Miscellaneous:		.00	.00	.00	.00	.00	.00
Prior Year Resv							
04-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
Total Prior Year Resv:		.00	.00	.00	.00	.00	.00
Library Services							
04-456.305	Allentown Library Services	81,600	40,780	49.97%	81,600	40,780	49.97%
Total Library Services:		81,600	40,780	49.97%	81,600	40,780	49.97%
Miscellaneous Expense							
04-480.005	Financial Service Fees	.00	.00	.00	.00	.00	.00
04-480.454	Real Estate Tax Collections	300	169	56.27%	300	273	90.98%
Total Miscellaneous Expense:		300	169	56.27%	300	273	90.98%
Prior Year							
04-491.000	Refunds of Prior Year Revenue	.00	64	.00	.00	.00	.00
Total Prior Year:		.00	64	.00	.00	.00	.00
Library Fund Revenue Total:		78,200	76,847	98.27%	78,200	76,729	98.12%
Library Fund Expenditure Total:		81,900	41,012	50.08%	81,900	41,052	50.13%
Net Total Library Fund:		3,700-	35,834	-968.49%	3,700-	35,676	-964.23%

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
Water Fund							
Interest							
06-341.000	Interest Income	3,000	454	15.13%	7,000	1,563	22.33%
	Total Interest:	3,000	454	15.13%	7,000	1,563	22.33%
System Revenue							
06-378.100	Metered Sales	1,400,000	778,227	55.59%	1,380,000	795,402	57.64%
06-378.910	Tapping Fees	1,000	104	10.40%	500	854	170.80%
	Total System Revenue:	1,401,000	778,331	55.56%	1,380,500	796,256	57.68%
Miscellaneous							
06-380.000	Miscellaneous Revenue	.00	300	.00	.00	200	.00
	Total Miscellaneous:	.00	300	.00	.00	200	.00
Asset Disposal							
06-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
	Total Asset Disposal:	.00	.00	.00	.00	.00	.00
Prior Year							
06-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
06-393.121	Bond Proceeds	.00	.00	.00	.00	.00	.00
	Total Prior Year:	.00	.00	.00	.00	.00	.00
Prior Year Exp							
06-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
	Total Prior Year Exp:	.00	.00	.00	.00	.00	.00
Prior Year Resv							
06-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
	Total Prior Year Resv:	.00	.00	.00	.00	.00	.00
Wages							
06-448.130	DPW--Utility Supervisor	36,000	24,125	67.02%	34,800	22,051	63.36%
06-448.141	Clerical--Full Time	15,500	10,253	66.15%	14,900	9,230	61.95%
06-448.142	Aide to Public Works Director	27,700	18,526	66.88%	26,700	16,933	63.42%
06-448.143	DPW - Full Time	118,900	69,230	58.23%	94,300	60,398	64.05%
06-448.149	DPW--Part Time	2,300	1,067	46.39%	2,200	1,210	55.00%
06-448.181	Double Time	1,500	339	22.57%	2,500	477	19.09%
06-448.183	Overtime	4,000	2,539	63.47%	5,500	1,231	22.39%
06-448.189	On - Call	11,300	7,417	65.64%	10,000	6,593	65.93%
06-448.231	Vehicle Fuel	10,400	6,089	58.55%	10,400	6,864	66.00%
06-448.232	Generator Fuel	200	.00	.00	500	.00	.00
06-448.240	Supplies	20,000	7,198	35.99%	15,000	8,109	54.06%
06-448.251	Vehicle Maintenance	5,000	1,700	34.00%	5,000	4,548	90.97%
06-448.260	Minor Equipment & Small Tools	8,100	2,804	34.62%	13,500	6,570	48.67%
06-448.310	Legal Services	.00	.00	.00	.00	.00	.00
06-448.311	Auditing & Accounting Services	1,200	1,200	100.00%	1,200	1,200	100.00%
06-448.312	Consulting Services	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
06-448.313	Engineering Services	5,000	1,022	20.44%	5,000	.00	.00
06-448.315	General Services	500	1,214	242.80%	100	630	630.00%
06-448.316	Testing & Calibration Services	5,000	2,340	46.80%	4,900	3,479	71.00%
06-448.317	Contracted Services	5,000	2,040	40.80%	5,000	2,040	40.80%
06-448.319	Computer Equip & Maint Svcs	13,800	9,890	71.67%	7,300	5,753	78.81%
06-448.320	Telephone	1,000	821	82.12%	1,000	595	59.45%
06-448.325	Postage	3,500	2,835	81.01%	3,500	2,767	79.06%
06-448.342	Printing	2,100	927	44.13%	2,100	2,095	99.77%
06-448.361	Electric	8,000	5,127	64.08%	8,000	5,045	63.06%
06-448.363	Hydrant Rental	14,200	7,990	56.27%	14,100	7,990	56.67%
06-448.367	Water Purchases - Allentown	860,000	330,928	38.48%	820,000	493,846	60.23%
06-448.368	Water Purchases - Bethlehem	4,300	2,504	58.23%	4,300	2,353	54.72%
06-448.369	Water Purchase-South Whitehall	8,500	4,115	48.41%	8,100	4,245	52.41%
06-448.373	Facilities Maintenance	5,000	559	11.17%	5,000	2,054	41.08%
06-448.375	Equipment Maintenance	2,500	2,582	103.28%	100	99	99.38%
06-448.421	Training	1,000	241	24.10%	1,000	35	3.50%
06-448.600	Capital Construction	10,000	.00	.00	.00	.00	.00
06-448.605	Flexer Avenue Waterline	.00	.00	.00	.00	128	.00
06-448.606	Clearwood Dr Waterline	.00	.00	.00	.00	313	.00
06-448.607	Ellsworth Water Main	81,400	49,589	60.92%	.00	.00	.00
06-448.699	Capital Reserve	.00	.00	.00	.00	.00	.00
06-448.700	Capital Equipment	.00	.00	.00	25,000	12,782	51.13%
06-448.740	Maintenance Reserve	.00	.00	.00	.00	.00	.00
06-448.800	Depreciation	.00	.00	.00	68,000	.00	.00
Total Wages:		1,292,900	577,212	44.64%	1,219,000	691,665	56.74%
Debt Service - Principal							
06-471.202	Principal - 2010 Bond	17,000	.00	.00	18,700	.00	.00
06-471.350	Principal - Lease Pmt	6,400	5,706	89.15%	5,000	4,404	88.08%
Total Debt Service - Principal:		23,400	5,706	24.38%	23,700	4,404	18.58%
Debt Service - Interest							
06-472.202	Interest - 2010 Bonds	10,500	5,252	50.02%	10,300	5,167	50.16%
06-472.350	Interest - Lease Pmt	500	397	79.45%	400	278	69.52%
Total Debt Service - Interest:		11,000	5,649	51.36%	10,700	5,445	50.89%
Miscellaneous							
06-480.000	Miscellaneous Expense	100	.00	.00	100	.00	.00
06-480.005	Financial Service Fees	1,000	24	2.44%	1,500	602	40.11%
06-480.010	Credit Card Service Fees	2,000	2,242	112.11%	4,000	1,506	37.64%
Total Miscellaneous:		3,100	2,266	73.11%	5,600	2,107	37.63%
Insurance							
06-486.351	Insurance - Commercial	2,200	2,297	104.42%	2,100	2,174	103.50%
06-486.352	Insurance - Business Auto	2,200	2,374	107.89%	2,100	2,247	106.98%
06-486.354	Insurance - Workers Comp	8,500	8,415	99.00%	7,800	4,683	60.03%
Total Insurance:		12,900	13,086	101.44%	12,000	9,103	75.86%
Employee Benefits							
06-487.156	Insurance - Health	76,500	56,126	73.37%	68,800	55,332	80.42%
06-487.158	Insurance - Life & Disability	1,600	1,194	74.61%	1,700	1,101	64.76%

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
06-487.160	Pension	23,600	.00	.00	24,000	.00	.00
06-487.161	Social Security Tax	15,000	10,599	70.66%	14,400	9,307	64.63%
Total Employee Benefits:		116,700	67,919	58.20%	108,900	65,739	60.37%
Prior Year							
06-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Prior Year:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
06-492.010	Transfer to General Fund	206,300	.00	.00	199,200	.00	.00
Total Interfund Transfers:		206,300	.00	.00	199,200	.00	.00
Water Fund Revenue Total:		1,404,000	779,085	55.49%	1,387,500	798,019	57.51%
Water Fund Expenditure Total:		1,666,300	671,838	40.32%	1,579,100	778,464	49.30%
Net Total Water Fund:		262,300-	107,247	-40.89%	191,600-	19,556	-10.21%

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
Sewer Fund							
Interest							
08-341.000	Interest Income	1,500	355	23.69%	8,700	814	9.36%
	Total Interest:	1,500	355	23.69%	8,700	814	9.36%
Sanitation Fees							
08-364.110	Tapping Fees	1,000	1,554	155.40%	500	3,008	601.60%
08-364.120	Sewer Rent	1,350,000	735,305	54.47%	1,360,000	749,055	55.08%
08-364.301	Sewer Assessments	.00	.00	.00	.00	.00	.00
08-364.310	Sale of Capacity	.00	600,000	.00	.00	.00	.00
	Total Sanitation Fees:	1,351,000	1,336,859	98.95%	1,360,500	752,063	55.28%
Miscellaneous							
08-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
	Total Miscellaneous:	.00	.00	.00	.00	.00	.00
Asset Disposal							
08-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
	Total Asset Disposal:	.00	.00	.00	.00	.00	.00
Prior Year							
08-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
08-393.121	Bond Proceeds	.00	.00	.00	.00	.00	.00
	Total Prior Year:	.00	.00	.00	.00	.00	.00
Prior Year Exp							
08-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
	Total Prior Year Exp:	.00	.00	.00	.00	.00	.00
Prior Year Resv							
08-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
	Total Prior Year Resv:	.00	.00	.00	.00	.00	.00
Wages							
08-429.130	DPW--Utility Supervisor	36,000	24,125	67.02%	34,800	22,051	63.36%
08-429.141	Clerical--Full Time	15,500	10,253	66.15%	14,900	9,230	61.95%
08-429.142	Aide to Public Works Director	27,700	18,526	66.88%	26,700	16,933	63.42%
08-429.143	DPW - Full Time	118,900	69,230	58.23%	94,300	60,398	64.05%
08-429.149	DPW--Part Time	.00	.00	.00	.00	.00	.00
08-429.181	Double Time	1,500	339	22.57%	2,500	477	19.09%
08-429.183	Overtime	4,000	2,539	63.47%	5,500	1,231	22.39%
08-429.189	On - Call	11,300	7,417	65.64%	10,000	6,593	65.93%
08-429.231	Vehicle Fuel	10,400	6,089	58.55%	9,900	6,864	69.34%
08-429.232	Generator Fuel	200	59	29.61%	1,000	.00	.00
08-429.240	Supplies	9,000	1,133	12.58%	8,000	1,600	20.00%
08-429.251	Vehicle Maintenance	5,000	1,700	34.00%	5,000	4,549	90.97%
08-429.260	Minor Equipment & Small Tools	9,300	2,973	31.97%	3,800	948	24.94%
08-429.310	Legal Services	8,400	1,038	12.35%	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
08-429.311	Auditing & Accounting Services	1,200	1,200	100.00%	1,200	1,200	100.00%
08-429.313	Engineering Services	12,500	7,923	63.39%	12,500	5,148	41.18%
08-429.315	General Services	1,800	185	10.28%	1,800	120	6.67%
08-429.317	Contracted Services	20,000	14,549	72.74%	20,000	13,159	65.79%
08-429.319	Computer Equip & Maint Svcs	13,800	8,381	60.73%	7,300	5,753	78.81%
08-429.320	Telephone	800	241	30.18%	800	351	43.94%
08-429.325	Postage	2,800	2,152	76.84%	2,500	2,120	84.81%
08-429.342	Printing	1,500	.00	.00	1,500	1,234	82.25%
08-429.361	Electric	11,400	5,995	52.58%	11,400	6,908	60.60%
08-429.367	Disposal Cost - Allentown	506,300	156,090	30.83%	545,000	184,969	33.94%
08-429.368	Disposal Cost - Bethlehem	150,000	74,112	49.41%	200,000	62,575	31.29%
08-429.372	I&I--Repairs & Maintenance	200,000	141,749	70.87%	200,000	22,591	11.30%
08-429.373	Facilities Maintenance	17,000	4,137	24.33%	10,000	11,185	111.85%
08-429.375	Equipment Maintenance	2,000	1,932	96.61%	1,000	404	40.36%
08-429.421	Training	300	201	67.00%	300	.00	.00
08-429.530	Transmission-Allentown	3,700	1,597	43.17%	5,100	2,008	39.38%
08-429.531	Transmission-Fountain Hill	1,000	554	55.40%	1,400	483	34.49%
08-429.532	Transmission-Emmaus	8,100	7,590	93.70%	6,900	1,963	28.45%
08-429.533	Transmission-LCA	16,600	.00	.00	17,700	8,305	46.92%
08-429.534	Debt Service-Allentown	73,700	17,039	23.12%	65,400	36,861	56.36%
08-429.535	Debt Service-Bethlehem	6,100	6,626	108.62%	6,100	6,129	100.47%
08-429.536	Debt Service-Fountain Hill	2,400	1,200	50.00%	2,400	1,200	50.00%
08-429.600	Capital Construction	10,000	.00	.00	8,400	.00	.00
08-429.601	Patricia Drive Pump Station	.00	690	.00	285,000	292,326	102.57%
08-429.604	Riverside Dr Pump Stn Rehab	100,000	.00	.00	.00	.00	.00
08-429.605	Montgomery St Sewer Replcmnt	.00	.00	.00	.00	4,867	.00
08-429.699	Capital Reserve	.00	.00	.00	.00	.00	.00
08-429.700	Capital Equipment	.00	.00	.00	25,000	12,782	51.13%
08-429.740	Maintenance Reserve	.00	.00	.00	.00	.00	.00
08-429.800	Depreciation	.00	.00	.00	297,300	.00	.00
Total Wages:		1,420,200	599,563	42.22%	1,952,400	815,513	41.77%
Debt Service - Principal							
08-471.202	Principal - 2010 Bonds	123,500	.00	.00	233,400	.00	.00
08-471.350	Principal - Lease Pmt	6,400	5,706	89.15%	5,000	4,404	88.08%
Total Debt Service - Principal:		129,900	5,706	4.39%	238,400	4,404	1.85%
Debt Service - Interest							
08-472.202	Interest - 2010 Bonds	4,600	2,278	49.52%	13,300	6,663	50.10%
08-472.350	Interest - Lease Pmt	500	397	79.45%	400	278	69.52%
Total Debt Service - Interest:		5,100	2,675	52.46%	13,700	6,941	50.67%
Miscellaneous							
08-480.000	Miscellaneous Expense	100	.00	.00	100	.00	.00
08-480.005	Financial Service Fees	1,000	14	1.38%	2,000	602	30.08%
08-480.010	Credit Card Service Fees	2,000	2,242	112.11%	4,000	1,506	37.64%
Total Miscellaneous:		3,100	2,256	72.77%	6,100	2,107	34.55%
Insurance							
08-486.351	Insurance - Commercial	2,200	2,297	104.42%	2,100	2,174	103.50%
08-486.352	Insurance - Business Auto	2,200	2,374	107.89%	2,100	2,247	106.98%
08-486.354	Insurance - Workers Comp	8,500	8,415	99.00%	7,800	4,683	60.03%

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
Total Insurance:		12,900	13,086	101.44%	12,000	9,103	75.86%
Employee Benefits							
08-487.156	Insurance - Health	76,500	56,824	74.28%	68,800	55,332	80.42%
08-487.158	Insurance - Life & Disability	1,600	1,194	74.61%	1,700	1,101	64.76%
08-487.160	Pension	23,600	.00	.00	24,000	.00	.00
08-487.161	Social Security Tax	14,800	10,517	71.06%	14,600	9,214	63.11%
Total Employee Benefits:		116,500	68,535	58.83%	109,100	65,647	60.17%
Prior Year							
08-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Prior Year:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
08-492.010	Transfer to General Fund	206,300	.00	.00	199,200	.00	.00
Total Interfund Transfers:		206,300	.00	.00	199,200	.00	.00
Sewer Fund Revenue Total:		1,352,500	1,337,214	98.87%	1,369,200	752,877	54.99%
Sewer Fund Expenditure Total:		1,894,000	691,821	36.53%	2,530,900	903,715	35.71%
Net Total Sewer Fund:		541,500-	645,393	-119.19%	1,161,700-	150,838-	12.98%

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
Refuse & Recycling Fund							
Interest							
10-341.000	Interest Income	100	102	102.21%	.00	120	.00
Total Interest:		100	102	102.21%	.00	120	.00
Sanitation Fees							
10-364.300	Solid Waste Collection	1,580,000	1,196,873	75.75%	1,600,000	1,197,037	74.81%
10-364.400	Freon Decal Sales	1,000	780	78.00%	1,000	760	76.00%
10-364.500	Recycling Container Sales	800	1,020	127.50%	500	635	127.00%
10-364.600	Recycling Proceeds	36,700	19,758	53.84%	62,500	28,372	45.39%
10-364.700	PA Refuse Surcharge	25,000	18,828	75.31%	25,000	18,806	75.22%
Total Sanitation Fees:		1,643,500	1,237,260	75.28%	1,689,000	1,245,609	73.75%
Administration							
10-401.325	Postage	2,800	2,152	76.84%	2,800	2,115	75.53%
10-401.342	Printing	1,200	.00	.00	1,200	1,234	102.82%
Total Administration:		4,000	2,152	53.79%	4,000	3,349	83.71%
Data Processing							
10-407.261	Computer Equipment	10,000	2,351	23.51%	5,000	3,731	74.63%
10-407.319	Computer Programming & Maint	3,800	6,030	158.68%	.00	.00	.00
Total Data Processing:		13,800	8,381	60.73%	5,000	3,731	74.63%
Buildings & Plant							
10-409.240	Supplies	500	3	0.54%	.00	374	.00
Total Buildings & Plant:		500	3	0.54%	.00	374	.00
Wages							
10-426.141	Clerical--Full Time	15,500	10,564	68.15%	14,900	9,938	66.70%
10-426.147	Recycling Center - Part Time	7,500	5,918	78.91%	6,000	5,346	89.10%
Total Wages:		23,000	16,482	71.66%	20,900	15,284	73.13%
Sanitation							
10-427.300	Refuse Collection Services	1,508,000	1,001,083	66.38%	1,482,800	984,250	66.38%
10-427.301	PA Refuse Collection Surcharge	.00	.00	.00	.00	.00	.00
10-427.302	Recycling Costs	.00	1,460	.00	87,500	.00	.00
10-427.303	Grass Collection Services	12,000	9,180	76.50%	8,000	9,635	120.44%
Total Sanitation:		1,520,000	1,011,724	66.56%	1,578,300	993,885	62.97%
Department: 471							
10-471.350	Principal - Least Pmt	4,600	3,399	73.88%	.00	.00	.00
Total Department: 471:		4,600	3,399	73.88%	.00	.00	.00
Department: 472							
10-472.350	Interest - Lease Pmt	400	333	83.24%	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
Total Department: 472:		400	333	83.24%	.00	.00	.00
Fees & Misc							
10-480.005	Financial Services Fee	.00	23	.00	.00	.00	.00
10-480.010	Credit Card Transaction Fees	2,000	2,242	112.11%	4,000	1,506	37.64%
Total Fees & Misc:		2,000	2,265	113.26%	4,000	1,506	37.64%
Employee Benefits							
10-487.161	Social Security Tax	1,800	1,288	71.56%	1,600	1,169	73.08%
Total Employee Benefits:		1,800	1,288	71.56%	1,600	1,169	73.08%
Collections							
10-489.317	Collection Agency Services	100	.00	.00	200	.00	.00
Total Collections:		100	.00	.00	200	.00	.00
Prior Year							
10-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Prior Year:		.00	.00	.00	.00	.00	.00
Department: 492							
10-492.010	Transfer to General Fund	125,000	.00	.00	182,200	.00	.00
Total Department: 492:		125,000	.00	.00	182,200	.00	.00
Refuse & Recycling Fund Revenue Total:		1,643,600	1,237,362	75.28%	1,689,000	1,245,730	73.76%
Refuse & Recycling Fund Expenditure Total:		1,695,200	1,046,025	61.71%	1,796,200	1,019,298	56.75%
Net Total Refuse & Recycling Fund:		51,600-	191,337	-370.81%	107,200-	226,432	-211.22%

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
Debt Service Fund							
Interfund Transfers							
20-392.010	Transfer from General Fund	164,300	32,670	19.88%	171,400	31,970	18.65%
Total Interfund Transfers:		164,300	32,670	19.88%	171,400	31,970	18.65%
Debt Service - Principal							
20-471.202	Principal - 2010 Bonds	99,500	.00	.00	107,900	.00	.00
Total Debt Service - Principal:		99,500	.00	.00	107,900	.00	.00
Debt Service - Interest							
20-472.202	Interest - 2010 Bonds	64,300	32,170	50.03%	63,000	31,470	49.95%
Total Debt Service - Interest:		64,300	32,170	50.03%	63,000	31,470	49.95%
Department: 480							
20-480.005	Financial Service Fees	500	500	100.00%	500	500	100.00%
Total Department: 480:		500	500	100.00%	500	500	100.00%
Debt Service Fund Revenue Total:		164,300	32,670	19.88%	171,400	31,970	18.65%
Debt Service Fund Expenditure Total:		164,300	32,670	19.88%	171,400	31,970	18.65%
Net Total Debt Service Fund:		.00	.00	.00	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
Highway Aid Fund							
Interest							
35-341.000	Interest Income	200	31	15.35%	500	64	12.84%
	Total Interest:	200	31	15.35%	500	64	12.84%
State-Shared Revenue							
35-355.020	Motor Vehicle Fuels Tax	304,300	313,392	102.99%	319,500	318,581	99.71%
35-355.030	Road Turnback	1,100	1,080	98.18%	1,100	1,080	98.18%
	Total State-Shared Revenue:	305,400	314,472	102.97%	320,600	319,661	99.71%
Prior Year Exp							
35-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
	Total Prior Year Exp:	.00	.00	.00	.00	.00	.00
Prior Year Resv							
35-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
	Total Prior Year Resv:	.00	.00	.00	.00	.00	.00
Snow Removal							
35-432.245	Snow Removal Salt	70,000	32,643	46.63%	75,000	8,407	11.21%
	Total Snow Removal:	70,000	32,643	46.63%	75,000	8,407	11.21%
Traffic Control							
35-433.246	Signs & Street Markings	.00	.00	.00	.00	.00	.00
35-433.362	Traffic Signals	19,700	2,440	12.38%	19,700	17,998	91.36%
	Total Traffic Control:	19,700	2,440	12.38%	19,700	17,998	91.36%
Street Lighting							
35-434.361	Electric	135,000	99,595	73.77%	145,000	99,855	68.87%
	Total Street Lighting:	135,000	99,595	73.77%	145,000	99,855	68.87%
Streets & Bridges							
35-438.450	Road Program	.00	.00	.00	278,500	.00	.00
35-438.700	Capital Equipment	.00	.00	.00	26,000	11,339	43.61%
35-438.740	Equipment Reserve	.00	.00	.00	.00	.00	.00
	Total Streets & Bridges:	.00	.00	.00	304,500	11,339	3.72%
Department: 471							
35-471.350	Principal - Lease Pmt	21,200	10,516	49.60%	.00	.00	.00
	Total Department: 471:	21,200	10,516	49.60%	.00	.00	.00
Department: 472							
35-472.350	Interest - Lease Pmt	1,500	823	54.86%	.00	.00	.00
	Total Department: 472:	1,500	823	54.86%	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
Department: 490							
35-490.740	Transfer to Capital Reserves	15,700	.00	.00	.00	.00	.00
Total Department: 490:		15,700	.00	.00	.00	.00	.00
Highway Aid Fund Revenue Total:		305,600	314,503	102.91%	321,100	319,725	99.57%
Highway Aid Fund Expenditure Total:		263,100	146,016	55.50%	544,200	137,598	25.28%
Net Total Highway Aid Fund:		42,500	168,487	396.44%	223,100-	182,127	-81.63%

Account Number	Account Title	2013-13 Current Year Budget	08/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	08/12 Prior YTD Actual	% of Budget
Subdivision Escrow Fund							
Interfund Transfers							
91-492.060	Transfer to Water Fund	.00	.00	.00	.00	.00	.00
	Total Interfund Transfers:	.00	.00	.00	.00	.00	.00
	Subdivision Escrow Fund Revenue Total:	.00	.00	.00	.00	.00	.00
	Subdivision Escrow Fund Expenditure Total:	.00	.00	.00	.00	.00	.00
	Net Total Subdivision Escrow Fund:	.00	.00	.00	.00	.00	.00
	Total Asset:	.00	.00	.00	.00	.00	.00
	Total Liability:	.00	.00	.00	.00	.00	.00
	Total Equity:	.00	.00	.00	.00	.00	.00
	Total Revenue:	11,243,150	8,572,468	76.25%	11,331,100	7,367,269	65.02%
	Total Expenditure:	13,444,909	7,020,507	52.22%	13,463,498	6,526,297	48.47%
	Net Grand Totals:	2,201,759-	1,551,961	-70.49%	2,132,398-	840,972	-39.44%

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Alan Kunsman Roofing & S	80984	install 32 Sq ft of roof on munic bldg	01-409.600	08/29/13	11,725.00	.00	
Alan Kunsman Roofing & S	S1330	recalked vent pipe collars	01-409.373	09/06/13	131.21	.00	
Total Alan Kunsman Roofing & Siding:					11,856.21	.00	
Anda Car Wash	08312013	2013-Aug-Police car washes	01-410.251	08/31/13	78.75	.00	
Total Anda Car Wash:					78.75	.00	
AT&T Mobility	287252716350	wireless charges for 5 tablets-9/2013	01-415.320	09/04/13	90.80	.00	
Total AT&T Mobility:					90.80	.00	
Bank of America	09092013	Acct 7912-Broadway.com ticket to Cinderella	01-452.315	09/09/13	196.53	.00	
Bank of America	09092013	Acct 9392-ICMA publication	01-401.420	09/09/13	80.91	.00	
Total Bank of America:					277.44	.00	
Beck, Charles	09102013	Plann Comm Mtg-09/10/2013	01-414.220	09/10/13	30.00	.00	
Total Beck, Charles:					30.00	.00	
Berkheimer Associates	08302013	2013-Aug LST Commission	01-403.453	08/30/13	2,063.45	.00	
Total Berkheimer Associates:					2,063.45	.00	
CodeMaster	CDM-014-99	2013-Aug-Comm Plan Review	01-413.308	08/31/13	8,769.72	.00	
CodeMaster	CDM-014-99	2013-Aug-Commercial inspections	01-413.306	08/31/13	150.00	.00	
CodeMaster	CDM-014-99	2013-Aug residential inspections	01-413.307	08/31/13	5,939.60	.00	
CodeMaster	CDM-014-99	fee adj for Graham St	01-413.307	08/31/13	150.00	.00	
Total CodeMaster:					14,709.32	.00	
Coopersburg Materials	Q12925	9.5MM	01-438.245	08/31/13	398.46	.00	
Total Coopersburg Materials:					398.46	.00	
D & A Emergency Equipme	20622	Flashlight	01-410.375	08/28/13	99.00	.00	
Total D & A Emergency Equipment Inc:					99.00	.00	
Davison & McCarthy	11995	2013-Aug-Bldg Code Appeals	01-404.310	09/05/13	451.00	.00	
Davison & McCarthy	11991	2013-Aug-Renninger Assessment Appeal	01-404.310	09/05/13	66.00	.00	
Davison & McCarthy	11985	2013-Aug-General Matters	01-404.310	09/05/13	1,474.00	.00	
Davison & McCarthy	11996	2013-Aug-LVHC v LCB of Assessment Appeals	01-404.310	09/05/13	88.00	.00	
Davison & McCarthy	11997	2013-Aug-Herczeg Assessment Appeal	01-404.310	09/05/13	88.00	.00	
Davison & McCarthy	11998	2013-Aug-MERT	01-404.310	09/05/13	242.00	.00	
Davison & McCarthy	12001	2013-Aug-Ascani shade tree appeal	01-404.310	09/05/13	44.00	.00	
Davison & McCarthy	11999	2013-Aug-Allentown Public Library	01-404.310	09/05/13	594.00	.00	
Davison & McCarthy	11992	2013-Aug-Liens	01-404.310	09/05/13	176.00	.00	
Davison & McCarthy	11988	2013-Aug-Bankruptcy of Residents	01-404.310	09/05/13	363.00	.00	
Davison & McCarthy	11993	2013-Aug-Planning Commission	01-414.310	09/05/13	55.00	.00	
Davison & McCarthy	11986	2013-Aug- Amendment to SALDO	01-404.310	09/05/13	506.00	.00	
Davison & McCarthy	11840	Reimb inv:Litzenberger	01-404.318	08/01/13	88.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Davison & McCarthy:					4,235.00	.00	
Deer Park	031044170439	2013-Aug-Acct#0441704392-Franko Farm	01-409.366	09/04/13	8.25	.00	
Deer Park	031043648152	2013-Aug-Acct#0436481527-Admin	01-409.366	09/04/13	16.18	.00	
Deer Park	031043648154	2013-Aug-Acct#0436481543-Police	01-409.366	09/04/13	11.65	.00	
Deer Park	031043648157	2013-Aug-Acct#0436481576-DPW	01-409.366	09/04/13	16.31	.00	
Total Deer Park:					52.39	.00	
Dispatch Answering Servic	000204A73	610-782-5572-Oct 2013	01-430.320	09/06/13	15.00	.00	
Dispatch Answering Servic	000204A73	Answr Service/Pump Stn Alrm-Oct 2013	01-401.320	09/06/13	168.50	.00	
Total Dispatch Answering Service:					183.50	.00	
Document Systems Ltd.	A43812C	inkjet cartridge	01-401.375	09/12/13	159.34	.00	
Total Document Systems Ltd.:					159.34	.00	
Eastern Industries Inc.	5674697	9.5MM/Wearing	01-438.245	09/07/13	20,095.17	.00	
Eastern Industries Inc.	5673644	9.5MM/Wearing	01-438.245	08/31/13	450.72	.00	
Total Eastern Industries Inc.:					20,545.89	.00	
Ecco Communications LLC	62599	reprogram mobiles	01-410.375	09/05/13	450.00	.00	
Ecco Communications LLC	62499	radio & antenna for new #205	01-410.250	08/30/13	578.50	.00	
Ecco Communications LLC	62579	repair radio in #210	01-410.375	08/30/13	91.40	.00	
Ecco Communications LLC	62582	#212-6-unit radio charger	01-410.700	09/16/13	495.00	.00	
Ecco Communications LLC	62604	#212-install radios 7 antennas	01-410.700	09/16/13	1,459.00	.00	
Total Ecco Communications LLC:					3,073.90	.00	
G C Electric Company Inc.	44400	installed different disconnect for clothes dryer @ Franko Farm	01-409.373	09/13/13	180.62	.00	
G C Electric Company Inc.	44285	Repair wiring to dryer @ Franko Farm	01-409.373	08/29/13	104.94	.00	
Total G C Electric Company Inc.:					285.56	.00	
Georges Greenhouse, Flo	22458	Dish Garden to C. Raub family	01-364.900	08/06/13	36.00	.00	
Total Georges Greenhouse, Flowers By:					36.00	.00	
Hassick, Richard	09102013	Plann Comm Mtg-09/10/2013	01-414.220	09/10/13	25.00	.00	
Total Hassick, Richard:					25.00	.00	
Hebelka, Joseph	09102013	Plann Comm Mtg-09/10/2013	01-414.220	09/10/13	25.00	.00	
Total Hebelka, Joseph:					25.00	.00	
Home Depot Credit Service	09182013	peep holes for security doors/fee to measure for new carpet	01-409.373	09/18/13	85.55	.00	
Total Home Depot Credit Services:					85.55	.00	
Interstate Battery of Allent	80051796	Batteries for #5	01-437.251	09/05/13	219.90	.00	
Interstate Battery of Allent	80051796	Battery for police generator	01-409.373	09/05/13	189.95	.00	
Interstate Battery of Allent	80051796	core deposit for battery for police generator	01-409.373	09/05/13	45.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Interstate Battery of Allent	80051796	D-cell batteries	01-430.240	09/05/13	31.40	.00	
Total Interstate Battery of Allentwn:					486.25	.00	
Keystone Code Consulting	11147	Commercial inspections-Aug 2013	01-413.306	09/04/13	1,803.60	.00	
Total Keystone Code Consulting:					1,803.60	.00	
Keystone Consulting Engin	135740	2013-July-Road Overlay	01-408.313	08/12/13	2,766.10	.00	
Keystone Consulting Engin	135735	2013-July-Maumee Ave Storm Sewer	01-446.605	08/12/13	7,009.71	.00	
Keystone Consulting Engin	135734	2013-July-Flxr Ave Road Recon	01-439.600	08/12/13	1,244.00	.00	
Keystone Consulting Engin	136209	2013-Aug-Gatta drainage review	01-408.313	09/12/13	771.50	.00	
Keystone Consulting Engin	135742	Reimb inv:Litzenberger	01-408.318	08/12/13	627.69	.00	
Keystone Consulting Engin	136210	2013-Aug-SALDO	01-408.313	09/12/13	1,357.18	.00	
Keystone Consulting Engin	136208	2013-Aug-Flxr Ave Road Recon	01-439.600	09/12/13	5,032.19	.00	
Keystone Consulting Engin	136213	2013-Aug-Road Overlay	01-408.313	09/12/13	8,042.28	.00	
Total Keystone Consulting Engineers:					26,850.65	.00	
Kovatch Organization	09122013	upfitting #205	01-410.250	09/12/13	6,497.36	.00	
Kovatch Organization	09112013	upfitting #210	01-410.250	09/11/13	6,709.65	.00	
Total Kovatch Organization:					13,207.01	.00	
KS StateBank	08272013	#3344038-Int-Pmt#6 of 12-DPW #12 & Pol #203	01-472.350	08/27/13	356.56	.00	
KS StateBank	08272013	#3344038-Prin-Pmt#6 of 12-DPW #12 & Pol #203	01-471.350	08/27/13	5,569.46	.00	
Total KS StateBank:					5,926.02	.00	
Lehigh Valley Engineering	13437	engineering services for locker room heat	01-409.600	09/11/13	2,035.00	.00	
Total Lehigh Valley Engineering:					2,035.00	.00	
Licht Ph.D., William R.	09102013	Plann Commission Mtg-9/10/2013	01-414.220	09/10/13	25.00	.00	
Total Licht Ph.D., William R.:					25.00	.00	
M. P. Uniform & Supply	84553-1	bulbs for flashlights	01-410.375	08/30/13	28.50	.00	
Total M. P. Uniform & Supply:					28.50	.00	
Madle's Hardware	09042013	keys for patrol cars for the park restrooms/Devonshire Park Apt	01-410.240	09/04/13	35.47	.00	
Total Madle's Hardware:					35.47	.00	
MailFinance	N4183012	10/04/2013 thru 1/03/2014	01-401.375	09/02/13	420.00	.00	
Total MailFinance:					420.00	.00	
McKitish Jr, Stephen J.	09102013	Plann Comm Mtg-09/10/2013	01-414.220	09/10/13	30.00	.00	
Total McKitish Jr, Stephen J.:					30.00	.00	
Miller, Glenn	09102013	Planning Commission-9/10/2013	01-414.220	09/10/13	25.00	.00	
Total Miller, Glenn:					25.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Motors Plus Inc.	28085	#212-inspection	01-410.251	08/02/13	68.25	.00	
Motors Plus Inc.	28187	#202-oil change/top fluids	01-410.251	08/29/13	121.12	.00	
Motors Plus Inc.	28198	#209-oil change/top fluids	01-410.251	08/30/13	121.12	.00	
Motors Plus Inc.	28010	#216-oil change/top fluids/replc hood release cable	01-410.251	08/30/13	455.97	.00	
Motors Plus Inc.	28188	#207-oil change/top fluids/replc front brake pads & seat belt assembly	01-410.251	08/30/13	607.95	.00	
Motors Plus Inc.	28250	#208-oil change/top fluids	01-410.251	09/12/13	107.79	.00	
Motors Plus Inc.	28249	#213-change oil/top fluids	01-410.251	09/12/13	114.45	.00	
Total Motors Plus Inc.:					1,596.65	.00	
Municipal Capital Corp	1439677	Pmt 9 of 12 (Int only):6 MDTs from Comm Elec	01-472.350	09/03/13	142.88	.00	
Municipal Capital Corp	1439677	Pmt 9 of 12 Princ only):6 MDTs from Comm Elec	01-471.350	09/03/13	2,690.31	.00	
Total Municipal Capital Corp:					2,833.19	.00	
PA Municipal Health Ins Co	09112013	2013 Oct coverage	01-487.156	09/11/13	67,218.08	.00	
Total PA Municipal Health Ins Coop:					67,218.08	.00	
PA One Call System Inc.	0000561322	2013-Aug-Voice/Fax messages	01-401.320	08/31/13	401.25	.00	
Total PA One Call System Inc.:					401.25	.00	
Patten, Ronald C.	09112013	Seminar @ IACP-Soberick/Patten/Sabo	01-410.421	09/11/13	195.00	.00	
Total Patten, Ronald C.:					195.00	.00	
PennDOT	09112013	Driver history request-Peterson	01-406.315	09/11/13	5.00	5.00	09/13/13
Total PennDOT:					5.00	5.00	
Petty Cash	09162013	endorsement fee on mailing	01-401.325	09/16/13	15.95	.00	
Petty Cash	09162013	mileage to LCA mtg/Stotz&Fatzinger expo/bank	01-401.315	09/16/13	18.42	.00	
Petty Cash	09162013	copies of LC map	01-414.240	09/16/13	30.00	.00	
Petty Cash	09162013	notary for affidavit/parking fee for courthouse	01-414.315	09/16/13	5.50	.00	
Petty Cash	09162013	bottled water for franko farm	01-409.366	09/16/13	8.97	.00	
Petty Cash	09162013	ad for 10/19 bus trip	01-452.315	09/16/13	25.00	.00	
Petty Cash	09162013	postage to return ice packs/hot dogs/rolls for rec picnic	01-452.240	09/16/13	35.27	.00	
Total Petty Cash:					139.11	.00	
Plasterer Equipment Co In	P21235	pulley for sweeper	01-437.375	09/05/13	58.85	.00	
Total Plasterer Equipment Co Inc.:					58.85	.00	
PPL Electric Utilities	09092013	54060-05002-Sept 2013	01-451.361	09/09/13	22.29	.00	
PPL Electric Utilities	09042013	62400-52006-Sept 2013	01-451.361	09/04/13	18.81	.00	
Total PPL Electric Utilities:					41.10	.00	
Sabo, Donald	09062013	Health Reimb	01-406.315	09/06/13	208.10	.00	
Total Sabo, Donald:					208.10	.00	
Schreiter P.L.S., Richard L.	09102013	Plann Comm Mtg-09/10/2013	01-414.220	09/10/13	25.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Schreiter P.L.S., Richard L.:					25.00	.00	
Service Electric Cable TV	09092013	Prolog Express -Sept 2013	01-410.315	09/09/13	69.95	.00	
Total Service Electric Cable TV:					69.95	.00	
Service Electric Telephone	09152013	Acct#-0000044158-Minger phone line-9/2013	01-403.240	09/15/13	19.36	.00	
Service Electric Telephone	09152013	Acct#-0000044158-Township phone line.9/2013	01-401.320	09/15/13	530.94	.00	
Total Service Electric Telephone Co:					550.30	.00	
Service Tire Truck Centers	J42079-01	Police-4 tires	01-410.251	08/16/13	488.96	.00	
Service Tire Truck Centers	J42079-01	tubes for mower	01-451.375	08/16/13	18.87	.00	
Total Service Tire Truck Centers:					507.83	.00	
Staples Business Advantag	3209401856	Admin:ink cartridge/USBs/pens/staples	01-401.240	09/13/13	199.79	.00	
Total Staples Business Advantage:					199.79	.00	
Starr Uniform Center	79479	Shirts	01-410.238	09/11/13	236.30	.00	
Total Starr Uniform Center:					236.30	.00	
Sterner's Company	340884	cable for mower	01-451.375	09/16/13	34.12	.00	
Total Sterner's Company:					34.12	.00	
Stotz/Fatzinger Office Sup	96102	police-copy paper/pens/memo books/envelopes/binders	01-410.240	09/06/13	417.91	.00	
Stotz/Fatzinger Office Sup	96458	finance-file folders/post-it notes/clips	01-402.240	09/12/13	110.14	.00	
Stotz/Fatzinger Office Sup	96458	tax collector-folders/binders	01-403.240	09/12/13	70.08	.00	
Stotz/Fatzinger Office Sup	96458	Admin-post-it notes/pens	01-401.240	09/12/13	28.80	.00	
Total Stotz/Fatzinger Office Supply:					626.93	.00	
Suburban Propane-2755	900004	diesel	01-430.231	08/28/13	1,502.58	.00	
Total Suburban Propane-2755:					1,502.58	.00	
Torco Supply Co.	R13080011	2013-1/4ly lease-3 of 4	01-430.240	08/31/13	18.00	.00	
Total Torco Supply Co.:					18.00	.00	
Veritext Mid-Atlantic	PA1833156	ZHB-8/6/2013-transcript	01-414.316	08/27/13	47.50	.00	
Total Veritext Mid-Atlantic:					47.50	.00	
Verizon	09032013	610-433-0563-monitor traffic signals CCB-9/2013	01-410.320	09/03/13	34.76	.00	
Total Verizon:					34.76	.00	
Warehouse Battery Outlet I	236106	batteries for flashlights	01-410.375	08/30/13	44.85	.00	
Total Warehouse Battery Outlet Inc:					44.85	.00	
Wilson, Shemaine	09202013	2013 Health Reimb	01-406.171	09/20/13	35.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Wilson, Shemaine:					35.00	.00	
Yocum Inc, Geo. M.	308578	heater control assembly #11	01-437.251	09/16/13	119.00	.00	
Total Yocum Inc, Geo. M.:					119.00	.00	
Total General Fund:					185,931.30	5.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Fire Fund							
Binder's Automotive Inc	17627	ESFC-#2052-inspection	03-411.374	09/04/13	66.55	.00	
Total Binder's Automotive Inc:					66.55	.00	
PPL Electric Utilities	09122013	ESFC-82900-03000-Sept 2013	03-411.320	09/12/13	576.48	.00	
Total PPL Electric Utilities:					576.48	.00	
Service Electric Telephone	09152013	Acct#-0000050426-ESFC-9/2013	03-411.320	09/15/13	77.95	.00	
Total Service Electric Telephone Co:					77.95	.00	
Service Tire Truck Centers	J65091-01	ESFC-#20-51-tires	03-411.374	09/09/13	818.76	.00	
Total Service Tire Truck Centers:					818.76	.00	
Suburban Propane-2755	900004	diesel	03-413.231	08/28/13	834.76	.00	
Total Suburban Propane-2755:					834.76	.00	
Total Fire Fund:					2,374.50	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Water Fund							
A-B-E Laboratory	09092013	2013-Aug water analysis	06-448.315	09/09/13	254.00	.00	
Total A-B-E Laboratory:					254.00	.00	
Bethlehem, City of	08232013	Fountain-5/28-8/23/2013	06-448.368	08/30/13	19.74	.00	
Bethlehem, City of	09102013	2013-Aug-Hydrant rental	06-448.363	09/10/13	740.58	.00	
Bethlehem, City of	09102013	2013-Aug-4 resale customers	06-448.368	09/10/13	378.22	.00	
Total Bethlehem, City of:					1,138.54	.00	
D & A Emergency Equipme	20668	Flashlight battery	06-448.240	09/10/13	21.00	.00	
Total D & A Emergency Equipment Inc:					21.00	.00	
Dispatch Answering Servic	000204A73	610-782-5025-Oct 2013	06-448.320	09/06/13	19.95	.00	
Total Dispatch Answering Service:					19.95	.00	
Keystone Consulting Engin	135739	2013-July-Ellsworth St Water Line	06-448.607	08/12/13	10,523.42	.00	
Keystone Consulting Engin	136217	2013-Aug-Ellsworth St Water Line	06-448.607	09/12/13	1,581.47	.00	
Total Keystone Consulting Engineers:					12,104.89	.00	
L/B Water Service Inc	3661114	assorted water main repair clamps	06-448.240	08/31/13	2,413.00	.00	
Total L/B Water Service Inc:					2,413.00	.00	
PA Municipal Health Ins Co	09112013	2013 Oct coverage	06-487.156	09/11/13	6,401.73	.00	
Total PA Municipal Health Ins Coop:					6,401.73	.00	
Petty Cash	09162013	storage bags for water testing	06-448.240	09/16/13	3.17	.00	
Total Petty Cash:					3.17	.00	
PPL Electric Utilities	09092013	30460-06001-Sept 2013	06-448.361	09/09/13	517.57	.00	
PPL Electric Utilities	09032013	59410-04007-Sept 2013	06-448.361	09/03/13	18.39	.00	
Total PPL Electric Utilities:					535.96	.00	
Sensus USA	ZA14007624	Software Support 11/8/13 - 11/08/14	06-448.319	09/10/13	1,524.60	.00	
Total Sensus USA:					1,524.60	.00	
Suburban Propane-2755	900004	diesel	06-448.231	08/28/13	222.60	.00	
Total Suburban Propane-2755:					222.60	.00	
Tractor Supply Credit Plan	297547	hooks/extension cords/plugs/15 amp connector	06-448.260	09/13/13	28.27	.00	
Total Tractor Supply Credit Plan:					28.27	.00	
Verizon	09062013	610-435-4231-Flrx Ave wtr pump strn-9/2013	06-448.320	09/06/13	37.26	.00	
Total Verizon:					37.26	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Water Fund:					24,704.97	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Sewer Fund							
D & A Emergency Equipme	20668	Flashlight battery	08-429.240	09/10/13	21.00	.00	
Total D & A Emergency Equipment Inc:					21.00	.00	
Lehigh County Authority	2002	Legal Fees-COA billing dispute:Mar-May 2013	08-429.310	08/29/13	727.98	.00	
Total Lehigh County Authority:					727.98	.00	
PA Municipal Health Ins Co	09112013	2013 Oct coverage	08-487.156	09/11/13	6,401.73	.00	
Total PA Municipal Health Ins Coop:					6,401.73	.00	
PPL Electric Utilities	09092013	42850-08008-Sept 2013	08-429.361	09/09/13	16.14	.00	
PPL Electric Utilities	09092013	32650-08001-Sept 2013	08-429.361	09/09/13	17.72	.00	
PPL Electric Utilities	09092013	15450-07002-Sept 2013	08-429.361	09/09/13	16.44	.00	
PPL Electric Utilities	09092013	08450-07007-Sept 2013	08-429.361	09/09/13	16.74	.00	
PPL Electric Utilities	09092013	56060-06003-Sept 2013	08-429.361	09/09/13	16.59	.00	
PPL Electric Utilities	09032013	47020-14000-Sept 2013	08-429.361	09/03/13	16.74	.00	
PPL Electric Utilities	09032013	98810-20005-Sept 2013	08-429.361	09/03/13	132.27	.00	
Total PPL Electric Utilities:					232.64	.00	
Suburban Propane-2755	900004	diesel	08-429.231	08/28/13	222.60	.00	
Total Suburban Propane-2755:					222.60	.00	
Tractor Supply Credit Plan	297547	hooks/extension cords/plugs/15 amp connector	08-429.260	09/13/13	28.27	.00	
Total Tractor Supply Credit Plan:					28.27	.00	
Total Sewer Fund:					7,634.22	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Refuse & Recycling Fund							
Middle Smithfld Materials I	22458	Grass Disposal - Aug 2013	10-427.303	09/04/13	480.00	.00	
Total Middle Smithfld Materials Inc:					480.00	.00	
Waste Management Inc	0392347-2392-	2013-Devonshire-container svc chg-8/26/13	10-427.303	09/01/13	236.40	.00	
Waste Management Inc	0392347-2392-	2013-Devonshire disposal contrn serv charge-Sept 2013	10-427.303	09/01/13	75.00	.00	
Waste Management Inc	0392346-2392-	2013-Franko disposal container serv charge-Sept 2013	10-427.303	09/01/13	75.00	.00	
Waste Management Inc	0392346-2392-	2013-Franko-container svc chg-8/19/2013	10-427.303	09/01/13	236.40	.00	
Total Waste Management Inc:					622.80	.00	
Total Refuse & Recycling Fund:					1,102.80	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Highway Aid Fund							
KS StateBank	08272013	#3344038-Prin-Pmt#6 of 12-Hwy #22	35-471.350	08/27/13	5,328.14	.00	
KS StateBank	08272013	#3344038-Int-Pmt#6 of 12-Hwy #22	35-472.350	08/27/13	341.11	.00	
Total KS StateBank:					5,669.25	.00	
PPL Electric Utilities	09032013	79000-43000-Sept 2013	35-434.361	09/03/13	585.14	.00	
PPL Electric Utilities	09032013	32810-04003-Sept 2013	35-433.362	09/03/13	28.66	.00	
PPL Electric Utilities	09032013	79200-43006-Sept 2013	35-434.361	09/03/13	11,465.99	.00	
PPL Electric Utilities	09032013	59610-04003-Sept 2013	35-433.362	09/03/13	30.84	.00	
PPL Electric Utilities	09032013	58010-04003-Sept 2013	35-433.362	09/03/13	28.89	.00	
PPL Electric Utilities	09032013	97159-57000-Sept 2013	35-433.362	09/03/13	31.51	.00	
PPL Electric Utilities	09032013	96549-22003-Sept 2013	35-433.362	09/03/13	25.59	.00	
Total PPL Electric Utilities:					12,196.62	.00	
Total Highway Aid Fund:					17,865.87	.00	
Grand Totals:					239,613.66	5.00	

Date: _____

President: _____
Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
SEPTEMBER 12, 2013
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci turned the proceedings over to Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President - EXCUSED
Robert Martucci, Jr., Vice President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Debra Brinton

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Donald Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE LIST OF BILLS PAYABLE

Commissioner Brinton inquired about the \$725 charge to clean the gutters at the Administration Building. Mr. Soriano explained that because of the height of the building, the Township sought a contractor to do the job; otherwise, the Public Works Department would have to rent equipment. Commissioner Ackerman requested to research the cost of a lift machine in order for the Public Works Department to be able to do the work. Ms. Bonaskiewich noted that gutters have not been cleaned in several years and the estimate was a little higher than normal because of their condition. Commissioner Martucci, along with Mr. Andreas, stated that the cost of the lift machine is approximately \$300 a day plus the delivery charge. No further action was taken.

Commissioner Brinton inquired about the hand-held stop signs for the Crossing Guards. Mr. Soriano stated that Chief Stiles hires the Crossing Guards and equips them with uniforms and other supplies. Chief Stiles further explained that the School District will contribute half of what the Township spends.

Commissioner Brinton posed several questions in regards to the Township's investment portfolio and the MMO.

Motion by Commissioner Seagreaves, seconded by Commissioner Brinton, to approve the list of Bills Payable for the period of 8/17/2013-9/6/2013, broken down as follows:

\$509,644.76 = GENERAL
\$20,135.53 = FIRE
\$0 = LIBRARY
\$68,070.64 = WATER
\$41,190.30 = SEWER
\$127,371.16 = REFUSE & RECYCLING
\$156.53 = HIGHWAY AID
\$8,700.00 = SUBDIVISION ESCROW
\$775,268.92 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN - YES

COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - EXCUSED

The Motion passed by 4-0.

MINUTES

August 22, 2013

Commissioner Martucci declared the August 22, 2013 Regular Meeting Minutes of the Board of Commissioners approved as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Motion to transfer additional funds to continue the additional I/I project to comply with EPA Order.

Mr. Soriano noted that the work is required from the Environmental Protection Agency and the Township is under a strict deadline of December 31, 2014 to comply. He noted that if the Township does not act in accordance with the requirements, there are civil and criminal penalties with the order of around \$37,500 per day. Mr. Tettermer stated that if the Township were to take no action, there are significant penalties that the EPA could assess; however, the Township has made a strong effort to comply.

Mr. Tettermer gave a short presentation using a map to indicate areas of stormwater infiltration into the Township's sanitary sewer system. He outlined the areas that they would like to do videotaping and grouting this Fall and Spring, similar to the work that was done last year. Mr. Tettermer stated that after the project is completed, the Township can expect to get another 40 years out of the system.

Mr. Soriano stated that the money is coming out of the I/I Capital Reserve account from the sale of excess capacity to Lehigh County Authority.

Motion by Commissioner Brinton, seconded by Commissioner Ackerman, to approve the transfer of \$162,000 from the I/I Capital Reserve Fund to cover additional I/I work for 2013 in order to comply with the EPA Order issued in 2009.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - EXCUSED

The Motion passed by 4-0.

Motion – Legacy Place Land Development Plan Time Extension Request.

Mr. Soriano stated that Ott Consulting, on behalf of the applicant, Post Properties, has once again requested a time extension until October 31, 2013 to allow the Township to act on the Legacy Place Land Development Plan at Bevin Drive and Regent Court.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to accept the time extension request from Posh Properties until October 31, 2013 for the Board to act on the Legacy Place Land Development Plan.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - EXCUSED

The Motion passed by 4-0.

PRIVILEGE OF THE FLOOR

Mr. Soriano announced that the Lehigh County Board of Elections will hold a meeting on Friday, September 20th, 2013 at 8:30 a.m. in the Government Center for the purpose of approving the ballot question to be used for the November 5th, 2013 Municipal Elections for the Library Referendum.

Mr. Soriano commented that the Township has received a notice from Senator Mensch regarding another Community Safety Conference, scheduled for October 16th, 2013 from 6:00 p. m. - 9:00 p.m. in the Upper Perkiomen School District Education Center. The nature of the Conference will be storm damage preparedness.

Mr. Soriano stated that the Township will be installing heaters in the Public Works Department locker rooms. This was a recommendation from the Workplace Safety Committee and the cost is expected to be less than \$5,000. He noted that presently, there is no heat in the locker rooms.

Mr. Soriano stated that the Township's PMRS Plan for the non-uniformed employees will be going through some changes in order to comply with Federal requirements.

Commissioner Brinton inquired about the communication that will be provided for the upcoming leaf collection. Mr. Andreas stated that every Friday, the Township will post, in the office as well as on the Township's website, the streets where the crews will be starting their collection on the following Monday.

Commissioner Martucci questioned the revenue stream from permits, which lead to a discussion about awareness of required permits. Ms. Sopka stated that all the permits are on the Township's website, but Mr. Soriano commented that he will look into putting a "Frequently Asked Questions" section on there as well.

Mr. Andreas stated that the resurfacing work on Green Acres Drive is now completed and they are continuing to finish up the other roads in the Township as well. He announced that curbside branch collection will begin next week on September 16, 2013.

Chief Stiles stated that he and Officer Losagio attended a meeting with the Allentown Police Department regarding traffic issues on East Susquehanna Street.

ADJOURNMENT

Commissioner Brinton made a Motion to adjourn the Meeting, seconded by Commissioner Ackerman. The time was 8:10 p.m.

Respectfully submitted,

Randy Soriano
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on September 12, 2013.

Approved and certified on this date:

Randy Soriano

Date

SEAL



Township of Salisbury

Randy Soriano, Township Manager
2900 South Pike Avenue
Allentown, PA 18103
P: 610-797-4000 F: 610-797-5516
rsoriano@salisburytownship.pa.org
www.salisburytownship.pa.org

MEMO

To: Board of Commissioners
From: Randy Soriano, Township Manager
Date: 9/23/2013
Re: Administrative Communications

COMMUNICATIONS

Enclosed please find the following:

1. DPW Daily Works Report – 8/25/13 – 9/14/13
2. Memo re: ZHB October 2013 meeting.
3. 2013 Summer Playground Report
4. Chart re: 2013 Library Book Van Reading Program
5. September 2013 EAC meeting agenda

/srw

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
September 26, 2013
7:30 p.m.
(approximate time)

Topics of discussion:

1. Fire Inspection Program - (Continuation of Discussion)
2. Hazard Mitigation Plan Adoption(Update)
3. Amendment to the Police Pension Ordinance
4. Salisbury Township School District- Request closure of Dauphin Street to facilitate their annual scholastic bonfire
5. HIPAA Compliance
6. Discussion on renewing the Employment and Lease Agreements of Charles Durner
7. School Resource Officer (SRO) Agreement
8. Library Referendum