

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—September 12, 2013
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

4. Bills Payable – *Period 8/17/2013 – 9/6/2013*

5. Approval of the Minutes –*August 22, 2013*

6. New Business

A. ORDINANCES

None

B. RESOLUTIONS

None

C. MOTIONS

1. Motion to Transfer additional Funds to continue the additional I/I project to comply with EPA Order
2. Motion – Legacy Place Land Development Plan Time Extension Request

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

**Workshop to follow regular meeting*

**Executive Session*

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Alan Kunsman Roofing & S	19073	sealed front entryway wall @ Munic Bldg	01-409.373	08/16/13	1,725.00	.00	
Total Alan Kunsman Roofing & Siding:					1,725.00	.00	
Anchor Fire Protection Inc	09032013	Refund duplicate fire suppression permit	01-362.410	09/03/13	304.00	.00	
Total Anchor Fire Protection Inc:					304.00	.00	
Anda Car Wash	08162013	2013-July-Police car washes	01-410.251	08/16/13	96.25	.00	
Total Anda Car Wash:					96.25	.00	
Atlas Business Solutions In	IVC077091	Police-one yr 'schedule anywhere' subscription	01-410.420	08/12/13	270.00	.00	
Total Atlas Business Solutions Inc:					270.00	.00	
Beck, Charles	08132013	Plann Comm Mtg-08/13/2013	01-414.220	08/13/13	30.00	.00	
Total Beck, Charles:					30.00	.00	
Bonaskiewich, Cathy	09052013	2013 Health Reimb	01-406.171	09/05/13	150.00	.00	
Total Bonaskiewich, Cathy:					150.00	.00	
Bonaskiewich, David	09052013	2013 Health REimb	01-406.171	09/05/13	122.00	.00	
Total Bonaskiewich, David:					122.00	.00	
C & M Gutters & Guards	09052013	Clean gutters-Admin Bldg	01-409.373	09/05/13	725.00	.00	
Total C & M Gutters & Guards:					725.00	.00	
D & A Emergency Equipme	20610	Hand held stop signs for crossing guards	01-410.240	08/26/13	54.00	.00	
Total D & A Emergency Equipment Inc:					54.00	.00	
Davison & McCarthy	11834	Reimb inv:Legacy Place	01-404.318	08/01/13	22.00	.00	
Davison & McCarthy	11837	Reimb inv:Hassick II	01-404.318	08/01/13	99.00	.00	
Davison & McCarthy	11838	Reimb inv:Baker	01-404.318	08/01/13	55.00	.00	
Total Davison & McCarthy:					176.00	.00	
Eastern Auto Parts Wareho	3-279095	#16-headlights	01-437.251	09/04/13	34.02	.00	
Eastern Auto Parts Wareho	3-277455	Wiper blades	01-437.251	08/29/13	44.95	.00	
Eastern Auto Parts Wareho	3-276953	oil/air filters & wiper blades	01-437.251	08/29/13	108.72	.00	
Eastern Auto Parts Wareho	3-275204	#5-wiper blades	01-437.251	08/26/13	29.97	.00	
Eastern Auto Parts Wareho	3-260965	Filters-mower/leaf mach/air comp	01-437.375	07/25/13	64.18	.00	
Eastern Auto Parts Wareho	3-260965	Air filters-#9/#16/#25	01-437.251	07/25/13	153.90	.00	
Total Eastern Auto Parts Warehouse:					435.74	.00	
Fonzone & Ashley	50562	Reimb inv:Legacy	01-404.318	08/01/13	44.00	.00	
Fonzone & Ashley	50429	Reimb inv:Legacy	01-404.318	07/01/13	77.00	.00	
Fonzone & Ashley	50561	Reimb inv:Hassick II	01-404.318	08/01/13	319.00	.00	
Fonzone & Ashley	50435	Reimb inv:Baker	01-404.318	07/01/13	33.00	.00	
Fonzone & Ashley	50557	Reimb inv:Baker	01-404.318	08/01/13	11.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Fonzone & Ashley:					484.00	.00	
Fuel System Services LLC	15830	Keypad replacement	01-409.260	08/19/13	526.09	.00	
Total Fuel System Services LLC:					526.09	.00	
G & S Fastening Systems I	1486217-01	Roll pins	01-451.375	08/19/13	50.00	.00	
Total G & S Fastening Systems Inc.:					50.00	.00	
GFOA-PA East	09052013	9/19/13 Seminar-Bonaskiewich	01-402.421	09/05/13	25.00	.00	
Total GFOA-PA East:					25.00	.00	
Groundhog Lawn & Landsc	08242013	2815 Tupelo	01-413.317	08/24/13	150.00	.00	
Groundhog Lawn & Landsc	08242013	2009 Wells Ct	01-413.317	08/24/13	300.00	.00	
Groundhog Lawn & Landsc	08242013	818 Nantucket	01-413.317	08/24/13	175.00	.00	
Total Groundhog Lawn & Landscape:					625.00	.00	
Hartford - Priority Accts, Th	6410041-5	2013-Aug coverage	01-487.158	08/01/13	1,629.59	1,629.59	08/23/13
Hartford - Priority Accts, Th	6437253-5	2013-Sept coverage	01-487.158	08/23/13	1,629.59	1,629.59	08/23/13
Total Hartford - Priority Accts, The:					3,259.18	3,259.18	
Hassick, Richard	08132013	Plann Comm Mtg-08/13/2013	01-414.220	08/13/13	25.00	.00	
Total Hassick, Richard:					25.00	.00	
Hebelka, Joseph	08132013	Plann Comm Mtg-08/13/2013	01-414.220	08/13/13	25.00	.00	
Total Hebelka, Joseph:					25.00	.00	
Home Depot Credit Service	6560221	Paint tray/brush/scraper	01-409.260	08/06/13	16.21	16.21	08/23/13
Home Depot Credit Service	6560266	Brush/gloves/acid	01-409.260	08/06/13	25.82	25.82	08/23/13
Home Depot Credit Service	08162013	tools to keep in admin bldg	01-409.260	08/16/13	13.97	.00	
Home Depot Credit Service	08162013	ceiling tiles for admin bldg	01-409.373	08/16/13	40.80	.00	
Total Home Depot Credit Services:					96.80	42.03	
IAAI	49400	Sabo-membership	01-410.420	05/31/13	75.00	.00	
Total IAAI:					75.00	.00	
IIA Chapter-Lehigh Valley	0932013	Kress-seminar @ DeSales-Investigative Discourse Analysis	01-410.421	09/03/13	30.00	.00	
Total IIA Chapter-Lehigh Valley:					30.00	.00	
Keystone Consulting Engin	135437	Reimb inv:Legacy Place	01-408.318	07/11/13	358.68	.00	
Keystone Consulting Engin	135741	reimb inv:Hassick II	01-408.318	08/12/13	762.19	.00	
Total Keystone Consulting Engineers:					1,120.87	.00	
Klimowicz, Brian G.	09012013	20 of 60 health reimb	01-406.171	09/01/13	250.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Klimowicz, Brian G.:					250.00	.00	
Knox Company, The	08272013	2-Knox rapid entry system	01-409.373	08/27/13	650.00	.00	
Total Knox Company, The:					650.00	.00	
L C Extn Special Account	09032013	Contribution-2013-earth day seminar	01-461.421	09/03/13	100.00	.00	
Total L C Extn Special Account:					100.00	.00	
Lawson Products	9301855294	Drill bits/bolts/cut-off wheels	01-430.240	08/15/13	138.83	.00	
Total Lawson Products:					138.83	.00	
Licht Ph.D., William R.	08132013	Plann Commission Mtg-8/13/2013	01-414.220	08/13/13	25.00	.00	
Total Licht Ph.D., William R.:					25.00	.00	
Losagio, Bryan	09022013	reimb for shirts	01-410.238	09/02/13	100.69	.00	
Total Losagio, Bryan:					100.69	.00	
Lowe and Moyer Garage In	222249	#1-brakes	01-437.251	08/29/13	71.45	.00	
Total Lowe and Moyer Garage Inc.:					71.45	.00	
M. P. Uniform & Supply	84111-1	flashlight & holster	01-410.238	08/09/13	164.98	.00	
M. P. Uniform & Supply	84066-1	decal	01-410.240	08/08/13	6.99	.00	
M. P. Uniform & Supply	84066-1	bail out bag	01-410.260	08/08/13	64.99	.00	
Total M. P. Uniform & Supply:					236.96	.00	
Macmillian Oil Co of Allent	32977	motor oil	01-437.251	08/27/13	158.34	.00	
Total Macmillian Oil Co of Allentown:					158.34	.00	
Miklus, Nancy	09012013	51 of 60 cash incentive pymt	01-406.171	09/01/13	100.00	.00	
Total Miklus, Nancy:					100.00	.00	
Miller, Glenn	08132013	Planning Commission-8/13/2013	01-414.220	08/13/13	25.00	.00	
Total Miller, Glenn:					25.00	.00	
Motors Plus Inc.	28150	#204-safety inspection	01-410.251	08/19/13	21.00	.00	
Motors Plus Inc.	27952	#214-replc front strut assemblys	01-410.251	06/26/13	1,233.61	.00	
Motors Plus Inc.	28182	#203-inspection	01-410.251	08/28/13	68.20	.00	
Total Motors Plus Inc.:					1,322.81	.00	
Mr. John Inc.	0004655653	1 unit:Franko farm-7/24-8/20/2013	01-452.240	08/21/13	125.00	.00	
Total Mr. John Inc.:					125.00	.00	
Nextel Communications	889956289-06	2013-Aug-Asst Mgr/Finance Director	01-402.320	08/27/13	64.40	.00	
Nextel Communications	889956289-06	2013-Aug-Code Enforcement Officer	01-413.320	08/27/13	64.40	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Nextel Communications	889956289-06	2013-Aug-DPW	01-430.320	08/27/13	48.80	.00	
Nextel Communications	889956289-06	2013-Aug-EMC Tapler	01-415.320	08/27/13	64.40	.00	
Nextel Communications	889956289-06	2013-Aug-Manager	01-401.320	08/27/13	64.40	.00	
Nextel Communications	889956289-06	2013-Aug-Police	01-410.320	08/27/13	1,029.36	.00	
Nextel Communications	889956289-06	2013-Aug-P-Z Officer	01-414.320	08/27/13	64.40	.00	
Nextel Communications	889956289-06	2013-Aug-Rec	01-452.320	08/27/13	64.40	.00	
Total Nextel Communications:					1,464.56	.00	
Orlando Diefenderfer	144526	Annex-troubleshoot phone problem	01-401.320	08/19/13	94.28	.00	
Total Orlando Diefenderfer:					94.28	.00	
PA Municipal Retirement S	09012013	Non-Uniformed 2013 MMO	01-487.160	09/01/13	214,691.00	.00	
Total PA Municipal Retirement System:					214,691.00	.00	
PennDOT	09042013	Driver History Request-3 yr - Dimatteo	01-406.315	09/04/13	5.00	5.00	09/04/13
Total PennDOT:					5.00	5.00	
PenTeleData	B2041782	Acct#3042745-Cable modem rental Sept	01-401.320	08/24/13	124.95	.00	
Total PenTeleData:					124.95	.00	
PNC Bank	09012013	Police-2013 MMO	01-487.160	09/01/13	262,000.00	.00	
Total PNC Bank:					262,000.00	.00	
PPL Electric Utilities	08192013	61089-84001-Aug 2013	01-409.361	08/19/13	524.63	.00	
PPL Electric Utilities	08192013	70730-17005-Aug 2013	01-409.361	08/19/13	1,269.51	.00	
PPL Electric Utilities	08192013	92051-48008-Aug 2013	01-409.361	08/19/13	1,340.35	.00	
PPL Electric Utilities	08212013	94340-19001-Aug 2013	01-451.361	08/21/13	72.68	.00	
PPL Electric Utilities	08222013	10550-10002-Aug 2013	01-451.361	08/22/13	25.82	.00	
PPL Electric Utilities	08232013	93760-01007-Aug 2013	01-451.361	08/23/13	19.74	.00	
PPL Electric Utilities	08262013	63580-10005-Aug 2013	01-451.361	08/26/13	21.15	.00	
Total PPL Electric Utilities:					3,273.88	.00	
Protect Alarms	117704	power down two maglocks no longer being used	01-409.373	08/23/13	148.50	.00	
Total Protect Alarms:					148.50	.00	
Reliable Sign & Striping	1579	spring Lane street sign	01-433.246	08/12/13	27.25	.00	
Total Reliable Sign & Striping:					27.25	.00	
Roth, Edward	08302013	returned freon sticker	01-364.400	08/30/13	20.00	.00	
Total Roth, Edward:					20.00	.00	
Schreiter P.L.S., Richard L.	08132013	Plann Comm Mtg-08/13/2013	01-414.220	08/13/13	25.00	.00	
Total Schreiter P.L.S., Richard L.:					25.00	.00	
Service Electric Cable TV	08072013	Prolog Express -Aug 2013	01-410.315	08/07/13	69.95	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Service Electric Cable TV:					69.95	.00	
Service Electric Telephone	08152013	Acct#-0000044158-Township phone line.8/2013	01-401.320	08/15/13	522.90	.00	
Service Electric Telephone	08152013	Acct#-0000044158-Minger phone line-8/2013	01-403.240	08/15/13	19.36	.00	
Total Service Electric Telephone Co:					542.26	.00	
Service Tire Truck Centers	J327254-01	#25-tires/mount & balance	01-437.251	08/12/13	677.56	.00	
Total Service Tire Truck Centers:					677.56	.00	
Staples Credit Plan	12304	Copies-RTK request	01-401.343	08/19/13	1.52	.00	
Staples Credit Plan	12462	Copies-RTK request	01-401.343	08/20/13	7.60	.00	
Staples Credit Plan	12462	Ink-Finance	01-402.240	08/20/13	21.49	.00	
Staples Credit Plan	52211	Nunez trial prep items	01-410.240	08/06/13	162.69	.00	
Staples Credit Plan	52211	Sales tax adjustment	01-410.240	08/06/13	9.21-	.00	
Staples Credit Plan	56428	Ink-Police	01-410.240	08/20/13	63.97	.00	
Total Staples Credit Plan:					248.06	.00	
Stratix Systems Inc	14110134	53 of 63 lease for copiers	01-401.375	08/21/13	545.38	.00	
Total Stratix Systems Inc:					545.38	.00	
Suburban Propane-2755	90666	diesel	01-430.231	08/13/13	1,057.77	.00	
Suburban Propane-2755	22835	unleaded	01-401.231	08/13/13	179.79	.00	
Suburban Propane-2755	22835	unleaded	01-430.231	08/13/13	359.58	.00	
Suburban Propane-2755	22835	unleaded	01-410.231	08/13/13	2,337.22	.00	
Suburban Propane-2755	13859	unleaded	01-401.231	08/27/13	180.24	.00	
Suburban Propane-2755	13859	unleaded	01-430.231	08/27/13	360.48	.00	
Suburban Propane-2755	13859	unleaded	01-410.231	08/27/13	2,343.17	.00	
Total Suburban Propane-2755:					6,818.25	.00	
Tapler, Jeffrey	09012013	EMC stipend-Sept 2013	01-415.139	09/01/13	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
Times News	100304817-08	Ad:Environmental Advisory Committee Mtg-8/21/2013	01-461.341	08/15/13	26.42	.00	
Total Times News:					26.42	.00	
U.S. Postal Service	08212013	Refill Postage Meter	01-401.325	08/21/13	1,000.00	.00	
Total U.S. Postal Service:					1,000.00	.00	
UGI Utilities Inc.	08202013	504043172815--Aug 2013	01-409.230	08/20/13	294.45	294.45	09/01/13
UGI Utilities Inc.	08202013	504043200800--Aus 2013	01-409.230	08/20/13	37.24	37.24	09/01/13
UGI Utilities Inc.	08202013	504043200901--Aug 2013	01-409.230	08/20/13	58.21	58.21	09/01/13
Total UGI Utilities Inc.:					389.90	389.90	
USDA- APHIS	03272013	2012-Goose Mgmt @ Laubach Park-3/1 - 12/1/2012	01-451.371	03/27/13	2,973.78	.00	
Total USDA- APHIS:					2,973.78	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Whitehall Turf Equipment	281861	Mowers-tube/belt/oil	01-451.375	08/13/13	104.87	.00	
Total Whitehall Turf Equipment:					104.87	.00	
Witmer Public Safety Grou	1494428.001	Taser warranty	01-410.260	08/14/13	389.90	.00	
Total Witmer Public Safety Group:					389.90	.00	
Total General Fund:					509,644.76	3,696.11	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Fire Fund							
Abboud Consulting Inc	5152	ESFC-3Q2013 computer maint agreemnt	03-411.240	05/31/13	585.00	.00	
Abboud Consulting Inc	5239	ESFC-4Q2013 computer maint agreemnt	03-411.240	08/27/13	585.00	.00	
Total Abboud Consulting Inc:					1,170.00	.00	
American Lafrance LLC	PA-13-50	WSFC-31-31 repair switch	03-412.374	08/19/13	594.24	.00	
American Lafrance LLC	PA-13-29R	WSFC-31-31 annual service	03-412.374	08/19/13	3,497.01	.00	
American Lafrance LLC	PA-13-30	WSFC-31-31 repairs for annual certification	03-412.374	08/19/13	3,111.75	.00	
American Lafrance LLC	PA-13-45R	WSFC-31-31 repair items found during service	03-412.374	08/19/13	4,526.54	.00	
Total American Lafrance LLC:					11,729.54	.00	
Hunter Keystone Peterbilt	2-232390145	ESFC-20-12 perform full B Service	03-411.374	08/27/13	1,989.44	.00	
Total Hunter Keystone Peterbilt LP:					1,989.44	.00	
PenTeleData	B2039185	ESFC-Cable-Sept 2013	03-411.320	08/24/13	60.07	.00	
Total PenTeleData:					60.07	.00	
PPL Electric Utilities	08132013	82900-03000-Aug 2013	03-411.320	08/13/13	601.93	.00	
Total PPL Electric Utilities:					601.93	.00	
Service Electric Telephone	08152013	Acct#-0000050426-ESFC-8/2013	03-411.320	08/15/13	77.92	.00	
Total Service Electric Telephone Co:					77.92	.00	
Shop One Fire Apparatus	6870	WSFC-31-11 replc valve assmbly/transmission filter	03-412.374	08/08/13	2,668.83	.00	
Shop One Fire Apparatus	6874	WSFC-31-12 install tank level gauge	03-412.374	08/08/13	501.30	.00	
Total Shop One Fire Apparatus:					3,170.13	.00	
Suburban Propane-2755	90666	diesel	03-413.231	08/13/13	587.66	.00	
Suburban Propane-2755	22835	unleaded	03-413.231	08/13/13	359.58	.00	
Suburban Propane-2755	13859	unleaded	03-413.231	08/27/13	360.48	.00	
Total Suburban Propane-2755:					1,307.72	.00	
UGI Utilities Inc.	08202013	502022721012-ESFC-Aug 2013	03-411.320	08/20/13	28.78	28.78	09/01/13
Total UGI Utilities Inc.:					28.78	28.78	
Total Fire Fund:					20,135.53	28.78	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Water Fund							
A. Scott Enterprises	08082013	Pmt#1:Ellsworth Wtr Main	06-448.607	08/08/13	39,579.74	39,579.74	08/23/13
Total A. Scott Enterprises:					39,579.74	39,579.74	
A-B-E Laboratory	08122013	2013-Aug water analysis	06-448.315	08/12/13	254.00	.00	
Total A-B-E Laboratory:					254.00	.00	
Commonwealth of Pennsyl	08282013	2013-Opr Cert Wtr-FACID:5115/PWSID:3390062	06-448.315	08/28/13	65.00	65.00	09/04/13
Total Commonwealth of Pennsylvania:					65.00	65.00	
Eastern Auto Parts Wareho	3-260965	Oil filters-#30/#31	06-448.240	07/25/13	6.70	.00	
Total Eastern Auto Parts Warehouse:					6.70	.00	
Emergency Systems Servi	0178709-IN	Flexer Ave Pump Stn generator svc	06-448.373	08/28/13	459.78	.00	
Total Emergency Systems Service Co:					459.78	.00	
Ferguson Waterworks	0301850	Valve box parts	06-448.240	08/13/13	2,013.60	.00	
Total Ferguson Waterworks:					2,013.60	.00	
Hartford - Priority Accts, Th	6410041-5	2013-Aug coverage	06-487.158	08/01/13	132.64	132.64	08/23/13
Hartford - Priority Accts, Th	6437253-5	2013-Sept coverage	06-487.158	08/23/13	132.64	132.64	08/23/13
Total Hartford - Priority Accts, The:					265.28	265.28	
Lehigh County Authority	1971	2Q2013 Hydrant Rentals	06-448.363	08/23/13	915.19	.00	
Total Lehigh County Authority:					915.19	.00	
Macmillian Oil Co of Allent	32977	motor oil	06-448.251	08/27/13	158.33	.00	
Total Macmillian Oil Co of Allentown:					158.33	.00	
Nextel Communications	889956289-06	2013-Aug-Water Dept	06-448.320	08/27/13	24.40	.00	
Total Nextel Communications:					24.40	.00	
PA Municipal Retirement S	09012013	Non-Uniformed 2013 MMO	06-487.160	09/01/13	23,564.00	.00	
Total PA Municipal Retirement System:					23,564.00	.00	
Print-O-Stat Inc.	A0080182	Blue/green marking paint	06-448.240	08/15/13	230.40	.00	
Total Print-O-Stat Inc.:					230.40	.00	
Red Hill Ford	62724	#33-Multi point inspection	06-448.251	08/07/13	17.48	.00	
Total Red Hill Ford:					17.48	.00	
Suburban Propane-2755	90666	diesel	06-448.231	08/13/13	156.71	.00	
Suburban Propane-2755	22835	unleaded	06-448.231	08/13/13	179.79	.00	
Suburban Propane-2755	13859	unleaded	06-448.231	08/27/13	180.24	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
		Total Suburban Propane-2755:			516.74	.00	
		Total Water Fund:			68,070.64	39,910.02	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Sewer Fund							
Allied Control Services	306398	#3 sewer mtr calibration	08-429.317	08/21/13	338.70	.00	
Total Allied Control Services:					338.70	.00	
Bethlehem, City of	3330000047-A	2013 annual capital charge-50% final pymt	08-429.535	04/16/13	6,626.00	.00	
Total Bethlehem, City of:					6,626.00	.00	
Eastern Auto Parts Wareho	3-260965	Oil filters-#30/#31	08-429.240	07/25/13	6.71	.00	
Total Eastern Auto Parts Warehouse:					6.71	.00	
Emergency Systems Servi	0178710-IN	Cardinal Dr Pump Stn generator svc	08-429.373	08/28/13	439.62	.00	
Emergency Systems Servi	0178708-IN	Riverside Dr Pump Stn generator svc	08-429.373	08/28/13	296.90	.00	
Total Emergency Systems Service Co:					736.52	.00	
Hartford - Priority Accts, Th	6410041-5	2013-Aug coverage	08-487.158	08/01/13	132.64	132.64	08/23/13
Hartford - Priority Accts, Th	6437253-5	2013-Sept coverage	08-487.158	08/23/13	132.64	132.64	08/23/13
Total Hartford - Priority Accts, The:					265.28	265.28	
Macmillian Oil Co of Allent	32977	motor oil	08-429.251	08/27/13	158.33	.00	
Total Macmillian Oil Co of Allentown:					158.33	.00	
PA Municipal Retirement S	09012013	Non-Uniformed 2013 MMO	08-487.160	09/01/13	23,564.00	.00	
Total PA Municipal Retirement System:					23,564.00	.00	
PPL Electric Utilities	08192013	35530-02004-Aug 2013	08-429.361	08/19/13	16.14	.00	
PPL Electric Utilities	08232013	82960-01000-Aug 2013	08-429.361	08/23/13	16.74	.00	
PPL Electric Utilities	08232013	33760-14008-Aug 2013	08-429.361	08/23/13	16.36	.00	
PPL Electric Utilities	08262013	64170-11008-Aug 2013	08-429.361	08/26/13	17.04	.00	
PPL Electric Utilities	08262013	21780-10003-Aug 2013	08-429.361	08/26/13	17.41	.00	
PPL Electric Utilities	08262013	20380-10009-Aug 2013	08-429.361	08/26/13	16.51	.00	
PPL Electric Utilities	08302013	49200-35001-Aug 2013	08-429.361	08/30/13	17.19	.00	
PPL Electric Utilities	08282013	95425-66011-Aug 2013	08-429.361	08/28/13	16.71	.00	
PPL Electric Utilities	08282013	39790-24008-Aug 2013	08-429.361	08/28/13	148.18	.00	
PPL Electric Utilities	08282013	31590-08002-Aug 2013	08-429.361	08/28/13	16.74	.00	
Total PPL Electric Utilities:					299.02	.00	
Print-O-Stat Inc.	A0080182	Blue/green marking paint	08-429.240	08/15/13	230.40	.00	
Total Print-O-Stat Inc.:					230.40	.00	
Red Hill Ford	62724	#33-Multi point inspection	08-429.251	08/07/13	17.47	.00	
Total Red Hill Ford:					17.47	.00	
Sewer Specialty Services	08122013	Pmt#4:Closed Circuit TVg	08-429.372	08/12/13	7,474.23	7,474.23	08/23/13
Total Sewer Specialty Services Co Inc:					7,474.23	7,474.23	
Suburban Propane-2755	90666	diesel	08-429.231	08/13/13	156.71	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Suburban Propane-2755	22835	unleaded	08-429.231	08/13/13	179.79	.00	
Suburban Propane-2755	13859	unleaded	08-429.231	08/27/13	180.24	.00	
Total Suburban Propane-2755:					516.74	.00	
U.S. Saws, Inc.	154052	Manhole Lift Magnet	08-429.260	08/21/13	926.50	.00	
Total U.S. Saws, Inc.:					926.50	.00	
Verizon	08252013	2013-Aug 868-8310-Cardinal Dr Pump Stn	08-429.320	08/25/13	30.40	.00	
Total Verizon:					30.40	.00	
Total Sewer Fund:					41,190.30	7,739.51	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Refuse & Recycling Fund							
Waste Management Inc	0391835-2392-	2013-Franko-container svc chg-8/7&14/2013	10-427.303	08/16/13	469.66	.00	
Waste Management Inc	0391834-2392-	2013-Devonshire-container svc chg-8/06/13	10-427.303	08/16/13	234.83	.00	
Waste Management Inc	0391717-2392-	2013-Sept service	10-427.300	09/01/13	126,666.67	.00	
Total Waste Management Inc:					127,371.16	.00	
Total Refuse & Recycling Fund:					127,371.16	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Highway Aid Fund							
PPL Electric Utilities	08192013	49130-02001-Aug 2013	35-433.362	08/19/13	24.99	.00	
PPL Electric Utilities	08212013	05340-01002-Aug 2013	35-433.362	08/21/13	24.02	.00	
PPL Electric Utilities	08212013	53875-61001-Aug 2013	35-433.362	08/21/13	26.10	.00	
PPL Electric Utilities	08212013	99940-01007-Aug 2013	35-433.362	08/21/13	24.38	.00	
PPL Electric Utilities	08262013	89989-11003-Aug 2013	35-433.362	08/26/13	24.76	.00	
PPL Electric Utilities	08282013	95790-09009-Aug 2013	35-433.362	08/28/13	16.14	.00	
PPL Electric Utilities	08282013	72390-08002-Aug 2013	35-433.362	08/28/13	16.14	.00	
Total PPL Electric Utilities:					156.53	.00	
Total Highway Aid Fund:					156.53	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Subdivision Escrow Fund							
Hassick, Richard	08212013	Hassick/Parton escrow release	91-248000	08/21/13	1,000.00	.00	
Total Hassick, Richard:					1,000.00	.00	
KidsPeace	08212013	Kidspeace escrow release	91-248000	08/21/13	7,700.00	.00	
Total KidsPeace:					7,700.00	.00	
Total Subdivision Escrow Fund:					8,700.00	.00	
Grand Totals:					<u>775,268.92</u>	<u>51,374.42</u>	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
AUGUST 22, 2013
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Debra Brinton

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police – EXCUSED
Donald Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE LIST OF BILLS PAYABLE AND FINANCIAL REPORT

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve the unaudited Financial Report for the period ending June 30 and July 31, 2013, and the list of Bills Payable for the period of 8/3/2013-8/16/2013, broken down as follows:

\$147,273.31= GENERAL
\$2,536.09 = FIRE
\$0 = LIBRARY
\$12,125.99 = WATER
\$45,174.53 = SEWER
\$1,898.60 = REFUSE & RECYCLING
\$12,200.07 = HIGHWAY AID
\$221,208.59 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

MINUTES

August 8, 2013

Commissioner Brown declared the August 8, 2013 Regular Meeting Minutes of the Board of Commissioners approved as presented.

NEW BUSINESS

PRESENTATION

Presentation by the Township Police Department of an award to the Hounds On Working Leashes (H.O.W.L.S.) organization for their service to the Department's K-9 Team.

Sergeant Sabo provided the Board with a brief background on the H.O.W.L.S. organization, explaining that they donate tactical ballistic vests for K-9 dogs. He commented that the Township was fortunate enough to receive a vest for Fonzie as his was outdated and overdue for replacement.

K-9 Officer Jason Laky displayed the new vest and explained that it is ballistic and stab-proof, providing the dog with more protection in a life-threatening situation. He noted that the vests cost approximately \$1,300. Officer Laky stated that Mr. and Mrs. Bill Rohrer of Whitehall and Mr. and Mrs. James Kutz of South Whitehall donated the money for the vest.

Sergeant Sabo and Officer Laky presented the H.O.W.L.S. organization and the donators a plaque for their generosity. The Board thanked everyone for their contribution.

ORDINANCES

None.

RESOLUTIONS

Library Referendum Question.

Mr. Soriano stated that the Board decided a few months back to have a question on the ballot in regards to the library tax, commenting that this would allow the voters to determine whether they would like to repeal or continue the tax which funds the library services through the Allentown Public Library. He noted that the research shows that the Library Code stipulates the governing body must notify the Election Board sixty days prior to a municipal election to request the placement of a referendum question on the ballot. Mr. Soriano explained that since the next election is November 5, 2013, the deadline for the Board to place such a question would be September 5, 2013. He commented that the Resolution is advisory in nature as it basically requests that the voters decide on the continuation of the tax or to repeal it.

Mr. Soriano stated that the initial referendum was adopted in 1993, and at that time, the voters voted in favor of a .18 levy dedicated for library services. He noted that because of the millage and the reassessment, the .18 is no longer applicable, so comparable to existing millage based on reassessment, it is now .6087 cents on every \$1,000 of assessed valuation. Mr. Soriano commented that on the average assessment of \$230,000, the levy will amount to approximately \$15 per year, per household. He noted that if the voters would decide not to levy the tax, the Board would then have to make a decision on whether or not they would want to continue to provide that service through other means.

Mr. Soriano invited Ms. Renee Haines, Allentown Public Library Director, to make a presentation.

Ms. Haines offered year-end statistics specific to the Township, showing the number of registrants and circulation. She noted that currently, one-third of the Township population is registered for a library card and about 44% of all households in the Township have a library card holder. Ms. Haines also distributed information about the Library's services and programs.

Commissioner Martucci asked if there is a record of how many residents actually use their library card. Ms. Haines replied that it is hard to extract that data from the system. Commissioner Martucci inquired that if the residents would vote not to continue the library service, could they still belong to the library. Ms. Haines replied that for \$40 a year, a nonresident family could belong to the library, which is more than twice as much as they are currently spending.

Commissioner Ackerman suggested educating the residents about all of the Library services.

Commissioner Brinton stated that she has received emails and phone calls from residents in support of the library tax. She suggested holding a Public Hearing on the matter to hear comments. Mr. Soriano noted that although the Board of Commissioners did not set aside a Public Hearing per se on this issue the Board did discuss the referendum ballot questions during public meetings.

Commissioner Martucci stated that in his opinion, tax increases are looming, and in order to soften the blow, the Township could get rid of the library tax. He also noted that the charts provided by Ms. Haines only show memberships, not usage.

Ms. Haines stated that the statistics provided are only referring to the Allentown Public Library, specifically, but there are cardholders who use other libraries. She commented that if people do not hold a card with the Allentown Public Library, they would lose access to the other libraries like Emmaus and Bethlehem.

Commissioner Martucci commented that by putting the question on the ballot does not mean the Board is taking the library services away.

A discussion ensued about how to word the question on the ballot. Mr. Soriano provided two options for the Board to consider. The first was phrasing the questions to repeal the Library Tax and the second was the question of continuing the library tax. The resolution wording the continuation of the Library Tax was read, as follows:

RESOLUTION NO. 08-2013-1445

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, AUTHORIZING THE PLACEMENT OF A REFERENDUM ON THE NOVEMBER 5, 2013 ELECTION BALLOT, WITH THE PROPOSTION THAT A SPECIAL LEVY BE CONTINUED, SAID EXISTING LEVY FOR EXCLUSIVE USE FOR PROVIDING LIBRARY SERVICES FOR ALL SALISBURY RESIDENTS.

WHEREAS, the Salisbury Township Board of Commissioners, by resolution dated June 10, 1993, voted to establish a special levy for the exclusive use of providing library services for all Salisbury Township residents; and

WHEREAS, said referendum was placed on the ballot and passed by the voters of Salisbury Township; and

WHEREAS, the Salisbury Township Board of Commissioners has now determined it wishes to have voter input in determining whether or not the residents of the Township wish to still have access to the Allentown Library and to pay the special tax to allow all citizens of Salisbury Township said access; and

WHEREAS, the Salisbury Township Board of Commissioners has determined it would be appropriate to place said question on the ballot to have voter input with regard to the continuation of said tax.

NOW, THEREFORE, BE IT RESOLVED by the Salisbury Township Board of Commissioners, of the Township of Salisbury, Lehigh County, Pennsylvania, that the following advisory referendum be duly placed on the ballot for the municipal elections scheduled for November 5, 2013:

BALLOT QUESTION

“Do you favor the continuation of the library levy, which has been established for the funding of library services through the Allentown Public Library System, said levy of .06087mills on every \$1,000 of assessed valuation, on taxable real estate in Salisbury Township to ensure free library services for all Salisbury residents?”

EXPLANATION OF BALLOT QUESTION

This question, if approved by a majority of the voters at this election will result in the continuation of a .06087 mill tax on all taxable property in Salisbury Township. The impact of this tax would also be that the revenue generated can only be used to provide library services for all residents in Salisbury Township and assure Salisbury residents would continue to have access to a public library system free of charge.

ADOPTED, in lawful session duly assembled this 22nd day of August, 2013.

ATTESTED:

**TOWNSHIP OF SALISBURY
(LEHIGH COUNTY, PENNSYLVANIA)**

Randy Soriano, Township Manager

By: _____
James A. Brown, President
Board of Commissioners

Motion by Commissioner Martucci, seconded by Commissioner Seagreaves, to adopt Resolution No. 08-2013-1445, authorizing the placement of a referendum on the November

5, 2013 election ballot, with the proposition that a special levy be continued, said existing levy for exclusive use for proving library services for all Salisbury residents.

Roll Call:

COMMISSIONER ACKERMAN - NO
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - NO
COMMISSIONER BROWN - YES

The Motion passed by 3-2.

MOTIONS

Review of Proposals for Franko Farm House Repairs.

Mr. Soriano commented that three different proposals have been obtained for the repairs to the Franko Farm House from Jack B. Weiss Construction. Commissioner Martucci recommended accepting the proposal for the repair of the cracks in the stone because he believes that to be the most serious problem. He also recommended delaying the other repairs by putting them in the 2014 Budget.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve Item #1 of Proposal #3008 from Jack B. Weiss Construction to repair cracks in the stone exterior walls for \$425.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

Payment #2 – Final for Lincoln/Flexer Avenue Roadway Improvement Project. Livengood Excavators, Inc. - \$14,398.29 (TENTATIVE).

Mr. Tetterer stated that the Application for Payment is not ready at this time. Mr. Soriano noted that the item will be placed on the next Agenda, if finalized.

Application Payment #4 - Sewer Specialty Services Company, Inc. - CCTV Testing and Grouting of Sanitary Sewer Pipe Joints Project - \$7,474.23.

Mr. Soriano provided a background on the project to the Board. Mr. Soriano noted that this work is associated with the enforcement of the US EPA Order issued in 2009 to Allentown and its signatories to mitigate and correct problem with inflow and infiltration evident in the system. Mr. Soriano noted that to date the Township, not including this project, has expended approximately \$818,000 to comply with the Order. Mr. Tetterer stated that the work is completed, but the Township is holding approximately \$1,900 for some work associated with the Change Order.

Motion by Commissioner Seagreaves, seconded by Commissioner Ackerman, to approve Payment Application #4 to Sewer Specialty Services Company, Inc. for CCTV Testing and Grouting of Sanitary Sewer Pipe Joints Project in the amount of \$7,474.23.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

Application Payment #1 - A. Scott Enterprises, Inc - South Ellsworth Street Water Main Replacement Project - \$39,579.74.

Mr. Soriano reminded the Board that the original contract was for \$55,892.55. Mr. Tetterer stated that the work has been completed, and what is not included in this payment is the work that was done on Emmaus Avenue for approximately \$6,600 and the retainage of approximately \$4,400. Mr. Tetterer clarified that the project was not a water main replacement; it was actually a new water main that connects to the existing water main to provide another loop as a secondary flow pattern.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve Payment Application #1 to A. Scott Enterprises, Inc. for the South Ellsworth Street Water Main Replacement Project in the amount of \$39,579.74.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Mr. Soriano announced that Don Cunningham, President and CEO of Lehigh Valley Economic Development Corporation, has initiated a Lehigh Valley Local Government Council and the first meeting is September 12, 2013 at 7:00 p.m. Mr. Soriano commented that it will conflict with the Board meeting, so he informed the Council that Township could not be represented that night. Mr. Soriano added that the event will be available for viewing on their website starting September 16, 2013.

Mr. Soriano stated that he will place into the record the two emails sent to Commissioners in regards to the library. Mr. Joe McDermott, 1117 Webster Avenue, Allentown, PA 18103 encouraged the Commissioners to keep the library tax and not approve the ballot question. Mr. Alexis Bove, resident of the Township, also opposed the idea of putting the library tax up for a vote.

Commissioner Martucci expressed a concern from a resident on Acker Street about cars parking at the end of his driveway and making it difficult for him to access to his driveway. He stated that the resident questioned if permitted parking could be instituted. Sergeant Sabo replied that Acker Street is one of the streets that the Police Department is studying to make parking on one side of the street only. Mr. Soriano noted that the Township would have to create legislature to institute permit parking and commented that it is a cumbersome project. Commissioner Martucci commented that he will recommend to the resident that he waits to see what the traffic study produces for the Parking Ordinance.

Commissioner Martucci stated that Mr. Glenn Eckhart would like to plant a memorial tree in Laubach Park in the memory of his father. Mr. Soriano stated that there is a program in place and he will forward the information to Commissioner Martucci.

Mr. James Kraftician of 1128 Tweed Avenue expressed concerns about several maintenance issues at a property on East Susquehanna Street. Mr. Nicolo stated that he will call the owner of the property and ask them to stay more on top of upkeep of the land.

Commissioner Brown announced that the Board will be conducting an Executive Session on personnel matters following the Workshop.

ADJOURNMENT

Commissioner Ackerman made a Motion to adjourn the Meeting, seconded by Commissioner Martucci. The time was 8:45 p.m.

Respectfully submitted,

Randy Soriano
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on August 22, 2013.

Approved and certified on this date:

Randy Soriano

Date

SEAL

DRAFT

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
September 12, 2013
7:30 p.m.
(approximate time)

Topics of discussion:

1. Fire Inspection Program - (Continuation of Discussion)
2. Hazard Mitigation Plan Adoption(Update)
3. Pension Plans-Minimum Municipal Obligation- 2014
4. Motion to set the Halloween Trick-or-Treat Date-October 25, 2013-6 pm-8 pm
5. Budget 2014 – Calendar
6. Passing of Zeus- Former K-9