

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—April 25, 2013
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

4. Financial Report – March 2013 and Bills Payable – Period 4/6/2013 –4/19/2013

5. Approval of the Minutes –April 11, 2013

6. New Business

A. ORDINANCES

None

B. RESOLUTIONS

None

C. MOTIONS

1. Review of Proposed Memorial renaming the Laubach Park Dugout Baseball Field in honor of Frank Adamcik

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

**Workshop to follow regular meeting*

**Executive Session*

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
General Fund							
Property Taxes							
01-301.100	Real Estate Tax - Current	1,490,000	.00	.00	1,350,000	.00	.00
01-301.400	Real Estate Tax - Claims	18,000	3,601	20.01%	18,000	3,358	18.65%
01-301.600	Real Estate Tax - Interim	2,000	.00	.00	1,000	210	20.98%
Total Property Taxes:		1,510,000	3,601	0.24%	1,369,000	3,567	0.26%
Local Enabling Taxes							
01-310.100	Realty Transfer Tax	320,000	31,891	9.97%	320,000	46,860	14.64%
01-310.200	Earned Income Tax	1,900,000	582,616	30.66%	1,800,000	443,263	24.63%
01-310.400	Local Services Tax	440,000	121,087	27.52%	430,000	115,187	26.79%
Total Local Enabling Taxes:		2,660,000	735,594	27.65%	2,550,000	605,310	23.74%
Business Licenses & Permits							
01-321.600	Sign Permits	500	728	145.60%	.00	.00	.00
01-321.800	Cable Franchise Fees	205,000	52,276	25.50%	205,000	50,980	24.87%
Total Business Licenses & Permits:		205,500	53,004	25.79%	205,000	50,980	24.87%
Non-Business Licenses & Permit							
01-322.810	Pole Permits	.00	.00	.00	.00	.00	.00
01-322.820	Street-Opening Permits	1,700	670	39.41%	1,700	700	41.18%
01-322.830	Curbing Permits	100	.00	.00	100	.00	.00
01-322.840	Moving Permits	200	24	12.00%	200	38	19.00%
01-322.850	Solicitation Permit	100	.00	.00	.00	.00	.00
Total Non-Business Licenses & Permit:		2,100	694	33.05%	2,000	738	36.90%
Fines							
01-331.110	Vehicle Code Violations	30,000	9,564	31.88%	31,000	4,523	14.59%
01-331.120	Violation of Ordinances	25,000	5,910	23.64%	25,000	9,509	38.04%
01-331.130	State Police Fines	12,000	.00	.00	14,000	.00	.00
Total Fines:		67,000	15,474	23.10%	70,000	14,032	20.05%
Interest Income							
01-341.000	Interest Income	3,000	415	13.83%	7,000	846	12.09%
01-341.100	Lien Interest Income	7,000	2,026	28.95%	2,000	2,475	123.76%
Total Interest Income:		10,000	2,441	24.41%	9,000	3,321	36.90%
Rents & Royalties							
01-342.100	Verizon Lease Payments	25,800	8,540	33.10%	24,800	8,567	34.54%
01-342.200	Magistrate Office Rent	28,600	9,519	33.28%	28,600	9,519	33.28%
Total Rents & Royalties:		54,400	18,059	33.20%	53,400	18,086	33.87%
Federal Grants							
01-351.025	Bulletproof Vest Grant	2,500	.00	.00	2,500	.00	.00
01-351.120	FEMA Grant Monies	.00	.00	.00	.00	.00	.00
Total Federal Grants:		2,500	.00	.00	2,500	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
State Grants							
01-354.020	Safe Streets Grant	.00	.00	.00	.00	.00	.00
01-354.025	Seatbelt Program Grant	3,000	.00	.00	3,000	1,110	37.01%
01-354.030	SO/Aggressive Driver Grant	1,500	.00	.00	1,500	.00	.00
01-354.040	Recycling Grant	48,000	.00	.00	48,000	.00	.00
01-354.050	Keystone Grant	.00	.00	.00	.00	.00	.00
01-354.100	Main Street Initiatives Grant	.00	.00	.00	.00	.00	.00
01-354.110	CDBG: Storm Sewer Improv Proj	.00	.00	.00	.00	.00	.00
01-354.120	Gaming Grant: Casino Corr Traf	6,800	.00	.00	15,000	.00	.00
01-354.130	Regional Init Grant: SALDO Upd	.00	.00	.00	4,900	.00	.00
01-354.140	DCNR Grant(s)	2,200	.00	.00	22,400	.00	.00
Total State Grants:		61,500	.00	.00	94,800	1,110	1.17%
State-Shared Revenue							
01-355.010	Public Utility Tax	5,800	.00	.00	5,800	.00	.00
01-355.040	Beverage Licenses	1,800	600	33.33%	1,800	.00	.00
01-355.050	Foreign Casualty Insurance Tax	227,500	.00	.00	220,000	.00	.00
01-355.070	Foreign Fire Insurance Tax	100,000	.00	.00	150,000	.00	.00
Total State-Shared Revenue:		335,100	600	0.18%	377,600	.00	.00
In Lieu Of Taxes							
01-359.100	Payments in Lieu of Taxes	28,200	28,235	100.12%	25,800	.00	.00
Total In Lieu Of Taxes:		28,200	28,235	100.12%	25,800	.00	.00
Service Fees							
01-360.100	Fees for Svcs--DPW	.00	.00	.00	.00	.00	.00
01-360.200	Fees for Svcs--Police Security	6,000	3,060	51.01%	6,000	2,674	44.56%
01-360.250	Fees for Svcs--Police SRO	36,700	.00	.00	36,700	.00	.00
01-360.300	Fees for Svcs--Finance	2,000	390	19.50%	5,000	58	1.15%
Total Service Fees:		44,700	3,450	7.72%	47,700	2,731	5.73%
Review Fees							
01-361.310	Planning & SALDO Fees	4,000	250	6.25%	3,000	875	29.17%
01-361.330	Zoning Appeals & Fees	7,000	1,839	26.27%	8,000	1,375	17.19%
01-361.340	Building Code Appeal	1,000	.00	.00	500	.00	.00
01-361.350	Legal Review Fees	12,000	728	6.06%	12,000	44	0.37%
01-361.360	Engineering Review Fees	70,000	8,100	11.57%	90,000	1,640	1.82%
01-361.500	Sale - Maps/Copies/Publication	500	27	5.45%	500	20	4.00%
Total Review Fees:		94,500	10,944	11.58%	114,000	3,954	3.47%
Public Safety Fees							
01-362.130	Security Alarm Monitoring	2,100	275	13.10%	2,100	925	44.05%
01-362.410	Building Permits	42,000	29,605	70.49%	42,000	7,155	17.04%
01-362.415	Mechanical Permits	8,000	8,723	109.04%	7,500	2,186	29.15%
01-362.420	Electrical Permits	5,000	13,659	273.18%	4,500	840	18.67%
01-362.430	Plumbing Permits	8,000	8,814	110.18%	6,500	2,396	36.86%
01-362.440	On-Site Sewage Permits	4,000	790	19.75%	4,000	.00	.00
01-362.450	Re-Inspection Fee	3,000	380	12.67%	3,000	550	18.33%
01-362.460	PA State Fee - Permits	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
Total Public Safety Fees:		72,100	62,246	86.33%	69,600	14,052	20.19%
Snow Removal							
01-363.510	PennDOT/Snow Removal	1,700	.00	.00	1,700	.00	.00
Total Snow Removal:		1,700	.00	.00	1,700	.00	.00
Sanitation Fees							
01-364.300	Solid Waste Collection	.00	.00	.00	.00	.00	.00
01-364.400	Freon Decal Sales	.00	.00	.00	.00	.00	.00
01-364.500	Recycling Container Sales	.00	.00	.00	.00	.00	.00
01-364.600	Recycling Proceeds	.00	.00	.00	.00	.00	.00
01-364.700	PA Refuse Surcharge	.00	.00	.00	.00	.00	.00
01-364.900	Scrap Metal Recycling	1,000	510	51.04%	.00	76-	.00
Total Sanitation Fees:		1,000	510	51.04%	.00	76-	.00
Membership Fees							
01-365.600	Ambulance Subscriptions	32,000	6,957	21.74%	32,000	7,525	23.52%
Total Membership Fees:		32,000	6,957	21.74%	32,000	7,525	23.52%
Recreational User Fees							
01-367.200	Fundraising Proceeds	10,000	414	4.14%	.00	1,430	.00
01-367.500	Pavilion Reservation Fee	2,500	780	31.20%	3,000	825	27.50%
Total Recreational User Fees:		12,500	1,194	9.55%	3,000	2,255	75.17%
Miscellaneous Revenue							
01-380.000	Miscellaneous Revenue	500	119	23.80%	500	693	138.59%
01-380.001	Misc Utility Revenue	7,000	4,782	68.32%	7,000	723	10.33%
01-380.100	Forfeited/Returned Deposits	.00	650	.00	.00	50	.00
Total Miscellaneous Revenue:		7,500	5,552	74.02%	7,500	1,466	19.55%
Contributions							
01-387.000	Contributions	89,800	26,265	29.25%	.00	.00	.00
01-387.215	Contributions--K-9 Program	.00	.00	.00	.00	500	.00
Total Contributions:		89,800	26,265	29.25%	.00	500	.00
Asset Disposal							
01-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
01-391.200	Loss of Fixed Assets	.00	.00	.00	.00	.00	.00
Total Asset Disposal:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
01-392.030	Transfer From Fire Fund	10,000	.00	.00	10,000	.00	.00
01-392.060	Transfer From Water Fund	206,300	.00	.00	199,200	.00	.00
01-392.080	Transfer From Sewer Fund	206,300	.00	.00	199,200	.00	.00
01-392.100	Tr fr Refuse & Recycling Fund	125,000	.00	.00	182,200	.00	.00
01-392.910	Transfer From Developers Fund	.00	81	.00	.00	109	.00

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
Total Interfund Transfers:		547,600	81	.00	590,600	109	.00
Prior Year Proceeds							
01-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
01-393.121	Bond Proceeds	.00	.00	.00	.00	.00	.00
Total Prior Year Proceeds:		.00	.00	.00	.00	.00	.00
Refund of Prior Year Expenses							
01-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
01-395.100	Refund of Unused Premiums	100,000	.00	.00	100,000	66,667	66.67%
Total Refund of Prior Year Expenses:		100,000	.00	.00	100,000	66,667	66.67%
Prior Year Reserves							
01-396.000	Prior Year Reserves	13,000	.00	.00	.00	.00	.00
Total Prior Year Reserves:		13,000	.00	.00	.00	.00	.00
Legislative							
01-400.113	Commissioners	13,000	3,500	26.92%	13,000	3,500	26.92%
01-400.200	Volunteer & Public Events	2,000	10	0.50%	3,000	16	0.54%
01-400.240	Supplies	500	20	4.00%	500	74	14.86%
01-400.420	Dues/Subscriptions/Memberships	2,700	3,704	137.19%	2,500	2,748	109.93%
01-400.460	Conferences & Training	500	.00	.00	500	.00	.00
Total Legislative:		18,700	7,234	38.68%	19,500	6,339	32.51%
Executive							
01-401.121	Manager	95,600	23,515	24.60%	93,200	23,300	25.00%
01-401.139	Caretaker	18,000	3,377	18.76%	18,100	3,515	19.42%
01-401.141	Clerical--Full Time	89,600	22,077	24.64%	83,700	21,163	25.28%
01-401.149	Clerical--Part Time	22,800	7,820	34.30%	18,900	4,619	24.44%
01-401.212	Newsletter	1,500	.00	.00	1,500	.00	.00
01-401.231	Vehicle Fuel	4,000	775	19.37%	6,000	852	14.19%
01-401.240	Office Supplies	3,200	745	23.27%	3,200	1,439	44.96%
01-401.251	Vehicle Maintenance	2,200	.00	.00	750	121	16.13%
01-401.260	Minor Equipment & Small Tools	1,000	.00	.00	1,250	478	38.28%
01-401.312	Consulting Services	3,000	2,000	66.67%	11,000	1,150	10.45%
01-401.315	General Services	4,000	1,609	40.22%	4,000	1,299	32.48%
01-401.320	Telephone	11,200	3,059	27.31%	11,200	2,564	22.89%
01-401.325	Postage	4,400	1,235	28.07%	4,200	1,008	24.00%
01-401.341	Advertising	3,000	176	5.85%	1,900	676	35.57%
01-401.342	Printing	2,500	.00	.00	2,500	591	23.65%
01-401.343	Right-to-Know Request Fees	100	.00	.00	100	12	11.96%
01-401.375	Equip Maint & Lease Agreements	11,000	3,560	32.36%	11,000	2,555	23.23%
01-401.420	Dues/Subscriptions/Memberships	2,000	1,639	81.94%	2,000	1,718	85.90%
01-401.421	Training	1,000	.00	.00	750	415	55.33%
01-401.460	Conferences	1	.00	.00	1	.00	.00
01-401.700	Capital Equipment	.00	.00	.00	.00	.00	.00
Total Executive:		280,101	71,585	25.56%	275,251	67,475	24.51%
Finance							
01-402.122	Asst Twp Mgr/Finance Director	82,500	20,310	24.62%	80,500	20,124	25.00%

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
01-402.123	Accounting Supervisor	63,200	15,552	24.61%	60,900	15,224	25.00%
01-402.240	Supplies	500	274	54.77%	500	31	6.28%
01-402.260	Minor Equipment & Small Tools	500	.00	.00	500	.00	.00
01-402.311	Auditing & Accounting Services	9,600	.00	.00	9,600	7,200	75.00%
01-402.320	Telephone	700	128	18.31%	700	103	14.75%
01-402.420	Dues/Subscriptions/Memberships	800	494	61.69%	800	50	6.25%
01-402.421	Training	600	.00	.00	600	.00	.00
01-402.460	Conferences	1	.00	.00	1	.00	.00
Total Finance:		158,401	36,757	23.21%	154,101	42,733	27.73%
Tax Collection							
01-403.114	Treasurer	10,000	2,692	26.92%	10,000	2,692	26.92%
01-403.240	Supplies	300	91	30.28%	500	60	12.06%
01-403.260	Minor Equipment & Small Tools	1	.00	.00	1	.00	.00
01-403.325	Postage	2,600	800	30.77%	2,600	122	4.69%
01-403.353	Tax Collector's Bond	500	318	63.60%	500	318	63.60%
01-403.420	Dues/Subscriptions/Memberships	100	.00	.00	100	70	70.00%
01-403.452	EIT Collection Fee	31,000	8,703	28.07%	32,700	6,353	19.43%
01-403.453	LST Collection Fee	9,900	2,724	27.51%	9,700	2,424	24.99%
01-403.454	Real Estate Tax Collections	3,600	146	4.07%	5,600	150	2.68%
Total Tax Collection:		58,001	15,474	26.68%	61,701	12,190	19.76%
Legal							
01-404.310	Township Solicitor	60,000	8,415	14.02%	60,000	15,299	25.50%
01-404.314	Special Legal & Consulting Svc	5,000	602	12.04%	5,000	761	15.21%
01-404.318	Reimbursable Legal Services	12,000	2,126	17.72%	12,000	22	0.18%
01-404.410	Judgements & Settlements	.00	.00	.00	.00	.00	.00
Total Legal:		77,000	11,143	14.47%	77,000	16,082	20.89%
Personnel Admin							
01-406.171	HRA & Retirement Incentive Pmt	20,700	2,373	11.46%	24,100	2,117	8.78%
01-406.240	Supplies & Minor Equipment	1,000	611	61.12%	100	.00	.00
01-406.314	Special Legal & Consult'g Svcs	10,000	.00	.00	10,000	.00	.00
01-406.315	General Services	22,000	65	0.30%	2,000	102	5.09%
01-406.341	Advertising	700	.00	.00	700	.00	.00
Total Personnel Admin:		54,400	3,049	5.60%	36,900	2,219	6.01%
Data Processing							
01-407.261	Computer Equipment	20,000	.00	.00	15,000	3,230	21.53%
01-407.319	Computer Programming & Maint	7,600	9,403	123.73%	7,700	7,507	97.50%
Total Data Processing:		27,600	9,403	34.07%	22,700	10,737	47.30%
Engineering							
01-408.313	Township Engineer	50,000	5,408	10.82%	53,000	1,185	2.24%
01-408.314	Special Engineering Services	1,000	.00	.00	3,000	.00	.00
01-408.318	Reimbursable Engineering Svcs	70,000	7,292	10.42%	90,000	1,506	1.67%
Total Engineering:		121,000	12,699	10.50%	146,000	2,690	1.84%
Buildings & Plant							
01-409.144	Custodian	44,300	10,975	24.77%	42,700	10,789	25.27%

Account Number	Account Title	2013-13	03/13	% of Budget	2012-12	03/12	% of Budget
		Current Year Budget	Current YTD Actual		Prior Year Budget	Prior YTD Actual	
01-409.230	Heating Fuel	40,000	18,571	46.43%	40,000	13,953	34.88%
01-409.232	Generator Fuel	1,000	.00	.00	2,000	121	6.05%
01-409.240	Supplies	3,000	909	30.30%	5,000	760	15.20%
01-409.260	Minor Equipment & Small Tools	200	.00	.00	8,500	.00	.00
01-409.361	Electric	35,000	7,748	22.14%	35,000	8,489	24.25%
01-409.366	Water	600	100	16.62%	800	81	10.14%
01-409.373	Facilities Maintenance	20,000	2,460	12.30%	20,000	10,203	51.01%
01-409.600	Capital Construction	30,000	.00	.00	16,700	.00	.00
01-409.699	Capital Reserve	.00	.00	.00	.00	.00	.00
Total Buildings & Plant:		174,100	40,763	23.41%	170,700	44,396	26.01%
Police							
01-410.122	Police Chief	83,700	21,111	25.22%	83,700	20,918	24.99%
01-410.131	Sergeants & Detective	296,300	72,494	24.47%	296,300	74,789	25.24%
01-410.132	Police Officers	754,000	178,805	23.71%	678,600	189,266	27.89%
01-410.139	Police Officers - Part Time	32,000	12,921	40.38%	32,000	7,502	23.44%
01-410.141	Clerical--Full Time	89,100	22,364	25.10%	84,100	21,432	25.48%
01-410.148	Crossing Guards	21,000	6,093	29.01%	20,200	5,299	26.23%
01-410.182	Longevity	10,200	.00	.00	8,700	.00	.00
01-410.183	Overtime	70,000	31,741	45.34%	70,000	11,179	15.97%
01-410.184	Reimbursable Overtime	17,000	.00	.00	.00	3,997	.00
01-410.185	Holiday Pay	30,000	7,684	25.61%	28,000	5,684	20.30%
01-410.186	Shift Differential	12,000	506	4.22%	12,000	525	4.37%
01-410.187	College Credit Compensation	2,500	.00	.00	2,500	.00	.00
01-410.188	Court Time	8,600	1,337	15.55%	5,000	1,632	32.63%
01-410.189	K-9 Care Compensation	3,000	.00	.00	3,000	.00	.00
01-410.191	Uniform Maintenance Allowance	4,100	3,840	93.66%	4,100	3,840	93.66%
01-410.200	Community Programs & Events	3,500	.00	.00	3,500	.00	.00
01-410.205	Bike Patrol	.00	.00	.00	2,100	.00	.00
01-410.210	QRS Supplies	13,000	5,500	42.31%	9,200	5,400	58.70%
01-410.215	K-9 Program	5,800	1,993	34.36%	7,000	1,870	26.71%
01-410.220	MERT Program	1	.00	.00	.00	.00	.00
01-410.231	Vehicle Fuel	50,000	10,073	20.15%	50,000	11,070	22.14%
01-410.238	Uniforms	11,000	2,097	19.06%	10,000	1,259	12.59%
01-410.240	Supplies	4,000	684	17.11%	4,000	356	8.91%
01-410.241	Firearms Supplies	10,000	.00	.00	8,000	.00	.00
01-410.242	Animal Control Supplies	500	.00	.00	500	.00	.00
01-410.250	Police Vehicles	61,300	.00	.00	12,500	.00	.00
01-410.251	Vehicle Maintenance	21,000	3,010	14.33%	20,800	4,094	19.68%
01-410.260	Minor Equipment & Small Tools	27,500	6,351	23.10%	23,800	174	0.73%
01-410.315	General Services	3,000	1,335	44.49%	3,000	986	32.86%
01-410.317	Contracted Svcs--Animal Contrl	11,500	.00	.00	10,500	.00	.00
01-410.320	Telephone	12,700	2,304	18.14%	12,700	1,313	10.34%
01-410.342	Printing	1,500	.00	.00	1,500	106	7.06%
01-410.375	Equipment Maintenance	1,000	.00	.00	1,000	100	10.00%
01-410.420	Dues/Subscriptions/Memberships	1,000	725	72.50%	1,000	433	43.30%
01-410.421	Training	10,000	5,288	52.88%	8,000	3,593	44.92%
01-410.460	Conferences	1,800	.00	.00	1	.00	.00
01-410.700	Capital Equipment	18,800	.00	.00	1	.00	.00
Total Police:		1,702,401	398,256	23.39%	1,517,302	376,817	24.83%
Fire							
01-411.320	ESFD Utilities	.00	.00	.00	17,900	4,815	26.90%
01-411.540	Firemen's Relief Contribution	100,000	.00	.00	150,000	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
Total Fire:		100,000	.00	.00	167,900	4,815	2.87%
Code Enforcement							
01-413.131	Code Enforcement Officer/BCO	57,900	14,241	24.60%	55,800	13,941	24.98%
01-413.306	Commercial Inspection Service	15,000	16,616	110.77%	15,000	4,675	31.17%
01-413.307	Residential Inspection Service	20,000	2,030	10.15%	20,000	4,238	21.19%
01-413.308	Drawing Review	20,000	7,530	37.65%	20,000	1,764	8.82%
01-413.317	C/S--Weed & Code Violations	100	.00	.00	500	.00	.00
01-413.320	Telephone	700	128	18.31%	700	128	18.33%
01-413.420	Dues/Subscriptions/Memberships	300	175	58.33%	300	125	41.67%
01-413.421	Training	1,700	340	20.00%	700	.00	.00
01-413.460	Conferences	1	.00	.00	1	.00	.00
Total Code Enforcement:		115,701	41,060	35.49%	113,001	24,871	22.01%
Planning & Zoning							
01-414.113	Zoning Hearing Board	2,000	.00	.00	2,000	160	8.00%
01-414.122	Planning & Zoning Officer	74,400	18,322	24.63%	71,600	18,155	25.36%
01-414.141	Clerical--Full Time	44,400	10,936	24.63%	42,800	10,705	25.01%
01-414.220	Planning Commission	2,300	430	18.70%	2,300	185	8.04%
01-414.240	Supplies	1,500	310	20.65%	1,500	299	19.92%
01-414.260	Minor Equipment & Small Tools	500	199	39.80%	500	.00	.00
01-414.310	Planning Solicitor	1,000	1,111	111.10%	1,000	275	27.50%
01-414.314	Zoning Solicitor	6,000	250	4.17%	6,000	663	11.04%
01-414.315	General Services	500	.00	.00	100	.00	.00
01-414.316	Stenographer	2,500	.00	.00	2,500	1,031	41.23%
01-414.317	Cont Svcs--Comp Plan Advisor	.00	.00	.00	.00	800	.00
01-414.318	DCED/UCC Fees	1,800	.00	.00	1,800	.00	.00
01-414.320	Telephone	700	128	18.31%	700	103	14.75%
01-414.341	Advertising	3,500	.00	.00	4,000	140	3.50%
01-414.342	Printing	500	.00	.00	500	.00	.00
01-414.420	Dues/Subscriptions/Memberships	200	102	51.00%	200	102	51.00%
01-414.421	Training	400	.00	.00	400	.00	.00
01-414.460	Conferences	1	.00	.00	1	.00	.00
Total Planning & Zoning:		142,201	31,788	22.35%	137,901	32,617	23.65%
Emergency Management							
01-415.139	Emergency Mgmt Coordinator	3,000	1,000	33.33%	3,000	575	19.17%
01-415.149	Emergency Mgmt Deputy	1,000	.00	.00	840	.00	.00
01-415.240	Supplies	500	.00	.00	1,500	33	2.22%
01-415.260	Minor Equipment & Small Tools	13,000	.00	.00	2,700	80	2.96%
01-415.320	Telephone	1,800	128	7.12%	1,300	128	9.87%
01-415.421	Training	1,000	.00	.00	1,000	.00	.00
Total Emergency Management:		20,300	1,128	5.56%	10,340	816	7.90%
Sanitation							
01-427.147	Recycling Center - Part Time	.00	.00	.00	.00	.00	.00
01-427.300	Refuse Collection Services	.00	.00	.00	.00	.00	.00
01-427.301	PA Refuse Collection Surcharge	.00	.00	.00	.00	.00	.00
01-427.302	Recycling Costs	.00	.00	.00	.00	.00	.00
01-427.303	Grass Collection Fees	.00	.00	.00	.00	.00	.00
01-427.317	Collection Agency Services	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
Total Sanitation:		.00	.00	.00	.00	.00	.00
DPW - Wages							
01-430.122	Public Works Director	84,900	20,909	24.63%	82,900	20,718	24.99%
01-430.130	DPW--Highway Supervisor	72,100	17,747	24.62%	69,500	9,622	13.84%
01-430.141	Clerical--Full Time	42,200	10,649	25.23%	39,000	9,976	25.58%
01-430.143	DPW - Full Time	630,100	147,101	23.35%	613,700	189,770	30.92%
01-430.149	DPW - Part Time	13,500	.00	.00	27,000	228	0.84%
01-430.181	Double Time	4,000	15	0.39%	8,000	63	0.79%
01-430.183	Overtime	25,000	10,061	40.24%	25,000	4,881	19.52%
01-430.189	On-Call	9,000	5,893	65.47%	10,000	5,709	57.09%
01-430.192	Work Boot & Clothing Allowance	3,600	447	12.42%	4,000	689	17.24%
01-430.231	Vehicle Fuel	53,000	9,616	18.14%	49,800	13,932	27.98%
01-430.240	Supplies	7,000	487	6.96%	4,800	693	14.43%
01-430.260	Minor Equipment & Small Tools	1,700	291	17.14%	6,400	45	0.70%
01-430.315	General Services	3,000	2	0.05%	100	.00	.00
01-430.320	Telephone	800	157	19.61%	800	97	12.16%
01-430.420	Dues/Subscriptions/Memberships	500	.00	.00	500	196	39.20%
01-430.421	Training	500	60	12.00%	500	60	12.00%
01-430.460	Conferences	1	.00	.00	1	.00	.00
Total DPW - Wages:		950,901	223,435	23.50%	942,001	256,680	27.25%
Composting							
01-431.303	Composting Costs	15,000	214	1.43%	8,000	441	5.51%
Total Composting:		15,000	214	1.43%	8,000	441	5.51%
Traffic Control							
01-433.246	Signs & Street Markings	5,000	2,615	52.30%	5,000	509	10.17%
01-433.362	Traffic Signals	14,000	3,280	23.43%	14,000	6,509	46.49%
01-433.450	Street Line Painting	5,000	.00	.00	5,000	.00	.00
Total Traffic Control:		24,000	5,895	24.56%	24,000	7,018	29.24%
Storm Sewers							
01-436.370	Repairs & Maint - Storm Sewers	3,000	345	11.50%	2,500	.00	.00
01-436.600	Capital Construction--Storm Sw	.00	.00	.00	.00	.00	.00
Total Storm Sewers:		3,000	345	11.50%	2,500	.00	.00
Tools & Machinery							
01-437.251	Vehicle Maintenance	27,500	4,969	18.07%	27,500	2,794	10.16%
01-437.375	Equipment Maintenance	15,000	2,055	13.70%	15,000	3,308	22.05%
Total Tools & Machinery:		42,500	7,023	16.53%	42,500	6,101	14.36%
Streets & Bridges							
01-438.245	Road Materials	120,000	6,232	5.19%	100,000	1,094	1.09%
01-438.450	Road Program	204,000	.00	.00	.00	.00	.00
Total Streets & Bridges:		324,000	6,232	1.92%	100,000	1,094	1.09%
Capital							
01-439.600	Capital Construction	.00	.00	.00	3,600	3,696	102.67%

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
01-439.601	Dauphin Street Traffic Light	.00	.00	.00	.00	.00	.00
01-439.700	Capital Equipment	45,000	.00	.00	12,500	.00	.00
Total Capital:		45,000	.00	.00	16,100	3,696	22.96%
Storm Water Mgmt							
01-446.370	Storm Water Management	.00	.00	.00	.00	.00	.00
01-446.603	Gilmore Street Drainage	.00	.00	.00	.00	.00	.00
01-446.604	Filbert St Stormwater Project	.00	.00	.00	.00	.00	.00
01-446.605	Maumee Ave Stormwater Project	200,000	2,004	1.00%	.00	.00	.00
01-446.606	Barnsdale Rd Stormswr Project	.00	.00	.00	.00	.00	.00
Total Storm Water Mgmt:		200,000	2,004	1.00%	.00	.00	.00
Recreation Admin							
01-451.240	Supplies	3,500	.00	.00	4,000	.00	.00
01-451.260	Minor Equipment & Small Tools	3,000	450	15.00%	2,700	.00	.00
01-451.312	Consulting Services	1	2,418	241,800.0	44,800	.00	.00
01-451.315	General Services	500	35	7.00%	100	35	35.00%
01-451.361	Electric	2,500	662	26.49%	3,600	705	19.58%
01-451.371	Property Maint (Grounds)	13,500	.00	.00	11,800	.00	.00
01-451.373	Facilities Maint (Structures)	7,000	.00	.00	6,000	173	2.88%
01-451.375	Equipment Maintenance	3,000	.00	.00	3,000	.00	.00
01-451.600	Capital Construction-Parks	23,001	.00	.00	.00	.00	.00
01-451.700	Capital Equipment	20,000	.00	.00	.00	.00	.00
Total Recreation Admin:		76,002	3,565	4.69%	76,000	913	1.20%
Participant Recreation							
01-452.129	Recreation Director	8,000	2,152	26.90%	7,700	2,074	26.93%
01-452.149	Seasonal Employees	17,000	171	1.00%	13,300	.00	.00
01-452.200	Community Events	2,000	294	14.70%	.00	.00	.00
01-452.240	Supplies & Minor Equipment	5,500	.00	.00	5,000	.00	.00
01-452.315	Fundraising Services	10,000	200	2.00%	100	2,045	2,045.05%
01-452.320	Telephone	700	97	13.89%	.00	.00	.00
Total Participant Recreation:		43,200	2,914	6.75%	26,100	4,119	15.78%
Environmental Advisory							
01-461.240	Supplies	100	.00	.00	100	.00	.00
01-461.317	Contracted Svc--NRI Consultant	.00	.00	.00	.00	.00	.00
01-461.341	Advertising	400	53	13.21%	400	71	17.85%
01-461.342	Printing	1,000	.00	.00	1,000	.00	.00
01-461.421	Training	500	.00	.00	500	.00	.00
Total Environmental Advisory:		2,000	53	2.64%	2,000	71	3.57%
Contributions							
01-465.309	Custodial Services	15,000	1,019	6.79%	15,000	1,118	7.45%
01-465.500	Volunteer Fire Co Incentives	30,000	.00	.00	30,000	.00	.00
01-465.540	Contributions	14,300	200	1.40%	13,300	200	1.50%
Total Contributions:		59,300	1,219	2.06%	58,300	1,318	2.26%
Debt Service - Principal							
01-471.350	Principal - Lease Pmt	75,100	28,535	38.00%	54,600	24,278	44.46%

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
Total Debt Service - Principal:		75,100	28,535	38.00%	54,600	24,278	44.46%
Debt Service - Interest							
01-472.350	Interest - Lease Pmt	4,700	1,841	39.17%	5,300	2,087	39.38%
Total Debt Service - Interest:		4,700	1,841	39.17%	5,300	2,087	39.38%
Bond Escrow Deposit							
01-474.430	Real Estate Taxes	100	.00	.00	100	.00	.00
Total Bond Escrow Deposit:		100	.00	.00	100	.00	.00
Miscellaneous Expense							
01-480.000	Miscellaneous Expense	300	100	33.33%	300	100	33.33%
01-480.001	Disability Pay Expense	.00	.00	.00	.00	.00	.00
01-480.005	Financial Service Fees	2,000	23	1.15%	2,000	917	45.86%
01-480.010	Credit Card Service Fees	.00	.00	.00	.00	.00	.00
Total Miscellaneous Expense:		2,300	123	5.34%	2,300	1,017	44.23%
Insurance							
01-486.351	Insurance - Commercial	40,000	42,232	105.58%	40,000	39,913	99.78%
01-486.352	Insurance - Business Auto	40,400	41,747	103.33%	38,500	40,439	105.04%
01-486.353	Insurance - Professional	40,000	40,787	101.97%	37,500	40,036	106.76%
01-486.354	Insurance - Workers Comp	76,800	76,672	99.83%	71,200	85,814	120.53%
Total Insurance:		197,200	201,437	102.15%	187,200	206,202	110.15%
Employee Benefits							
01-487.156	Insurance - Health	803,400	251,991	31.37%	722,400	256,742	35.54%
01-487.158	Insurance - Life & Disability	19,600	6,552	33.43%	20,700	5,232	25.27%
01-487.160	Pension	476,700	.00	.00	476,600	.00	.00
01-487.161	Social Security Tax	140,100	39,366	28.10%	139,800	39,525	28.27%
01-487.162	Unemployment Compensation	1,000	.00	.00	1,000	.00	.00
Total Employee Benefits:		1,440,800	297,909	20.68%	1,360,500	301,499	22.16%
Department: 490							
01-490.740	Transfer to Capital Reserves	89,800	.00	.00	.00	.00	.00
Total Department: 490:		89,800	.00	.00	.00	.00	.00
Refunds of Prior Year Revenue							
01-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Refunds of Prior Year Revenue:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
01-492.030	Transfer to Fire Fund	121,200	.00	.00	188,900	.00	.00
01-492.060	Transfer to Water Fund	.00	.00	.00	.00	.00	.00
01-492.080	Transfer to Sewer Fund	.00	.00	.00	.00	.00	.00
01-492.200	Transfer to Debt Service Fund	164,300	.00	.00	171,400	500	0.29%
01-492.910	Transfer to SubDiv Escrow Fund	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
	Total Interfund Transfers:	285,500	.00	.00	360,300	500	0.14%
	General Fund Revenue Total:	5,952,700	974,903	16.38%	5,725,200	796,329	13.91%
	General Fund Expenditure Total:	6,930,309	1,463,085	21.11%	6,178,098	1,461,832	23.66%
	Net Total General Fund:	977,609-	488,182-	49.94%	452,898-	665,504-	146.94%

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
Fire Fund							
Property Taxes							
03-301.100	Real Estate Tax - Current	260,000	.00	.00	230,000	.00	.00
03-301.400	Real Estate Tax - Claims	1,500	334	22.26%	1,400	259	18.51%
03-301.600	Real Estate Tax - Interim	300	.00	.00	100	35	35.48%
Total Property Taxes:		261,800	334	0.13%	231,500	295	0.13%
Interest Income							
03-341.000	Interest Income	50	10	19.52%	100	.00	.00
Total Interest Income:		50	10	19.52%	100	.00	.00
Miscellaneous Revenue							
03-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
Total Miscellaneous Revenue:		.00	.00	.00	.00	.00	.00
Contributions							
03-387.000	Contributions	9,000	9,000	100.00%	9,000	.00	.00
Total Contributions:		9,000	9,000	100.00%	9,000	.00	.00
Asset Disposal							
03-391.100	Sale of Fixed Assets	10,000	.00	.00	10,000	.00	.00
Total Asset Disposal:		10,000	.00	.00	10,000	.00	.00
Interfund Transfers							
03-392.010	Transfer from General Fund	61,400	.00	.00	188,900	.00	.00
Total Interfund Transfers:		61,400	.00	.00	188,900	.00	.00
Prior Year							
03-393.122	Loan Proceeds	.00	.00	.00	150,000	.00	.00
Total Prior Year:		.00	.00	.00	150,000	.00	.00
Prior Year Reserves							
03-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
Total Prior Year Reserves:		.00	.00	.00	.00	.00	.00
Eastern Salisbury Fire							
03-411.240	Operating Supplies	10,400	1,732	16.65%	11,000	6,460	58.73%
03-411.320	Utilities	15,000	5,549	37.00%	.00	.00	.00
03-411.350	Insurances	11,600	11,109	95.77%	11,000	11,026	100.24%
03-411.374	Repairs--Machinery/Equip	22,000	1,626	7.39%	8,000	1,915	23.94%
03-411.421	Training	4,100	3,075	75.00%	4,100	3,130	76.34%
03-411.600	Capital Construction	.00	.00	.00	.00	.00	.00
03-411.700	Capital Equipment	362,200	.00	.00	300,000	.00	.00
Total Eastern Salisbury Fire:		425,300	23,091	5.43%	334,100	22,532	6.74%

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
Western Salisbury Fire							
03-412.240	Operating Supplies	13,300	236	1.78%	14,800	4,400	29.73%
03-412.350	Insurances	19,800	19,765	99.82%	18,700	18,708	100.04%
03-412.374	Repairs--Machinery/Equip	28,500	2,327	8.16%	27,500	8,114	29.50%
03-412.421	Training	5,000	.00	.00	4,500	1,400	31.11%
03-412.600	Capital Construction	1	.00	.00	.00	.00	.00
03-412.700	Capital Equipment	.00	.00	.00	.00	.00	.00
Total Western Salisbury Fire:		66,601	22,328	33.53%	65,500	32,622	49.80%
Fuel							
03-413.231	Vehicle Fuel	33,000	6,031	18.28%	33,000	8,497	25.75%
Total Fuel:		33,000	6,031	18.28%	33,000	8,497	25.75%
Debt Service - Principal							
03-471.212	Principal - 1999 Fire Truck	7,600	7,563	99.52%	7,400	7,414	100.18%
03-471.213	Principal - 2005 Fire Truck	10,000	10,013	100.13%	9,800	9,815	100.15%
03-471.214	Principal - 2007 Fire Truck	6,300	6,318	100.29%	6,200	6,193	99.89%
03-471.215	Principal - 2009 Fire Truck	9,300	9,243	99.39%	9,100	9,061	99.57%
03-471.216	Principal - 2012 Fire Truck	5,800	.00	.00	.00	.00	.00
Total Debt Service - Principal:		39,000	33,138	84.97%	32,500	32,482	99.94%
Debt Service - Interest							
03-472.212	Interest - 1999 Fire Truck	200	159	79.48%	300	309	102.86%
03-472.213	Interest - 2005 Fire Truck	1,600	1,570	98.15%	1,800	1,769	98.25%
03-472.214	Interest - 2007 Fire Truck	1,400	1,404	100.28%	1,500	1,529	101.93%
03-472.215	Interest - 2009 Fire Truck	2,300	2,340	101.72%	2,500	2,523	100.90%
03-472.216	Interest - 2012 Fire Truck	1,900	.00	.00	.00	.00	.00
Total Debt Service - Interest:		7,400	5,473	73.96%	6,100	6,129	100.47%
Other Expense							
03-480.005	Financial Service Fees	.00	.00	.00	.00	.00	.00
03-480.454	Real Estate Tax Collections	900	27	2.95%	500	.00	.00
Total Other Expense:		900	27	2.95%	500	.00	.00
Reserves							
03-490.740	Transfer to Capital Reserves	147,600	.00	.00	100,000	.00	.00
Total Reserves:		147,600	.00	.00	100,000	.00	.00
Refunds of Prior Year Revenue							
03-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Refunds of Prior Year Revenue:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
03-492.010	Transfer to General Fund	10,000	.00	.00	10,000	.00	.00
Total Interfund Transfers:		10,000	.00	.00	10,000	.00	.00
Fire Fund Revenue Total:		342,250	9,344	2.73%	589,500	295	0.05%
Fire Fund Expenditure Total:		729,801	90,087	12.34%	581,700	102,261	17.58%

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
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	Net Total Fire Fund:	387,551-	80,743-	20.83%	7,800	101,966-	-1,307.26

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
Library Fund							
Property Taxes							
04-301.100	Real Estate Tax - Current	77,000	.00	.00	77,000	.00	.00
04-301.400	Real Estate Tax - Claims	1,000	208	20.80%	1,000	194	19.44%
04-301.600	Real Estate Tax - Interim	100	.00	.00	100	12	11.58%
Total Property Taxes:		78,100	208	0.27%	78,100	206	0.26%
Interest Income							
04-341.000	Interest Income	100	10	9.90%	100	13	12.78%
Total Interest Income:		100	10	9.90%	100	13	12.78%
Miscellaneous Revenue							
04-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
Total Miscellaneous Revenue:		.00	.00	.00	.00	.00	.00
Prior Year Reserves							
04-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
Total Prior Year Reserves:		.00	.00	.00	.00	.00	.00
Library Services							
04-456.305	Allentown Library Services	81,600	.00	.00	81,600	.00	.00
Total Library Services:		81,600	.00	.00	81,600	.00	.00
Miscellaneous Expense							
04-480.005	Financial Service Fees	.00	.00	.00	.00	.00	.00
04-480.454	Real Estate Tax Collections	300	8	2.58%	300	.00	.00
Total Miscellaneous Expense:		300	8	2.58%	300	.00	.00
Refunds of Prior Year Revenue							
04-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Refunds of Prior Year Revenue:		.00	.00	.00	.00	.00	.00
Library Fund Revenue Total:		78,200	218	0.28%	78,200	219	0.28%
Library Fund Expenditure Total:		81,900	8	0.01%	81,900	.00	.00
Net Total Library Fund:		3,700-	210	-5.68%	3,700-	219	-5.91%

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
Water Fund							
Interest Income							
06-341.000	Interest Income	3,000	237	7.92%	7,000	242	3.46%
	Total Interest Income:	3,000	237	7.92%	7,000	242	3.46%
System Revenue							
06-378.100	Metered Sales	1,400,000	360,830	25.77%	1,380,000	339,510	24.60%
06-378.910	Tapping Fees	1,000	104	10.40%	500	.00	.00
	Total System Revenue:	1,401,000	360,934	25.76%	1,380,500	339,510	24.59%
Miscellaneous Revenue							
06-380.000	Miscellaneous Revenue	.00	80	.00	.00	140	.00
	Total Miscellaneous Revenue:	.00	80	.00	.00	140	.00
Asset Disposal							
06-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
	Total Asset Disposal:	.00	.00	.00	.00	.00	.00
Prior Year							
06-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
06-393.121	Bond Proceeds	.00	.00	.00	.00	.00	.00
	Total Prior Year:	.00	.00	.00	.00	.00	.00
Refund of Prior Year Expenses							
06-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
	Total Refund of Prior Year Expenses:	.00	.00	.00	.00	.00	.00
Prior Year Reserves							
06-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
	Total Prior Year Reserves:	.00	.00	.00	.00	.00	.00
Wages							
06-448.130	DPW--Utility Supervisor	36,000	8,874	24.65%	34,800	8,687	24.96%
06-448.141	Clerical--Full Time	15,500	3,771	24.33%	14,900	3,550	23.83%
06-448.142	Aide to Public Works Director	27,700	6,814	24.60%	26,700	6,671	24.98%
06-448.143	DPW - Full Time	118,900	24,494	20.60%	94,300	23,598	25.02%
06-448.149	DPW--Part Time	2,300	484	21.04%	2,200	561	25.50%
06-448.181	Double Time	1,500	.00	.00	2,500	410	16.42%
06-448.183	Overtime	4,000	1,839	45.98%	5,500	870	15.82%
06-448.189	On - Call	11,300	2,596	22.97%	10,000	2,592	25.92%
06-448.231	Vehicle Fuel	10,400	1,970	18.94%	10,400	2,663	25.61%
06-448.232	Generator Fuel	200	.00	.00	500	.00	.00
06-448.240	Supplies	20,000	4,542	22.71%	15,000	618	4.12%
06-448.251	Vehicle Maintenance	5,000	1,081	21.62%	5,000	1,213	24.26%
06-448.260	Minor Equipment & Small Tools	8,100	91	1.12%	13,500	204	1.51%
06-448.310	Legal Services	.00	.00	.00	.00	.00	.00
06-448.311	Auditing & Accounting Services	1,200	.00	.00	1,200	900	75.00%
06-448.312	Consulting Services	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
06-448.313	Engineering Services	5,000	402	8.04%	5,000	.00	.00
06-448.315	General Services	500	.00	.00	100	500	500.00%
06-448.316	Testing & Calibration Services	5,000	460	9.20%	4,900	460	9.39%
06-448.317	Contracted Services	5,000	.00	.00	5,000	.00	.00
06-448.319	Computer Equip & Maint Svcs	13,800	5,952	43.13%	7,300	3,266	44.74%
06-448.320	Telephone	1,000	240	24.05%	1,000	166	16.65%
06-448.325	Postage	3,500	728	20.80%	3,500	700	20.01%
06-448.342	Printing	2,100	.00	.00	2,100	1,234	58.75%
06-448.361	Electric	8,000	2,158	26.98%	8,000	2,043	25.54%
06-448.363	Hydrant Rental	14,200	1,760	12.39%	14,100	880	6.24%
06-448.367	Water Purchases - Allentown	860,000	121,737	14.16%	820,000	124,063	15.13%
06-448.368	Water Purchases - Bethlehem	4,300	759	17.65%	4,300	.00	.00
06-448.369	Water Purchase-South Whitehall	8,500	.00	.00	8,100	.00	.00
06-448.373	Facilities Maintenance	5,000	.00	.00	5,000	.00	.00
06-448.375	Equipment Maintenance	2,500	1,632	65.28%	100	99	99.38%
06-448.421	Training	1,000	241	24.10%	1,000	35	3.50%
06-448.600	Capital Construction	10,000	.00	.00	.00	.00	.00
06-448.605	Flexer Avenue Waterline	.00	.00	.00	.00	.00	.00
06-448.606	Clearwood Dr Waterline	.00	.00	.00	.00	.00	.00
06-448.607	Ellsworth Water Main	81,400	3,606	4.43%	.00	.00	.00
06-448.699	Capital Reserve	.00	.00	.00	.00	.00	.00
06-448.700	Capital Equipment	.00	.00	.00	25,000	.00	.00
06-448.740	Maintenance Reserve	.00	.00	.00	.00	.00	.00
06-448.800	Depreciation	.00	.00	.00	68,000	.00	.00
Total Wages:		1,292,900	196,231	15.18%	1,219,000	185,985	15.26%
Debt Service - Principal							
06-471.202	Principal - 2010 Bond	17,000	.00	.00	18,700	.00	.00
06-471.350	Principal - Lease Pmt	6,400	3,425	53.51%	5,000	3,323	66.46%
Total Debt Service - Principal:		23,400	3,425	14.64%	23,700	3,323	14.02%
Debt Service - Interest							
06-472.202	Interest - 2010 Bonds	10,500	.00	.00	10,300	.00	.00
06-472.350	Interest - Lease Pmt	500	190	38.08%	400	158	39.40%
Total Debt Service - Interest:		11,000	190	1.73%	10,700	158	1.47%
Miscellaneous Expense							
06-480.000	Miscellaneous Expense	100	.00	.00	100	.00	.00
06-480.005	Financial Service Fees	1,000	12	1.23%	1,500	.00	.00
06-480.010	Credit Card Service Fees	2,000	770	38.51%	4,000	428	10.69%
Total Miscellaneous Expense:		3,100	783	25.25%	5,600	428	7.63%
Insurance							
06-486.351	Insurance - Commercial	2,200	2,297	104.42%	2,100	2,174	103.50%
06-486.352	Insurance - Business Auto	2,200	2,319	105.42%	2,100	2,247	106.98%
06-486.354	Insurance - Workers Comp	8,500	8,415	99.00%	7,800	4,767	61.12%
Total Insurance:		12,900	13,032	101.02%	12,000	9,188	76.56%
Employee Benefits							
06-487.156	Insurance - Health	76,500	25,229	32.98%	68,800	25,109	36.50%
06-487.158	Insurance - Life & Disability	1,600	533	33.33%	1,700	426	25.05%

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
06-487.160	Pension	23,600	.00	.00	24,000	.00	.00
06-487.161	Social Security Tax	15,000	4,125	27.50%	14,400	3,861	26.81%
Total Employee Benefits:		116,700	29,888	25.61%	108,900	29,396	26.99%
Refunds of Prior Year Revenue							
06-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Refunds of Prior Year Revenue:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
06-492.010	Transfer to General Fund	206,300	.00	.00	199,200	.00	.00
Total Interfund Transfers:		206,300	.00	.00	199,200	.00	.00
Water Fund Revenue Total:		1,404,000	361,251	25.73%	1,387,500	339,892	24.50%
Water Fund Expenditure Total:		1,666,300	243,548	14.62%	1,579,100	228,477	14.47%
Net Total Water Fund:		262,300-	117,703	-44.87%	191,600-	111,415	-58.15%

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
Sewer Fund							
Interest Income							
08-341.000	Interest Income	1,500	175	11.68%	8,700	505	5.80%
	Total Interest Income:	1,500	175	11.68%	8,700	505	5.80%
Sanitation Fees							
08-364.110	Tapping Fees	1,000	.00	.00	500	.00	.00
08-364.120	Sewer Rent	1,350,000	353,122	26.16%	1,360,000	334,024	24.56%
08-364.301	Sewer Assessments	.00	.00	.00	.00	.00	.00
	Total Sanitation Fees:	1,351,000	353,122	26.14%	1,360,500	334,024	24.55%
Miscellaneous Revenue							
08-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
	Total Miscellaneous Revenue:	.00	.00	.00	.00	.00	.00
Asset Disposal							
08-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
	Total Asset Disposal:	.00	.00	.00	.00	.00	.00
Prior Year							
08-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
08-393.121	Bond Proceeds	.00	.00	.00	.00	.00	.00
	Total Prior Year:	.00	.00	.00	.00	.00	.00
Refund of Prior Year Expenses							
08-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
	Total Refund of Prior Year Expenses:	.00	.00	.00	.00	.00	.00
Prior Year Reserves							
08-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
	Total Prior Year Reserves:	.00	.00	.00	.00	.00	.00
Wages							
08-429.130	DPW--Utility Supervisor	36,000	8,874	24.65%	34,800	8,687	24.96%
08-429.141	Clerical--Full Time	15,500	3,771	24.33%	14,900	3,550	23.83%
08-429.142	Aide to Public Works Director	27,700	6,814	24.60%	26,700	6,670	24.98%
08-429.143	DPW - Full Time	118,900	24,494	20.60%	94,300	23,598	25.02%
08-429.149	DPW--Part Time	.00	.00	.00	.00	.00	.00
08-429.181	Double Time	1,500	.00	.00	2,500	410	16.42%
08-429.183	Overtime	4,000	1,839	45.97%	5,500	870	15.82%
08-429.189	On - Call	11,300	2,596	22.97%	10,000	2,592	25.92%
08-429.231	Vehicle Fuel	10,400	1,970	18.94%	9,900	2,663	26.90%
08-429.232	Generator Fuel	200	.00	.00	1,000	.00	.00
08-429.240	Supplies	9,000	456	5.06%	8,000	859	10.74%
08-429.251	Vehicle Maintenance	5,000	1,081	21.62%	5,000	1,213	24.26%
08-429.260	Minor Equipment & Small Tools	9,300	12	0.13%	3,800	204	5.38%
08-429.310	Legal Services	8,400	264	3.14%	.00	.00	.00
08-429.311	Auditing & Accounting Services	1,200	.00	.00	1,200	900	75.00%

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
08-429.313	Engineering Services	12,500	4,464	35.71%	12,500	1,759	14.07%
08-429.315	General Services	1,800	.00	.00	1,800	.00	.00
08-429.317	Contracted Services	20,000	1,688	8.44%	20,000	1,655	8.27%
08-429.319	Computer Equip & Maint Svcs	13,800	4,443	32.19%	7,300	3,266	44.74%
08-429.320	Telephone	800	60	7.52%	800	204	25.53%
08-429.325	Postage	2,800	708	25.27%	2,500	700	28.01%
08-429.342	Printing	1,500	.00	.00	1,500	1,234	82.25%
08-429.361	Electric	11,400	2,531	22.20%	11,400	3,664	32.14%
08-429.367	Disposal Cost - Allentown	506,300	.00	.00	545,000	.00	.00
08-429.368	Disposal Cost - Bethlehem	150,000	.00	.00	200,000	.00	.00
08-429.372	I&I--Repairs & Maintenance	200,000	84,330	42.16%	200,000	13,131	6.57%
08-429.373	Facilities Maintenance	17,000	.00	.00	10,000	.00	.00
08-429.375	Equipment Maintenance	2,000	1,632	81.61%	1,000	404	40.36%
08-429.421	Training	300	201	67.00%	300	.00	.00
08-429.530	Transmission-Allentown	3,700	.00	.00	5,100	.00	.00
08-429.531	Transmission-Fountain Hill	1,000	.00	.00	1,400	.00	.00
08-429.532	Transmission-Emmaus	8,100	.00	.00	6,900	.00	.00
08-429.533	Transmission-LCA	16,600	.00	.00	17,700	.00	.00
08-429.534	Debt Service-Allentown	73,700	.00	.00	65,400	.00	.00
08-429.535	Debt Service-Bethlehem	6,100	6,626	108.62%	6,100	6,129	100.47%
08-429.536	Debt Service-Fountain Hill	2,400	.00	.00	2,400	.00	.00
08-429.600	Capital Construction	10,000	.00	.00	8,400	.00	.00
08-429.601	Patricia Drive Pump Station	.00	592	.00	285,000	102,577	35.99%
08-429.604	Riverside Dr Pump Stn Rehab	100,000	.00	.00	.00	.00	.00
08-429.605	Montgomery St Sewer Replcmnt	.00	.00	.00	.00	1,382	.00
08-429.699	Capital Reserve	.00	.00	.00	.00	.00	.00
08-429.700	Capital Equipment	.00	.00	.00	25,000	.00	.00
08-429.740	Maintenance Reserve	.00	.00	.00	.00	.00	.00
08-429.800	Depreciation	.00	.00	.00	297,300	.00	.00
Total Wages:		1,420,200	159,446	11.23%	1,952,400	188,321	9.65%
Debt Service - Principal							
08-471.202	Principal - 2010 Bonds	123,500	.00	.00	233,400	.00	.00
08-471.350	Principal - Lease Pmt	6,400	3,425	53.51%	5,000	3,323	66.46%
Total Debt Service - Principal:		129,900	3,425	2.64%	238,400	3,323	1.39%
Debt Service - Interest							
08-472.202	Interest - 2010 Bonds	4,600	.00	.00	13,300	.00	.00
08-472.350	Interest - Lease Pmt	500	190	38.08%	400	158	39.40%
Total Debt Service - Interest:		5,100	190	3.73%	13,700	158	1.15%
Miscellaneous Expense							
08-480.000	Miscellaneous Expense	100	.00	.00	100	.00	.00
08-480.005	Financial Service Fees	1,000	9	0.94%	2,000	.00	.00
08-480.010	Credit Card Service Fees	2,000	770	38.51%	4,000	428	10.69%
Total Miscellaneous Expense:		3,100	780	25.15%	6,100	428	7.01%
Insurance							
08-486.351	Insurance - Commercial	2,200	2,297	104.42%	2,100	2,174	103.50%
08-486.352	Insurance - Business Auto	2,200	2,319	105.42%	2,100	2,247	106.98%
08-486.354	Insurance - Workers Comp	8,500	8,415	99.00%	7,800	4,767	61.12%

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
Total Insurance:		12,900	13,032	101.02%	12,000	9,188	76.56%
Employee Benefits							
08-487.156	Insurance - Health	76,500	25,229	32.98%	68,800	25,109	36.50%
08-487.158	Insurance - Life & Disability	1,600	533	33.33%	1,700	426	25.05%
08-487.160	Pension	23,600	.00	.00	24,000	.00	.00
08-487.161	Social Security Tax	14,800	4,088	27.62%	14,600	3,818	26.15%
Total Employee Benefits:		116,500	29,851	25.62%	109,100	29,353	26.90%
Refunds of Prior Year Revenue							
08-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Refunds of Prior Year Revenue:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
08-492.010	Transfer to General Fund	206,300	.00	.00	199,200	.00	.00
Total Interfund Transfers:		206,300	.00	.00	199,200	.00	.00
Sewer Fund Revenue Total:		1,352,500	353,298	26.12%	1,369,200	334,529	24.43%
Sewer Fund Expenditure Total:		1,894,000	206,723	10.91%	2,530,900	230,770	9.12%
Net Total Sewer Fund:		541,500-	146,575	-27.07%	1,161,700-	103,759	-8.93%

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
Refuse & Recycling Fund							
Interest Income							
10-341.000	Interest Income	100	44	44.27%	.00	34	.00
Total Interest Income:		100	44	44.27%	.00	34	.00
Sanitation Fees							
10-364.300	Solid Waste Collection	1,580,000	779,685	49.35%	1,600,000	778,253	48.64%
10-364.400	Freon Decal Sales	1,000	120	12.00%	1,000	220	22.00%
10-364.500	Recycling Container Sales	800	245	30.63%	500	160	32.00%
10-364.600	Recycling Proceeds	36,700	9,077	24.73%	62,500	7,601	12.16%
10-364.700	PA Refuse Surcharge	25,000	12,379	49.52%	25,000	12,351	49.40%
Total Sanitation Fees:		1,643,500	801,506	48.77%	1,689,000	798,585	47.28%
Administration							
10-401.325	Postage	2,800	708	25.27%	2,800	695	24.82%
10-401.342	Printing	1,200	.00	.00	1,200	1,234	102.82%
Total Administration:		4,000	708	17.69%	4,000	1,929	48.22%
Data Processing							
10-407.261	Computer Equipment	10,000	.00	.00	5,000	1,244	24.88%
10-407.319	Computer Programming & Maint	3,800	4,443	116.91%	.00	.00	.00
Total Data Processing:		13,800	4,443	32.19%	5,000	1,244	24.88%
Buildings & Plant							
10-409.240	Supplies	500	.00	.00	.00	.00	.00
Total Buildings & Plant:		500	.00	.00	.00	.00	.00
Wages							
10-426.141	Clerical--Full Time	15,500	3,886	25.07%	14,900	4,086	27.42%
10-426.147	Recycling Center - Part Time	7,500	.00	.00	6,000	220	3.67%
Total Wages:		23,000	3,886	16.89%	20,900	4,306	20.60%
Sanitation							
10-427.300	Refuse Collection Services	1,508,000	373,875	24.79%	1,482,800	367,500	24.78%
10-427.301	PA Refuse Collection Surcharge	.00	.00	.00	.00	.00	.00
10-427.302	Recycling Costs	.00	.00	.00	87,500	.00	.00
10-427.303	Grass Collection Services	12,000	.00	.00	8,000	865	10.81%
Total Sanitation:		1,520,000	373,875	24.60%	1,578,300	368,365	23.34%
Department: 471							
10-471.350	Principal - Least Pmt	4,600	1,118	24.30%	.00	.00	.00
Total Department: 471:		4,600	1,118	24.30%	.00	.00	.00
Department: 472							
10-472.350	Interest - Lease Pmt	400	126	31.53%	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
Total Department: 472:		400	126	31.53%	.00	.00	.00
Fees & Misc							
10-480.005	Financial Services Fee	.00	14	.00	.00	.00	.00
10-480.010	Credit Card Transaction Fees	2,000	770	38.51%	4,000	428	10.69%
Total Fees & Misc:		2,000	784	39.22%	4,000	428	10.69%
Employee Benefits							
10-487.161	Social Security Tax	1,800	324	18.01%	1,600	329	20.59%
Total Employee Benefits:		1,800	324	18.01%	1,600	329	20.59%
Collections							
10-489.317	Collection Agency Services	100	.00	.00	200	.00	.00
Total Collections:		100	.00	.00	200	.00	.00
Refunds of Prior Year Revenue							
10-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Refunds of Prior Year Revenue:		.00	.00	.00	.00	.00	.00
Department: 492							
10-492.010	Transfer to General Fund	125,000	.00	.00	182,200	.00	.00
Total Department: 492:		125,000	.00	.00	182,200	.00	.00
Refuse & Recycling Fund Revenue Total:		1,643,600	801,550	48.77%	1,689,000	798,619	47.28%
Refuse & Recycling Fund Expenditure Total:		1,695,200	385,263	22.73%	1,796,200	376,601	20.97%
Net Total Refuse & Recycling Fund:		51,600-	416,287	-806.76%	107,200-	422,018	-393.67%

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
Debt Service Fund							
Interfund Transfers							
20-392.010	Transfer from General Fund	164,300	.00	.00	171,400	.00	.00
Total Interfund Transfers:		164,300	.00	.00	171,400	.00	.00
Debt Service - Principal							
20-471.202	Principal - 2010 Bonds	99,500	.00	.00	107,900	.00	.00
Total Debt Service - Principal:		99,500	.00	.00	107,900	.00	.00
Debt Service - Interest							
20-472.202	Interest - 2010 Bonds	64,300	.00	.00	63,000	.00	.00
Total Debt Service - Interest:		64,300	.00	.00	63,000	.00	.00
Department: 480							
20-480.005	Financial Service Fees	500	.00	.00	500	.00	.00
Total Department: 480:		500	.00	.00	500	.00	.00
Debt Service Fund Revenue Total:		164,300	.00	.00	171,400	.00	.00
Debt Service Fund Expenditure Total:		164,300	.00	.00	171,400	.00	.00
Net Total Debt Service Fund:		.00	.00	.00	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
Highway Aid Fund							
Interest Income							
35-341.000	Interest Income	200	5	2.54%	500	16	3.27%
	Total Interest Income:	200	5	2.54%	500	16	3.27%
State-Shared Revenue							
35-355.020	Motor Vehicle Fuels Tax	304,300	.00	.00	319,500	318,581	99.71%
35-355.030	Road Turnback	1,100	.00	.00	1,100	1,080	98.18%
	Total State-Shared Revenue:	305,400	.00	.00	320,600	319,661	99.71%
Refund of Prior Year Expenses							
35-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
	Total Refund of Prior Year Expenses:	.00	.00	.00	.00	.00	.00
Prior Year Reserves							
35-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
	Total Prior Year Reserves:	.00	.00	.00	.00	.00	.00
Snow Removal							
35-432.245	Snow Removal Salt	70,000	23,669	33.81%	75,000	8,407	11.21%
	Total Snow Removal:	70,000	23,669	33.81%	75,000	8,407	11.21%
Traffic Control							
35-433.246	Signs & Street Markings	.00	.00	.00	.00	.00	.00
35-433.362	Traffic Signals	19,700	865	4.39%	19,700	7,088	35.98%
	Total Traffic Control:	19,700	865	4.39%	19,700	7,088	35.98%
Street Lighting							
35-434.361	Electric	135,000	37,123	27.50%	145,000	32,778	22.61%
	Total Street Lighting:	135,000	37,123	27.50%	145,000	32,778	22.61%
Streets & Bridges							
35-438.450	Road Program	.00	.00	.00	278,500	.00	.00
35-438.700	Capital Equipment	.00	.00	.00	26,000	.00	.00
35-438.740	Equipment Reserve	.00	.00	.00	.00	.00	.00
	Total Streets & Bridges:	.00	.00	.00	304,500	.00	.00
Department: 471							
35-471.350	Principal - Lease Pmt	21,200	5,235	24.69%	.00	.00	.00
	Total Department: 471:	21,200	5,235	24.69%	.00	.00	.00
Department: 472							
35-472.350	Interest - Lease Pmt	1,500	435	28.98%	.00	.00	.00
	Total Department: 472:	1,500	435	28.98%	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
Department: 490							
35-490.740	Transfer to Capital Reserves	15,700	.00	.00	.00	.00	.00
Total Department: 490:		15,700	.00	.00	.00	.00	.00
Highway Aid Fund Revenue Total:		305,600	5	.00	321,100	319,677	99.56%
Highway Aid Fund Expenditure Total:		263,100	67,327	25.59%	544,200	48,273	8.87%
Net Total Highway Aid Fund:		42,500	67,322-	-158.40%	223,100-	271,404	-121.65%

Account Number	Account Title	2013-13 Current Year Budget	03/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	03/12 Prior YTD Actual	% of Budget
Subdivision Escrow Fund							
Interfund Transfers							
91-492.060	Transfer to Water Fund	.00	.00	.00	.00	.00	.00
	Total Interfund Transfers:	.00	.00	.00	.00	.00	.00
	Subdivision Escrow Fund Revenue Total:	.00	.00	.00	.00	.00	.00
	Subdivision Escrow Fund Expenditure Total:	.00	.00	.00	.00	.00	.00
	Net Total Subdivision Escrow Fund:	.00	.00	.00	.00	.00	.00
	Total Asset:	.00	.00	.00	.00	.00	.00
	Total Liability:	.00	.00	.00	.00	.00	.00
	Total Equity:	.00	.00	.00	.00	.00	.00
	Total Revenue:	11,243,150	2,500,568	22.24%	11,331,100	2,589,559	22.85%
	Total Expenditure:	13,424,910	2,456,041	18.29%	13,463,498	2,448,213	18.18%
	Net Grand Totals:	2,181,760-	44,528	-2.04%	2,132,398-	141,346	-6.63%

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date P
General Fund							
Allentown, City of	068830	2013-Mandatory police training	01-410.421	04/08/2013	534.60	.00	
Total Allentown, City of :					534.60	.00	
Anda Car Wash	03312013	2013-Mar-Police car washes	01-410.251	03/31/2013	61.25	.00	
Total Anda Car Wash:					61.25	.00	
AT&T Mobility	287252716350	EMC-5 tablets w/AT&T transmitter	01-415.260	04/03/2013	2,661.95	.00	
AT&T Mobility	287252716350	wireless charges for 5 tablets	01-415.320	04/03/2013	96.61	.00	
Total AT&T Mobility:					2,758.56	.00	
Bank of America	04092013	Acct 7912-Backround check for drop-off center	01-406.315	04/09/2013	10.00	.00	
Total Bank of America:					10.00	.00	
Beck, Charles	04092013	Plann Comm Mtg-4/09/2013	01-414.220	04/09/2013	30.00	.00	
Total Beck, Charles :					30.00	.00	
CodeMaster	CDM-014-94	2013-Mar-Commercial inspections	01-413.306	03/31/2013	3,834.10	.00	
CodeMaster	CDM-014-94	2013-Mar-Residential inspections	01-413.307	03/31/2013	2,785.00	.00	
Total CodeMaster:					6,619.10	.00	
Dallas Data Systems Inc.	04182013	Conference on Caselle-Bonaskiewich/King	01-402.421	04/18/2013	50.00	.00	
Total Dallas Data Systems Inc.:					50.00	.00	
DCED	03312013	1Q2013 Permit Fees	01-414.318	03/31/2013	376.00	.00	
Total DCED:					376.00	.00	
Deer Park	03D043648152	2013-Mar-Acct#0436481527-Admin	01-409.366	04/04/2013	22.29	.00	
Deer Park	03D043648157	2013-Mar-Acct#0436481576-DPW	01-409.366	04/04/2013	31.38	.00	
Deer Park	03D043648154	2013-Mar-Acct#0436481543-Police	01-409.366	04/04/2013	17.89	.00	
Total Deer Park:					71.56	.00	
Diana's Cafe	04182013	2013-Food for recgnntn dinner	01-400.200	04/18/2013	630.00	.00	
Total Diana's Cafe:					630.00	.00	
Eastern Auto Parts Wareho	3-210912	fuses for #1 & #25	01-437.251	04/08/2013	6.93	.00	
Eastern Auto Parts Wareho	3-210912	part for tiller	01-451.375	04/08/2013	4.30	.00	
Eastern Auto Parts Wareho	3-204616	filters for air compressor	01-437.375	03/25/2013	27.58	.00	
Total Eastern Auto Parts Warehouse:					38.81	.00	
Eastern Industries Inc.	1068720 RI	fabric for parks	01-451.240	03/31/2013	240.65	.00	
Eastern Industries Inc.	5651057	2B	01-438.245	03/31/2013	414.70	.00	
Eastern Industries Inc.	5651058	#10 AASHTO	01-438.245	03/31/2013	339.14	.00	
Total Eastern Industries Inc.:					994.49	.00	

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date P
Farm & Home Oil Compan	778645	Unleaded	01-401.231	04/10/2013	168.25	.00	
Farm & Home Oil Compan	778645	Unleaded	01-430.231	04/10/2013	336.50	.00	
Farm & Home Oil Compan	778645	Unleaded	01-410.231	04/10/2013	2,187.29	.00	
Farm & Home Oil Compan	778620	Diesel	01-430.231	04/10/2013	1,874.11	.00	
Total Farm & Home Oil Company:					4,566.15	.00	
Fonzone and Ashley	50050	2013-Mar-Minors vs Lehigh County	01-404.310	04/01/2013	88.00	.00	
Fonzone and Ashley	50052	2013-Mar-Burfeind vs LCBAssessment appeals	01-404.310	04/01/2013	110.00	.00	
Fonzone and Ashley	50054	2013-Mar-LVHC Assoc vs LCB Assessment Appeal	01-404.310	04/01/2013	220.00	.00	
Fonzone and Ashley	50055	2013-Mar-MERT	01-404.310	04/01/2013	33.00	.00	
Fonzone and Ashley	50057	2013-Mar-Re-apportionment of wards	01-404.310	04/01/2013	187.00	.00	
Fonzone and Ashley	50058	2013-Mar-Right-to-know request	01-404.310	04/01/2013	638.00	.00	
Fonzone and Ashley	50061	2013-Mar-Steven vs STZHB	01-404.310	04/01/2013	275.00	.00	
Fonzone and Ashley	50062	2013-Mar-Monthly meetings	01-404.310	04/01/2013	1,626.09	.00	
Fonzone and Ashley	50045	2013-Mar-Bankruptcy	01-404.310	04/01/2013	55.00	.00	
Fonzone and Ashley	50056	2013-Mar-Municipal Liens	01-404.310	04/01/2013	3,058.50	.00	
Fonzone and Ashley	50063	2013-Mar-Sheriff's sale	01-404.310	04/01/2013	66.00	.00	
Fonzone and Ashley	50066	2013-Mar-Sywensky-code enforcement	01-404.310	04/01/2013	187.00	.00	
Fonzone and Ashley	50048	2013-Mar-Erney code enforcement	01-404.310	04/01/2013	55.00	.00	
Fonzone and Ashley	50046	2013-Mar-Biundo-zoning ordinance	01-404.310	04/01/2013	11.00	.00	
Fonzone and Ashley	50047	2013-Mar-Biundo-zoning violation	01-404.310	04/01/2013	11.00	.00	
Fonzone and Ashley	50043	2013-Mar-Amendments/revisions to SALDO	01-404.310	04/01/2013	110.00	.00	
Fonzone and Ashley	50065	2013-Mar-Planning Commission	01-414.310	04/01/2013	220.00	.00	
Fonzone and Ashley	50059	Reimb inv:Samson	01-404.318	04/01/2013	55.00	.00	
Fonzone and Ashley	49432	Reimb inv:Devonshire Park Apartments	01-404.318	12/01/2012	63.00	.00	
Fonzone and Ashley	50042	Reimb inv:Coughlin	01-404.318	04/01/2013	22.00	.00	
Total Fonzone and Ashley:					7,090.59	.00	
Gross McGinley LLP	04012013	2013-Mar-Steven J Inc	01-414.314	04/01/2013	1,553.40	.00	
Total Gross McGinley LLP:					1,553.40	.00	
Hassick, Richard	04092013	Plann Comm Mtg-4/09/2013	01-414.220	04/09/2013	25.00	.00	
Total Hassick, Richard :					25.00	.00	
Healthworks	102859	Pol Offcr Physical/Evaluation	01-406.315	04/03/2013	125.00	.00	
Total Healthworks:					125.00	.00	
Hebelka, Joseph	04092013	Plann Comm Mtg-4/09/2013	01-414.220	04/09/2013	25.00	.00	
Total Hebelka, Joseph :					25.00	.00	
Home Depot Credit Service	04172013	brushes/paint/putty knife	01-430.240	04/17/2013	201.08	.00	
Home Depot Credit Service	04172013	fence rails/post	01-451.373	04/17/2013	57.79	.00	
Home Depot Credit Service	04172013	screws	01-451.240	04/17/2013	15.78	.00	
Home Depot Credit Service	04172013	3-'Nifty Nabbers'	01-451.260	04/17/2013	59.91	.00	
Total Home Depot Credit Services:					334.56	.00	
Interstate Battery of Allent	80049129	Battery for sweeper	01-437.375	03/18/2013	109.95	.00	
Interstate Battery of Allent	80049129	Batteries for garage use	01-430.240	03/18/2013	22.90	.00	

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date P
Total Interstate Battery of Allentwn:					132.85	.00	
Kaman Industrial Technolo	M833821	oil seal for tiller	01-451.375	04/08/2013	13.02	.00	
Total Kaman Industrial Technologies:					13.02	.00	
Keystone Consulting Engin	134041	Reimb inv:Yeager subdivision	01-408.318	04/04/2013	458.88	.00	
Keystone Consulting Engin	134048	2013-Mar-SALDO review	01-408.313	04/04/2013	851.86	.00	
Keystone Consulting Engin	134053	Reimb inv:Samson	01-408.318	04/04/2013	471.13	.00	
Keystone Consulting Engin	133387	Reimb inv:Devonshire Park Apartments	01-408.318	02/12/2013	191.50	.00	
Keystone Consulting Engin	133041	Reimb inv:Devonshire Park Apartments	01-408.318	01/15/2013	533.25	.00	
Keystone Consulting Engin	134052	Reimb inv:Lehi Parkway North	01-408.318	04/04/2013	1,129.09	.00	
Keystone Consulting Engin	134044	2013-Jan-Mar-Flx Ave Road Recon	01-439.600	04/04/2013	1,429.22	.00	
Keystone Consulting Engin	134045	2013-Mar-Maumee Ave Storm Sewer	01-446.605	04/04/2013	6,465.06	.00	
Total Keystone Consulting Engineers:					11,529.99	.00	
Lehigh County Humane So	1Q2013	1Q2013 animal control services	01-410.317	04/05/2013	2,875.00	.00	
Total Lehigh County Humane Society:					2,875.00	.00	
Licht Ph.D., William R.	04092013	Plann Commission Mtg-4/09/2013	01-414.220	04/09/2013	25.00	.00	
Total Licht Ph.D., William R.:					25.00	.00	
Losagio, Bryan	04102013	shirts	01-410.238	04/10/2013	53.97	.00	
Total Losagio, Bryan:					53.97	.00	
M. P. Uniform & Supply	81327-1	pants/shirt	01-410.238	04/02/2013	88.99	.00	
M. P. Uniform & Supply	81313-1	fleece jacket	01-410.238	04/01/2013	103.99	.00	
M. P. Uniform & Supply	81328-1	batteries	01-410.240	04/02/2013	36.96	.00	
M. P. Uniform & Supply	81349-1	tee shirt	01-410.238	04/03/2013	24.99	.00	
M. P. Uniform & Supply	81349-1	pocket guides	01-410.240	04/03/2013	21.98	.00	
M. P. Uniform & Supply	81349-1	clipboard	01-410.260	04/03/2013	56.99	.00	
M. P. Uniform & Supply	81583-1	pants/shirt	01-410.238	04/12/2013	57.50	.00	
Total M. P. Uniform & Supply:					391.40	.00	
M.J.M. Security	2-1072746	keys/locks for restroom @ Lindberg Park	01-451.373	03/26/2013	176.21	.00	
Total M.J.M. Security:					176.21	.00	
Macmillian Oil Co of Allent	28055	grease for equipment	01-437.375	04/09/2013	53.75	.00	
Total Macmillian Oil Co of Allentown:					53.75	.00	
Martin Stone Quarries Inc.	164303	Infield mix	01-451.371	04/08/2013	244.00	.00	
Total Martin Stone Quarries Inc.:					244.00	.00	
McKitish Jr, Stephen J.	04092013	Plann Comm Mtg-4/09/2013	01-414.220	04/09/2013	30.00	.00	
Total McKitish Jr, Stephen J. :					30.00	.00	
Miller, Glenn	04092013	Planning Commission-4/09/2013	01-414.220	04/09/2013	25.00	.00	

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date P
Total Miller, Glenn:					25.00	.00	
Miller, Joleen	04102013	2013 Health Reimb	01-406.171	04/10/2013	150.00	.00	
Total Miller, Joleen:					150.00	.00	
Morning Call, The	1278813	Ad-Drop off center operator	01-406.341	03/03/2013	540.50	.00	
Total Morning Call, The:					540.50	.00	
Motors Plus Inc.	27663	#207-insp/emission/repl sway bars/strut rods/ball joint	01-410.251	04/11/2013	1,333.13	.00	
Motors Plus Inc.	27709	#208-oil change/emission/inspect	01-410.251	04/11/2013	175.99	.00	
Motors Plus Inc.	27703	#215-oil change/repl calipers/brake pads/rotors	01-410.251	04/10/2013	985.25	.00	
Motors Plus Inc.	27715	#211-oil change	01-410.251	04/12/2013	47.20	.00	
Motors Plus Inc.	27705	#203-oil change/brake pads	01-410.251	04/12/2013	279.72	.00	
Motors Plus Inc.	27702	#210-replc water pump/thermostat/gasket	01-410.251	04/12/2013	574.42	.00	
Motors Plus Inc.	4961	Tow #9 fr garage to Sands Dodge	01-437.251	04/03/2013	175.00	.00	
Total Motors Plus Inc.:					3,570.71	.00	
PA Municipal Health Ins Co	04112013	2013 May coverage	01-487.156	04/11/2013	62,011.21	.00	
Total PA Municipal Health Ins Coop:					62,011.21	.00	
PA One Call System Inc.	0000533402	2013-Mar Voice/Fax Messages	01-401.320	03/31/2013	266.45	.00	
Total PA One Call System Inc.:					266.45	.00	
PA State Assoc of Borough	15044	Webinar-Municipal Financing	01-402.421	04/02/2013	40.00	.00	
PA State Assoc of Borough	15087	Webinar-Legal Hiring Practices	01-401.421	04/08/2013	40.00	.00	
PA State Assoc of Borough	15171	Webinar-Open Records Act	01-401.421	04/12/2013	40.00	.00	
Total PA State Assoc of Boroughs:					120.00	.00	
PPL Electric Utilities	04042013	62400-52006-Apr 2013	01-451.361	04/04/2013	20.78	.00	
PPL Electric Utilities	04122013	54060-05002-Apr 2013	01-451.361	04/12/2013	16.07	.00	
Total PPL Electric Utilities:					36.85	.00	
ProLaunch Training Mecha	1049	K-9 supplies-training set	01-410.215	04/05/2013	1,019.00	.00	
Total ProLaunch Training Mechanism LLC:					1,019.00	.00	
Reliable Sign & Striping	0760	Speed timing zone signs/no parking signs	01-433.246	03/21/2013	257.70	.00	
Total Reliable Sign & Striping:					257.70	.00	
Ringo Hill Farms Eqpmnt C	88900	Parts for tiller	01-451.375	04/04/2013	144.00	.00	
Total Ringo Hill Farms Eqpmnt Co Inc:					144.00	.00	
Salisbury Township School	04032013	Custodian charges-bball	01-465.309	04/03/2013	6,845.88	.00	
Total Salisbury Township School Dist:					6,845.88	.00	
Schreiter P.L.S., Richard L.	04092013	Plann Comm Mtg-4/09/2013	01-414.220	04/09/2013	25.00	.00	

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date P
Total Schreiter P.L.S., Richard L.:					25.00	.00	
Service Electric Cable TV	04082013	Prolog Express -Apr 2013	01-410.315	04/08/2013	69.95	.00	
Total Service Electric Cable TV:					69.95	.00	
Service Electric Telephone	04152013	Acct#-0000044158-Minger phone line-4/2013	01-403.240	04/15/2013	19.36	.00	
Service Electric Telephone	04152013	Acct#-0000044158-Twp phone lines-4/2013	01-401.320	04/15/2013	537.00	.00	
Total Service Electric Telephone Co:					556.36	.00	
Shelly Enterprises Inc.	8038867	parks-lumber for barrier	01-451.373	04/12/2013	84.48	.00	
Total Shelly Enterprises Inc.:					84.48	.00	
Snyder Inc, Charles	IT43016	parts for tractor-parks	01-451.375	04/01/2013	87.96	.00	
Total Snyder Inc, Charles:					87.96	.00	
Staples Business Advantag	3196462771	Admin:toner	01-401.240	04/04/2013	132.80	.00	
Total Staples Business Advantage:					132.80	.00	
Stotz/Fatzinger Office Sup	86563	Finance-stapler/calculator/highlighters	01-402.240	04/09/2013	39.50	.00	
Stotz/Fatzinger Office Sup	86743	frames for volunteer recognitn certificates	01-400.200	04/10/2013	107.79	.00	
Total Stotz/Fatzinger Office Supply:					147.29	.00	
Times News	100295058-04	Ad:Environmental Advisory Committee Mtg-4/17/2013	01-401.341	04/11/2013	23.06	.00	
Total Times News:					23.06	.00	
Upper Saucon Township	130409	Compost site expenses-Jan 2013	01-431.303	04/09/2013	89.74	.00	
Total Upper Saucon Township:					89.74	.00	
Urban Research & Develop	2305-61-1-2533	Lindberg Pk Master Site Plan-DCNR grant application	01-451.312	04/16/2013	3,200.00	.00	
Total Urban Research & Development :					3,200.00	.00	
Verizon	04032013	610-433-0563-monitor traffic signals CCB-4/2013	01-410.320	04/03/2013	34.22	.00	
Total Verizon:					34.22	.00	
Whitehall Turf Equipment	273150	starter for leaf blower/wheel kit for mower	01-451.375	04/15/2013	111.07	.00	
Total Whitehall Turf Equipment:					111.07	.00	
Wilson, Shemaine	04192013	2013 Health Reimb	01-406.171	04/19/2013	51.93	.00	
Total Wilson, Shemaine :					51.93	.00	
Total General Fund:					121,020.42	.00	

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date P
Fire Fund							
A&S Installation	974	WSFC-install backup camera/navigation system in chie	03-412.240	03/21/2013	1,626.00	.00	
Total A&S Installation:					1,626.00	.00	
Farm & Home Oil Compan	778645	Unleaded	03-413.231	04/10/2013	336.50	.00	
Farm & Home Oil Compan	778620	Diesel	03-413.231	04/10/2013	1,041.18	.00	
Total Farm & Home Oil Company:					1,377.68	.00	
PPL Electric Utilities	04122013	82900-03000-Apr 2013	03-411.320	04/12/2013	504.13	.00	
Total PPL Electric Utilities:					504.13	.00	
Service Electric Telephone	04152013	ESFC-4/2013	03-411.320	04/15/2013	77.65	.00	
Total Service Electric Telephone Co:					77.65	.00	
Western Salisbury Fire Co	04082013	reimb for training/training supplies	03-412.421	04/08/2013	2,053.64	.00	
Total Western Salisbury Fire Company:					2,053.64	.00	
Total Fire Fund:					5,639.10	.00	

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date P
Water Fund							
A-B-E Laboratory	04032013	2013-Mar water analysis	06-448.316	04/03/2013	650.00	.00	
Total A-B-E Laboratory:					650.00	.00	
Bethlehem, City of	04082013	2013-Mar-4 resale customers	06-448.368	04/08/2013	333.37	.00	
Bethlehem, City of	04082013	2013-Mar-Hydrant rental	06-448.363	04/08/2013	880.00	.00	
Total Bethlehem, City of :					1,213.37	.00	
Farm & Home Oil Compan	778645	Unleaded	06-448.231	04/10/2013	168.25	.00	
Farm & Home Oil Compan	778620	Diesel	06-448.231	04/10/2013	277.65	.00	
Total Farm & Home Oil Company:					445.90	.00	
Keystone Consulting Engin	134049	2013-Mar-Elsworth St water line	06-448.607	04/04/2013	1,964.29	.00	
Keystone Consulting Engin	134136	2013-Mar-water matters	06-448.313	04/11/2013	620.09	.00	
Total Keystone Consulting Engineers:					2,584.38	.00	
Macmillian Oil Co of Allent	28055	grease-for equipment	06-448.375	04/09/2013	53.75	.00	
Total Macmillian Oil Co of Allentown:					53.75	.00	
PA Municipal Health Ins Co	04112013	2013 May coverage	06-487.156	04/11/2013	5,905.83	.00	
Total PA Municipal Health Ins Coop:					5,905.83	.00	
PPL Electric Utilities	04032013	59410-04007-Apr 2013	06-448.361	04/03/2013	19.61	.00	
PPL Electric Utilities	04122013	30460-06001-Apr 2013	06-448.361	04/12/2013	702.18	.00	
Total PPL Electric Utilities:					721.79	.00	
Verizon	04062013	610-435-4231-Flexer Av wtr pump stn-4/2013	06-448.320	04/06/2013	36.64	.00	
Total Verizon:					36.64	.00	
Total Water Fund:					11,611.66	.00	

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date P
Sewer Fund							
Farm & Home Oil Compan	778645	Unleaded	08-429.231	04/10/2013	168.25	.00	
Farm & Home Oil Compan	778620	Diesel	08-429.231	04/10/2013	277.65	.00	
Total Farm & Home Oil Company:					445.90	.00	
Fonzone and Ashley	50060	2013-Mar-Sewer agreement w/C of Allentown dispute	08-429.310	04/01/2013	165.00	.00	
Total Fonzone and Ashley:					165.00	.00	
Fountain Hill, Borough of	2013-01	1Q2013 sewer	08-429.531	04/08/2013	281.05	.00	
Fountain Hill, Borough of	2013-01	3 mo Capital Pymnts-1Q2013	08-429.536	04/08/2013	600.00	.00	
Total Fountain Hill, Borough of :					881.05	.00	
Keystone Consulting Engin	134046	2013-Mar-Upgrade pump stn control panels	08-429.313	04/04/2013	448.35	.00	
Keystone Consulting Engin	134055	2013-Mar-Patricia Dr sanitary sewer pump stn elim	08-429.601	04/04/2013	98.00	.00	
Keystone Consulting Engin	134133	2013-Mar-l&l removal program	08-429.372	04/11/2013	7,147.79	.00	
Keystone Consulting Engin	134134	2013-Mar-Sewer matters	08-429.313	04/11/2013	825.05	.00	
Keystone Consulting Engin	134135	2013-Mar-l&l removal program	08-429.372	04/11/2013	1,042.60	.00	
Total Keystone Consulting Engineers:					9,561.79	.00	
Macmillian Oil Co of Allent	28055	grease-for equipment	08-429.375	04/09/2013	53.75	.00	
Total Macmillian Oil Co of Allentown:					53.75	.00	
PA Municipal Health Ins Co	04112013	2013 May coverage	08-487.156	04/11/2013	5,905.83	.00	
Total PA Municipal Health Ins Coop:					5,905.83	.00	
PPL Electric Utilities	04032013	98810-20005-Apr 2013	08-429.361	04/03/2013	190.31	.00	
PPL Electric Utilities	04042013	47020-14000-Apr 2013	08-429.361	04/04/2013	25.78	.00	
PPL Electric Utilities	04082013	08450-07007-Apr 2013	08-429.361	04/08/2013	21.42	.00	
PPL Electric Utilities	04082013	15450-07002-Apr 2013	08-429.361	04/08/2013	19.61	.00	
PPL Electric Utilities	04082013	32650-08001-Apr 2013	08-429.361	04/08/2013	24.95	.00	
PPL Electric Utilities	04092013	42850-08008-Apr 2013	08-429.361	04/09/2013	16.37	.00	
PPL Electric Utilities	04122013	56060-06003-Apr 2013	08-429.361	04/12/2013	24.65	.00	
Total PPL Electric Utilities:					323.09	.00	
Total Sewer Fund:					17,336.41	.00	

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date P
Highway Aid Fund							
PPL Electric Utilities	04032013	79200-43006-Apr 2013	35-434.361	04/03/2013	12,183.16	.00	
PPL Electric Utilities	04032013	79000-43000-Apr 2013	35-434.361	04/03/2013	626.10	.00	
PPL Electric Utilities	04032013	59610-04003-Apr 2013	35-433.362	04/03/2013	31.64	.00	
PPL Electric Utilities	04032013	58010-04003-Apr 2013	35-433.362	04/03/2013	29.00	.00	
PPL Electric Utilities	04032013	32810-04003-Apr 2013	35-433.362	04/03/2013	28.54	.00	
PPL Electric Utilities	04032013	97159-57000-Apr 2013	35-433.362	04/03/2013	32.92	.00	
PPL Electric Utilities	04032013	96549-22003-Apr 2013	35-433.362	04/03/2013	25.32	.00	
Total PPL Electric Utilities:					12,956.68	.00	
Total Highway Aid Fund:					12,956.68	.00	
Grand Totals:					168,564.27	.00	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
APRIL 11, 2013
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice President
James Seagreaves, President Pro-Tempore - EXCUSED
Joanne Ackerman
Debra Brinton

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce themselves, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to approve the list of Bills Payable for the period 3/23/2013-4/5/2013, broken down as follows:

\$54,055.39 = GENERAL
\$6,208.93 = FIRE
\$168.80 = LIBRARY
\$62,333.35 = WATER
\$2,722.45 = SEWER
\$125,875.53 = REFUSE & RECYLCING
\$9,126.62 = HIGHWAY AID
\$260,491.07 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - ABSENT
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 4-0.

MINUTES

March 28, 2013

Commissioner Brown declared the March 28, 2013 Regular Meeting Minutes of the Board of Commissioners approved as presented.

OLD BUSINESS

Irllyn/Foothill Road - Revisited

Mr. Soriano stated that both Mr. Tettermer and Ms. Sopka visited the site with the residents and the Engineer has provided a report on his observations. He noted that the Township has no record of owning the two roads; therefore, the maintenance and ownership remain a private issue.

Mr. Tettermer stated that there is no indication that the discharge from the culvert should be an issue for the roadway if the drainage swale was kept open and properly maintained. He noted that the road is in need of repair and suggested to the residents that they to do a title search in order to have a legal opinion of who owns the road and therefore has the maintenance responsibility.

Attorney Ashley stated that there are no provisions in the deeds for any kind of easement or drainage swale. Mr. Soriano commented that the deeds only take ownership up to the edge of the road.

It was the consensus of the Board to not take any action at this time.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolutions Recognizing Volunteers.

Mr. Soriano stated that the following people will be recognized for their volunteer services to the Township:

- Mr. Ralph Uff
- Mr. Dallas Heckman
- Mrs. Nancy Heckman
- Ms. Margaret “Maggie” Kernan
- Mr. Clint Ballek, Jr.
- Mr. Roy “Flip” Williams
- Ms. Rebecca “Becky” Glenister
- Mr. John Blackledge, Jr.
- Ms. Danielle Rothrock

Mr. Soriano read the Resolutions into the record.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve Resolutions 04-2013-1432 through 04-2013-1440 as read.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - ABSENT
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 4-0.

Resolution authorizing the Township Manager to sign and submit a CDBG Grant Application.

Mr. Soriano explained that this Resolution would be a requirement in case the Township would move ahead and submit the CDBG Grant Application.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the Resolution authorizing the Township Manager to sign and submit a CDBG Grant Application.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - ABSENT
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 4-0.

MOTIONS

Valley Mountain Bikers – Request for Race Event.

Mr. Soriano stated that the Valley Mountain Bikers made a request at the last Workshop session for an event called the Steel City Enduro Race to be held at Walking Purchase Park on July 13th and 14th. He noted that similar to last year, if the event is approved, the Township will require that the Valley Mountain Bikers sign a waiver of liability. He noted that the Bikers have not requested any extra police presence.

Motion by Commissioner Brinton, seconded by Commissioner Ackerman, to approve a request from the Valley Mountain Bikers to hold a race event at Walking Purchase Park on July 13th and 14th, 2013 contingent on them signing a waiver of liability.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - ABSENT
COMMISSIONER MARTUCCI - YES

COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 4-0.

Motion authorizing the sale of reserved excess sewer capacity to the Lehigh County Authority and authorizing the Township Manager to execute the Bill of Sale.

Mr. Soriano stated that over the past year, the Township has been discussing freeing up some of its reserved capacity for sewer to a municipality that would need additional capacity. He commented that the Lehigh County Authority and the Township have agreed to a purchase price of \$600,000 for the sale of 100,000 gallons. Mr. Soriano explained that the Township currently has a reserved capacity of nearly 1.6-1.7 million gallons per day so the 100,000 gallons sold will probably not make a difference in the reserves.

Mr. Soriano encouraged the Board to put the \$600,000 towards L&I projects in the sewer fund.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to authorize the Township Manager and Solicitor to sell 100,000 gallons reserve sewer capacity to the Lehigh County Authority.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - ABSENT
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 4-0.

PRIVILEGE OF THE FLOOR

Commissioner Ackerman inquired if Attorney Ashley or Mr. Soriano were able to follow up on the Township's water contract with the City of Allentown. Attorney Ashley stated that whoever the City would turn over the water to still has to honor the provisions of the contract.

Commissioner Brown announced that Recycling Day will be held Saturday, April 13, 2013 from 9 a.m. to 12:00 p.m. and noted that "anything with a plug" can be recycled.

Chief Stiles stated that Lehigh Valley Hospital Network printed emergency preparedness posters for the residents of the Township. He commented that the posters detail different kinds of possible problems people could encounter, mostly due to weather, and provides ways to protect themselves. He stated that one side of the poster is red and can be placed in the front window of a home so that emergency responders would know that help was needed during a crisis situation. Chief Stiles further explained that if everything is ok in the home, the resident can flip the sign to

the green side in order to alert responders that you do not need their services. He noted that the posters are available at the Municipal Building and the Police Department.

ADJOURNMENT

Commissioner Brinton made a Motion to adjourn the Meeting, seconded by Commissioner Ackerman. The time was 7:45 p.m.

Respectfully submitted,

Randy Soriano
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on April 11, 2013.

Approved and certified on this date:

Randy Soriano

Date

SEAL

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
April 25, 2013
7:30 p.m.
(approximate time)

Topics of discussion:

1. Draft Ordinance - Animal Control – Preliminary
2. Redistricting