

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
(Revised) Regular Meeting Agenda—April 10, 2014
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

4. Bills Payable – *period 3/22/2014 – 4/4/2014*

5. Approval of the Minutes – *March 27, 2014*

6. New Business

A. ORDINANCES

B. RESOLUTIONS

1. Resolution - to apply for funds under the 2014 Lehigh County CDBG Program
2. Volunteer Recognition Resolutions

C. MOTIONS

1. Motion – Payment Application - Sewer Specialty Services Inc. in the amount of \$46,225.67 for work performed on the 2013 Sanitary Sewer Rehab Project

D. ANNOUNCEMENTS

1. Hiring of Part Time Fire Inspectors

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

- *Workshop to follow regular meeting
- *Executive Session

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Allentown, City of	077376	2014-Mandatory police training	01-410.421	03/19/14	356.40	.00	
Total Allentown, City of:					356.40	.00	
Allentown-Bethlehem Goos	03282014	BOC's Appreciation Luncheon	01-400.200	03/28/14	340.00	340.00	04/01/14
Total Allentown-Bethlehem Goose:					340.00	340.00	
Altemos/Atlantic Fuels	03262014	ACCT# 153208 Service Contract-2014	01-409.373	03/26/14	308.95	.00	
Total Altemos/Atlantic Fuels:					308.95	.00	
American United Life Insur	04012014	2014-Apr life/disability ins coverage	01-487.158	04/01/14	1,704.41	1,704.41	04/01/14
Total American United Life Insurance Co:					1,704.41	1,704.41	
Berkheimer Associates	112	2014-Mar-LST Comm	01-403.453	03/31/14	315.94	.00	
Total Berkheimer Associates:					315.94	.00	
Bummer, Frank	03142014	2014 Boot/clothing allowance	01-430.192	03/14/14	200.00	.00	
Total Bummer, Frank:					200.00	.00	
Cedarbrook Sportsmen	02242014	2014 donation	01-465.540	02/24/14	200.00	200.00	04/01/14
Total Cedarbrook Sportsmen:					200.00	200.00	
Davison & McCarthy	12915	Reimb inv: Legacy	01-404.318	03/05/14	154.01	.00	
Davison & McCarthy	12674	Reimb inv: Legacy	01-404.318	01/03/14	259.88	.00	
Davison & McCarthy	12465	Reimb inv: Legacy	01-404.318	12/03/13	88.00	.00	
Davison & McCarthy	12831	Reimb inv: Legacy	01-404.318	02/04/14	253.00	.00	
Total Davison & McCarthy:					754.89	.00	
DCED	03312014	1Q2014 Permit Fees	01-414.318	03/31/14	268.00	.00	
Total DCED:					268.00	.00	
Keystone Consulting Engin	138221	reimb inv:Legacy Place	01-408.318	02/20/14	2,149.51	.00	
Total Keystone Consulting Engineers:					2,149.51	.00	
Klimowicz, Brian G.	04012014	27 of 60 health reimb	01-406.171	04/01/14	250.00	.00	
Total Klimowicz, Brian G.:					250.00	.00	
Law Enforcement Seminar	04012014	Patten/Soberick/Sabo/Kress-seminar-Background investigation for police applicants	01-410.421	04/01/14	1,200.00	.00	
Total Law Enforcement Seminars LLC:					1,200.00	.00	
M. P. Uniform & Supply	88906-1	shirt	01-410.220	03/24/14	95.99	.00	
M. P. Uniform & Supply	88822-1	name tape	01-410.238	03/20/14	13.00	.00	
M. P. Uniform & Supply	89025-1	name tape	01-410.238	03/28/14	21.00	.00	
M. P. Uniform & Supply	89053-1	citation bars	01-410.238	03/28/14	38.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total M. P. Uniform & Supply:					167.99	.00	
Madle's Hardware	03282014	Police-WD-40/Lube Lock Ease/Cleaner	01-410.240	03/28/14	14.47	.00	
Total Madle's Hardware:					14.47	.00	
Miklus, Nancy	04012014	58 of 60 cash incentive pymt	01-406.171	04/01/14	100.00	.00	
Total Miklus, Nancy:					100.00	.00	
Motors Plus Inc.	28891	#202-oil change/replc front & rear brake pads	01-410.251	03/21/14	671.48	.00	
Motors Plus Inc.	28925	#211-oil change/top off fluid levels	01-410.251	03/25/14	112.23	.00	
Motors Plus Inc.	28904	#216-oil change/top off fluids	01-410.251	03/25/14	121.12	.00	
Motors Plus Inc.	28926	#213-inspectn/replc front & rear brakes	01-410.251	03/27/14	732.57	.00	
Motors Plus Inc.	28897	#210-oil change/top off fluids	01-410.251	03/12/14	200.68	.00	
Motors Plus Inc.	28905	#206-replc front lower ball joints & sway bar link	01-410.251	03/19/14	937.64	.00	
Motors Plus Inc.	28898	#207-oil change/top off fluids	01-410.251	03/12/14	127.58	.00	
Motors Plus Inc.	28868	#207-inspection-replc front brake pads	01-410.251	03/21/14	550.36	.00	
Motors Plus Inc.	28892	#203-oil change/top off fluids	01-410.251	03/11/14	94.45	.00	
Motors Plus Inc.	28756	#211-oil change/replc wiper motor/brake line assembly/hub bearing	01-410.251	02/17/14	1,269.99	.00	
Total Motors Plus Inc.:					4,818.10	.00	
PenTeleData	B2176857	Acct#3042745-Cable modem rental -2014-Apr	01-401.320	03/24/14	124.95	.00	
Total PenTeleData:					124.95	.00	
PPL Electric Utilities	03202014	10550-10002-Mar 2014	01-451.361	03/20/14	22.60	.00	
PPL Electric Utilities	03212014	92051-48008-Mar 2014	01-409.361	03/21/14	769.00	.00	
PPL Electric Utilities	03212014	70730-17005-Mar 2014	01-409.361	03/21/14	844.15	.00	
PPL Electric Utilities	03212014	94340-19001-Mar 2014	01-451.361	03/21/14	133.06	.00	
PPL Electric Utilities	03262014	93760-01007-Mar 2014	01-451.361	03/26/14	18.11	.00	
Total PPL Electric Utilities:					1,786.92	.00	
Seitz Bros Exterminating C	03182014	2014-Annex Bldg	01-401.315	03/18/14	452.47	.00	
Seitz Bros Exterminating C	03182014	2014-ESFC bldg	01-401.315	03/18/14	523.68	.00	
Total Seitz Bros Exterminating Co:					976.15	.00	
Staples Credit Plan	36653	right-to-know	01-401.343	03/06/14	5.40	.00	
Total Staples Credit Plan:					5.40	.00	
Starr Uniform Center	81389	Shirts	01-410.238	11/15/13	221.88	.00	
Total Starr Uniform Center:					221.88	.00	
Stotz/Fatzinger Office Sup	109272	Admin-folders/copy paper/pens/post it notes	01-401.240	03/24/14	222.79	.00	
Stotz/Fatzinger Office Sup	109272	P-Z - pens/ruled pads/correction fluid	01-414.240	03/24/14	130.63	.00	
Stotz/Fatzinger Office Sup	C1092172TR	Ret'd pens	01-414.240	03/31/14	95.13-	.00	
Total Stotz/Fatzinger Office Supply:					258.29	.00	
Stratix Systems Inc	15066707	60 OF 63 lease	01-401.375	03/21/14	398.51	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Stratix Systems Inc:					398.51	.00	
Tapler, Jeffrey	04012014	EMC stipend-Apr 2014	01-415.139	04/01/14	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
UGI Utilities Inc.	03212014	504043172815--Mar 2014	01-409.230	03/21/14	1,281.79	1,281.79	04/01/14
UGI Utilities Inc.	03212014	504043200800--Mar 2014	01-409.230	03/21/14	1,522.41	1,522.41	04/01/14
UGI Utilities Inc.	03212014	504043200901--Mar 2014	01-409.230	03/21/14	3,936.78	3,936.78	04/01/14
Total UGI Utilities Inc.:					6,740.98	6,740.98	
Total General Fund:					23,911.74	8,985.39	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Fire Fund							
Bucks County Community	17578	WSFC-2014 training membership program	03-412.421	03/13/14	1,000.00	.00	
Total Bucks County Community College:					1,000.00	.00	
Emergency Medical Produ	1630059	EMS supplies	03-412.240	03/11/14	520.33	.00	
Total Emergency Medical Products Inc:					520.33	.00	
Motors Plus Inc.	28873	WSFC-3101-insp chief vehicle	03-412.374	03/14/14	168.15	.00	
Total Motors Plus Inc.:					168.15	.00	
PenTeleData	B2182061	ESFC-Cable-Apr 2014	03-411.320	03/24/14	59.95	.00	
Total PenTeleData:					59.95	.00	
Salisbury Township	04102014	1Q2014 ESFCo utility inv	03-411.320	04/10/14	76.45	.00	
Total Salisbury Township:					76.45	.00	
Totally Absorbent	3218	WSFC-oil dry	03-412.240	03/10/14	1,027.40	.00	
Totally Absorbent:					1,027.40	.00	
UGI Utilities Inc.	03212014	502022721012-ESFC-Mar 2014	03-411.320	03/21/14	1,312.83	1,312.83	04/01/14
Total UGI Utilities Inc.:					1,312.83	1,312.83	
Total Fire Fund:					4,165.11	1,312.83	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Water Fund							
American United Life Insur	04012014	2014-Apr life/disability ins coverage	06-487.158	04/01/14	138.73	138.73	04/01/14
Total American United Life Insurance Co:					138.73	138.73	
Bethlehem, City of	03252014	Shut off water at 1668 Cardinal Dr	06-448.315	03/25/14	35.00	35.00	03/28/14
Total Bethlehem, City of:					35.00	35.00	
Livengood Excavators Inc	14-0-594-1	Fairfield Dr Fire Hydrant Replacement	06-448.317	03/19/14	6,500.00	.00	
Total Livengood Excavators Inc:					6,500.00	.00	
U.S. Postal Service	04012014	2014-April mailing of utility invoices	06-448.325	04/01/14	760.53	760.53	04/07/14
Total U.S. Postal Service:					760.53	760.53	
Total Water Fund:					7,434.26	934.26	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Sewer Fund							
American United Life Insur	04012014	2014-Apr life/disability ins coverage	08-487.158	04/01/14	138.73	138.73	04/01/14
Total American United Life Insurance Co:					138.73	138.73	
PPL Electric Utilities	03212014	35530-02004-Mar 2014	08-429.361	03/21/14	20.64	.00	
PPL Electric Utilities	03262014	82960-01000-Mar 2014	08-429.361	03/26/14	22.26	.00	
PPL Electric Utilities	03272014	64170-11008-Mar 2014	08-429.361	03/27/14	26.36	.00	
PPL Electric Utilities	03262014	33760-14008-Mar 2014	08-429.361	03/26/14	20.90	.00	
Total PPL Electric Utilities:					90.16	.00	
U.S. Postal Service	04012014	2014-April mailing of utility invoices	08-429.325	04/01/14	760.53	760.53	04/07/14
Total U.S. Postal Service:					760.53	760.53	
Verizon	03252014	2014-Mar 868-8310-Cardinal Dr Pump Stn	08-429.320	03/25/14	32.04	.00	
Total Verizon:					32.04	.00	
Total Sewer Fund:					1,021.46	899.26	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Refuse & Recycling Fund							
U.S. Postal Service	04012014	2014-April mailing of utility invoices	10-401.325	04/01/14	760.54	760.54	04/07/14
Total U.S. Postal Service:					760.54	760.54	
Waste Management Inc	0402631-2392-	2014-Apr service	10-427.300	04/01/14	126,666.67	.00	
Total Waste Management Inc:					126,666.67	.00	
Total Refuse & Recycling Fund:					127,427.21	760.54	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Highway Aid Fund							
PPL Electric Utilities	03192014	53875-61001-Mar 2014	35-433.362	03/19/14	1.72	.00	
PPL Electric Utilities	03192014	05340-01002-Mar 2014	35-433.362	03/19/14	1.91	.00	
PPL Electric Utilities	03212014	49130-02001-Mar 2014	35-433.362	03/21/14	23.89	.00	
PPL Electric Utilities	03242014	99940-01007-Mar 2014	35-433.362	03/24/14	24.03	.00	
PPL Electric Utilities	03272014	89989-11003-Mar 2014	35-433.362	03/27/14	23.29	.00	
Total PPL Electric Utilities:					74.84	.00	
Total Highway Aid Fund:					74.84	.00	
Grand Totals:					164,034.62	12,892.28	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
MARCH 27, 2014
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Debra Brinton, Vice-President
Robert Martucci, Jr.
James Seagreaves, President Pro-Tempore
Joanne Ackerman

Staff Pre sent:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning – EXCUSED
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

FINANCIAL REPORT AND LIST OF BILLS PAYABLE

The Board thanked Ms. Bonaskiewich for her thorough Financial Report.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to accept the unaudited Financial Report for the period ending February 28, 2014 and approve the List of Bills Payable for the period 3/8/2014-3/21/2014, broken down as follows:

\$125,039.56 = GENERAL
\$16,775.62 = FIRE
\$0= LIBRARY
\$69,754.99 = WATER
\$16,557.83 = SEWER
\$0= REFUSE & RECYCLING
\$12,431.73 = HIGHWAY AID
\$240,559.73 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

MINUTES

March 13, 2014

Commissioner Brown declared the March 13, 2014 Regular Meeting Minutes of the Board of Commissioners approved as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution to submit an application for a DCNR Community Conservation Partnership Program Grant for Phase II of the Lindberg Park Perimeter Trail and Connections Project.

Mr. Soriano explained that the Board must adopt a Resolution authorizing the Township Manager to submit an application for a Community Conservation Partnership Program Grant under DCNR for Phase II of the Lindberg Park Perimeter Trail and Connections Project. He explained that the application is for the intra-park secondary facilities trails construction that will connect to the new perimeter trail, provide additional bike racks, signs, and ADA benches. Mr. Soriano noted that the application will also provide for a groundcover restoration project which deals primarily with vegetation planning around the perimeter of the trails.

Mr. Soriano stated that the estimate for the work is approximately \$340,000 and will be split 50/50. He commented that he would like to reach out to businesses and institutions in the Township that might be willing to fund the plan. Mr. Soriano noted that he is meeting with a representative from the Lehigh Valley Health Network on Monday and is hopeful that they will help in constructing the trails because it relates to a healthier community.

Mr. Soriano commented that the DCNR Regional Recreation Advisor was very pleased with what the Township wants to do and suggested applying for both Grants, one for the development of Lindberg Park and one for the planning of the Master Site Plan at Laubach Park, at the same time.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the Resolution authorizing the Township Manager to submit an application for a DCNR Community Conservation Partnership Program for Phase II of Lindberg Park ADA Facility Access Pathways and Groundcover Restoration Program.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

Resolution to submit an application for a DCNR Community Conservation Partnership Program Grant for the Laubach Park Master Site Plan and Recreation Connections Project.

Mr. Soriano reminded the Board that the Master Site Plan requires a lot of citizen participation, and the idea is to once again set up a committee comprised of various community leaders. He noted that it will take about eight months to complete if everything goes well. Mr. Soriano commented that it will cost about \$48,000-50,000 and the Grant is a 50/50 match.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve the Resolution authorizing the Township Manager to sign the signature page for a DCNR Community Conservation Partnership Program Grant for the Laubach Park Master Site Plan and Recreation Connections Project.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

MOTIONS

Proclaiming the Month of April as Volunteer Month.

Mr. Soriano read the Proclamation into the record. He noted that the Board will host a dinner for the nominees on April 23rd, 2014 where they will be presented with a certificate.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve the Resolution to proclaim the month of April as Volunteer Month.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

Motion to approve a request by Valley Mountain Bikers to hold Steel City Enduro Race.

Mr. Soriano stated that similar to last year, the Valley Mountain Bikers Association has requested the use of the trails at Walking Purchase Park for their Steel City Enduro race to be held on Saturday, July 12th, 2014. Mr. Soriano noted that the VMB will be providing the necessary insurance and waivers to the three co-owners of the Park (City of Allentown, County of Lehigh and Salisbury Township).

Chief Stiles noted that they will probably have to do some work on the trails before the race.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the request by Valley Mountain Bikers to hold the Steel City Enduro Race on Saturday, July 12th, 2014.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

Motion to approve a donation to the Cedarbrook Sportsmen Club to stock the Laubach Park Pond.

Mr. Soriano stated that the pond was stocked earlier in the week in anticipation for the opening day of Trout Season on Saturday, March 29th. Ms. Bonaskiewich commented that the donation check will be mailed after the Motion has been accepted.

Mr. Soriano noted that he would like to coordinate a kids fishing event sometime in the Spring and stock the pond to full capacity.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve the donation to the Cedarbrook Sportsmen Club to stock the Laubach Park Pond.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

Motion to authorize the Township Manager to apply for funding under the PennDOT Transportation Alternative Program for the installation of bike lanes to connect the Green Acres neighborhood Park to Lindberg Park.

Mr. Soriano stated that the idea is to connect and provide bike lanes from Green Acres Park to Lindberg Park and add additional sidewalks along Flexer Avenue. He noted that the proposed bike lanes will provide access to all the schools, churches, and recreational facilities in the neighborhood. Mr. Soriano commented that there is an 80/20 cost to share for shovel-ready projects, and PennDOT will pay for 100% of right-of-way acquisition costs. Applicants pay for any pre-construction costs, but these up-front costs may be eligible for DCNR funding.

Motion by Commissioner Brinton, seconded by Commissioner Ackerman, to authorize the Township Manager to submit an application for funding through the PennDOT Transportation Alternative Program for the installation of bike lanes to connect the Green Acres neighborhood Park to Lindberg Park.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

Motion to approve Payment No. 2 in the amount of \$13,450.86 to Paul Weiss Construction, Inc. for work associated with the security upgrades of the Municipal Building.

Mr. Soriano stated that the payment reflects the outstanding balance for the security upgrades of the Municipal Building. He noted that the second phase will focus on upgrading the alarm system and adding cameras.

Motion by Commissioner Martucci, seconded by Commissioner Seagreaves, to approve Payment No. 2 in the amount of \$13,450.86 to Paul Weiss Construction, Inc. for work associated with the security upgrades of the Municipal Building.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

Motion to authorize the Salisbury Township School District to provide a Port-o-Let for their use at Lindberg Park.

Mr. Soriano noted that the request is similar to last year and is a temporary situation until the Township's bathrooms are de-winterized and available for use.

Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to approve the request from the Salisbury Township School District to locate a port-o-let at Lindberg Park, conditional on the School District entering into a hold-harmless agreement.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

Motion to exonerate Delinquent Real Estate Property Taxes – Mobile Home.

Mr. Soriano explained that this matter concerns the demolition of a mobile home located in the Gilly's Mobile Home Park on East Susquehanna Street. He noted that the owner failed to initially file for a demolition permit so the assessment records were not changed and consequently, the owner was billed for Real Estate Taxes. Mr. Soriano stated that the County Tax Claim Bureau is requesting that each taxing authority exonerate them for the collection of delinquent taxes during the 2007, 2008 and 2009 tax years.

Commissioner Martucci inquired if there is currently a home on the lot. Mr. Soriano responded that he believes it is an empty lot and the owner was being billed for something that was not there.

Motion by Commissioner Seagreaves, seconded by Commissioner Ackerman, to exonerate delinquent Real Estate Property Taxes for Tax Parcel ID 170164164742621422 located in Gilly's Mobile Home Park.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Motion to approve the request from Allentown Dog Training Club to conduct classes at Franko Park.

Mr. Soriano stated that similar to previous years, the Allentown Dog Training Club is requesting to conduct classes at Franko Park. He noted that the classes will begin on April 24th, 2014 from 6:30 p.m. – 7:30 p.m. for a period of eight weeks. Mr. Soriano commented that the Club has submitted a certificate of insurance to the Township.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the request from the Allentown Dog Training Club to conduct classes at Franko Farm Park beginning on April 24th, 2014 from 6:30 – 7:30 p.m. for a period of eight weeks.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

ANNOUNCEMENTS

Mr. Soriano announced that the Recreation Advisory Committee will be holding an Easter Egg Hunt on April 12th, 2014 at Lindberg Park for children ages 3-10. Chief Stiles commented that he will have officers stop by the event just in case they are needed.

Mr. Soriano reported that the interviews for the part-time Fire Inspector will begin next week. He noted that he hopes to have someone in that position by the April 10th Board meeting.

Mr. Soriano stated that the Environmental Advisory Committee will be hosting an Earth Day celebration on April 26th, 2014 from 10:00 a.m. to 12:00 p.m. at Lindberg Park. The event will be held rain or shine with various presentations and special activities for children.

Mr. Soriano announced that the Spring branch collection will be held the week of April 14th. He also noted that the Township's Drop-off Centers are now open.

Mr. Soriano commented that the Recreation Advisory Committee conducted interviews for the Park Program Counselors.

PRIVILEGE OF THE FLOOR

Chief Stiles announced that the Police Department will be submitting applications for the Lehigh County Gaming Grant next week.

Chief Stiles stated that he and Mr. Soriano met with the Lehigh Valley Planning Commission and PennDOT in regards to the Lehigh Street Traffic Signal Improvement Project. He commented that the project will upgrade the signalized intersections on Lehigh Street, giving the Township the opportunity to do a standardization of all the traffic signals. Chief noted that the signals will be coordinated so they are changing in sequence, which will increase the stream of traffic, making it flow easier and quicker.

Mr. Andreas stated that the Public Works Department is getting ready for Spring by cleaning up the parks, streets, etc.

ADJOURNMENT

Commissioner Martucci made a Motion to adjourn the Meeting, seconded by Commissioner Brinton. The time was 8:00 p.m.

Respectfully submitted,

Randy Soriano
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on March 27, 2014.

Approved and certified on this date:

Randy Soriano

Date

SEAL

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania

RESOLUTION NO. 04-2014-_____

**A RESOLUTION, BY THE BOARD OF COMMISSIONERS
OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY,
PENNSYLVANIA AUTHORIZING THE TOWNSHIP
MANAGER OF SALISBURY TOWNSHIP TO EXECUTE
AND SUBMIT A GRANT APPLICATION AND PROVIDING
FOR A TEN PERCENT (10%) MATCH COMMITMENT TO
UNDERTAKE THE PROJECT KNOWN AS SOUTH
POTOMAC STREET WATERLINE REPLACEMENT**

WHEREAS, the Township of Salisbury, Lehigh County, Pennsylvania, desires to undertake the project known as the South Potomac Street Waterline Replacement Project;

and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania that Salisbury Township hereby requests and authorizes the submission of an application for a CDBG Grant from Lehigh County to be used for a waterline replacement project along South Potomac Street, beginning in January 2015.

BE IT FURTHER RESOLVED, that should the Township of Salisbury be awarded the Grant, the Salisbury Township Board of Commissioners hereby agrees to a ten (10%) percent match commitment on behalf of Salisbury Township toward the total project cost of the Grant Program.

BE IT FURTHER RESOLVED that the Board of Commissioners of Salisbury Township hereby designates Randy Soriano, Township Manager, as the official to execute all documents and agreements between the Township of Salisbury and Lehigh County to facilitate and assist in obtaining the requested Grant.

DULY ADOPTED this 10th day of April, 2014, by the Board of Commissioners
of Salisbury Township, in a lawful session duly assembled.

ATTEST:

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA**

Randy Soriano, Township Secretary

James A. Brown, President
Board of Commissioners

I, Randy Soriano, duly qualified Secretary of the Township of Salisbury, Lehigh County, Pennsylvania, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Salisbury Township Board of Commissioners, at a regular meeting held on April 10, 2014 and said Resolution has been recorded in the minutes of the Salisbury Township Board of Commissioners and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Township of Salisbury this 10th day of April, 2014.

Randy Soriano
Township Secretary

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
April 10, 2014
7:30 p.m.
(approximate time)

Topics of discussion:

1. City of Allentown Sewer Agreement.