

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—February 28, 2013
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

4. Financial Report - Jan. 2013 and Bills Payable – period 2/9/2013 – 2/22/2013

5. Approval of the Minutes – February 14, 2013

6. New Business

A. ORDINANCES

None

B. RESOLUTIONS

None.

C. MOTIONS

1. Motion to Authorize the Recreation Advisory Committee to hold an Egg Hunt Event-
March 23, 2013
2. Motion to adopt a Policy authorizing the Police Department to entertain requests for
additional police protection from private entities
3. Motion to authorize the submission of a commitment letter for the "Rooftop Solar
Challenge II Grant" program

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

*Workshop to follow regular meeting

*Executive Session



Township of Salisbury

Cathy Bonaskiewich
Asst. Township Manager/Finance Director
2900 South Pike Avenue
Allentown, PA 18103
P: 610-797-4000 F: 610-797-5516

MEMORANDUM

TO: Board of Commissioners
FROM: Cathy Bonaskiewich, Asst. Twp Manager/Finance Director
DATE: February 22, 2013
RE: January 2013 Financial Report

Following you will find the Township Financial Report for the month-ending January 31st. Once you review the report, you will notice it's pretty evident that January is a pretty quiet month as far as new-year activity is concerned. For the most part, Finance is mainly concerned with finalizing posting to and closing out the prior-year, as well as addressing all necessary year-end reporting requirements. Generally, you'll see that we're consistent with the levels of January 2012, but I've still highlighted a few items below.

#01-301.100 No 2013 Real Estate Tax revenues have been collected yet, since the annual billing date is April 1st.

#01-310.100 Realty Transfer Tax collections are always received a month behind; therefore, it appears we received no monies for January but the receipt could not be posted until the check was received in February. Moving forward, however, we have opted to receive the funds electronically, which will avoid the 'lag time' of waiting for a paper check. Therefore, February's collections will be posted in February – and so on – by way of manual journal entry.

#01-310.200 & #01-310.400 There is no true pattern when it comes to Earned Income Tax & Local Service Tax collections; therefore it is difficult to compare to prior year(s) to gauge current-year performance. For example, EIT collections are much higher for the month of January than they have been in at least the last eight years. On the other hand, LST collections appear to be lagging compared to last year; however in January 2011, we received only \$6,500 for the month of January.

#01-321.800 As indicated in my previous memos, the amount reflected on the January 2013 Financial Report is actually the 4th Quarter 2012 collection from RCN (Service Electric's payment arrived in February). We will continue to include and report only four quarters of collections in each year for consistency.

State-Shared Revenues (#01-355.010, #01-355.050 and #01-355.050) are annual payments received by the Township from the Commonwealth. The Public Utility Tax (PURTA) and the Foreign Casualty Insurance Tax (Pension State Aid) are usually received in September; Beverage License monies are usually received in August. You will not see *any* revenue posted until we actually receive the funds later this year.

#01-362.410 thru #01-362.430 Permit Fees were increased by Township Ordinance late last year, so that we would at least cover all fees paid to third-party inspection agencies (i.e. CodeMaster); therefore, we should realize an increase in revenues from this source – already evident in January 2013.

Pg. 2 – Financial Report Memo to Board – 02/22/13

#01-410.131 The 2013 “Sergeants & Detective” expenditure amount is less than half 2012 levels despite the fact that we still maintain the same staffing level of three sergeants and one detective. This considerable difference is due to the fact the previous detective retired in January 2012, prompting a large lump-sum payout of unused leave time as per contractual obligations.

#01-411.320 All ESFD utilities are to be paid from the Fire Fund account #03-411.320 beginning in 2013. The amount reflected in this general fund line item for January (\$1,205) was posted in error and will be corrected via journal entry in February 2013.

#01-415.139 The Emergency Management Coordinator’s yearly stipend officially increased from \$2,300 to \$3,000 per Manager recommendation and Board approval of the 2013 Budget. We had initially planned this for the 2012 budget, but it was never implemented.

#01-451.312 Although we budgeted only \$1 in (Recreation’s) Consulting Services line item, the \$2,418 spent reflects is the final payment to URDC for January 2013 work done on the Lindberg Park Master Site Plan.

#01-486.352 thru #01-486.354 The Township’s Business Auto, Professional and Workers’ Comp Insurances have already been fully expended, attributable to the January payment of annual premiums.

#01-487.156 and #01-487.158 The Health Insurance and Life/Disability Insurance line items both include the payment of the premium for both January and February 2013 (or 17% of the year), so we’re on target budget-wise

#01-487.160 This “Pension” line item budget includes the entire 2013 MMO for the Police Plan (\$262,000) and the General Fund portion (82%) of the Non-Uniformed Plan MMO (\$214,700). The balance of \$47,200 for the Non-Uniformed Plan MMO is split equally between (9% each) and paid from the Water & Sewer Funds. Again, we will be paying the MMOs in August or September of this year, closer to the time at which the Township receives the Pension State Aid.

Feel free to contact me anytime – even prior to the meeting – with any questions or concerns.

copy: Randy Soriano, Twp Manager

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
General Fund							
Property Taxes							
01-301.100	Real Estate Tax - Current	1,490,000	.00	.00	1,350,000	.00	.00
01-301.400	Real Estate Tax - Claims	18,000	80	0.45%	18,000	2,454	13.63%
01-301.600	Real Estate Tax - Interim	2,000	.00	.00	1,000	10	1.04%
Total Property Taxes:		1,510,000	80	0.01%	1,369,000	2,465	0.18%
Local Enabling Taxes							
01-310.100	Realty Transfer Tax	320,000	.00	.00	320,000	.00	.00
01-310.200	Earned Income Tax	1,900,000	208,643	10.98%	1,800,000	108,714	6.04%
01-310.400	Local Services Tax	440,000	13,424	3.05%	430,000	67,145	15.62%
Total Local Enabling Taxes:		2,660,000	222,067	8.35%	2,550,000	175,859	6.90%
Business Licenses & Permits							
01-321.600	Sign Permits	500	.00	.00	.00	.00	.00
01-321.800	Cable Franchise Fees	205,000	22,203	10.83%	205,000	21,328	10.40%
Total Business Licenses & Permits:		205,500	22,203	10.80%	205,000	21,328	10.40%
Non-Business Licenses & Permit							
01-322.810	Pole Permits	.00	.00	.00	.00	.00	.00
01-322.820	Street-Opening Permits	1,700	395	23.24%	1,700	70	4.12%
01-322.830	Curbing Permits	100	.00	.00	100	.00	.00
01-322.840	Moving Permits	200	8	4.00%	200	15	7.50%
01-322.850	Solicitation Permit	100	.00	.00	.00	.00	.00
Total Non-Business Licenses & Permit:		2,100	403	19.19%	2,000	85	4.25%
Fines							
01-331.110	Vehicle Code Violations	30,000	3,704	12.35%	31,000	.00	.00
01-331.120	Violation of Ordinances	25,000	3,518	14.07%	25,000	4,767	19.07%
01-331.130	State Police Fines	12,000	.00	.00	14,000	.00	.00
Total Fines:		67,000	7,221	10.78%	70,000	4,767	6.81%
Interest Income							
01-341.000	Interest Income	3,000	34	1.15%	7,000	3	0.04%
01-341.100	Lien Interest Income	7,000	320	4.57%	2,000	386	19.29%
Total Interest Income:		10,000	354	3.54%	9,000	388	4.32%
Rents & Royalties							
01-342.100	Verizon Lease Payments	25,800	4,270	16.55%	24,800	4,323	17.43%
01-342.200	Magistrate Office Rent	28,600	4,760	16.64%	28,600	4,760	16.64%
Total Rents & Royalties:		54,400	9,030	16.60%	53,400	9,083	17.01%
Federal Grants							
01-351.025	Bulletproof Vest Grant	2,500	.00	.00	2,500	.00	.00
01-351.120	FEMA Grant Monies	.00	.00	.00	.00	.00	.00
Total Federal Grants:		2,500	.00	.00	2,500	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
State Grants							
01-354.020	Safe Streets Grant	.00	.00	.00	.00	.00	.00
01-354.025	Seatbelt Program Grant	3,000	.00	.00	3,000	.00	.00
01-354.030	SO/Aggressive Driver Grant	1,500	.00	.00	1,500	.00	.00
01-354.040	Recycling Grant	48,000	.00	.00	48,000	.00	.00
01-354.050	Keystone Grant	.00	.00	.00	.00	.00	.00
01-354.100	Main Street Initiatives Grant	.00	.00	.00	.00	.00	.00
01-354.110	CDBG: Storm Sewer Improv Proj	.00	.00	.00	.00	.00	.00
01-354.120	Gaming Grant: Casino Corr Traf	6,800	.00	.00	15,000	.00	.00
01-354.130	Regional Init Grant: SALDO Upd	.00	.00	.00	4,900	.00	.00
01-354.140	DCNR Grant(s)	2,200	.00	.00	22,400	.00	.00
Total State Grants:		61,500	.00	.00	94,800	.00	.00
State-Shared Revenue							
01-355.010	Public Utility Tax	5,800	.00	.00	5,800	.00	.00
01-355.040	Beverage Licenses	1,800	.00	.00	1,800	.00	.00
01-355.050	Foreign Casualty Insurance Tax	227,500	.00	.00	220,000	.00	.00
01-355.070	Foreign Fire Insurance Tax	100,000	.00	.00	150,000	.00	.00
Total State-Shared Revenue:		335,100	.00	.00	377,600	.00	.00
In Lieu Of Taxes							
01-359.100	Payments in Lieu of Taxes	28,200	.00	.00	25,800	.00	.00
Total In Lieu Of Taxes:		28,200	.00	.00	25,800	.00	.00
Service Fees							
01-360.100	Fees for Svcs--DPW	.00	.00	.00	.00	.00	.00
01-360.200	Fees for Svcs--Police Security	6,000	.00	.00	6,000	.00	.00
01-360.250	Fees for Svcs--Police SRO	36,700	.00	.00	36,700	.00	.00
01-360.300	Fees for Svcs--Finance	2,000	122	6.12%	5,000	1	0.02%
Total Service Fees:		44,700	122	0.27%	47,700	1	.00
Review Fees							
01-361.310	Planning & SALDO Fees	4,000	125	3.13%	3,000	750	25.00%
01-361.330	Zoning Appeals & Fees	7,000	619	8.84%	8,000	275	3.44%
01-361.340	Building Code Appeal	1,000	.00	.00	500	.00	.00
01-361.350	Legal Review Fees	12,000	398	3.31%	12,000	22	0.18%
01-361.360	Engineering Review Fees	70,000	2,074	2.96%	90,000	.00	.00
01-361.500	Sale - Maps/Copies/Publication	500	27	5.45%	500	3	0.65%
Total Review Fees:		94,500	3,243	3.43%	114,000	1,050	0.92%
Public Safety Fees							
01-362.130	Security Alarm Monitoring	2,100	25	1.19%	2,100	775	36.90%
01-362.410	Building Permits	42,000	10,840	25.81%	42,000	981	2.34%
01-362.415	Mechanical Permits	8,000	3,076	38.45%	7,500	489	6.52%
01-362.420	Electrical Permits	5,000	5,174	103.48%	4,500	360	8.00%
01-362.430	Plumbing Permits	8,000	3,522	44.03%	6,500	1,108	17.05%
01-362.440	On-Site Sewage Permits	4,000	790	19.75%	4,000	.00	.00
01-362.450	Re-Inspection Fee	3,000	60	2.00%	3,000	150	5.00%
01-362.460	PA State Fee - Permits	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
Total Public Safety Fees:		72,100	23,487	32.58%	69,600	3,863	5.55%
Snow Removal							
01-363.510	PennDOT/Snow Removal	1,700	.00	.00	1,700	.00	.00
Total Snow Removal:		1,700	.00	.00	1,700	.00	.00
Sanitation Fees							
01-364.300	Solid Waste Collection	.00	.00	.00	.00	.00	.00
01-364.400	Freon Decal Sales	.00	.00	.00	.00	.00	.00
01-364.500	Recycling Container Sales	.00	.00	.00	.00	.00	.00
01-364.600	Recycling Proceeds	.00	.00	.00	.00	.00	.00
01-364.700	PA Refuse Surcharge	.00	.00	.00	.00	.00	.00
01-364.900	Scrap Metal Recycling	1,000	341	34.09%	.00	.00	.00
Total Sanitation Fees:		1,000	341	34.09%	.00	.00	.00
Membership Fees							
01-365.600	Ambulance Subscriptions	32,000	2,930	9.16%	32,000	2,670	8.34%
Total Membership Fees:		32,000	2,930	9.16%	32,000	2,670	8.34%
Recreational User Fees							
01-367.200	Fundraising Proceeds	10,000	.00	.00	.00	880	.00
01-367.500	Pavilion Reservation Fee	2,500	.00	.00	3,000	.00	.00
Total Recreational User Fees:		12,500	.00	.00	3,000	880	.00
Miscellaneous Revenue							
01-380.000	Miscellaneous Revenue	500	.00	.00	500	553	110.61%
01-380.001	Misc Utility Revenue	7,000	189-	-2.70%	7,000	76	1.09%
01-380.100	Forfeited/Returned Deposits	.00	.00	.00	.00	.00	.00
Total Miscellaneous Revenue:		7,500	189-	-2.52%	7,500	629	8.39%
Contributions							
01-387.000	Contributions	89,800	.00	.00	.00	.00	.00
01-387.215	Contributions--K-9 Program	.00	.00	.00	.00	500	.00
Total Contributions:		89,800	.00	.00	.00	500	.00
Asset Disposal							
01-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
01-391.200	Loss of Fixed Assets	.00	.00	.00	.00	.00	.00
Total Asset Disposal:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
01-392.030	Transfer From Fire Fund	10,000	.00	.00	10,000	.00	.00
01-392.060	Transfer From Water Fund	206,300	.00	.00	199,200	.00	.00
01-392.080	Transfer From Sewer Fund	206,300	.00	.00	199,200	.00	.00
01-392.100	Tr fr Refuse & Recycling Fund	125,000	.00	.00	182,200	.00	.00
01-392.910	Transfer From Developers Fund	.00	81	.00	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
Total Interfund Transfers:		547,600	81	.00	590,600	.00	.00
Prior Year Proceeds							
01-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
01-393.121	Bond Proceeds	.00	.00	.00	.00	.00	.00
Total Prior Year Proceeds:		.00	.00	.00	.00	.00	.00
Refund of Prior Year Expenses							
01-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
01-395.100	Refund of Unused Premiums	100,000	.00	.00	100,000	.00	.00
Total Refund of Prior Year Expenses:		100,000	.00	.00	100,000	.00	.00
Prior Year Reserves							
01-396.000	Prior Year Reserves	13,000	.00	.00	.00	.00	.00
Total Prior Year Reserves:		13,000	.00	.00	.00	.00	.00
Legislative							
01-400.113	Commissioners	13,000	1,000	7.69%	13,000	1,000	7.69%
01-400.200	Volunteer & Public Events	2,000	.00	.00	3,000	.00	.00
01-400.240	Supplies	500	20	4.00%	500	14	2.86%
01-400.420	Dues/Subscriptions/Memberships	2,700	2,854	105.71%	2,500	2,748	109.93%
01-400.460	Conferences & Training	500	.00	.00	500	.00	.00
Total Legislative:		18,700	3,874	20.72%	19,500	3,762	19.29%
Executive							
01-401.121	Manager	95,600	5,144	5.38%	93,200	5,377	5.77%
01-401.139	Caretaker	18,000	682	3.79%	18,100	759	4.19%
01-401.141	Clerical--Full Time	89,600	4,789	5.35%	83,700	4,847	5.79%
01-401.149	Clerical--Part Time	22,800	1,835	8.05%	18,900	1,319	6.98%
01-401.212	Newsletter	1,500	.00	.00	1,500	.00	.00
01-401.231	Vehicle Fuel	4,000	322	8.05%	6,000	275	4.58%
01-401.240	Office Supplies	3,200	231	7.21%	3,200	472	14.73%
01-401.251	Vehicle Maintenance	2,200	.00	.00	750	121	16.13%
01-401.260	Minor Equipment & Small Tools	1,000	.00	.00	1,250	36	2.86%
01-401.312	Consulting Services	3,000	.00	.00	11,000	.00	.00
01-401.315	General Services	4,000	568	14.20%	4,000	568	14.20%
01-401.320	Telephone	11,200	931	8.31%	11,200	590	5.27%
01-401.325	Postage	4,400	1,026	23.32%	4,200	.00	.00
01-401.341	Advertising	3,000	149	4.97%	1,900	175	9.21%
01-401.342	Printing	2,500	.00	.00	2,500	.00	.00
01-401.343	Right-to-Know Request Fees	100	.00	.00	100	.00	.00
01-401.375	Equip Maint & Lease Agreements	11,000	961	8.74%	11,000	991	9.01%
01-401.420	Dues/Subscriptions/Memberships	2,000	1,045	52.25%	2,000	356	17.80%
01-401.421	Training	1,000	.00	.00	750	80	10.67%
01-401.460	Conferences	1	.00	.00	1	.00	.00
01-401.700	Capital Equipment	.00	.00	.00	.00	.00	.00
Total Executive:		280,101	17,683	6.31%	275,251	15,965	5.80%
Finance							
01-402.122	Asst Twp Mgr/Finance Director	82,500	4,443	5.39%	80,500	4,644	5.77%

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
01-402.123	Accounting Supervisor	63,200	3,402	5.38%	60,900	3,513	5.77%
01-402.240	Supplies	500	153	30.60%	500	24	4.85%
01-402.260	Minor Equipment & Small Tools	500	.00	.00	500	.00	.00
01-402.311	Auditing & Accounting Services	9,600	.00	.00	9,600	.00	.00
01-402.320	Telephone	700	64	9.18%	700	.00	.00
01-402.420	Dues/Subscriptions/Memberships	800	494	61.69%	800	50	6.25%
01-402.421	Training	600	.00	.00	600	.00	.00
01-402.460	Conferences	1	.00	.00	1	.00	.00
Total Finance:		158,401	8,556	5.40%	154,101	8,231	5.34%
Tax Collection							
01-403.114	Treasurer	10,000	769	7.69%	10,000	769	7.69%
01-403.240	Supplies	300	42	14.12%	500	22	4.31%
01-403.260	Minor Equipment & Small Tools	1	.00	.00	1	.00	.00
01-403.325	Postage	2,600	77	2.97%	2,600	.00	.00
01-403.353	Tax Collector's Bond	500	318	63.60%	500	318	63.60%
01-403.420	Dues/Subscriptions/Memberships	100	.00	.00	100	60	60.00%
01-403.452	EIT Collection Fee	31,000	3,094	9.98%	32,700	.00	.00
01-403.453	LST Collection Fee	9,900	302	3.05%	9,700	.00	.00
01-403.454	Real Estate Tax Collections	3,600	.00	.00	5,600	.00	.00
Total Tax Collection:		58,001	4,603	7.94%	61,701	1,169	1.89%
Legal							
01-404.310	Township Solicitor	60,000	100-	-0.17%	60,000	.00	.00
01-404.314	Special Legal & Consulting Svc	5,000	.00	.00	5,000	183	3.66%
01-404.318	Reimbursable Legal Services	12,000	.00	.00	12,000	.00	.00
01-404.410	Judgements & Settlements	.00	.00	.00	.00	.00	.00
Total Legal:		77,000	100-	-0.13%	77,000	183	0.24%
Personnel Admin							
01-406.171	HRA & Retirement Incentive Pmt	20,700	450	2.17%	24,100	991	4.11%
01-406.240	Supplies & Minor Equipment	1,000	.00	.00	100	.00	.00
01-406.314	Special Legal & Consult'g Svcs	10,000	.00	.00	10,000	.00	.00
01-406.315	General Services	22,000	.00	.00	2,000	.00	.00
01-406.341	Advertising	700	.00	.00	700	.00	.00
Total Personnel Admin:		54,400	450	0.83%	36,900	991	2.68%
Data Processing							
01-407.261	Computer Equipment	20,000	.00	.00	15,000	.00	.00
01-407.319	Computer Programming & Maint	7,600	7,358	96.82%	7,700	7,241	94.04%
Total Data Processing:		27,600	7,358	26.66%	22,700	7,241	31.90%
Engineering							
01-408.313	Township Engineer	50,000	.00	.00	53,000	.00	.00
01-408.314	Special Engineering Services	1,000	.00	.00	3,000	.00	.00
01-408.318	Reimbursable Engineering Svcs	70,000	.00	.00	90,000	.00	.00
Total Engineering:		121,000	.00	.00	146,000	.00	.00
Buildings & Plant							
01-409.144	Custodian	44,300	2,451	5.53%	42,700	2,557	5.99%

Account Number	Account Title	2013-13	01/13	% of Budget	2012-12	01/12	% of Budget
		Current Year Budget	Current YTD Actual		Prior Year Budget	Prior YTD Actual	
01-409.230	Heating Fuel	40,000	6,166	15.41%	40,000	5,678	14.20%
01-409.232	Generator Fuel	1,000	.00	.00	2,000	.00	.00
01-409.240	Supplies	3,000	39	1.31%	5,000	337	6.74%
01-409.260	Minor Equipment & Small Tools	200	.00	.00	8,500	.00	.00
01-409.361	Electric	35,000	2,627	7.51%	35,000	2,893	8.26%
01-409.366	Water	600	.00	.00	800	.00	.00
01-409.373	Facilities Maintenance	20,000	1,325	6.63%	20,000	3,468	17.34%
01-409.600	Capital Construction	30,000	.00	.00	16,700	.00	.00
01-409.699	Capital Reserve	.00	.00	.00	.00	.00	.00
Total Buildings & Plant:		174,100	12,607	7.24%	170,700	14,933	8.75%
Police							
01-410.122	Police Chief	83,700	4,618	5.52%	83,700	4,827	5.77%
01-410.131	Sergeants & Detective	296,300	15,111	5.10%	296,300	32,158	10.85%
01-410.132	Police Officers	754,000	39,156	5.19%	678,600	43,011	6.34%
01-410.139	Police Officers - Part Time	32,000	1,738	5.43%	32,000	1,416	4.43%
01-410.141	Clerical--Full Time	89,100	4,892	5.49%	84,100	4,946	5.88%
01-410.148	Crossing Guards	21,000	1,515	7.21%	20,200	968	4.79%
01-410.182	Longevity	10,200	.00	.00	8,700	.00	.00
01-410.183	Overtime	70,000	6,474	9.25%	70,000	499	0.71%
01-410.184	Reimbursable Overtime	17,000	.00	.00	.00	.00	.00
01-410.185	Holiday Pay	30,000	3,567	11.89%	28,000	2,139	7.64%
01-410.186	Shift Differential	12,000	115	0.96%	12,000	124	1.03%
01-410.187	College Credit Compensation	2,500	.00	.00	2,500	.00	.00
01-410.188	Court Time	8,600	560	6.52%	5,000	.00	.00
01-410.189	K-9 Care Compensation	3,000	.00	.00	3,000	.00	.00
01-410.191	Uniform Maintenance Allowance	4,100	.00	.00	4,100	.00	.00
01-410.200	Community Programs & Events	3,500	.00	.00	3,500	.00	.00
01-410.205	Bike Patrol	.00	.00	.00	2,100	.00	.00
01-410.210	QRS Supplies	13,000	5,500	42.31%	9,200	.00	.00
01-410.215	K-9 Program	5,800	1,600	27.59%	7,000	1,600	22.86%
01-410.220	MERT Program	1	.00	.00	.00	.00	.00
01-410.231	Vehicle Fuel	50,000	4,185	8.37%	50,000	3,574	7.15%
01-410.238	Uniforms	11,000	638	5.80%	10,000	565	5.65%
01-410.240	Supplies	4,000	208	5.20%	4,000	111	2.78%
01-410.241	Firearms Supplies	10,000	.00	.00	8,000	.00	.00
01-410.242	Animal Control Supplies	500	.00	.00	500	.00	.00
01-410.250	Police Vehicles	61,300	.00	.00	12,500	.00	.00
01-410.251	Vehicle Maintenance	21,000	1,663	7.92%	20,800	3,274	15.74%
01-410.260	Minor Equipment & Small Tools	27,500	18	0.07%	23,800	.00	.00
01-410.315	General Services	3,000	70	2.33%	3,000	154	5.13%
01-410.317	Contracted Svcs--Animal Contrl	11,500	.00	.00	10,500	.00	.00
01-410.320	Telephone	12,700	1,213	9.55%	12,700	270	-2.13%
01-410.342	Printing	1,500	.00	.00	1,500	106	7.06%
01-410.375	Equipment Maintenance	1,000	.00	.00	1,000	100	10.00%
01-410.420	Dues/Subscriptions/Memberships	1,000	510	51.00%	1,000	210	21.00%
01-410.421	Training	10,000	3,895	38.95%	8,000	.00	.00
01-410.460	Conferences	1,800	.00	.00	1	.00	.00
01-410.700	Capital Equipment	18,800	.00	.00	1	.00	.00
Total Police:		1,702,401	97,247	5.71%	1,517,302	99,511	6.56%
Fire							
01-411.320	ESFD Utilities	.00	1,205	.00	17,900	1,874	10.47%
01-411.540	Firemen's Relief Contribution	100,000	.00	.00	150,000	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
Total Fire:		100,000	1,205	1.21%	167,900	1,874	1.12%
Code Enforcement							
01-413.131	Code Enforcement Officer/BCO	57,900	3,115	5.38%	55,800	3,217	5.77%
01-413.306	Commercial Inspection Service	15,000	.00	.00	15,000	.00	.00
01-413.307	Residential Inspection Service	20,000	.00	.00	20,000	.00	.00
01-413.308	Drawing Review	20,000	.00	.00	20,000	.00	.00
01-413.317	C/S--Weed & Code Violations	100	.00	.00	500	.00	.00
01-413.320	Telephone	700	64	9.18%	700	.00	.00
01-413.420	Dues/Subscriptions/Memberships	300	.00	.00	300	.00	.00
01-413.421	Training	1,700	320	18.82%	700	.00	.00
01-413.460	Conferences	1	.00	.00	1	.00	.00
Total Code Enforcement:		115,701	3,500	3.02%	113,001	3,217	2.85%
Planning & Zoning							
01-414.113	Zoning Hearing Board	2,000	.00	.00	2,000	.00	.00
01-414.122	Planning & Zoning Officer	74,400	4,008	5.39%	71,600	4,190	5.85%
01-414.141	Clerical--Full Time	44,400	2,392	5.39%	42,800	2,470	5.77%
01-414.220	Planning Commission	2,300	135	5.87%	2,300	185	8.04%
01-414.240	Supplies	1,500	141	9.40%	1,500	234	15.62%
01-414.260	Minor Equipment & Small Tools	500	.00	.00	500	.00	.00
01-414.310	Planning Solicitor	1,000	.00	.00	1,000	.00	.00
01-414.314	Zoning Solicitor	6,000	.00	.00	6,000	.00	.00
01-414.315	General Services	500	.00	.00	100	.00	.00
01-414.316	Stenographer	2,500	.00	.00	2,500	.00	.00
01-414.317	Cont Svcs--Comp Plan Advisor	.00	.00	.00	.00	.00	.00
01-414.318	DCED/UCC Fees	1,800	.00	.00	1,800	.00	.00
01-414.320	Telephone	700	64	9.18%	700	.00	.00
01-414.341	Advertising	3,500	.00	.00	4,000	.00	.00
01-414.342	Printing	500	.00	.00	500	.00	.00
01-414.420	Dues/Subscriptions/Memberships	200	102	51.00%	200	102	51.00%
01-414.421	Training	400	.00	.00	400	.00	.00
01-414.460	Conferences	1	.00	.00	1	.00	.00
Total Planning & Zoning:		142,201	6,843	4.81%	137,901	7,181	5.21%
Emergency Management							
01-415.139	Emergency Mgmt Coordinator	3,000	250	8.33%	3,000	192	6.39%
01-415.149	Emergency Mgmt Deputy	1,000	.00	.00	840	.00	.00
01-415.240	Supplies	500	.00	.00	1,500	.00	.00
01-415.260	Minor Equipment & Small Tools	13,000	.00	.00	2,700	.00	.00
01-415.320	Telephone	1,800	64	3.57%	1,300	.00	.00
01-415.421	Training	1,000	.00	.00	1,000	.00	.00
Total Emergency Management:		20,300	314	1.55%	10,340	192	1.85%
Sanitation							
01-427.147	Recycling Center - Part Time	.00	.00	.00	.00	.00	.00
01-427.300	Refuse Collection Services	.00	.00	.00	.00	.00	.00
01-427.301	PA Refuse Collection Surcharge	.00	.00	.00	.00	.00	.00
01-427.302	Recycling Costs	.00	.00	.00	.00	.00	.00
01-427.303	Grass Collection Fees	.00	.00	.00	.00	.00	.00
01-427.317	Collection Agency Services	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
Total Sanitation:		.00	.00	.00	.00	.00	.00
DPW - Wages							
01-430.122	Public Works Director	84,900	4,574	5.39%	82,900	4,781	5.77%
01-430.130	DPW--Highway Supervisor	72,100	3,882	5.38%	69,500	4,009	5.77%
01-430.141	Clerical--Full Time	42,200	2,289	5.42%	39,000	2,266	5.81%
01-430.143	DPW - Full Time	630,100	31,811	5.05%	613,700	44,553	7.26%
01-430.149	DPW - Part Time	13,500	.00	.00	27,000	228	0.84%
01-430.181	Double Time	4,000	15	0.39%	8,000	.00	.00
01-430.183	Overtime	25,000	106	0.42%	25,000	4,664	18.65%
01-430.189	On-Call	9,000	1,358	15.09%	10,000	1,283	12.83%
01-430.192	Work Boot & Clothing Allowance	3,600	400	11.11%	4,000	339	8.49%
01-430.231	Vehicle Fuel	53,000	3,458	6.52%	49,800	5,404	10.85%
01-430.240	Supplies	7,000	466	6.66%	4,800	202	4.20%
01-430.260	Minor Equipment & Small Tools	1,700	291	17.14%	6,400	.00	.00
01-430.315	General Services	3,000	.00	.00	100	.00	.00
01-430.320	Telephone	800	79	9.85%	800	15	1.88%
01-430.420	Dues/Subscriptions/Memberships	500	.00	.00	500	.00	.00
01-430.421	Training	500	.00	.00	500	.00	.00
01-430.460	Conferences	1	.00	.00	1	.00	.00
Total DPW - Wages:		950,901	48,731	5.12%	942,001	67,745	7.19%
Composting							
01-431.303	Composting Costs	15,000	.00	.00	8,000	.00	.00
Total Composting:		15,000	.00	.00	8,000	.00	.00
Traffic Control							
01-433.246	Signs & Street Markings	5,000	2,029	40.58%	5,000	.00	.00
01-433.362	Traffic Signals	14,000	.00	.00	14,000	3,452	24.66%
01-433.450	Street Line Painting	5,000	.00	.00	5,000	.00	.00
Total Traffic Control:		24,000	2,029	8.46%	24,000	3,452	14.38%
Storm Sewers							
01-436.370	Repairs & Maint - Storm Sewers	3,000	345	11.50%	2,500	.00	.00
01-436.600	Capital Construction--Storm Sw	.00	.00	.00	.00	.00	.00
Total Storm Sewers:		3,000	345	11.50%	2,500	.00	.00
Tools & Machinery							
01-437.251	Vehicle Maintenance	27,500	2,372	8.63%	27,500	1,909	6.94%
01-437.375	Equipment Maintenance	15,000	579	3.86%	15,000	567	3.78%
Total Tools & Machinery:		42,500	2,951	6.94%	42,500	2,476	5.82%
Streets & Bridges							
01-438.245	Road Materials	120,000	2,991	2.49%	100,000	474	0.47%
01-438.450	Road Program	204,000	.00	.00	.00	.00	.00
Total Streets & Bridges:		324,000	2,991	0.92%	100,000	474	0.47%
Capital							
01-439.600	Capital Construction	.00	.00	.00	3,600	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
01-439.601	Dauphin Street Traffic Light	.00	.00	.00	.00	.00	.00
01-439.700	Capital Equipment	45,000	.00	.00	12,500	.00	.00
Total Capital:		45,000	.00	.00	16,100	.00	.00
Storm Water Mgmt							
01-446.370	Storm Water Management	.00	.00	.00	.00	.00	.00
01-446.603	Gilmore Street Drainage	.00	.00	.00	.00	.00	.00
01-446.604	Filbert St Stormwater Project	.00	.00	.00	.00	.00	.00
01-446.605	Maumee Ave Stormwater Project	200,000	.00	.00	.00	.00	.00
01-446.606	Barnsdale Rd Stormswr Project	.00	.00	.00	.00	.00	.00
Total Storm Water Mgmt:		200,000	.00	.00	.00	.00	.00
Recreation Admin							
01-451.240	Supplies	3,500	.00	.00	4,000	.00	.00
01-451.260	Minor Equipment & Small Tools	3,000	.00	.00	2,700	.00	.00
01-451.312	Consulting Services	1	2,418	241,800.0	44,800	.00	.00
01-451.315	General Services	500	35	7.00%	100	35	35.00%
01-451.361	Electric	2,500	237	9.50%	3,600	251	6.97%
01-451.371	Property Maint (Grounds)	13,500	.00	.00	11,800	.00	.00
01-451.373	Facilities Maint (Structures)	7,000	.00	.00	6,000	.00	.00
01-451.375	Equipment Maintenance	3,000	.00	.00	3,000	.00	.00
01-451.600	Capital Construction-Parks	23,001	.00	.00	.00	.00	.00
01-451.700	Capital Equipment	20,000	.00	.00	.00	.00	.00
Total Recreation Admin:		76,002	2,690	3.54%	76,000	286	0.38%
Participant Recreation							
01-452.129	Recreation Director	8,000	615	7.69%	7,700	593	7.70%
01-452.149	Seasonal Employees	17,000	.00	.00	13,300	.00	.00
01-452.200	Community Events	2,000	.00	.00	.00	.00	.00
01-452.240	Supplies & Minor Equipment	5,500	.00	.00	5,000	.00	.00
01-452.315	Fundraising Services	10,000	.00	.00	100	1,430	1,430.05%
01-452.320	Telephone	700	.00	.00	.00	.00	.00
Total Participant Recreation:		43,200	615	1.42%	26,100	2,023	7.75%
Environmental Advisory							
01-461.240	Supplies	100	.00	.00	100	.00	.00
01-461.317	Contracted Svc--NRI Consultant	.00	.00	.00	.00	.00	.00
01-461.341	Advertising	400	26	6.61%	400	24	5.95%
01-461.342	Printing	1,000	.00	.00	1,000	.00	.00
01-461.421	Training	500	.00	.00	500	.00	.00
Total Environmental Advisory:		2,000	26	1.32%	2,000	24	1.19%
Contributions							
01-465.309	Custodial Services	15,000	.00	.00	15,000	.00	.00
01-465.500	Volunteer Fire Co Incentives	30,000	.00	.00	30,000	.00	.00
01-465.540	Contributions	14,300	.00	.00	13,300	.00	.00
Total Contributions:		59,300	.00	.00	58,300	.00	.00
Debt Service - Principal							
01-471.350	Principal - Lease Pmt	75,100	20,441	27.22%	54,600	10,639	19.49%

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
Total Debt Service - Principal:		75,100	20,441	27.22%	54,600	10,639	19.49%
Debt Service - Interest							
01-472.216	Interest--12 Pumper Tk	.00	.00	.00	.00	.00	.00
01-472.350	Interest - Lease Pmt	4,700	1,175	25.00%	5,300	1,407	26.55%
Total Debt Service - Interest:		4,700	1,175	25.00%	5,300	1,407	26.55%
Bond Escrow Deposit							
01-474.430	Real Estate Taxes	100	.00	.00	100	.00	.00
Total Bond Escrow Deposit:		100	.00	.00	100	.00	.00
Miscellaneous Expense							
01-480.000	Miscellaneous Expense	300	.00	.00	300	.00	.00
01-480.001	Disability Pay Expense	.00	.00	.00	.00	.00	.00
01-480.005	Financial Service Fees	2,000	23	1.15%	2,000	.00	.00
01-480.010	Credit Card Service Fees	.00	.00	.00	.00	.00	.00
Total Miscellaneous Expense:		2,300	23	1.00%	2,300	.00	.00
Insurance							
01-486.351	Insurance - Commercial	40,000	.00	.00	40,000	39,913	99.78%
01-486.352	Insurance - Business Auto	40,400	41,747	103.33%	38,500	40,439	105.04%
01-486.353	Insurance - Professional	40,000	38,615	96.54%	37,500	40,036	106.76%
01-486.354	Insurance - Workers Comp	76,800	76,672	99.83%	71,200	85,814	120.53%
Total Insurance:		197,200	157,034	79.63%	187,200	206,202	110.15%
Employee Benefits							
01-487.156	Insurance - Health	803,400	128,915	16.05%	722,400	132,884	18.39%
01-487.158	Insurance - Life & Disability	19,600	3,259	16.63%	20,700	1,727	8.34%
01-487.160	Pension	476,700	.00	.00	476,600	.00	.00
01-487.161	Social Security Tax	140,100	11,047	7.89%	139,800	11,538	8.25%
01-487.162	Unemployment Compensation	1,000	.00	.00	1,000	.00	.00
Total Employee Benefits:		1,440,800	143,221	9.94%	1,360,500	146,149	10.74%
Department: 490							
01-490.740	Transfer to Capital Reserves	89,800	.00	.00	.00	.00	.00
Total Department: 490:		89,800	.00	.00	.00	.00	.00
Refunds of Prior Year Revenue							
01-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Refunds of Prior Year Revenue:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
01-492.030	Transfer to Fire Fund	121,200	.00	.00	188,900	.00	.00
01-492.060	Transfer to Water Fund	.00	.00	.00	.00	.00	.00
01-492.080	Transfer to Sewer Fund	.00	.00	.00	.00	.00	.00
01-492.200	Transfer to Debt Service Fund	164,300	.00	.00	171,400	.00	.00
01-492.910	Transfer to SubDiv Escrow Fund	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
	Total Interfund Transfers:	285,500	.00	.00	360,300	.00	.00
	General Fund Revenue Total:	5,952,700	291,374	4.89%	5,725,200	223,569	3.90%
	General Fund Expenditure Total:	6,930,309	546,412	7.88%	6,178,098	605,327	9.80%
	Net Total General Fund:	977,609-	255,038-	26.09%	452,898-	381,758-	84.29%

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
Fire Fund							
Property Taxes							
03-301.100	Real Estate Tax - Current	260,000	.00	.00	230,000	.00	.00
03-301.400	Real Estate Tax - Claims	1,500	7	0.46%	1,400	189	13.53%
03-301.600	Real Estate Tax - Interim	300	.00	.00	100	.00	.00
Total Property Taxes:		261,800	7	.00	231,500	189	0.08%
Interest Income							
03-341.000	Interest Income	50	.00	.00	100	.00	.00
Total Interest Income:		50	.00	.00	100	.00	.00
Miscellaneous Revenue							
03-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
Total Miscellaneous Revenue:		.00	.00	.00	.00	.00	.00
Contributions							
03-387.000	Contributions	9,000	.00	.00	9,000	.00	.00
Total Contributions:		9,000	.00	.00	9,000	.00	.00
Asset Disposal							
03-391.100	Sale of Fixed Assets	10,000	.00	.00	10,000	.00	.00
Total Asset Disposal:		10,000	.00	.00	10,000	.00	.00
Interfund Transfers							
03-392.010	Transfer from General Fund	61,400	.00	.00	188,900	.00	.00
Total Interfund Transfers:		61,400	.00	.00	188,900	.00	.00
Prior Year							
03-393.122	Loan Proceeds	.00	.00	.00	150,000	.00	.00
Total Prior Year:		.00	.00	.00	150,000	.00	.00
Prior Year Reserves							
03-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
Total Prior Year Reserves:		.00	.00	.00	.00	.00	.00
Eastern Salisbury Fire							
03-411.240	Operating Supplies	10,400	1,195	11.49%	11,000	1,732	15.74%
03-411.320	Utilities	15,000	759	5.06%	.00	.00	.00
03-411.350	Insurances	11,600	.00	.00	11,000	.00	.00
03-411.374	Repairs--Machinery/Equip	22,000	864	3.93%	8,000	347	4.34%
03-411.421	Training	4,100	2,800	68.29%	4,100	330	8.05%
03-411.600	Capital Construction	.00	.00	.00	.00	.00	.00
03-411.700	Capital Equipment	362,200	.00	.00	300,000	.00	.00
Total Eastern Salisbury Fire:		425,300	5,618	1.32%	334,100	2,409	0.72%

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
Western Salisbury Fire							
03-412.240	Operating Supplies	13,300	.00	.00	14,800	3,649	24.66%
03-412.350	Insurances	19,800	19,765	99.82%	18,700	.00	.00
03-412.374	Repairs--Machinery/Equip	28,500	1,648	5.78%	27,500	2,832	10.30%
03-412.421	Training	5,000	.00	.00	4,500	.00	.00
03-412.600	Capital Construction	1	.00	.00	.00	.00	.00
03-412.700	Capital Equipment	.00	.00	.00	.00	.00	.00
Total Western Salisbury Fire:		66,601	21,413	32.15%	65,500	6,481	9.89%
Fuel							
03-413.231	Vehicle Fuel	33,000	2,207	6.69%	33,000	3,247	9.84%
Total Fuel:		33,000	2,207	6.69%	33,000	3,247	9.84%
Debt Service - Principal							
03-471.212	Principal - 1999 Fire Truck	7,600	7,563	99.52%	7,400	7,414	100.18%
03-471.213	Principal - 2005 Fire Truck	10,000	10,013	100.13%	9,800	9,815	100.15%
03-471.214	Principal - 2007 Fire Truck	6,300	6,318	100.29%	6,200	6,193	99.89%
03-471.215	Principal - 2009 Fire Truck	9,300	9,243	99.39%	9,100	9,061	99.57%
03-471.216	Principal - 2012 Fire Truck	5,800	.00	.00	.00	.00	.00
Total Debt Service - Principal:		39,000	33,138	84.97%	32,500	32,482	99.94%
Debt Service - Interest							
03-472.212	Interest - 1999 Fire Truck	200	159	79.48%	300	309	102.86%
03-472.213	Interest - 2005 Fire Truck	1,600	1,570	98.15%	1,800	1,769	98.25%
03-472.214	Interest - 2007 Fire Truck	1,400	1,404	100.28%	1,500	1,529	101.93%
03-472.215	Interest - 2009 Fire Truck	2,300	2,340	101.72%	2,500	2,523	100.90%
03-472.216	Interest - 2012 Fire Truck	1,900	.00	.00	.00	.00	.00
Total Debt Service - Interest:		7,400	5,473	73.96%	6,100	6,129	100.47%
Other Expense							
03-480.005	Financial Service Fees	.00	.00	.00	.00	.00	.00
03-480.454	Real Estate Tax Collections	900	.00	.00	500	.00	.00
Total Other Expense:		900	.00	.00	500	.00	.00
Reserves							
03-490.740	Transfer to Capital Reserves	147,600	.00	.00	100,000	.00	.00
Total Reserves:		147,600	.00	.00	100,000	.00	.00
Refunds of Prior Year Revenue							
03-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Refunds of Prior Year Revenue:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
03-492.010	Transfer to General Fund	10,000	.00	.00	10,000	.00	.00
Total Interfund Transfers:		10,000	.00	.00	10,000	.00	.00
Fire Fund Revenue Total:		342,250	7	.00	589,500	189	0.03%
Fire Fund Expenditure Total:		729,801	67,849	9.30%	581,700	50,747	8.72%

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
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	Net Total Fire Fund:	387,551-	67,842-	17.51%	7,800	50,557-	-648.17%

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
Library Fund							
Property Taxes							
04-301.100	Real Estate Tax - Current	77,000	.00	.00	77,000	.00	.00
04-301.400	Real Estate Tax - Claims	1,000	5	0.46%	1,000	142	14.21%
04-301.600	Real Estate Tax - Interim	100	.00	.00	100	.00	.00
Total Property Taxes:		78,100	5	0.01%	78,100	142	0.18%
Interest Income							
04-341.000	Interest Income	100	.00	.00	100	.00	.00
Total Interest Income:		100	.00	.00	100	.00	.00
Miscellaneous Revenue							
04-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
Total Miscellaneous Revenue:		.00	.00	.00	.00	.00	.00
Prior Year Reserves							
04-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
Total Prior Year Reserves:		.00	.00	.00	.00	.00	.00
Library Services							
04-456.305	Allentown Library Services	81,600	.00	.00	81,600	.00	.00
Total Library Services:		81,600	.00	.00	81,600	.00	.00
Miscellaneous Expense							
04-480.005	Financial Service Fees	.00	.00	.00	.00	.00	.00
04-480.454	Real Estate Tax Collections	300	.00	.00	300	.00	.00
Total Miscellaneous Expense:		300	.00	.00	300	.00	.00
Refunds of Prior Year Revenue							
04-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Refunds of Prior Year Revenue:		.00	.00	.00	.00	.00	.00
Library Fund Revenue Total:		78,200	5	0.01%	78,200	142	0.18%
Library Fund Expenditure Total:		81,900	.00	.00	81,900	.00	.00
Net Total Library Fund:		3,700-	5	-0.13%	3,700-	142	-3.84%

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
Water Fund							
Interest Income							
06-341.000	Interest Income	3,000	17	0.55%	7,000	30	0.42%
	Total Interest Income:	3,000	17	0.55%	7,000	30	0.42%
System Revenue							
06-378.100	Metered Sales	1,400,000	41,568	2.97%	1,380,000	32,484	2.35%
06-378.910	Tapping Fees	1,000	104	10.40%	500	.00	.00
	Total System Revenue:	1,401,000	41,672	2.97%	1,380,500	32,484	2.35%
Miscellaneous Revenue							
06-380.000	Miscellaneous Revenue	.00	.00	.00	.00	40	.00
	Total Miscellaneous Revenue:	.00	.00	.00	.00	40	.00
Asset Disposal							
06-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
	Total Asset Disposal:	.00	.00	.00	.00	.00	.00
Prior Year							
06-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
06-393.121	Bond Proceeds	.00	.00	.00	.00	.00	.00
	Total Prior Year:	.00	.00	.00	.00	.00	.00
Refund of Prior Year Expenses							
06-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
	Total Refund of Prior Year Expenses:	.00	.00	.00	.00	.00	.00
Prior Year Reserves							
06-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
	Total Prior Year Reserves:	.00	.00	.00	.00	.00	.00
Wages							
06-448.130	DPW--Utility Supervisor	36,000	1,941	5.39%	34,800	2,005	5.76%
06-448.141	Clerical--Full Time	15,500	825	5.32%	14,900	711	4.77%
06-448.142	Aide to Public Works Director	27,700	1,491	5.38%	26,700	1,539	5.77%
06-448.143	DPW - Full Time	118,900	5,276	4.44%	94,300	5,414	5.74%
06-448.149	DPW--Part Time	2,300	.00	.00	2,200	.00	.00
06-448.181	Double Time	1,500	.00	.00	2,500	.00	.00
06-448.183	Overtime	4,000	640	15.99%	5,500	655	11.90%
06-448.189	On - Call	11,300	449	3.97%	10,000	543	5.43%
06-448.231	Vehicle Fuel	10,400	739	7.10%	10,400	994	9.56%
06-448.232	Generator Fuel	200	.00	.00	500	.00	.00
06-448.240	Supplies	20,000	11	0.06%	15,000	129	0.86%
06-448.251	Vehicle Maintenance	5,000	459	9.17%	5,000	443	8.86%
06-448.260	Minor Equipment & Small Tools	8,100	79	0.97%	13,500	83	0.61%
06-448.310	Legal Services	.00	.00	.00	.00	.00	.00
06-448.311	Auditing & Accounting Services	1,200	.00	.00	1,200	.00	.00
06-448.312	Consulting Services	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
06-448.313	Engineering Services	5,000	.00	.00	5,000	.00	.00
06-448.315	General Services	500	.00	.00	100	.00	.00
06-448.316	Testing & Calibration Services	5,000	.00	.00	4,900	.00	.00
06-448.317	Contracted Services	5,000	.00	.00	5,000	.00	.00
06-448.319	Computer Equip & Maint Svcs	13,800	5,188	37.60%	7,300	1,762	24.14%
06-448.320	Telephone	1,000	103	10.29%	1,000	26	2.61%
06-448.325	Postage	3,500	728	20.80%	3,500	695	19.85%
06-448.342	Printing	2,100	.00	.00	2,100	1,234	58.75%
06-448.361	Electric	8,000	729	9.11%	8,000	706	8.83%
06-448.363	Hydrant Rental	14,200	.00	.00	14,100	.00	.00
06-448.367	Water Purchases - Allentown	860,000	.00	.00	820,000	.00	.00
06-448.368	Water Purchases - Bethlehem	4,300	.00	.00	4,300	.00	.00
06-448.369	Water Purchase-South Whitehall	8,500	.00	.00	8,100	.00	.00
06-448.373	Facilities Maintenance	5,000	.00	.00	5,000	.00	.00
06-448.375	Equipment Maintenance	2,500	828	33.13%	100	.00	.00
06-448.421	Training	1,000	201	20.10%	1,000	.00	.00
06-448.600	Capital Construction	10,000	.00	.00	.00	.00	.00
06-448.605	Flexer Avenue Waterline	.00	.00	.00	.00	.00	.00
06-448.606	Clearwood Dr Waterline	.00	.00	.00	.00	.00	.00
06-448.607	Ellsworth Water Main	81,400	.00	.00	.00	.00	.00
06-448.699	Capital Reserve	.00	.00	.00	.00	.00	.00
06-448.700	Capital Equipment	.00	.00	.00	25,000	.00	.00
06-448.740	Maintenance Reserve	.00	.00	.00	.00	.00	.00
06-448.800	Depreciation	.00	.00	.00	68,000	.00	.00
Total Wages:		1,292,900	19,686	1.52%	1,219,000	16,938	1.39%
Debt Service - Principal							
06-471.202	Principal - 2010 Bond	17,000	.00	.00	18,700	.00	.00
06-471.350	Principal - Lease Pmt	6,400	3,425	53.51%	5,000	527	10.55%
Total Debt Service - Principal:		23,400	3,425	14.64%	23,700	527	2.22%
Debt Service - Interest							
06-472.202	Interest - 2010 Bonds	10,500	.00	.00	10,300	.00	.00
06-472.350	Interest - Lease Pmt	500	190	38.08%	400	73	18.32%
Total Debt Service - Interest:		11,000	190	1.73%	10,700	73	0.68%
Miscellaneous Expense							
06-480.000	Miscellaneous Expense	100	.00	.00	100	.00	.00
06-480.005	Financial Service Fees	1,000	12	1.23%	1,500	.00	.00
06-480.010	Credit Card Service Fees	2,000	156	7.81%	4,000	169	4.23%
Total Miscellaneous Expense:		3,100	168	5.43%	5,600	169	3.02%
Insurance							
06-486.351	Insurance - Commercial	2,200	.00	.00	2,100	2,174	103.50%
06-486.352	Insurance - Business Auto	2,200	2,319	105.42%	2,100	2,247	106.98%
06-486.354	Insurance - Workers Comp	8,500	8,415	99.00%	7,800	4,767	61.12%
Total Insurance:		12,900	10,735	83.21%	12,000	9,188	76.56%
Employee Benefits							
06-487.156	Insurance - Health	76,500	12,915	16.88%	68,800	12,981	18.87%
06-487.158	Insurance - Life & Disability	1,600	265	16.58%	1,700	141	8.27%

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
06-487.160	Pension	23,600	.00	.00	24,000	.00	.00
06-487.161	Social Security Tax	15,000	1,199	7.99%	14,400	1,102	7.65%
Total Employee Benefits:		116,700	14,379	12.32%	108,900	14,224	13.06%
Refunds of Prior Year Revenue							
06-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Refunds of Prior Year Revenue:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
06-492.010	Transfer to General Fund	206,300	.00	.00	199,200	.00	.00
Total Interfund Transfers:		206,300	.00	.00	199,200	.00	.00
Water Fund Revenue Total:		1,404,000	41,688	2.97%	1,387,500	32,553	2.35%
Water Fund Expenditure Total:		1,666,300	48,583	2.92%	1,579,100	41,119	2.60%
Net Total Water Fund:		262,300-	6,895-	2.63%	191,600-	8,566-	4.47%

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
Sewer Fund							
Interest Income							
08-341.000	Interest Income	1,500	13	0.84%	8,700	3	0.04%
	Total Interest Income:	1,500	13	0.84%	8,700	3	0.04%
Sanitation Fees							
08-364.110	Tapping Fees	1,000	.00	.00	500	.00	.00
08-364.120	Sewer Rent	1,350,000	36,023	2.67%	1,360,000	28,917	2.13%
08-364.301	Sewer Assessments	.00	.00	.00	.00	.00	.00
	Total Sanitation Fees:	1,351,000	36,023	2.67%	1,360,500	28,917	2.13%
Miscellaneous Revenue							
08-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
	Total Miscellaneous Revenue:	.00	.00	.00	.00	.00	.00
Asset Disposal							
08-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
	Total Asset Disposal:	.00	.00	.00	.00	.00	.00
Prior Year							
08-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
08-393.121	Bond Proceeds	.00	.00	.00	.00	.00	.00
	Total Prior Year:	.00	.00	.00	.00	.00	.00
Refund of Prior Year Expenses							
08-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
	Total Refund of Prior Year Expenses:	.00	.00	.00	.00	.00	.00
Prior Year Reserves							
08-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
	Total Prior Year Reserves:	.00	.00	.00	.00	.00	.00
Wages							
08-429.130	DPW--Utility Supervisor	36,000	1,941	5.39%	34,800	2,005	5.76%
08-429.141	Clerical--Full Time	15,500	825	5.32%	14,900	711	4.77%
08-429.142	Aide to Public Works Director	27,700	1,491	5.38%	26,700	1,539	5.77%
08-429.143	DPW - Full Time	118,900	5,276	4.44%	94,300	5,413	5.74%
08-429.149	DPW--Part Time	.00	.00	.00	.00	.00	.00
08-429.181	Double Time	1,500	.00	.00	2,500	.00	.00
08-429.183	Overtime	4,000	640	15.99%	5,500	655	11.90%
08-429.189	On - Call	11,300	449	3.97%	10,000	543	5.43%
08-429.231	Vehicle Fuel	10,400	739	7.10%	9,900	994	10.04%
08-429.232	Generator Fuel	200	.00	.00	1,000	.00	.00
08-429.240	Supplies	9,000	11	0.12%	8,000	435	5.44%
08-429.251	Vehicle Maintenance	5,000	459	9.17%	5,000	443	8.86%
08-429.260	Minor Equipment & Small Tools	9,300	.00	.00	3,800	83	2.17%
08-429.310	Legal Services	8,400	.00	.00	.00	.00	.00
08-429.311	Auditing & Accounting Services	1,200	.00	.00	1,200	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
08-429.313	Engineering Services	12,500	.00	.00	12,500	.00	.00
08-429.315	General Services	1,800	.00	.00	1,800	.00	.00
08-429.317	Contracted Services	20,000	.00	.00	20,000	.00	.00
08-429.319	Computer Equip & Maint Svcs	13,800	3,679	26.66%	7,300	1,762	24.14%
08-429.320	Telephone	800	30	3.79%	800	150	18.71%
08-429.325	Postage	2,800	708	25.27%	2,500	695	27.79%
08-429.342	Printing	1,500	.00	.00	1,500	1,234	82.25%
08-429.361	Electric	11,400	1,149	10.08%	11,400	1,146	10.05%
08-429.367	Disposal Cost - Allentown	506,300	.00	.00	545,000	.00	.00
08-429.368	Disposal Cost - Bethlehem	150,000	.00	.00	200,000	.00	.00
08-429.372	I&I--Repairs & Maintenance	200,000	.00	.00	200,000	.00	.00
08-429.373	Facilities Maintenance	17,000	.00	.00	10,000	.00	.00
08-429.375	Equipment Maintenance	2,000	828	41.42%	1,000	61	6.07%
08-429.421	Training	300	201	67.00%	300	.00	.00
08-429.530	Transmission-Allentown	3,700	.00	.00	5,100	.00	.00
08-429.531	Transmission-Fountain Hill	1,000	.00	.00	1,400	.00	.00
08-429.532	Transmission-Emmaus	8,100	.00	.00	6,900	.00	.00
08-429.533	Transmission-LCA	16,600	.00	.00	17,700	.00	.00
08-429.534	Debt Service-Allentown	73,700	.00	.00	65,400	.00	.00
08-429.535	Debt Service-Bethlehem	6,100	6,626	108.62%	6,100	6,129	100.47%
08-429.536	Debt Service-Fountain Hill	2,400	.00	.00	2,400	.00	.00
08-429.600	Capital Construction	10,000	.00	.00	8,400	.00	.00
08-429.601	Patricia Drive Pump Station	.00	.00	.00	285,000	.00	.00
08-429.604	Riverside Dr Pump Stn Rehab	100,000	.00	.00	.00	.00	.00
08-429.605	Montgomery St Sewer Replcmnt	.00	.00	.00	.00	.00	.00
08-429.699	Capital Reserve	.00	.00	.00	.00	.00	.00
08-429.700	Capital Equipment	.00	.00	.00	25,000	.00	.00
08-429.740	Maintenance Reserve	.00	.00	.00	.00	.00	.00
08-429.800	Depreciation	.00	.00	.00	297,300	.00	.00
Total Wages:		1,420,200	25,051	1.76%	1,952,400	23,997	1.23%
Debt Service - Principal							
08-471.202	Principal - 2010 Bonds	123,500	.00	.00	233,400	.00	.00
08-471.350	Principal - Lease Pmt	6,400	3,425	53.51%	5,000	527	10.55%
Total Debt Service - Principal:		129,900	3,425	2.64%	238,400	527	0.22%
Debt Service - Interest							
08-472.202	Interest - 2010 Bonds	4,600	.00	.00	13,300	.00	.00
08-472.350	Interest - Lease Pmt	500	190	38.08%	400	73	18.32%
Total Debt Service - Interest:		5,100	190	3.73%	13,700	73	0.53%
Miscellaneous Expense							
08-480.000	Miscellaneous Expense	100	.00	.00	100	.00	.00
08-480.005	Financial Service Fees	1,000	9	0.94%	2,000	.00	.00
08-480.010	Credit Card Service Fees	2,000	156	7.81%	4,000	169	4.23%
Total Miscellaneous Expense:		3,100	166	5.34%	6,100	169	2.77%
Insurance							
08-486.351	Insurance - Commercial	2,200	.00	.00	2,100	2,174	103.50%
08-486.352	Insurance - Business Auto	2,200	2,319	105.42%	2,100	2,247	106.98%
08-486.354	Insurance - Workers Comp	8,500	8,415	99.00%	7,800	4,767	61.12%

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
Total Insurance:		12,900	10,735	83.21%	12,000	9,188	76.56%
Employee Benefits							
08-487.156	Insurance - Health	76,500	12,915	16.88%	68,800	12,981	18.87%
08-487.158	Insurance - Life & Disability	1,600	265	16.58%	1,700	141	8.27%
08-487.160	Pension	23,600	.00	.00	24,000	.00	.00
08-487.161	Social Security Tax	14,800	1,199	8.10%	14,600	1,102	7.55%
Total Employee Benefits:		116,500	14,379	12.34%	109,100	14,224	13.04%
Refunds of Prior Year Revenue							
08-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Refunds of Prior Year Revenue:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
08-492.010	Transfer to General Fund	206,300	.00	.00	199,200	.00	.00
Total Interfund Transfers:		206,300	.00	.00	199,200	.00	.00
Sewer Fund Revenue Total:		1,352,500	36,035	2.66%	1,369,200	28,920	2.11%
Sewer Fund Expenditure Total:		1,894,000	53,946	2.85%	2,530,900	48,178	1.90%
Net Total Sewer Fund:		541,500-	17,910-	3.31%	1,161,700-	19,258-	1.66%

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
Refuse & Recycling Fund							
Interest Income							
10-341.000	Interest Income	100	19	18.88%	.00	20	.00
Total Interest Income:		100	19	18.88%	.00	20	.00
Sanitation Fees							
10-364.300	Solid Waste Collection	1,580,000	386,294	24.45%	1,600,000	388,158	24.26%
10-364.400	Freon Decal Sales	1,000	100	10.00%	1,000	40	4.00%
10-364.500	Recycling Container Sales	800	105	13.13%	500	95	19.00%
10-364.600	Recycling Proceeds	36,700	4,895	13.34%	62,500	2,420	3.87%
10-364.700	PA Refuse Surcharge	25,000	6,085	24.34%	25,000	6,105	24.42%
Total Sanitation Fees:		1,643,500	397,479	24.18%	1,689,000	396,817	23.49%
Administration							
10-401.325	Postage	2,800	708	25.27%	2,800	695	24.82%
10-401.342	Printing	1,200	.00	.00	1,200	1,234	102.82%
Total Administration:		4,000	708	17.69%	4,000	1,929	48.22%
Data Processing							
10-407.261	Computer Equipment	10,000	.00	.00	5,000	.00	.00
10-407.319	Computer Programming & Maint	3,800	3,679	96.82%	.00	.00	.00
Total Data Processing:		13,800	3,679	26.66%	5,000	.00	.00
Buildings & Plant							
10-409.240	Supplies	500	.00	.00	.00	.00	.00
Total Buildings & Plant:		500	.00	.00	.00	.00	.00
Wages							
10-426.141	Clerical--Full Time	15,500	850	5.48%	14,900	1,160	7.79%
10-426.147	Recycling Center - Part Time	7,500	.00	.00	6,000	.00	.00
Total Wages:		23,000	850	3.70%	20,900	1,160	5.55%
Sanitation							
10-427.300	Refuse Collection Services	1,508,000	249,250	16.53%	1,482,800	122,500	8.26%
10-427.301	PA Refuse Collection Surcharge	.00	.00	.00	.00	.00	.00
10-427.302	Recycling Costs	.00	.00	.00	87,500	.00	.00
10-427.303	Grass Collection Services	12,000	.00	.00	8,000	865	10.81%
Total Sanitation:		1,520,000	249,250	16.40%	1,578,300	123,365	7.82%
Department: 471							
10-471.350	Principal - Least Pmt	4,600	1,118	24.30%	.00	.00	.00
Total Department: 471:		4,600	1,118	24.30%	.00	.00	.00
Department: 472							
10-472.350	Interest - Lease Pmt	400	126	31.53%	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
Total Department: 472:		400	126	31.53%	.00	.00	.00
Fees & Misc							
10-480.005	Financial Services Fee	.00	14	.00	.00	.00	.00
10-480.010	Credit Card Transaction Fees	2,000	156	7.81%	4,000	169	4.23%
Total Fees & Misc:		2,000	170	8.51%	4,000	169	4.23%
Employee Benefits							
10-487.161	Social Security Tax	1,800	92	5.11%	1,600	89	5.55%
Total Employee Benefits:		1,800	92	5.11%	1,600	89	5.55%
Collections							
10-489.317	Collection Agency Services	100	.00	.00	200	.00	.00
Total Collections:		100	.00	.00	200	.00	.00
Refunds of Prior Year Revenue							
10-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Refunds of Prior Year Revenue:		.00	.00	.00	.00	.00	.00
Department: 492							
10-492.010	Transfer to General Fund	125,000	.00	.00	182,200	.00	.00
Total Department: 492:		125,000	.00	.00	182,200	.00	.00
Refuse & Recycling Fund Revenue Total:		1,643,600	397,498	24.18%	1,689,000	396,837	23.50%
Refuse & Recycling Fund Expenditure Total:		1,695,200	255,992	15.10%	1,796,200	126,712	7.05%
Net Total Refuse & Recycling Fund:		51,600-	141,505	-274.24%	107,200-	270,125	-251.98%

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
Debt Service Fund							
Interfund Transfers							
20-392.010	Transfer from General Fund	164,300	.00	.00	171,400	.00	.00
Total Interfund Transfers:		164,300	.00	.00	171,400	.00	.00
Debt Service - Principal							
20-471.202	Principal - 2010 Bonds	99,500	.00	.00	107,900	.00	.00
Total Debt Service - Principal:		99,500	.00	.00	107,900	.00	.00
Debt Service - Interest							
20-472.202	Interest - 2010 Bonds	64,300	.00	.00	63,000	.00	.00
Total Debt Service - Interest:		64,300	.00	.00	63,000	.00	.00
Department: 480							
20-480.005	Financial Service Fees	500	.00	.00	500	.00	.00
Total Department: 480:		500	.00	.00	500	.00	.00
Debt Service Fund Revenue Total:		164,300	.00	.00	171,400	.00	.00
Debt Service Fund Expenditure Total:		164,300	.00	.00	171,400	.00	.00
Net Total Debt Service Fund:		.00	.00	.00	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
Highway Aid Fund							
Interest Income							
35-341.000	Interest Income	200	.00	.00	500	.00	.00
	Total Interest Income:	200	.00	.00	500	.00	.00
State-Shared Revenue							
35-355.020	Motor Vehicle Fuels Tax	304,300	.00	.00	319,500	.00	.00
35-355.030	Road Turnback	1,100	.00	.00	1,100	.00	.00
	Total State-Shared Revenue:	305,400	.00	.00	320,600	.00	.00
Refund of Prior Year Expenses							
35-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
	Total Refund of Prior Year Expenses:	.00	.00	.00	.00	.00	.00
Prior Year Reserves							
35-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
	Total Prior Year Reserves:	.00	.00	.00	.00	.00	.00
Snow Removal							
35-432.245	Snow Removal Salt	70,000	5,988	8.55%	75,000	.00	.00
	Total Snow Removal:	70,000	5,988	8.55%	75,000	.00	.00
Traffic Control							
35-433.246	Signs & Street Markings	.00	.00	.00	.00	.00	.00
35-433.362	Traffic Signals	19,700	303	1.54%	19,700	279	1.41%
	Total Traffic Control:	19,700	303	1.54%	19,700	279	1.41%
Street Lighting							
35-434.361	Electric	135,000	11,806	8.75%	145,000	10,929	7.54%
	Total Street Lighting:	135,000	11,806	8.75%	145,000	10,929	7.54%
Streets & Bridges							
35-438.450	Road Program	.00	.00	.00	278,500	.00	.00
35-438.700	Capital Equipment	.00	.00	.00	26,000	.00	.00
35-438.740	Equipment Reserve	.00	.00	.00	.00	.00	.00
	Total Streets & Bridges:	.00	.00	.00	304,500	.00	.00
Department: 471							
35-471.350	Principal - Lease Pmt	21,200	.00	.00	.00	.00	.00
	Total Department: 471:	21,200	.00	.00	.00	.00	.00
Department: 472							
35-472.350	Interest - Lease Pmt	1,500	.00	.00	.00	.00	.00
	Total Department: 472:	1,500	.00	.00	.00	.00	.00

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
Department: 490							
35-490.740	Transfer to Capital Reserves	15,700	.00	.00	.00	.00	.00
Total Department: 490:		15,700	.00	.00	.00	.00	.00
Highway Aid Fund Revenue Total:		305,600	.00	.00	321,100	.00	.00
Highway Aid Fund Expenditure Total:		263,100	18,098	6.88%	544,200	11,208	2.06%
Net Total Highway Aid Fund:		42,500	18,098-	-42.58%	223,100-	11,208-	5.02%

Account Number	Account Title	2013-13 Current Year Budget	01/13 Current YTD Actual	% of Budget	2012-12 Prior Year Budget	01/12 Prior YTD Actual	% of Budget
Subdivision Escrow Fund							
Interfund Transfers							
91-492.060	Transfer to Water Fund	.00	.00	.00	.00	.00	.00
	Total Interfund Transfers:	.00	.00	.00	.00	.00	.00
	Subdivision Escrow Fund Revenue Total:	.00	.00	.00	.00	.00	.00
	Subdivision Escrow Fund Expenditure Total:	.00	.00	.00	.00	.00	.00
	Net Total Subdivision Escrow Fund:	.00	.00	.00	.00	.00	.00
	Total Asset:	.00	.00	.00	.00	.00	.00
	Total Liability:	.00	.00	.00	.00	.00	.00
	Total Equity:	.00	.00	.00	.00	.00	.00
	Total Revenue:	11,243,150	766,607	6.82%	11,331,100	682,211	6.02%
	Total Expenditure:	13,424,910	990,880	7.38%	13,463,498	883,290	6.56%
	Net Grand Totals:	2,181,760-	224,273-	10.28%	2,132,398-	201,079-	9.43%

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date P
General Fund							
Beck, Charles	02122013	Plann Comm Mtg-2/12/2013	01-414.220	02/12/2013	30.00	.00	
Total Beck, Charles :					30.00	.00	
Burkholders Heating & AC	52115	Annex bldg-reset hot water heater	01-409.373	02/12/2013	183.75	.00	
Total Burkholders Heating & AC Inc:					183.75	.00	
CodeMaster	CDM-014-92	2013-Jan-Commercial inspections	01-413.306	01/31/2013	8,620.30	.00	
CodeMaster	CDM-014-92	2013-Jan-Residential inspections	01-413.307	01/31/2013	965.00	.00	
CodeMaster	CDM-014-92	2013-Jan-Commercial Plan Review	01-413.308	01/31/2013	250.00	.00	
Total CodeMaster:					9,835.30	.00	
Deer Park	03B043648154	2013-Jan-Acct#0436481543-Police	01-409.366	02/04/2013	4.40	.00	
Deer Park	03B043648157	2013-Jan-Acct#0436481576-DPW	01-409.366	02/04/2013	4.98	.00	
Deer Park	03B043648152	2013-Jan-Acct#0436481527-Admin	01-409.366	02/04/2013	20.09	.00	
Total Deer Park:					29.47	.00	
District Court 31-1-08	02122013	File Civil Complaint-2360 Lehigh Parkway North	01-404.314	02/12/2013	185.95	185.95	02/12/2013
Total District Court 31-1-08:					185.95	185.95	
Eastern Industries Inc.	5647229	anti-skid	01-438.245	01/31/2013	479.86	.00	
Eastern Industries Inc.	5647380	moisture adjustment	01-438.245	01/31/2013	5.99	.00	
Total Eastern Industries Inc.:					473.87	.00	
Ecco Communications LLC	61388	#216-repaired front driving light	01-410.251	02/06/2013	98.00	.00	
Total Ecco Communications LLC:					98.00	.00	
Farm & Home Oil Compan	717835	Diesel	01-430.231	02/08/2013	1,572.23	.00	
Farm & Home Oil Compan	717855	Unleaded	01-401.231	02/08/2013	150.85	.00	
Farm & Home Oil Compan	717855	Unleaded	01-430.231	02/08/2013	301.70	.00	
Farm & Home Oil Compan	717855	Unleaded	01-410.231	02/08/2013	1,961.02	.00	
Total Farm & Home Oil Company:					3,985.80	.00	
First Signs of Fire, The	S13.0047	Equipment markers	01-410.240	02/13/2013	133.00	.00	
Total First Signs of Fire, The:					133.00	.00	
Fonzone and Ashley	49690	2013-Jan-Almgren code enforcement	01-404.310	02/01/2013	22.00	.00	
Fonzone and Ashley	49671	2013-Jan-Biundo zoning violation	01-404.310	02/01/2013	121.00	.00	
Fonzone and Ashley	49669	2013-Jan-Almgren code enforcement	01-404.310	02/01/2013	33.00	.00	
Fonzone and Ashley	49670	2013-Jan-Bankruptcy	01-404.310	02/01/2013	473.00	.00	
Fonzone and Ashley	49679	2013-Jan-Municipal liens	01-404.310	02/01/2013	706.50	.00	
Fonzone and Ashley	49678	2013-Jan-Sheriff's Sale	01-404.310	02/01/2013	77.00	.00	
Fonzone and Ashley	49676	2013-Jan-Re-apportionment of wards	01-404.310	02/01/2013	297.00	.00	
Fonzone and Ashley	49677	2013-Jan-Monthly meetings	01-404.310	02/01/2013	1,649.21	.00	
Fonzone and Ashley	49688	2013-Jan-Burfeind vs LC assessment appeal	01-404.310	02/01/2013	22.00	.00	
Fonzone and Ashley	49685	2013-Jan-Fainor vs LC assessment appeal	01-404.310	02/01/2013	154.00	.00	
Fonzone and Ashley	49683	2013-Jan-K-9 Maintenace training agreemnt	01-404.310	02/01/2013	209.00	.00	
Fonzone and Ashley	49680	2013-Jan-LVHC Assoc vs LC assessment appeal	01-404.310	02/01/2013	77.00	.00	

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date P
Fonzone and Ashley	49687	2013-Jan-Comprehensive Plan review	01-404.310	02/01/2013	330.00	.00	
Fonzone and Ashley	49672	2013-Jan-Planning Commission	01-414.310	02/01/2013	715.00	.00	
Fonzone and Ashley	49675	2013-Jan-Steven vs STZHBoard	01-404.310	02/01/2013	121.00	.00	
Fonzone and Ashley	49668	2013-Jan-Lehi Ave	01-404.310	02/01/2013	33.00	.00	
Fonzone and Ashley	49684	Reimb inv:Hassick	01-404.318	02/01/2013	44.00	.00	
Total Fonzone and Ashley:					5,083.71	.00	
FSOEP	21859	Kress-Fraud Seminar	01-410.421	01/31/2013	25.00	.00	
Total FSOEP:					25.00	.00	
G C Electric Company Inc.	42360	Relamped pole lights & sign @ Bldg	01-409.373	02/06/2013	412.42	.00	
Total G C Electric Company Inc.:					412.42	.00	
Georges Greenhouse, Flo	21940	Dish Garden to Treskot Family	01-364.900	02/05/2013	46.75	.00	
Total Georges Greenhouse, Flowers By:					46.75	.00	
Gross McGinley LLP	02012013	1/2/2013-attend workshop meeting	01-414.314	02/01/2013	250.00	.00	
Total Gross McGinley LLP:					250.00	.00	
Hartford - Priority Accts, Th	6225540-1	2013-Mar coverage	01-487.158	02/19/2013	3,292.52	.00	
Total Hartford - Priority Accts, The:					3,292.52	.00	
Hassick, Richard	02122013	Plann Comm Mtg-2/12/2013	01-414.220	02/12/2013	25.00	.00	
Total Hassick, Richard :					25.00	.00	
Home Depot Credit Service	02222013	P-Z drill to install locks & hasps on abandoned houses	01-414.260	02/22/2013	199.00	.00	
Home Depot Credit Service	02222013	locks & hasps for abandoned houses	01-414.240	02/22/2013	53.56	.00	
Total Home Depot Credit Services:					252.56	.00	
Kansas State Bank	02152013	#3344038-Prin-Pmt#4 of 12-DPW #12 & Pol #203	01-471.350	02/15/2013	5,471.58	.00	
Kansas State Bank	02152013	#3344038-Int-Pmt#4 of 12-DPW #12 & Pol #203	01-472.350	02/15/2013	454.44	.00	
Total Kansas State Bank:					5,926.02	.00	
Kessler Freedman Inc.	03012013	2013 Web site contract	01-401.312	02/14/2013	2,000.00	.00	
Total Kessler Freedman Inc.:					2,000.00	.00	
Keystone Code Consulting	10741	Commercial inspections-Jan 2013	01-413.306	02/04/2013	1,184.00	.00	
Total Keystone Code Consulting :					1,184.00	.00	
Keystone Consulting Engin	133011	Reimb inv-Devon House	01-408.318	01/11/2013	89.50	.00	
Keystone Consulting Engin	133005	Reimb inv-Detox Facility	01-408.318	01/11/2013	793.88	.00	
Keystone Consulting Engin	133391	Sal Twmsp Zoning Ordinance Review	01-408.313	02/12/2013	3,467.13	.00	
Keystone Consulting Engin	133394	Reimb inv: Hassick	01-408.318	02/12/2013	675.38	.00	
Total Keystone Consulting Engineers:					5,025.89	.00	

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date P
Lehigh County Pol Chiefs	02122013	2013 Dues-Stiles	01-410.420	02/12/2013	25.00	.00	
Total Lehigh County Pol Chiefs Assoc:					25.00	.00	
Licht Ph.D., William R.	02122013	Plann Commission Mtg-2/12/2013	01-414.220	02/12/2013	25.00	.00	
Total Licht Ph.D., William R.:					25.00	.00	
Lighting Fixture & Supply C	083441	18-ballast	01-409.240	02/19/2013	259.82	.00	
Total Lighting Fixture & Supply Co.:					259.82	.00	
M. P. Uniform & Supply	79991-1	socks/gloves/trama scissors	01-410.238	02/06/2013	94.95	.00	
Total M. P. Uniform & Supply:					94.95	.00	
McKitish Jr, Stephen J.	02122013	Plann Comm Mtg-2/12/2013	01-414.220	02/12/2013	30.00	.00	
Total McKitish Jr, Stephen J. :					30.00	.00	
Miller, Glenn	02122013	Planning Commission-2/12/2013	01-414.220	02/12/2013	25.00	.00	
Total Miller, Glenn:					25.00	.00	
Motors Plus Inc.	27543	#206-replc headlamp bulb & 2 marker bulbs	01-410.251	02/20/2013	88.65	.00	
Total Motors Plus Inc.:					88.65	.00	
Natnl Assoc of Schl Resrc	10861PA	Nothstein-Active Shooter Class	01-410.421	02/08/2013	350.00	.00	
Natnl Assoc of Schl Resrc	10948PA	Nothstein-Advanced Resource officer course	01-410.421	02/13/2013	345.00	.00	
Total Natnl Assoc of Schl Resrc Offc:					695.00	.00	
PA DEP	856249	Storage tank permits-2013	01-480.000	02/04/2013	100.00	.00	
Total PA DEP:					100.00	.00	
PA Municipal Health Ins Co	02072013	2013-Mar coverage	01-487.156	02/07/2013	67,801.87	.00	
Total PA Municipal Health Ins Coop:					67,801.87	.00	
PA One Call System Inc.	0000526596	2013-Jan Voice/Fax Messages	01-401.320	01/31/2013	257.60	.00	
Total PA One Call System Inc.:					257.60	.00	
Perkiomen Tours & Travel	81629	2013-Atlantic City-Deposit	01-452.315	02/12/2013	200.00	.00	
Total Perkiomen Tours & Travel:					200.00	.00	
PPL Electric Utilities	02082013	54060-05002-Feb 2013	01-451.361	02/08/2013	16.07	.00	
PPL Electric Utilities	02192013	92051-48008-Feb 2013	01-409.361	02/19/2013	949.02	.00	
PPL Electric Utilities	02192013	70730-17005-Feb 2013	01-409.361	02/19/2013	866.73	.00	
Total PPL Electric Utilities:					1,831.82	.00	
Reliable Sign & Striping	0601	Brackets	01-433.246	01/24/2013	96.20	.00	

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date P
Total Reliable Sign & Striping:					96.20	.00	
Schreiter P.L.S., Richard L.	02122013	Plann Comm Mtg-2/12/2013	01-414.220	02/12/2013	25.00	.00	
Total Schreiter P.L.S., Richard L.:					25.00	.00	
Service Electric Cable TV	02012013	Munic prolog-Feb 2013	01-401.315	02/01/2013	39.95	.00	
Service Electric Cable TV	02012013	Prolog Express -Feb 2013	01-410.315	02/01/2013	69.95	.00	
Total Service Electric Cable TV:					109.90	.00	
Service Electric Telephone	02152013	Acct#-0000044158-Minger phone line-2/2013	01-403.240	02/15/2013	19.36	.00	
Service Electric Telephone	02152013	Acct#-0000044158-Twp phone lines-2/2013	01-401.320	02/15/2013	538.50	.00	
Total Service Electric Telephone Co:					557.86	.00	
Signal Service Inc.	5882	additional work completed during yrly PM inspection	01-433.362	01/30/2013	329.50	.00	
Signal Service Inc.	5883	2013 yrly maintenance & inspection	01-433.362	01/30/2013	2,950.00	.00	
Total Signal Service Inc.:					3,279.50	.00	
Starr Uniform Center	73507	shirt/pants	01-410.238	02/05/2013	125.49	.00	
Total Starr Uniform Center:					125.49	.00	
Sterner's Company	333132	pole pruner	01-451.260	02/15/2013	450.00	.00	
Total Sterner's Company:					450.00	.00	
Stratix Systems Inc	225778 1	Toner for laserjet E360H11A	01-401.240	02/13/2013	142.00	.00	
Total Stratix Systems Inc:					142.00	.00	
Times News	100290550-02	Ad:Environmental Advisory Committee Mtg-2/20/2013	01-461.341	02/14/2013	26.42	.00	
Total Times News:					26.42	.00	
Verizon	02032013	610-433-0563-monitor traffic signals CCB-2/2013	01-410.320	02/03/2013	33.98	.00	
Total Verizon:					33.98	.00	
Wm Burnham Jr Death Sce	21862	Death Scene Seminar-Nothstein/Kress/Sabo	01-410.421	02/14/2013	435.00	.00	
Total Wm Burnham Jr Death Scene:					435.00	.00	
YIS/Cowden Group Inc	208572	2013 Prepay Calibration Agreement	01-410.315	02/01/2013	1,057.00	.00	
Total YIS/Cowden Group Inc:					1,057.00	.00	
Total General Fund:					116,252.07	185.95	

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date P
Fire Fund							
Farm & Home Oil Compan	717835	Diesel	03-413.231	02/08/2013	873.46	.00	
Farm & Home Oil Compan	717855	Unleaded	03-413.231	02/08/2013	301.70	.00	
Total Farm & Home Oil Company:					1,175.16	.00	
PPL Electric Utilities	02122013	82900-03000-Feb 2013	03-411.320	02/12/2013	587.82	.00	
Total PPL Electric Utilities:					587.82	.00	
Service Electric Telephone	02152013	ESFC-2/2013	03-411.320	02/15/2013	78.04	.00	
Total Service Electric Telephone Co:					78.04	.00	
Staples Business Advantag	3192186459	ESFC-printer/toner/pens/ink	03-411.240	02/02/2013	536.57	.00	
Total Staples Business Advantage:					536.57	.00	
Total Fire Fund:					2,377.59	.00	

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date P
Water Fund							
A-B-E Laboratory	01312013	2013-Jan water analysis	06-448.316	01/31/2013	230.00	.00	
Total A-B-E Laboratory:					230.00	.00	
Allentown, City of	067057	2013-Jan water	06-448.367	02/12/2013	61,961.11	.00	
Total Allentown, City of :					61,961.11	.00	
Bethlehem, City of	02072013	2013-Jan-Hydrant rental	06-448.363	02/07/2013	880.00	.00	
Total Bethlehem, City of :					880.00	.00	
Farm & Home Oil Compan	717835	Diesel	06-448.231	02/08/2013	232.92	.00	
Farm & Home Oil Compan	717855	Unleaded	06-448.231	02/08/2013	150.85	.00	
Total Farm & Home Oil Company:					383.77	.00	
Hartford - Priority Accts, Th	6225540-1	2013-Mar coverage	06-487.158	02/19/2013	267.99	.00	
Total Hartford - Priority Accts, The:					267.99	.00	
Keystone Consulting Engin	133392	Ellsworth Water Main Project	06-448.607	02/12/2013	2,063.26	.00	
Total Keystone Consulting Engineers:					2,063.26	.00	
PA Municipal Health Ins Co	02072013	2013-Mar coverage	06-487.156	02/07/2013	6,457.32	.00	
Total PA Municipal Health Ins Coop:					6,457.32	.00	
PPL Electric Utilities	02082013	30460-06001-Feb 2013	06-448.361	02/08/2013	692.89	.00	
Total PPL Electric Utilities:					692.89	.00	
South Whitehall Township	12312012	4Q2012 water/Acct#0000001	06-448.369	12/31/2012	1,935.00	.00	
Total South Whitehall Township:					1,935.00	.00	
Verizon	02062013	610-435-4231-Flexer Av wtr pump stn-2/2013	06-448.320	02/06/2013	36.72	.00	
Total Verizon:					36.72	.00	
Total Water Fund:					74,908.06	.00	

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date P
Sewer Fund							
Farm & Home Oil Compan	717835	Diesel	08-429.231	02/08/2013	232.92	.00	
Farm & Home Oil Compan	717855	Unleaded	08-429.231	02/08/2013	150.85	.00	
Total Farm & Home Oil Company:					383.77	.00	
Fonzone and Ashley	49673	2013-Jan-Sewer Agreemnt billing dispute w/Allentown	08-429.310	02/01/2013	121.00	.00	
Total Fonzone and Ashley:					121.00	.00	
Hartford - Priority Accts, Th	6225540-1	2013-Mar coverage	08-487.158	02/19/2013	267.99	.00	
Total Hartford - Priority Accts, The:					267.99	.00	
Keystone Consulting Engin	133388	Patricia Drive Sewer Proj-Jan 2013	08-429.601	02/12/2013	465.00	.00	
Total Keystone Consulting Engineers:					465.00	.00	
PA Municipal Health Ins Co	02072013	2013-Mar coverage	08-487.156	02/07/2013	6,457.32	.00	
Total PA Municipal Health Ins Coop:					6,457.32	.00	
PPL Electric Utilities	02072013	08450-07007-Feb 2013	08-429.361	02/07/2013	36.47	.00	
PPL Electric Utilities	02072013	15450-07002-Feb 2013	08-429.361	02/07/2013	20.97	.00	
PPL Electric Utilities	02072013	32650-08001-Feb 2013	08-429.361	02/07/2013	26.22	.00	
PPL Electric Utilities	02072013	42850-08008-Feb 2013	08-429.361	02/07/2013	22.40	.00	
PPL Electric Utilities	02082013	56060-06003-Feb 2013	08-429.361	02/08/2013	25.70	.00	
PPL Electric Utilities	02192013	35530-02004-Feb 2013	08-429.361	02/19/2013	19.52	.00	
Total PPL Electric Utilities:					151.28	.00	
Total Sewer Fund:					7,846.36	.00	

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date P
Refuse & Recycling Fund							
Waste Management Inc	0382370-2392-	2013-Mar service	10-427.300	02/20/2013	124,625.00	.00	
Total Waste Management Inc:					124,625.00	.00	
Total Refuse & Recycling Fund:					124,625.00	.00	

Vendor Name	Invoice Number	Description	GL Account Number	Invoice Date	Net Invoice Amount	Amount Paid	Date P
Highway Aid Fund							
International Salt Company	00417546	Bulk ice control	35-432.245	02/07/2013	8,930.50	.00	
Total International Salt Company LLC:					8,930.50	.00	
Kansas State Bank	02152013	#3344038-Prin-Pmt#4 of 12-Hwy #22	35-471.350	02/15/2013	5,234.50	.00	
Kansas State Bank	02152013	#3344038-Int-Pmt#4 of 12-Hwy #22	35-472.350	02/15/2013	434.75	.00	
Total Kansas State Bank:					5,669.25	.00	
PPL Electric Utilities	02192013	49130-02001-Feb 2013	35-433.362	02/19/2013	24.88	.00	
Total PPL Electric Utilities:					24.88	.00	
Total Highway Aid Fund:					14,624.63	.00	
Grand Totals:					340,633.71	185.95	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
FEBRUARY 14, 2013
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Debra Brinton

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director - EXCUSED
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce themselves, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

APPROVAL OF BILLS PAYABLE

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the list of Bills Payable for the period 1/9/2013-2/8/2013, broken down as follows:

\$71,423.68 = GENERAL
\$27,909.47= FIRE
\$0 = LIBRARY
\$90,570.72 = WATER
\$42,730.05 = SEWER
\$125,868.85 = REFUSE & RECYLCING
\$12,981.18 = HIGHWAY AID
\$372,173.54 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES -YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

MINUTES

January 24, 2013

Mr. Soriano noted one correction on page two. Commissioner Brown declared the January 24, 2013 Regular Meeting Minutes of the Board of Commissioners approved with the correction.

NEW BUSINESS

PRESENTATION

Presentation of the Lindberg Park Master Plan and Neighborhood Connections Study (URDC to present).

Mr. Soriano introduced Ms. Joanne Conley and Mr. Len Policelli from Urban Research and Development Corporation who provided the Board with a brief background on the project. Ms. Conley then outlined the proposed developments to the park, such as a perimeter walkway, a bicycle path and a tranquility garden, as well as improvements to the pavilion, bathroom, parking lot and playground.

Mr. Soriano explained that the development of the Plan will be phased out over 11 phases and will cost an estimated \$2.1 million to complete. He stated that Phase 1, the Lindberg Park perimeter connection trail (\$341,000), has been slated to be completed first. Mr. Soriano noted that the Township has applied and received approval of a Grant from the County of Lehigh under their Green Future Fund Grant program, and the total Grant award of \$161,000 will be leveraged with possibly State Grant funds under the DCNR Community Conservation Partnership Program.

Mr. Soriano further explained that the Recreation Advisory Committee is recommending that the current consultant proceed with the engineering and construction design and plans in order to strengthen the application to DCNR and be in a better position to receive the matching Grant by making the argument that the phase is “shovel ready”. He noted that it is a very competitive Grant and the Township will be evaluated on a point system.

Mr. Soriano and the Board thanked the Key Study Committee and URDC for their efforts in developing the Plan.

Commissioner Brown questioned the total amount of time spent on the project if it is able to move forward with all 11 phases. Mr. Policelli responded that if the Township takes each phase one at a time, without starting one phase before receiving funding for the previous phase, it will take close to 20 years to complete. He explained that it takes a year to get a Grant funded then a year for the phase to be constructed (so one phase every two years).

Mr. Frank Adamcik of the Recreation Advisory Committee thanked Mr. Soriano for taking the initiative to put the Plan together.

Commissioner Ackerman inquired if it was possible to get businesses to sponsor certain phases of the Plan and they could get proper acknowledgment for it. Mr. Soriano responded that the Township would welcome the idea of having business donors for certain phases with signs recognizing their contribution.

RESOLUTIONS

Resolution to close out the DCNR matching Grant (\$22,400) – Agreement for the preparation of a Master Site Plan for Lindberg Park.

Mr. Soriano stated that the Resolution attests to the fact that the project was completed in accordance with the Grant agreement that the Township has with the State.

Mr. Soriano read the Resolution into the record.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to adopt Resolution No. 02-2013-1429, effectuating the close out of the DCNR matching Grant of \$22,400 – Agreement for the preparation of a Master Site Plan for Lindberg Park.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES -YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

Resolution for the Act 537 Planning Module – Devonhouse Addition.

Mr. Soriano stated that the Resolution is a boiler plate Resolution that the Department of Environmental Protection will need in terms of reviewing the Act 537 module for the Devonhouse addition. Mr. Soriano reviewed some aspects of the Resolution, which, in essence, states that there is enough sewage for the development to occur. He noted that once the Resolution is approved, the paperwork will be submitted to DEP.

Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to adopt Resolution No. 02-2013-1430 for the submittal of the Devonhouse Sewage Plan Module to the Department of Environmental Protection.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES -YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

ORDINANCES

Adoption of the new Tax Collector Ordinance.

Mr. Soriano stated that Act No. 2012-188, which amended the First Class Township Code in 2012, prompted some changes on how First Class Townships handle the position of Treasurer and Tax Collector. He noted that previously, the Township Code required that the Treasurer be an elected position, and the Township also appointed the elected Treasurer as Tax Collector. Mr. Soriano commented that Act 188 requires that the Township Tax Collector be an elected

position and the Treasurer be an appointed position; however, the elected Tax Collector may also serve as the appointed Treasurer, at the Board's discretion.

Mr. Soriano stated that another reason to pass this Ordinance is to establish the salary compensation for the elected Tax Collector. He noted that the Ordinance does not change the current salary that the Township provides to the Tax Collector, which is \$10,000 per year. Mr. Soriano stated that the Code requires this action by February 15, 2013 in order to place the matter on the ballot.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to adopt Ordinance No. 02-2013-582 as stated.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

MOTIONS

Motion to request the Civil Service Commission provide certification of the top three entry-level police officer candidates.

Mr. Soriano stated that in order to proceed with filling the entry-level police officer position approved in the 2013 Budget, the Board of Commissioners must start the process by requesting the Civil Service Commission certify the top three (3) candidates from the existing civil service eligibility list.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to authorize the President of the Board of Commissioners to request the Civil Service Commission provide certification of the top three entry-level police officer candidates.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

Motion to authorize the submission of an application for Audubon, Pennsylvania Bird Town membership.

Mr. Soriano stated that the Environmental Advisory Council has been working for over a year to have Salisbury Township designated as a Bird Town USA Community. He explained that Bird Town is an initiative of Audubon, Pennsylvania, which advocates promoting bird habitats and education to ensure environmental safeguards. He noted that although there are approximately 15 Bird Town communities in Pennsylvania, Salisbury is only the third to apply in Lehigh County. The Township has opted for the \$850 yearly membership fee, which includes training programs, education materials and signs.

Ms. Sopka explained that whenever there is a healthy environment, there will be a diversity of birds, which are prolific in consuming insects. She noted that birds are good indicators for a good quality environment. Ms. Sopka thanked the Board for the opportunity to allow the EAC to move forward with the designation.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to authorize the submission of an application for Audubon, Pennsylvania Bird Town Membership in the amount of \$850 per year.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

Mr. John Eberhard of 1400 Constitution Drive expressed concerns about the number of crows around his property as well as the illegal hunting of those crows. Chief Stiles stated that the Police Department is investigating the matter and will continue to pursue the complaint.

Motion to authorize the release of the Lehigh Valley Health Network Family Lodging Center Maintenance Security.

Mr. Soriano stated that the Township has received a written letter from Lehigh Valley Health Network requesting the release of their line of credit in the amount of \$50,518.00.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to authorize the release of the Lehigh Valley Health Network Family Lodging Center Maintenance Security in the amount of \$50,518.00.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES -YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

OLD BUSINESS

PRIVILEGE OF THE FLOOR

Mr. Daniel Proesky of Allentown, PA was present to address the Board in regards to the privatization of Allentown's water and sewer system. Mr. Proesky asked the Commissioners to go on record as opposing the city's plan because he believes privatization will increase the water rates with no recourse.

Mr. Soriano stated that he believes the Board has no standing in determining what Allentown should or should not do with their private assets as the Township is not a taxpayer. Mr. Proesky responded that Allentown's decision will affect the Township because of higher rates. He requested that the Board pass a resolution stating that the Township does not want Allentown to privatize the water because it would add rate increases.

Commissioner Brown stated that he does not believe the Board has anything to do with what Allentown does with their water. Mr. Soriano explained that Allentown's obligation to the Township is to basically meet their contractual obligation with the signatory and if Allentown wants to privatize their water, they still have to comply with the municipal service agreement, and they cannot change any conditions of the agreement. He went out to say that the Township's only standing is the service agreement and as long as there is a preservation of those municipal service agreement in their RFP, then the Township has no legal standing with what Allentown does with their water.

Commissioner Martucci inquired about changing the Township's current dog Ordinance. Mr. Soriano stated that the Township's Ordinance is basically the same as the State law and the Township cannot increase them or supersede them or restrict them. He noted that it is a matter of enforcing what we already have.

Mr. Soriano commented that he reviewed the Township's Ordinance against the State law and noted that there is some section in the Ordinance that perhaps could be strengthened, but it does not prohibit the Township from enforcing what is State law. He suggested reviewing both sets of requirements closely to make sure there is the same level of enforcement.

Ms. Genny Baillie of the Recreation Advisory Committee stated that she would like to be part of reviewing the Township's Dog Ordinance and would like to come up with some guidelines on how the Park Program Counselors can handle dogs that they encounter in the parks. Mr. Soriano

stated that has to do more with dogs in a park, not the dog Ordinance. A discussion ensued about dogs in the park, and the issue will be on the next workshop agenda.

Commissioner Martucci stated that he received a complaint that the Valley Mountain Bikers are allegedly cutting in more trails and going above and beyond what the Township has agreed they can do. Mr. Soriano suggested putting the issue on the next workshop agenda and suggested the Valley Mountain Bikers be present to give the Board an update.

Commissioner Seagreaves asked that the Public Works Department plow and salt the parking lot and walkways of the Eastern Salisbury Fire Department as part of their lease agreement.

Ms. Sopka stated that the Environmental Advisory Council will be holding an Earth Day celebration on May 18th, 2013 at Lindberg Park.

Chief Stiles announced that on Saturday, April 27th from 10 a.m. to 2 p.m., the Police Department will be holding a drug take-back day.

ADJOURNMENT

Commissioner Martucci made a Motion to adjourn the Meeting, seconded by Commissioner Brinton. The time was 8:35 p.m.

Respectfully submitted,

Randy Soriano
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on February 14, 2013.

Approved and certified on this date:

Randy Soriano

Date

SEAL

DATE: February 28, 2013

TO: Citizens for Pennsylvania's Future (PennFuture)
200 First Street, Suite 200
Pittsburgh, PA 15222

RE: Letter of Commitment for DOE SunShot Initiative: Rooftop Solar Challenge II

Salisbury Township will contribute cost-share in the form of staff time or other resources, and will make personnel in relevant municipal departments available, as needed, to accomplish the objectives proposed by Citizens for Pennsylvania Future (PennFuture) in the Department of Energy (DOE) SunShot Initiative: Rooftop Solar Challenge II Funding Opportunity application, if the application is accepted and funded by the Department of Energy.

Our municipality will agree to provide up to 60 hours of staff time that has a dollar amount of cost share equal to approximately \$2,400 or an average of \$40 per hour.

If the grant application is accepted by the Department of Energy, Salisbury Township understands that PennFuture will provide reimbursement for solicitor review of our solar ordinance and/or permitting processes in the amount not to exceed \$500, as well as \$500 to cover the cost of advertising for public meetings for a solar ordinance consideration.

Sincerely,

Mr. James A. Brown
President, Board of Commissioners
Salisbury Township

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
February 28, 2013
7:30 p.m.
(approximate time)

Topics of discussion:

1. Animal Control Officer- Review of Ordinance.