

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
August 14, 2014
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Debra Brinton, Vice-President
Robert Martucci, Jr.
James Seagreaves, President Pro-Tempore - EXCUSED
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Donald Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, Township Solicitor
David Tettemer, representative of Township Engineer, Keystone Consulting Engineers

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

APPROVAL OF BILLS PAYABLE

Mr. Soriano presented the list of bills payable.

Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to pay the list of Bills Payable for the periods 7/19/2014 – 8/8/2014, broken down as follows:

\$143,966.01= GENERAL
\$14,475.60 = FIRE
\$0 = LIBRARY
\$23,101.76= WATER
\$48,739.55= SEWER
\$129,526.57= REFUSE & RECYCLING
\$12, 997.30__ = HIGHWAY AID
\$0 = SUBDIVISION & ESCROW
\$1,332.96= REFUND
\$374,139.95= GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – ABSENT
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

MINUTES

July 24, 2014

Commissioner Brown declared the July 24, 2014 Regular Meeting Minutes of the Board of Commissioners accepted as presented.

NEW BUSINESS

None.

ORDINANCES

Ordinance Amendment- Fire Prevention Ordinance

Mr. Dustin Grow, Township Fire Inspector, briefly went over the proposed changes to the Fire Code Ordinance.

ORDINANCE NO. 08-2014-588

AN ORDINANCE BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, AMENDING ORDINANCE #12-2013-587 REPEALING THE BOCA NATIONAL FIRE PREVENTION CODE AND REQUIRING THE ANNUAL INSPECTION OF COMMERCIAL, INDUSTRIAL, INSTITUTIONAL AND MULTI-FAMILY RESIDENTIAL BUILDINGS FOR VIOLATIONS OF THE FIRE, SAFETY, AND HEALTH CODE REQUIREMENTS OF CHAPTER 7 OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE.

****Deletions are Strikethrough***

****Additions are Bold-Double Underlined language***

WHEREAS, on December 19, 2013, the Salisbury Township Board of Commissioners adopted Ordinance No. 12-2013-587 repealing the BOCA National Fire Prevention Code and requiring the annual inspection of commercial, industrial, institutional and multi-family residential buildings for violations of the Fire, Safety, and Health Code Requirements of Chapter 7 of the International Property Maintenance Code.

WHEREAS, the Board of Commissioners desires to amend Ordinance No. 12-2013-587.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, after a public hearing held by the Board of Commissioners and after public notice given according to law, that Ordinance No. 12-2013-587 adopting Chapter 7 of the 2012 edition of the International Property Maintenance Code, as amended, and establishing a Fire Prevention and Life Safety Program which shall be administered by the Township Police Department, shall be amended as follows:

ARTICLE I.

Chapter 5, Part 4 of the Salisbury Township Code of Ordinances entitled "BOCA National Fire Prevention Code" is hereby repealed and shall be replaced by Chapter 7 of the

2012 International Property Maintenance Code and fire protection systems and devices within buildings and structures subject to this Ordinance shall be maintained, tested and inspected in accordance with NFPA standards.

ARTICLE II.

Chapter 5, Part 4 of the Salisbury Township Code of Ordinances, shall be amended to read as follows:

CHAPTER 5 FIRE PREVENTION

PART 4 FIRE PREVENTION AND LIFE SAFETY PROGRAM

§401. TITLE.

This Ordinance may be cited and shall be known as the "Salisbury Township Fire Prevention and Life Safety Program", hereinafter referred to as the "Fire Prevention Program".

§402. PURPOSE; APPLICABILITY.

The Fire Prevention Program is designed to reduce conditions which would pose a threat to life, property and the environment through an annual inspection and enforcement program.

§403. DESIGNATED OFFICIAL; INSPECTIONS; AUTHORIZED.

A. The Board of Commissioners designates the Fire Safety Officer Inspector as the official who shall annually inspect all commercial, industrial, institutional and multi-family residential facilities / buildings according to an established schedule. The designated official may, upon reasonable belief or suspicion of hazard, inspect such facility as necessary to ensure compliance with applicable codes. The designated ~~officer~~ official shall be a sworn, non-civil service employee under the supervision and control of the Chief of Police in the Salisbury Township Police Department and shall obtain powers of enforcement through the Lehigh County Criminal Justice System Pennsylvania Rules of Criminal Procedure. The designated official, Fire Safety Inspector, will be the authority having jurisdiction (AHJ) pertaining to the violations and repairs of properties within the scope of the fire safety inspection program.

B. Annual Inspections shall be based on the fire, safety, and health code requirements within the 2012 edition of the Chapter 7, International Property Maintenance Code, as amended. The person(s) designated under this Ordinance may, during hours of operation or by agreement of building owner/agent, enter any public or private building for the purpose of inspection under the Fire Prevention Program.

C. Initial Fire Inspections shall be based on the same requirements as annual fire inspections. Initial fire inspections will be conducted when a change in business owner, business name, or occupancy change within commercial, industrial and multi-family dwellings or buildings. A business or owner must contact the Salisbury Township Fire Inspector for notification and scheduling of an initial fire inspection before an occupancy shall be allowed to open and operate.

D. The Fire Safety Officer(s) **Inspectors** shall provide the owner/agent with a written list of code violations, if any, and a date by which all violations must be corrected. In cases where an owner/agent does not agree with a violation(s) or the required corrective measures ordered by the Fire Safety Officer **Inspector** and believes they do meet the intent of the Code by other means, the owner/agent may file an Appeal with the Building Code Board of Appeals.

E. Failure to allow access for the Fire Safety Officers **Inspectors** to perform the scheduled inspection(s) may result in violation of this Ordinance. The Fire Safety Officer **Inspectors** may obtain an administrative search warrant to enter any property or structure when an owner/agent denies access.

§404. INSPECTION FEES.

The fees for the Fire Prevention Program shall be established by the Board of Commissioners and shall be set forth in the Salisbury Township Schedule of Fees. Fees may be amended by Resolution.

A. The inspection fee shall cover the initial annual inspection and one re-inspection for each inspection cycle.

B. Any additional re-inspections shall be subject to an additional fee until code compliance is achieved.

C. All fees shall be collected ~~prior to the~~ **after the completion of** any Fire Prevention Program inspection. Failure to submit payment by the specified date ~~will prevent the inspection and~~ shall constitute a violation of this Ordinance.

§405. INSPECTION CERTIFICATE REQUIRED.

Upon approval by the designated official, the business or property owner will be issued a certificate of compliance.

A. The certificate of compliance shall indicate the following:

1. Owner / occupant name and address
2. Emergency contact information
3. Applicable codes of compliance
4. Date of inspection
5. Time for which the certificate is valid

6. Any other information as the designated official deems necessary

B. The certificate shall be posted in a conspicuous place, as to be visible to any employee, customer, or Township official entering the facility.

§406. KEEPING OF RECORDS.

All official records of inspections and certificates of compliance shall be kept by the Township Building Code Official in the offices of the Township of Salisbury. Copies shall also be retained by the Police Department Fire Prevention Program Division.

§407. IMMEDIATE FIRE OR OTHER SAFETY HAZARD.

If upon inspection it is the opinion of the designated official that an immediate fire hazard or condition dangerous to human life or property exists, the official is hereby authorized to order an immediate evacuation of the premises and to secure the same until such hazard or condition has been corrected.

§408. RESPONSIBILITY OF OWNER / OCCUPANT.

Scheduling of the Fire Prevention Program inspections shall be made annually by the Fire Safety Officer ~~Inspector~~. It is the responsibility of the owner/occupant to maintain all systems and premises in accordance with applicable codes. If violations occur, then owner, agent or occupant is responsible to correct such violation as to be in compliance with said codes. This will include vacant/not in use commercial, industrial, institutional and multi-residential properties, in which case the property manager or building owner will responsible for all repairs and fees.

§409. FAILURE TO COMPLY.

The failure or neglect of any person designated by this Ordinance to comply with any order or directive issued by the designated official under this Ordinance, within the specified period of time and pursuant to the provisions of this Ordinance or applicable codes, shall be deemed to be in violation of this Ordinance.

§410. VIOLATIONS AND PENALTIES.

A. Any person, partnership, corporation, trust or other entity who or which in any way violates any of the provisions of this Ordinance or the Code or who or which refuses to obey any lawful order issued thereunder shall be liable, upon conviction in a summary jurisdiction, to pay a fine or penalty to the Township of Salisbury and for the use of said Township in an amount not less than \$100.00 nor more than \$1,000.00 or be sentenced to imprisonment in the county prison for a period not exceeding 30 days, as provided by law.

B. Prosecution of Violations: If the notice of violation is not complied with promptly, the Fire Safety Officer ~~Inspector~~ is authorized to institute the appropriate legal

proceedings at law or in equity to restrain, correct or abate such violation or to require removal or termination of the unlawful occupancy of the structure in violation of the provisions of this code or of the order or direction made pursuant thereto.

C. *Each day of violation of this Ordinance or applicable code shall be considered a separate offense, for which the fines and penalties stated herein may be imposed on a daily basis.*

§411. APPEALS.

Any person, partnership, corporation, trust or other entity aggrieved or affected by any provision of this Ordinance or any code issued thereunder may appeal the same to the Salisbury Township Building Code Board of Appeals.

§412. SEVERABILITY.

The provisions of this Ordinance are severable. If any sentence, clause or section of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such decision shall not affect the validity of any of the remaining provisions of this Ordinance. It is hereby declared as a legislative intent that this Ordinance would have been adopted had such unconstitutional, illegal or invalid provision been included herein.

§413. EFFECTIVE DATE.

This Ordinance shall take effect Sixty (60) days after the adoption thereof.

§414. REPEALER.

All Ordinances or Resolutions or parts of Ordinances or Resolutions, in so far as they are inconsistent herewith, shall be and the same are hereby repealed.

ARTICLE III.

The following Sections of Chapter 7 of the International Property Maintenance Code are hereby amended to read as follows:

INTERNATIONAL PROPERTY MAINTENANCE CODE - CHAPTER 7 ADDITIONS, INSERTIONS AND CHANGES.

MEANS OF EGRESS – DELETE [F] 702.1 General

Replace With: *A safe, continuous and unobstructed path of travel shall be provided from any point in a building or path of travel shall be provided from any point in a building or structure to the public way.*

MEANS OF EGRESS – DELETE [F] 702.2

FIRE-RESISTANCE RATINGS – DELETE [F] 702.3 Locked Doors

Replace With: Locked Doors – all means of egress doors shall be readily openable from the side from which egress is to be made without the need for keys, special knowledge or effort.

FIRE PROTECTION SYSTEMS – DELETE [F] 704.1 General

Replace With: All systems, devices and equipment to detect a fire, actuate an alarm, or suppress or control a fire or any combination thereof shall be maintained in an operable condition at all times. ***All inspections shall be conducted in accordance with the latest edition of the following NFPA (National Fire Protection Association) Standards, as amended:***

ADD:

- NFPA 10 – Standard for Portable Fire Extinguishers***
- NFPA 12 – Standard on Carbon Dioxide (CO₂) Fire Extinguishing Systems***
- NFPA 12A – Standard on Halon 1301 Fire Extinguishing Systems***
- NFPA 17 – Standard on Dry Chemical Extinguishing Systems***
- NFPA 17A – Standard on Wet Chemical Extinguishing Systems***
- NFPA 25 – Inspection, Testing & Maintenance of Water-Based Fire Protection Systems***
- NFPA 30 – Flammable and Combustible Liquids Code***
- NFPA 30A – Code for Motor Fuel Dispensing Facilities and Repair Garages***
- NFPA 55 - Compressed Gases+ Cryogenic Fluids Code***
- NFPA 70 - National Electrical Code***
- NFPA 72 – National Fire Alarm and Signaling Code***
- NFPA 80 – Standard for Fire Doors and Other Opening Protectives***
- NFPA 96 – Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations***
- NFPA 99 - Healthcare Facilities Code***
- NFPA 101 – Life Safety Code***
- NFPA 705 - Recommended Practice for a Field Flame Test for Textiles and Films***
- NFPA 909 - Code for the protection of cultural resource properties- museums, libraries and places of worship***
- NFPA 2001 – Standard on Clean Agent Fire Extinguishing Systems***

ARTICLE IV.

The Police Chief and Township Manager shall develop rules and regulations for the development of the Fire Prevention Program. The Fire Safety ~~Officer~~ **Inspector** shall create an inspection checklist to assure compliance with this Ordinance.

ORDAINED AND ENACTED into an Ordinance this 14th day of August, 2014 at a duly advertised, noticed, published and lawfully assembled regular public meeting and hearing.

*TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)*

*James A. Brown
President, Board of Commissioners*

ATTESTED:

Randy Soriano, Township Secretary

Motion Commissioner Ackerman, seconded by Commissioner Brinton to accept Ordinance 08-2014-588 with changes recorded by Mr. Soriano to adopt revised Fire Inspection Ordinance as read.

Roll Call:

**COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – ABSENT
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES**

The motion passed by 4-0.

RESOLUTIONS

Resolution – Fire Prevention Fee Schedule

RESOLUTION NO. 08-2014-1418

**BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP
OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA,
AMENDING THE FEE SCHEDULE FOR THE FIRE
PREVENTION PROGRAM.**

***WHEREAS, the Township desires to amend the fee schedule for the Salisbury Township
Fire Prevention Program; and***

***WHEREAS,** the proposed fees listed on the attached Fee Schedule for the Township's Fire Prevention Program are intended to be reflective of the actual costs to Salisbury Township to provide such fire safety inspection services.*

***NOW, THEREFORE, BE IT RESOLVED,** by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, that the fee schedule for the Township Fire Prevention Program shall be amended as reflected in the Fire Safety Inspection Fee Schedule attached hereto and shall be codified in Chapter 1, Part 12 of the Salisbury Township Codified Ordinances.*

***APPROVED AND ADOPTED** this 14th day of August, 2014 at a regular public meeting.*

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

James A. Brown
President, Board of Commissioners

Attest:

Randy Soriano, Secretary

.....
Salisbury Township Fire Safety Inspection Fee Schedule

The fee for a fire safety inspection is based upon a fee schedule that takes into consideration the type of occupancy, the usage, and the square footage of the facility.

Commercial Properties/ Multi- Residential Buildings:

0-2999 square feet:	\$60.00
3000-5999 square feet:	\$80.00
6000-9999 square feet:	\$120.00
10,000-24,999 square feet:	\$200.00
25,000-49,999 square feet:	\$300.00
50,000-99,999 square feet:	\$400.00
100,000-499,999 square feet:	\$500.00
>500,000 square feet:	\$600.00

Based on the square footage for the occupancy, multiple buildings in the same complex constitute a separate fire inspection.

Educational/Assembly Properties:

0-500000 square feet:	\$75.00
>500000 square feet:	\$125.00

Re-inspection Fee (2 or more re-inspections): \$50.00 per re-inspection

Failure to Comply Fee: \$50.00

Certificate of Operation/Initial Inspection Fee (New Business) Fire Code Inspection Fee: \$50.00

If you have questions regarding the status or classification of your facility, please call the Salisbury Township Fire Inspectors office at 610-797-4000.

Commissioner Ackerman asked if the fees are in line with other municipalities.

Sergeant Sabo responded that they are actually a bit lower and that neighboring municipalities for instance, charge \$100 for inspections.

Commissioner Ackerman stated that this information would be good to pass along to business owners so they realize the fees are not out of line.

Mr. Soriano noted that for this year, revenue fees will be lower than expenses because these fees have not gone into effect yet. In future years, revenues and expenses should be closer to even. Based upon these fees, the program should be self-sufficient.

Commissioner Brown thanked everyone involved with this realizing there was a lot of work and hours put into this and everyone involved did an excellent job.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman to pass Resolution 08-2014-1481, Fee Schedule for Fire Code.

Roll Call:

**COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – ABSENT
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES**

The motion passed by 4-0.

MOTIONS

Motion to accept the Bid for the Maumee Street/ Erney Street Stormwater Project.

Mr. Soriano informed the Board that the Township Engineer has reviewed the two bids received which were:

Joao & Bradley Construction Company Inc. of Bethlehem, PA

Base Bid - \$238,397.00

Alternate Bid 1 - \$23,996.00

Alternate Bid 2 - \$77,644.00

Nimaris of Bath, PA

Base Bid - \$398,861.75

Alternate Bid 1 - \$44,301.50

Alternate Bid 2 - \$141,099.25

The Township received a letter from Mr. Tetteimer recommending awarding the bid to the lowest bidder which was Joao & Bradley Construction Company Inc. They are very well qualified as they previously having done satisfactory work for the Township.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to accept bid for the Maumee Avenue & Erney Street Storm Water Project.

Roll Call:

COMMISSIONER ACKERMAN – YES

COMMISSIONER SEAGREAVES – ABSENT

COMMISSIONER MARTUCCI – YES

COMMISSIONER BRINTON – YES

COMMISSIONER BROWN – YES

The Motion passed by 4-0.

Motion - Request by SYA to erect a shed at Devonshire Park.

Mr. Soriano stated that a proposal was submitted to the Recreation Advisory Committee on 7/21/2014 and the Committee recommended approving the installation of a shed to be utilized by both SYA and HPAA to store equipment used to maintain the baseball field.

Mr. Frank Adamcik spoke about the request letter submitted by Mr. Rothrock of the SYA. Mr. Adamcik explained that the SYA is looking to place a 10x12 shed at Devonshire Park and that the proposed location is in the area of the old basketball court which is located at the south end of the parking lot. Placement of the shed was determined to be suitable by Mr. Andreas. Both SYA and Hamilton Park Athletic Association would share use of the shed and contents which would contain a tractor that is used to drag the fields to prepare them before games. The shed would not intrude on any park activities and Mr. Adamcik showed the Commissioners a photo of exactly where the shed would be placed.

Commissioner Ackerman inquired about who would be responsible in the event the shed is vandalized.

Mr. Adamcik responded by stating that the shed and its contents would be insured by the SYA and commented that none of this would be necessary if the Township had a dedicated summer employee to maintain the parks.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve request by SYA and HPAA to erect a 10x12 shed at Devonshire Park.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – ABSENT
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

ANNOUNCEMENTS

Mr. Soriano reported that he received notice from the County regarding the **CDBG Block Grant** that had been submitted using a previously approved census block based on a 2000 census which had a 15.8% low-to-moderate income which qualified the project on South Potomac Street. We submitted information to the County pertinent to that block but noticed a population shift discrepancy between County records and our records between the 2000 and 2010 census. Mr. Soriano stated that he asked the County to go back to HUD and plead the Township's case however, HUD stuck by their decision. Since the project isn't eligible, we must now find a different project. The Township is still eligible to receive the grant but must find a project that qualifies. One possible project would be Lindberg Park; another could be in the area of Walking Purchase Park. Mr. Andreas and Mr. Tettemer have looked at some projects that could be submitted to Laurie Moyer, the CDBG County Project Coordinator.

Commissioner Ackerman asked if we could use this grant to tie in with the work already being proposed for Lindberg Park Pavilion and Restrooms.

Mr. Tettemer stated that we need to look for a project similar to the one we were already approved for. Since our approval was for water line work he didn't think the park project was similar enough. He noted that this is a waterline project that the Public Works Director has stated needs to be done. We have to find the most likely project to be approved so we are going to try and find a project to utilize these grant funds.

Mr. Soriano noted that we could ask that the money to go towards ADA compliance improvements at Lindberg Park for the playground or restrooms or any project that may be eligible for consideration.

Mr. Soriano noted that on August 28, the public workshop meeting will be held on the **MS4** to educate the public on what needs to be done to comply. Two components of that are education and public outreach. Commissioner Ackerman is working with Mr. Soriano's office as a representative of the EAC to put something in the upcoming community map as well.

With respect to the Township's **Fire Prevention Program**, Chief Stiles reported that all four fire inspectors were up and running and he provided a list for the Commissioners which noted what has been done up to this point and what they expect to accomplish by the end of the year. All of the inspectors have their uniforms, badges and a dedicated office located in the Police Department. Currently the inspectors are developing a list of Township businesses and forms so they can start inspections since a fee schedule has now been approved.

Chief Stiles stated that he is continuing to work with both Fire Departments to keep them up-to-date with what the fire inspectors are doing. He also noted that three members of our volunteer Fire Departments are Township Fire Inspectors. Chief also noted that as Mr. Soriano stated earlier, this program will not be revenue neutral in the first year but is expected to be in following years. The Fire Inspectors will work with businesses in the Township to try and give them time to make the necessary changes to their buildings that will be required. Chief Stiles stated that the Inspectors are also working on implementing the Knox Box program because this helps with safety for the Police and Fire Departments as well as property owners to reduce loss due to the inability of the departments to gain access to properties.

Sergeant Sabo stated that beginning August 1, 2014 the Fire Inspector began getting dispatched to all fire calls within the Township. This also serves to increase manpower at fire calls. Mr. Grow is already receiving many questions and complaints regarding the Knox Boxes and code violations, so the public is quickly becoming aware of this program. Sergeant Sabo stated that hopefully the Township will be able to apply for grants for equipment and funding for this program.

Chief Stiles noted that Richard Nothstein, the Township's **School Resource Officer**, recently attended a training program, which he successfully completed.

Mr. Nothstein thanked the board for their approval for him to attend the training and gave an overview of the training program. Chief Stiles noted that the school resource program is also funded, in part, by the Salisbury School District.

Mr. Nothstein wanted to let the Board know that SADD had purchased a \$700 flashlight that detects alcohol for him as a gift at the end of last school year. He noted that if he is speaking with someone, it can detect alcohol on their breath or he can ask a person to blow directly into it. He also noted that Grant money purchased (PBT) portable testing strips that can be dipped into cups or bottles that contain liquids and detect if there is any alcohol present, noting this is especially helpful at football games, dances, etc.

Sergeant Sabo wanted to note that the Class of 2014 donated \$300 towards equipment for the Police Officers Association.

Mr. Nothstein stated that he will be teaching an Emergency Services Class at the High School this year and will bring in the Fire Departments and other agencies that will talk about what their respective fields consist of.

Chief Stiles gave a department update on the upcoming **VIA Marathon** being held on September 7, 2014 and noted that the Police Department has been meeting for months with Lehigh Valley Hospital. They are expecting approximately 1790 runners and the race begins at LVH Cedar Crest at 7am and that the road would be closed in that area for a period of time. Chief Stiles noted that last year there were a few problems with churchgoers not being able to get through, so this year the Police Department has been trying to inform as many people as possible by contacting the local churches and that message boards will be set up several days before the race to notify people. Chief also stated that there will be people in town from all over the world as this race is now a qualifying race for the Boston Marathon and that the last person to register was from Norway. He noted that there will be extra patrols that day, including himself, and that there will be bomb dogs as well as personnel from other departments working with LVH security to make sure everything goes smoothly on and off the property. This is the Township's fifth year being involved with this race.

Chief Stiles also noted that there have been two protests/demonstrations at **KidsPeace** in July and that his department worked closely with both groups to provide guidance and water and that the department was prepared to handle whatever situation arose. Chief stated that there were no arrests, issues or complications and those officers were commended for their handling of the situation by both sides.

Chief Stiles stated that there was a **speeding** complaint for Lehigh Parkway last month, noting that the speed limit is 25 mph, but when radar signs were put in place to check speeds in that area the average speed over a three day period was 26.9mph.

Chief Stiles also reminded everyone that he had the information on the **Lehigh County Citizens Police Academy** if anyone was interested in attending.

Mr. Soriano stated that he received an email from Michael Schware who is the Lehigh Commissioner for District 5, in regards to the **Gaming Grant**. It appears that the \$130,305 we submitted will go through without any issues and that Mr. Schware had indicated that year could be a good year to apply because there will be additional funding available. Mr. Soriano noted that if only three municipalities apply, like this year, then we could have an excellent chance.

Chief Stiles mentioned that in the Gaming Grant application, he included \$10,000 for special traffic enforcement in the area of Susquehanna, Emmaus Avenue and Broadway which will give him the ability to get several more officers out to that particular area. Chief noted that other items requested were new mobile data terminals and new video systems for all police cars.

PRIVILEGE OF THE FLOOR

Mr. Julian Phillips of 1519 Maumee Avenue stated that he emailed a request to "Beautify in Blue" for the month of September which is the **Pain Awareness Month**. He is requesting that he be allowed to put signage on personal and Township properties making people aware of the US Pain Foundation and to see if he could drum up support for this cause. He stated that he is an

advocate for people who suffer with pain and that 1,000,000 people in the US suffer from physical pain of some sort.

Mr. Soriano stated that as of the meeting he had not seen, nor been made aware of the email pertaining to this.

Mr. Phillips said he would resend it directly to Mr. Soriano.

Mr. Soriano offered to give him his business card so he can forward it directly.

Commissioner Ackerman asked Mr. Phillips to forward information on this organization and asked if they held meetings.

Mr. Phillips responded that there are all kinds of groups for specific “pain” but that this group encompasses all types of pain and that his group generally doesn’t hold meetings; they are more advocates than a support group.

Commissioner Martucci stated that he spoke with Mr. Andreas about repairs to the split rail fence along the road **at Franko Park** and that Mr. Andreas says it is on the schedule to be repaired but Commissioner Martucci said he drove by over the weekend and that it is really dilapidated. The park looks great but that one thing makes the park look terrible.

Commissioner Martucci also asked for confirmation whether the **cameras** were installed in **Walking Purchase Park** and if so how they are working.

Chief Stiles responded that yes they were installed but that they are still doing testing to make sure everything is working properly and that they have to have one more meeting between Lehigh County, Salisbury Township and the City of Allentown but that right now, all parties are working on budgets so it is difficult to get everyone together right now. Chief also wanted to note that the cameras are supposed to be vandal proof.

Mr. Soriano stated that this is a good first step but in future years, we should devote more resources to try and follow the master plan. If we get more applicants to use the park, we could get state money to be able to make improvements.

Commissioner Brinton commented that she had a resident from Lehigh Avenue speak with her regarding recent vandalism on that street which consisted of **vandalism** to mailboxes, tires being slashed, people ringing door bells and running away and Commissioner Martucci had an issue with his shed. The resident inquired about getting additional lighting on that street.

Chief Stiles noted that the Township would have to make a request to PPL but that they have a formula for installing additional lighting and that many streets do not fit into their guidelines.

Mr. Soriano noted that the average annual cost of a street light, he believes, runs about \$150.

Chief Stiles stated that all neighbors would have to be notified and approve and that is usually difficult getting everyone to agree.

Mr. Soriano stated that the Township would have to send out letters notifying residents on that street.

ADJOURNMENT

Commissioner Ackerman made a Motion to adjourn the Meeting, seconded by Commissioner Martucci The time was 8:10 p.m.

Respectfully submitted,

Randy Soriano
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on August 14, 2014.

Approved and certified on this date:

Randy Soriano

August 28, 2014
Date

SEAL