

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
AUGUST 8, 2013
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Debra Brinton

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve the list of Bills Payable for the period of 7/20/2013-8/2/2013, broken down as follows:

\$57,569.37= GENERAL
\$3,728.68 = FIRE
\$64.080 = LIBRARY
\$6,624.39 = WATER
\$189,339.84 = SEWER
\$128,995.99 = REFUSE & RECYCLING
\$157.09 ____ = HIGHWAY AID
\$386,479.44 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

MINUTES

July 25, 2013

Commissioner Brown declared the July 25, 2013 Regular Meeting Minutes of the Board of Commissioners approved as presented.

NEW BUSINESS

PRESENTATION

Presentation by the Township Police Department of an award to the Hounds On Working Leashes (H.O.W.L.S.) organization for their service to the Department's K-9 Team.

Chief Stiles announced that H.O.W.L.S. had to cancel their appearance so the presentation will be rescheduled for the next Board meeting on August 22nd, 2013.

ORDINANCES

None.

RESOLUTIONS

Disposition of Township Records.

Mr. Soriano stated that the Finance Department has assembled several boxes containing old records that are candidates for destruction. Mr. Soriano explained that the Resolution must be approved by the governing body before such records are destroyed.

Mr. Soriano read the Resolution into the record.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve Resolution No. 08-2013-1444, authorizing the disposition of Township Records as presented.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

Resolution - Act 44 - Pension Plans Professional Services Disclosure Compliance.

Mr. Soriano noted that the Auditor General's office is requesting that the Board adopt a Resolution setting forth the procedures for complying with the purchase or provision of professional services requirements of Act 44, including investment, legal, actuarial and other consulting services. Mr. Soriano stated that the Resolution has been prepared for achieving compliance of these observations that will likely be part of the next Pension Audit for both the Uniformed and Non-Uniformed Pension Plans.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve the Resolution to adopt written procedures for retaining professional services for Pension Plans according to Act 44 of 2009 and the Auditor General's office observations.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

MOTIONS

None.

PRIVILEGE OF THE FLOOR

Mr. Soriano commented that he is in receipt of a \$50 donation from the Allentown Dog Training Club for the Township's K-9 Program.

Commissioner Brinton stated that Representative Simmons is having a Town Hall meeting at the Township Building on September 19th, 2013 from 6:00 p.m. – 7 p.m.

Chief Stiles announced that the Police Department will be holding a Drug Take-Back Day on Saturday, October 26th, 2013 from 10 a.m. – 2 p.m. at the South Mall.

ADJOURNMENT

Commissioner Ackerman made a Motion to adjourn the Meeting, seconded by Commissioner Brinton. The time was 7:30 p.m.

Respectfully submitted,

Randy Soriano
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on August 8, 2013.

Approved and certified on this date:

Randy Soriano

Date

SEAL