

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
APRIL 25, 2013
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Debra Brinton

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director – EXCUSED
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce themselves, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve the unaudited Financial Report for the period ending March 31, 2013 and the list of Bills Payable for the period 4/6/2013-4/19/2013, broken down as follows:

\$121,020.42 = GENERAL
\$5,639.10 = FIRE
\$0 = LIBRARY
\$11,611.66 = WATER
\$17,336.41 = SEWER
\$0 = REFUSE & RECYCLING
\$12,956.68 = HIGHWAY AID
\$168,564.27 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

MINUTES

April 11, 2013

Commissioner Brown declared the April 11, 2013 Regular Meeting Minutes of the Board of Commissioners approved as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Review of Proposed Memorial renaming the Laubach Park Dugout Baseball Field in honor of Frank Adamcik.

Mr. Soriano explained that the memorial will be placed near the flagpole, with an underground conduit, a retaining wall and shrubbery. He noted that the Salisbury Youth Association intended to honor Mr. Adamcik during opening festivities Saturday, April 27th.

Mr. Andreas commented that he has some maintenance concerns about the plaque staying in place on the slope, along with the placement being directly up the hill from the basketball backstop. He also expressed concerns about it being subject to all the activity at the park and possible future acts of vandalism.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to accept the Memorial dedicating the Laubach Park Dugout Baseball Field in honor of Frank Adamcik, contingent on the Salisbury Youth Association submitting as-built plans, details, design of the wall and conduits, and that they will assume all future maintenance of the Memorial.

Roll Call:

- COMMISSIONER ACKERMAN - YES
- COMMISSIONER SEAGREAVES - YES
- COMMISSIONER MARTUCCI - YES
- COMMISSIONER BRINTON - YES
- COMMISSIONER BROWN - YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Mr. Soriano stated that he has received a request from Salisbury School District for sidewalk work at the Salisbury Middle School at 3301 Devonshire Road. He stated that part of the work will be to remove a section of the sidewalk adjacent to Devonshire Road, directly in front of the Middle School, due to the walk's current state of disrepair. Mr. Soriano stated that the work will encompass the following: remove and replace all existing sidewalk adjacent to Devonshire Road, and remove four trees adjacent to Devonshire Road and replant four new, deciduous trees further from the adjacent utility line and the right-of-way.

Mr. Soriano stated that the Board of Directors at Salisbury School District has authorized the Superintendent and Director of Facilities to request special consideration from the Board of

Commissioners to forgo the replacement of the section of sidewalk which borders Devonshire road in front of Salisbury middle school. He noted that Ms. Sopka could not find any documentation mandating the installation of sidewalk, and in addition, only two occupied houses exist along Devonshire road directly across the street from this particular sidewalk so the usage of the sidewalk is very limited. Mr. Soriano commented that if the removal is approved by the Board, the walks will be removed and instead replaced with appropriate fill, topsoil and grass.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to grant the School District permission to remove the existing sidewalk along Devonshire Road as depicted in the drawing submitted with the understanding that the Board of Commissioners are deferring the decision to allow the sidewalk in the future and the School District will be responsible for any maintenance of the sidewalk, if installed.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

Mr. Soriano announced that on Tuesday, April 16th, House Bill 796 was introduced and received first consideration in the House. He explained that the Bill amends the PA Prevailing Wage Act, increasing the project threshold to \$100,000, and prohibiting projects from being divided into multiple parts for the purpose of circumventing the Act. Mr. Soriano noted that if a project's estimated cost is less than \$100,000, the Township would not need to require prevailing wages in the bid contract. Currently, if anything is over \$25,000 the Township is required to use Union wages.

Commissioner Ackerman expressed concerns about the use of the word "quickly" on the Emergency Preparedness Posters from the Police Department. Attorney Ashley responded that putting the term "quickly" into that type of poster does not obligate Township Emergency Personnel to do anything more than what they usually do in the face of an emergency. He explained that the language is nothing more than a representation of emergency responders responding as promptly as they can, depending on the type and expanse of any kind of emergency. Mr. Soriano inquired who wrote the poster. Chief Stiles responded that the information came from Pennsylvania Emergency Management Agency and is standard language approved by PEMA.

Chief Stiles commented on the burglaries in the Township by explaining that since January 1, 2013, the Township has had 24 burglaries with 14 of them taking place since March 1, 2013. He noted that by comparison, between January 1, 2012 and April 25, 2012, the Township had only eight burglaries. Chief Stiles stated that they are daytime burglaries and it does not include the

attempted burglaries. He noted that the Police Department is asking residents to remain aware of suspicious activity in their developments and report anything they believe to be unusual.

Chief Stiles announced that KidsPeace will now be housing immigrant refugee children from South and Central America. He expressed concerns about not being told in advance of this program. Ms. Sopka stated that she has been trying to address the situation and is to looking into the permitted uses of the facility. Commissioner Martucci requested to meet with a representative from KidsPeace.

ADJOURNMENT

Commissioner Brinton made a Motion to adjourn the Meeting, seconded by Commissioner Brinton. The time was 8:00 p.m.

Respectfully submitted,

Randy Soriano
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on April 25, 2013.

Approved and certified on this date:

Randy Soriano

Date

SEAL