

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
APRIL 24, 2014  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Randy Soriano, Township Manager.

**ROLL CALL**

**Board Members Present:**

James Brown, President  
Debra Brinton, Vice-President  
Robert Martucci, Jr.  
James Seagreaves, President Pro-Tempore - EXCUSED  
Joanne Ackerman

**Staff Present:**

Randy Soriano, Township Manager  
Cathy Bonaskiewich, Assistant Township Manager/Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police – EXCUSED  
Sergeant Donald Sabo, Police  
Cynthia Sopka, Director of Planning & Zoning - EXCUSED  
John Ashley, Esquire, Township Solicitor  
David Tettemer, representative of Township Engineer, Keystone Consulting Engineers

**NOTIFICATION**

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

### **LIST OF BILLS PAYABLE**

Mr. Soriano presented the list of Bills Payables. The Board had no questions.

**Motion by Commissioner, seconded by Commissioner, to approve the List of Bills Payable for the period 4/5/2014-4/18/2014, broken down as follows:**

\$208,483.99 = GENERAL  
\$4,740.97 = FIRE  
\$128.18 = LIBRARY  
\$9,077.48 = WATER  
\$108,144.88 = SEWER  
\$133,022.09 = HIGHWAY AID  
**\$443,597.59** = GRAND TOTAL ALL FUNDS

### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES - ABSENT  
COMMISSIONER MARTUCCI - YES  
COMMISSIONER BRINTON - YES  
COMMISSIONER BROWN - YES

**The Motion passed by 4-0.**

### **MINUTES**

#### **April 10, 2014**

Commissioner Brown declared the April 10, 2014 Regular Meeting Minutes of the Board of Commissioners approved as presented.

### **NEW BUSINESS**

### **ORDINANCES**

None.

## **RESOLUTIONS**

None.

## **MOTIONS**

### **Motion to approve Payment No. 2 to Sewer Specialty Services, Inc. in the amount of \$36,361.75 for work performed on the 2013 Sanitary Sewer Rehab Project.**

Mr. Soriano provided the Board with a brief background on the project, noting that it was work associated with the Inflow/Infiltration Program which was mandated by a Court Order imposed by the United States Environmental Protection Agency. He stated that he spoke with the reviewer from the EPA in regards to the Township's efforts and the EPA's expectations, commenting that while there is no magic number the EPA is looking for, they want to see a measureable effort of improvement.

Ms. Janet Keim of 11 Pine Street expressed concerns about the County's approach to inflow and infiltration.

Mr. Tettemer commented that there are problems throughout the system, but the only thing the Township has to be concerned about at this point is the Order from the EPA and whether other signatories are following through with their requirements. He noted that the Township is making an honest effort to improve its system.

**Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve Payment No. 2 in the amount of \$36,361.75 to Sewer Specialty Services, Inc. for work associated with the I/I Program.**

### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – ABSENT  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 4-0.**

### **Motion to approve Payment No. 3 – FINAL – to A. Scott Enterprises, Inc. in the amount of \$4,206.42 for work performed on the South Ellsworth Street Water Main Project.**

Mr. Soriano noted that this payment will close out the construction phase of the Project and it will move into the maintenance period.

**Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve Payment No. 3 – FINAL – in the amount of \$4,206.42 to A. Scott Enterprises, Inc. for the work associated with the South Ellsworth Street Water Main Project.**

**Roll Call:**

COMMISSIONER ACKERMAN - YES  
COMMISSIONER SEAGREAVES - ABSENT  
COMMISSIONER MARTUCCI - YES  
COMMISSIONER BRINTON - YES  
COMMISSIONER BROWN - YES

**The Motion passed by 4-0.**

**ANNOUNCEMENTS**

Mr. Soriano stated that the contractor for the Legacy Place on Bevin Drive, Serfass Construction, has requested the placement of a 12' x 44' job trailer on the street. He noted that the proposed location had initially been on site, but now it conflicts with some utility construction. Mr. Soriano commented that if the Board wants to allow the placement of the trailer on the street, the Township should make regulations going forward as there are none currently in place.

Mr. Bob Agonis of 1189 Meadowbrook Circle W expressed concerns about zoning issues and traffic congestion in the area if such a trailer would be permitted.

Sergeant Sabo noted that the Police Department went to the location and Officer Losagio provided placement recommendations in regards to traffic concerns.

It was the consensus of the Board to deny the request from Serfass Construction to place a job trailer on the street.

Sergeant Sabo stated that he has selected a lead Fire Inspector and the Chief will be introducing him to the Board at a future meeting. He is hopeful that the other inspectors will start in approximately one month.

Mr. Soriano announced several events taking place in the Township on Saturday, April 26<sup>th</sup>: Kids Fishing Day at Laubach Park, Earth Day at Lindberg Park and Drug Take-Back Day at the South Mall.

Mr. Soriano commented that the counselors have been hired for the Summer Park Playground Program and letters of hire will be sent out shortly.

**PRIVILEGE OF THE FLOOR**

Mr. Vendel Mukics of 706 Mortimer Street inquired about paving Hillcrest Avenue due to water runoff issues he is experiencing on his property. Mr. Andreas stated that he will look to improve the condition of the road.

Mr. Mukics presented a contribution check to the Police Department in support of their K-9 Program. Sergeant Sabo thanked him for his continuous sponsorship of the Program.

Commissioner Ackerman inquired about the janitorial position that has been vacated in the Public Works Department due to the passing of Mr. Carl Raub. Mr. Soriano stated that the position is in the Collective Bargaining Agreement with Public Works, and he noted that he has started negotiations to hopefully have the position under an administrative format. He noted that until the Township gets the position out of the CBA, they still have to comply with the current arrangement.

Sergeant Donald Sabo presented the new Crime Mapping technology to the Board.

### **ADJOURNMENT**

Commissioner Martucci made a Motion to adjourn the Meeting, seconded by Commissioner Brinton. The time was 8:30 p.m.

Respectfully submitted,

Randy Soriano  
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on April 24, 2014.

Approved and certified on this date:

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Randy Soriano

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Date

SEAL