

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
APRIL 11, 2013
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice President
James Seagreaves, President Pro-Tempore - EXCUSED
Joanne Ackerman
Debra Brinton

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce themselves, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to approve the list of Bills Payable for the period 3/23/2013-4/5/2013, broken down as follows:

\$54,055.39 = GENERAL
\$6,208.93 = FIRE
\$168.80 = LIBRARY
\$62,333.35 = WATER
\$2,722.45 = SEWER
\$125,875.53 = REFUSE & RECYLCING
\$9,126.62 = HIGHWAY AID
\$260,491.07 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - ABSENT
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 4-0.

MINUTES

March 28, 2013

Commissioner Brown declared the March 28, 2013 Regular Meeting Minutes of the Board of Commissioners approved as presented.

OLD BUSINESS

Irllyn/Foothill Road - Revisited

Mr. Soriano stated that both Mr. Tettemer and Ms. Sopka visited the site with the residents and the Engineer has provided a report on his observations. He noted that the Township has no record of owning the two roads; therefore, the maintenance and ownership remain a private issue.

Mr. Tettemer stated that there is no indication that the discharge from the culvert should be an issue for the roadway if the drainage swale was kept open and properly maintained. He noted that the road is in need of repair and suggested to the residents that they to do a title search in order to have a legal opinion of who owns the road and therefore has the maintenance responsibility.

Attorney Ashley stated that there are no provisions in the deeds for any kind of easement or drainage swale. Mr. Soriano commented that the deeds only take ownership up to the edge of the road.

It was the consensus of the Board to not take any action at this time.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolutions Recognizing Volunteers.

Mr. Soriano stated that the following people will be recognized for their volunteer services to the Township:

- Mr. Ralph Uff
- Mr. Dallas Heckman
- Mrs. Nancy Heckman
- Ms. Margaret "Maggie" Kernan
- Mr. Clint Ballek, Jr.
- Mr. Roy "Flip" Williams
- Ms. Rebecca "Becky" Glenister
- Mr. John Blackledge, Jr.
- Ms. Danielle Rothrock

Mr. Soriano read the Resolutions into the record.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve Resolutions 04-2013-1432 through 04-2013-1440 as read.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - ABSENT
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 4-0.

Resolution authorizing the Township Manager to sign and submit a CDBG Grant Application.

Mr. Soriano explained that this Resolution would be a requirement in case the Township would move ahead and submit the CDBG Grant Application.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the Resolution authorizing the Township Manager to sign and submit a CDBG Grant Application.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - ABSENT
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 4-0.

MOTIONS

Valley Mountain Bikers – Request for Race Event.

Mr. Soriano stated that the Valley Mountain Bikers made a request at the last Workshop session for an event called the Steel City Enduro Race to be held at Walking Purchase Park on July 13th and 14th. He noted that similar to last year, if the event is approved, the Township will require that the Valley Mountain Bikers sign a waiver of liability. He noted that the Bikers have not requested any extra police presence.

Motion by Commissioner Brinton, seconded by Commissioner Ackerman, to approve a request from the Valley Mountain Bikers to hold a race event at Walking Purchase Park on July 13th and 14th, 2013 contingent on them signing a waiver of liability.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - ABSENT
COMMISSIONER MARTUCCI - YES

COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 4-0.

Motion authorizing the sale of reserved excess sewer capacity to the Lehigh County Authority and authorizing the Township Manager to execute the Bill of Sale.

Mr. Soriano stated that over the past year, the Township has been discussing freeing up some of its reserved capacity for sewer to a municipality that would need additional capacity. He commented that the Lehigh County Authority and the Township have agreed to a purchase price of \$600,000 for the sale of 100,000 gallons. Mr. Soriano explained that the Township currently has a reserved capacity of nearly 1.6-1.7 million gallons per day so the 100,000 gallons sold will probably not make a difference in the reserves.

Mr. Soriano encouraged the Board to put the \$600,000 towards L&I projects in the sewer fund.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to authorize the Township Manager and Solicitor to sell 100,000 gallons reserve sewer capacity to the Lehigh County Authority.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - ABSENT
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 4-0.

PRIVILEGE OF THE FLOOR

Commissioner Ackerman inquired if Attorney Ashley or Mr. Soriano were able to follow up on the Township's water contract with the City of Allentown. Attorney Ashley stated that whoever the City would turn over the water to still has to honor the provisions of the contract.

Commissioner Brown announced that Recycling Day will be held Saturday, April 13, 2013 from 9 a.m. to 12:00 p.m. and noted that "anything with a plug" can be recycled.

Chief Stiles stated that Lehigh Valley Hospital Network printed emergency preparedness posters for the residents of the Township. He commented that the posters detail different kinds of possible problems people could encounter, mostly due to weather, and provides ways to protect themselves. He stated that one side of the poster is red and can be placed in the front window of a home so that emergency responders would know that help was needed during a crisis situation. Chief Stiles further explained that if everything is ok in the home, the resident can flip the sign to

the green side in order to alert responders that you do not need their services. He noted that the posters are available at the Municipal Building and the Police Department.

ADJOURNMENT

Commissioner Brinton made a Motion to adjourn the Meeting, seconded by Commissioner Ackerman. The time was 7:45 p.m.

Respectfully submitted,

Randy Soriano
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on April 11, 2013.

Approved and certified on this date:

Randy Soriano

Date

SEAL