

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
APRIL 10, 2014
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President - EXCUSED
Debra Brinton, Vice-President
Robert Martucci, Jr.
James Seagreaves, President Pro-Tempore
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director - EXCUSED
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning - EXCUSED
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

Mr. Soriano announced the presence of Tom Muller, Lehigh County Executive, who has undertaken a task of visiting every municipality in the County and sitting in the Board meetings. Mr. Muller made a few introductory remarks noting that he will just listen and learn.

LIST OF BILLS PAYABLE

Mr. Soriano presented the list of Bills Payables. The Board had no questions.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve the List of Bills Payable for the period 3/22/2014-4/4/2014, broken down as follows:

\$23,911.74 = GENERAL
\$4,165.11 = FIRE
\$0= LIBRARY
\$7,434.26 = WATER
\$1,021.46 = SEWER
\$127,427.21= REFUSE & RECYCLING
\$74.84 = HIGHWAY AID
\$164,034.62 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - ABSENT

The Motion passed by 4-0.

MINUTES

March 27, 2014

Commissioner Brinton declared the March 27, 2014 Regular Meeting Minutes of the Board of Commissioners approved as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution to apply for County Grant Funds under the CDBG- 2014 Program.

Mr. Soriano noted that the Township intends to apply for funding in order to complete a water line replacement project in Census Block 006701-4. He explained that the proposed project will replace a water main along Potomac Street from East Susquehanna Street to East Emmaus Avenue; however, the proposed scope of work under the CDBG will only be from East Susquehanna Street to East Montgomery Street (the portion that falls un the Census Block 006701-4), which has 50.9% Low-Moderate Income households. Mr. Soriano stated that the remaining portion from East Montgomery Street to East Emmaus Avenue (approx. 525 ft) is located outside the Census Block and therefore is ineligible for CDBG funds. He noted that this portion will be paid by the Water Fund. The total cost of the project is estimated at \$346,640, with the Township paying 10% (\$34,664) and the County CDBG paying 90% (\$346,640).

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve the Resolution authorizing the Township Manager to submit an application for County Grant Funds under the CDBG- 2014 Program

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - ABSENT

The Motion passed by 4-0.

Volunteer Recognition Resolutions.

Mr. Soriano stated that there are six nominations for volunteers. The chosen volunteers for 2014 are: Debra Brinton nominated by Frank Adamcik; Frank Bummer, nominated by Clint Ballek; Marion Gewartowski nominated by Frank McCullough; Richard Mann nominated by Joshua Wells; Robert Sopko nominated by Frank Adamcik; and Mary Anne Stinner nominated by Joanne Ackerman.

Mr. Soriano read the boiler plate Resolution that each nominee will receive:

RESOLUTION NO. 04-2014-_____

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, TO RECOGNIZE _____ FOR HIS VOLUNTEER WORK AND EFFORTS FOR THE RESIDENTS OF THE TOWNSHIP OF SALISBURY.

WHEREAS, the Township of Salisbury relies on volunteers to assist our community in a variety of ways; and

WHEREAS, the Township of Salisbury Board of Commissioners recognizes that the efforts of our community's volunteers are critical to the community's well-being and quality of life; and

WHEREAS, the Township of Salisbury Board of Commissioners hereby applauds and extends the highest level of appreciation and gratitude to _____ for his unselfish volunteer efforts and sacrifice in serving our community.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania that _____ is hereby acknowledged for his volunteer efforts as nominated by peers of our community for his outstanding dedication of volunteer work for the residents of the Township of Salisbury.

APPROVED AND ADOPTED this 10th day of April, 2014 at a regular public meeting.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
President, Board of Commissioners

Attest:

Secretary

Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to approve the Resolutions for the individual volunteers being honored at the April 23, 2014 Volunteer Recognition Dinner.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - ABSENT

The Motion passed by 4-0.

MOTIONS

Motion to approve Payment No. 1 in the amount of \$46,225.67 to Sewer Specialty Inc. for work associated with CCTV monitoring.

Mr. Soriano stated that the payment reflects the first payment for the work associated with the Inflow/Infiltration Program that was mandated by a Court Order imposed by the USEPA with respect to inflow and infiltration overflows at the KIPTP in Allentown. Mr. Soriano noted that all Signatories and the City of Allentown have until the end of 2014 to show the reduction from their respective distribution system.

A discussion ensued between the Township Manager and the Township Engineer on how the USEPA will determine who complied with the Order and why this requirement was not completed in a joint effort by all Signatories and the City. With the City of Allentown leasing the plant to the LCA, the focus has been to determine if anything was done by the City of Allentown in addressing the USEPA Court Order. Mr. Tettermer noted that some extensions may be sought, but he confirmed that the Township has pretty much completed its I/I work on its own and will be ready to submit a final report by the deadline.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve Payment No. 1 in the amount of \$46,225.67 to Sewer Specialty Inc. for work associated with CCTV monitoring.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - ABSENT

The Motion passed by 4-0.

ANNOUNCEMENTS

Mr. Soriano announced that the Township interviewed approximately ten applicants, including three from the volunteer companies, to fill positions in the Fire Inspection Program Bureau that was created after the Board allocated funding in the 2014 Budget. Mr. Soriano noted that he, along with Chief Stiles and Sergeant Sabo, conducted the interviews and they have selected an individual for lead building inspector with three additional part-time inspectors to help with inspections. He commented that the lead inspector will also work not more than 30 hours per week and will create and implement the program. Mr. Soriano stated that he cannot mention the name of the selected individual since the applicant has agreed to accept the position contingent on background checks. Mr. Soriano was hopeful that this hiring process will be completed by the next meeting.

Mr. Soriano stated that the Environmental Advisory Committee will be hosting an Earth Day celebration on April 26th, 2014 from 10:00 a.m. to 12:00 p.m. at Lindberg Park. The event will be held rain or shine with various presentations and special activities for children.

Mr. Soriano announced that the Spring branch collection will be held the week of April 14th. He also noted that the Township's Drop-off Centers are now open.

Mr. Soriano commented that the Township has hired Counselors for the Summer Playground Programs.

PRIVILEGE OF THE FLOOR

Chief Stiles announced that the Police Department will be submitting applications for the Lehigh County Gaming Grant next week.

Chief Stiles announced that his department took part in a training exercise sponsored by the County.

Mr. Andreas stated that the Public Works Department is getting ready for Spring by cleaning up the streets and predominantly spent time getting the parks and fields ready for Spring and Summer events.

Commissioner Martucci commented on a letter he received from Douglas Marsh, 1031 Graham Street, concerning the existing trash and recycling collection program. Mr. Soriano stated that to date, he has not received many comments from the residents and asked the reporters to place some print on advising the residents to express their opinion. He noted that currently, the existing collection frequency is twice a week for trash and once a week for recycling. Mr. Soriano commented that would like residents to offer opinions on options like changing to once a week trash, automated collection using bigger containers, and other issues.

ADJOURNMENT

Commissioner Martucci made a Motion to adjourn the Meeting, seconded by Commissioner Ackerman. The time was 7:58 p.m.

Respectfully submitted,

Randy Soriano
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on April 10, 2014.

Approved and certified on this date:

Randy Soriano

Date

SEAL