

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
FEBRUARY 27, 2014
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Debra Brinton, Vice-President
Robert Martucci, Jr.
James Seagreaves, President Pro-Tempore
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Sergeant Don Sabo, Police
Officer Richard Nothstein, Police
Cynthia Sopka, Director of Planning & Zoning - EXCUSED
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the

Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve the list of Bills Payable for the period 1/18/2014-2/7/2014 and 2/8/2014-2/21/2014, broken down as follows:

1/18/2014-2/7/2014:

\$133,338.54 = GENERAL
\$28,047.73 = FIRE
\$2.16 = LIBRARY
\$11,704.44 = WATER
\$223,609.35 = SEWER
\$126,666.67 = REFUSE & RECYCLING
\$26,618.50 = HIGHWAY AID
\$4,040.32 = SUBDIVISION & ESCROW
\$554,027.71 = GRAND TOTAL ALL FUNDS

2/8/2014-2/21/2014:

\$108,768.01 = GENERAL
\$6,401.90 = FIRE
\$23.44 = LIBRARY
\$9,351.53 = WATER
\$7,575.30 = SEWER
\$0 = REFUSE & RECYCLING
\$0 = HIGHWAY AID
\$319.31 = REFUND
\$132,416.05 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES

COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

MINUTES

January 23, 2014

Commissioner Brown declared the January 23, 2014 Regular Meeting Minutes of the Board of Commissioners approved as presented.

NEW BUSINESS

ORDINANCES

Amendment to the Police Pension Ordinance.

Mr. Soriano stated that he has finally received a response from the Police Association about the changes requested by the Auditor General's office with regards to complying with Act 600, specifically the provision of Police Pension service-related disability benefit. Mr. Soriano commented that it was amended last year to conform to the current Collective Bargaining Agreement.

Mr. Soriano read the Resolution into the record, noting that the change in language occurred in Section 602(5)(B).

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to adopt Ordinance No. 02-2014-585 as read.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

RESOLUTIONS

Resolution for Destruction of Specific Records.

Mr. Soriano explained that in order to destroy records, the Township must follow the Municipal Records Act, more specifically Section 1387 and 1388. The Township, by Resolution, must comply with the schedule issued by the Pennsylvania Historical and Museum Commission and Bureau of Archives and History.

Mr. Soriano read the Resolution into the record including the items that are to be destroyed.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the Resolution authorizing the Township to dispose of certain records as identified.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

MOTIONS

Application for Payment #2 – 2013 Double Bituminous Seal Coat Project (\$18,771.18).

Mr. Soriano stated that Application for Payment #2 was submitted by Asphalt Paving System for the 2013 Double Bituminous Seal Coat Project in the amount of \$18,771.18. He commented that the Engineer reviewed the request and has recommended the payment. The payment will close the project and place it under the 12-month maintenance period.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve the Application for Payment #2 by Asphalt Paving System, Inc. for \$18,771.18.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Motion passed by 5-0.

APPOINTMENTS

Civil Service Commission (Alternate).

Mr. Soriano stated that the Township received one request by Mr. Ken Wied of 803 Weil Street and commented that he has worked as a part-time Police Officer for both the Township and Fountain Hill.

Commissioner Martucci made a motion to appoint Mr. Ken Wied as an Alternate to the Civil Service Commission. Commissioner Ackerman seconded the motion.

A roll call vote was taken:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN - YES

The Board voted unanimously to approve the nomination of Mr. Ken Wied as an Alternate to the Civil Service Commission.

ANNOUNCEMENTS

Mr. Soriano announced that Lehigh County has opened another round of Gaming Grants for 2014. He stated that he will discuss potential requests with Chief Stiles.

Mr. Soriano stated that the County has announced the 2014 round of the Community Development Grant. He stated that if the Township wishes to apply for any project relating to storm sewer, curbing, water, handicap accessibility and/or historic preservation, there are two sections of the Township that would qualify under the low to moderate income level. Mr. Soriano noted that the application deadline is April 15th and instructed Mr. Andreas and Mr. Tettemer to think about what the Township might need in those areas.

Mr. Soriano commented that the Recreation Advisory Committee will work with URDC to submit another round of C2P2 Grant Funding due on April 6th. He noted that last year, Phase I of the Lindberg Park Master Site Plan was successfully funded so the Township is hoping to acquire funding for the other two Phases this year.

PRIVILEGE OF THE FLOOR

Mr. Robert Agonis of 1189 Meadowbrook Circle W thanked the Public Works Department for their snow removal efforts. He also requested on behalf of the Environmental Advisory Committee that there be some environmental items on the back of the new Township map that is currently being developed. Mr. Soriano replied that Mr. Agonis should email him whatever he has for consideration.

Mr. Charles Beck of 930 E. Lexington Street requested the use Franko Farm for a Car Show on September 13th and 14th. Mr. Soriano stated that the Masonic Temple would have to provide the

Township with the appropriate reservation form, an explanation of the even in writing, as well as a certificate of insurance.

School Resource Officer, Richard Nothstein, was present to address the Board in regards to a National School Resource Officer's Association Safety Conference being held July 13th-18th, 2014 in California. Officer Nothstein supplied the Board with a packet about the conference, including a breakdown of the events and the cost. He stated that the School District is willing to pay for half of the expense of the conference. It was the consensus of the Board that the conference would be a worthwhile experience for Officer Nothstein, and the topic will be placed on the next Agenda for a formal vote.

Commissioner Brinton stated that two residents called her to commend the Public Works Department in their snow plowing efforts.

Commissioner Martucci also thanked the Public Works Department for their snow plowing efforts.

Commissioner Martucci commented that a resident called him to express concerns about the condition of South Dauphin Street where a contractor had recently opened up the road while doing some work. Mr. Andreas stated that he will address the situation.

Chief Stiles announced that on Saturday, April 26th from 10:00 a.m. to 2:00 p.m., Officer Nothstein will be at the South Mall as part of the prescription drug take-back program.

Chief Stiles stated that the Police Department has received a \$3,500 Grant for special traffic enforcement on the East side of the Township (East Susquehanna Street, East Emmaus Avenue and Seidersville Road). He noted that they will also be receiving monies from PennDOT for their regular traffic programs such as aggressive driver, seatbelt, DUI enforcement, etc.

Chief Stiles noted that Sergeant Sabo recently participated as an evaluator and judge in the Skills USA Council Championships in Crime Scene Investigation and Criminal Justice Competition. He explained that many kids who attend Vo-Tech schools participate in the competitions and it encourages them to get into the different fields of law enforcement.

Chief Stiles stated that the Lehigh County Chiefs of Police Citizen Police Academy will be held in the Spring and is open to any resident of Lehigh County. He commented that the program takes ordinary citizens and allows them to experience what Officers experience every day but without the danger. Chief noted that anyone can contact him for more information and an application.

ADJOURNMENT

Commissioner Martucci made a Motion to adjourn the Meeting, seconded by Commissioner Brinton. The time was 7: 45 p.m.

Respectfully submitted,

Randy Soriano
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on February 27, 2014.

Approved and certified on this date:

Randy Soriano

Date

SEAL