

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
JANUARY 24, 2013  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Randy Soriano, Township Manager.

**ROLL CALL**

**Board Members Present:**

James Brown, President  
Robert Martucci, Jr., Vice President  
James Seagreaves, President Pro-Tempore  
Joanne Ackerman  
Debra Brinton

**Staff Present:**

Randy Soriano, Township Manager  
Cathy Bonaskiewich, Assistant Township Manager/Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police  
Cynthia Sopka, Director of Planning & Zoning  
John Ashley, Esquire, Township Solicitor  
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

**NOTIFICATION**

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce themselves, and speak clearly into the microphone. Mr. Soriano added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township administrative follow-ups on a particular issue.

### **APPROVAL OF UNAUDITED FINANCIAL REPORT AND BILLS PAYABLE**

Commissioner Brinton posed several inquiries in regards to the financial report, which were addressed by Ms. Bonaskiewich. Commissioner Brinton primarily questioned budgeted amounts to actual totals.

**Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the unaudited Financial Report for the period ending 12/31/2012 and the list of Bills Payable for the period 1/5/2013-1/18/2013, broken down as follows:**

\$135,594.83 = GENERAL  
\$3,553.17= FIRE  
\$45.54 = LIBRARY  
\$18,583.19 = WATER  
\$14,004.25 = SEWER  
\$127,472.52 = REFUSE & RECYLCING  
\$26,934.25 = HIGHWAY AID  
**\$326,187.75** = GRAND TOTAL ALL FUNDS

#### **Roll Call:**

COMMISSIONER ACKERMAN - YES  
COMMISSIONER SEAGREAVES -YES  
COMMISSIONER MARTUCCI - YES  
COMMISSIONER BRINTON - YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

### **MINUTES**

#### **January 10, 2013**

Commissioner Brown declared the January 10, 2013 Regular Meeting Minutes of the Board of Commissioners approved as presented.

### **NEW BUSINESS**

**ORDINANCES**

None

**RESOLUTIONS**

None

**MOTIONS**

**Lehigh Valley Health Network- Family Lodging Center – Maintenance Security Release (Tentative).**

Mr. Soriano stated that this item will be tabled as the Township is still not in receipt of a written request from the Lehigh Valley Health Network to release the escrow.

**OLD BUSINESS**

**PRIVILEGE OF THE FLOOR**

Commissioner Brinton announced that the Township will be receiving the Grant from Lehigh County for the Lindberg Park Master Site Plan.

Commissioner Ackerman inquired about the “Road Work” sign at Saint Thomas More. Mr. Andreas stated that he will follow up with the contractor who performed the road work to have that sign removed. Commissioner Ackerman also requested reports from Mr. Andreas with updates on the Public Works Department.

Mr. Soriano commented that the key study committee for the Lindberg Park Master Site Plan approved the final draft, which will be presented to the Board at the February 14<sup>th</sup>, 2013 meeting. He stated that the Board will then authorize a Resolution to submit the official Plan to DCNR for their approval and the Township will close out the Grant requirements by paying the consultant. Mr. Soriano thanked the committee for their efforts in accomplishing the Plan.

Mr. Soriano explained the various phases of the Master Site Plan and noted that the first phase will cost around \$341,000 with the Township receiving around \$161,000 from the Green Future Fund. Mr. Soriano stated that he would also like to move to other parks and do a similar Master Site Plan.

Chief Stiles commented that he attended the regional terrorism task force meeting in Montgomery County. He stated that representatives from area school districts and law enforcement had been called together for a discussion on active shooters in schools. Chief Stiles noted that it appears there will be additional funding available to do more training in order to make sure all of the schools in the area are brought up to where they should be for security and reactions to active shooters.

Commissioner Brown announced that the Board will convene into an Executive Session at the conclusion of the Workshop to discuss a legal matter concerning the role of the Board of Commissioners.

**ADJOURNMENT**

Commissioner Ackerman made a Motion to adjourn the Meeting, seconded by Commissioner Martucci. The time was 7:29 p.m.

Respectfully submitted,

Randy Soriano  
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on January 24, 2013.

Approved and certified on this date:

\_\_\_\_\_  
Randy Soriano

\_\_\_\_\_  
Date

SEAL