

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
JANUARY 10, 2013
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Randy Soriano, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Debra Brinton

Staff Present:

Randy Soriano, Township Manager
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police - EXCUSED
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, Township Solicitor
David Tettermer, representative of Township Engineer, Keystone Consulting Engineers

NOTIFICATION

Mr. Soriano informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are electronically recorded for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Mr. Soriano announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Mr. Soriano reminded everyone of the three minute rule and asked that anyone who wishes to speak may come to the podium, sign in, announce themselves, and speak clearly into the microphone. Mr. Soriano added that the speaker has a choice not to list his/her address; however, it is preferred that the speaker announce if he or she is a Township resident. He noted that if a resident does not divulge his or her address, it will impair the Township with administrative follow-ups on a particular issue.

APPROVAL OF BILLS PAYABLE

Commissioner Brinton inquired as to the term, "I.T. Block Time". Ms. Bonaskiewich explained that the Township buys a block of time to do its I.T. work because it is cheaper to buy it in advance.

Commissioner Ackerman inquired about the function of the Dispatch Answering Service as the payment to them was so large. Ms. Bonaskiewich stated that the charge is for upgrading the radios.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the list of Bills Payable for the period 12/22/2012-1/4/2013, broken down as follows:

\$290,775.69 = GENERAL
\$40,529.02 = FIRE
\$82,984.06 = WATER
\$30,105.81 = SEWER
\$1,675.82 = REFUSE & RECYLCING
\$142.45= HIGHWAY AID
\$446,212.85 = GRAND TOTAL ALL FUNDS (revised)

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES -YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

December 27, 2012

Commissioner Brown declared the December 27, 2012 Regular Meeting Minutes of the Board of Commissioners approved as presented.

NEW BUSINESS

ORDINANCES

Police Pension Ordinance Amendment

Mr. Soriano stated that this Ordinance had been tabled in a previous meeting due to a review by the actuary and also to properly advertise the Ordinance. He noted that a letter from the actuary stated that the changes will not impact the cost of the plan since their recent valuation had already taken into account these changes.

Mr. Soriano read the Ordinance into record.

Motion by Commissioner Martucci, seconded by Commissioner Seagreaves, to adopt Ordinance No. 01-2013-581, amending the Police Pension Ordinance as read.

Roll Call:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

RESOLUTIONS

None

MOTIONS

Appointments to various Boards and Commissions.

Commissioner Brown nominated Mr. Richard Schreiter (Ward 4) to the Planning Commission for a four-year term.

Commissioner Brown nominated Mr. Rodney Conn (Ward 4) to the Zoning Hearing Board for a four-year term.

Commissioner Brinton nominated Mr. Chet DiRomualdo (Ward 3) to Building Code Board of Appeals for a five-year term.

Commissioner Ackerman nominated Mr. Dan Moyer (Ward 5) to the Vacancy Board for a one-year term.

Commissioner Martucci nominated Ms. Sandra Thomas (Ward 1) to the Environmental Advisory Council for a three-year term.

Commissioner Brown closed the nominations. Mr. Soriano called for a roll call vote on the nominations:

COMMISSIONER ACKERMAN - YES
COMMISSIONER SEAGREAVES - YES
COMMISSIONER MARTUCCI - YES
COMMISSIONER BRINTON - YES
COMMISSIONER BROWN – YES

The re-appointments passed by 5-0.

Lehigh Valley Health Network – Family Lodging Center – Maintenance Security Release.

Mr. Soriano stated that he has been advised by the Director of Planning and Zoning, Ms. Cynthia Sopka, that the maintenance portion of the project will reach its finalization as of January 13, 2013, and the Board should be able to release the remaining financial security. He noted that Ms. Sopka has been in contact with Mr. Marc Breidenbach of LVHN for a formal request in writing for the release of the monies, both for the financial security that was posted and any remaining escrow fees associated with the Land Development. Mr. Soriano commented that the maintenance security was posted in the form of a Line of Credit in the amount of \$50,518.00 and there is no record of any releases of the Line of Credit.

Mr. Tetterer stated that it is best to table the Motion until the Township receives the formal request in writing.

Mr. Soriano stated that in lieu of not having a letter; the matter will be tabled pending a formal request.

OLD BUSINESS

PRIVILEGE OF THE FLOOR

Commissioner Brown expressed his gratitude to Commissioner Ackerman for her work with the Environmental Advisory Council.

Mr. Soriano asked Mr. Tetterer if the Patricia Drive Pumping Station Project has been officially closed. Mr. Tetterer replied that the project is currently in the 12-month maintenance period as the items on the punch list have been taken care of. He noted that the Township is still holding retainage.

ADJOURNMENT

Commissioner Ackerman made a Motion to adjourn the Meeting, seconded by Commissioner Martucci. The time was 7:35 p.m.

Respectfully submitted,

Randy Soriano
Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on January 10, 2013.

Approved and certified on this date:

Randy Soriano

Date

SEAL